

MINUTES OF THE RETREAT OF THE FLAGSTAFF CITY COUNCIL HELD ON FRIDAY AND SATURDAY, AUGUST 24 AND 25, 2012, AT THE CITY OF FLAGSTAFF AQUAPLEX LOCATED AT 1702 NORTH FOURTH STREET, FLAGSTAFF, ARIZONA

Friday, August 24, 2012 – 9:00 AM

I. Welcome

Mayor Nabours opened the Retreat at 9:08 a.m. and welcomed everyone.

Council present:

Council absent:

Mayor Nabours
Vice Mayor Evans
Councilmember Barotz
Councilmember Brewster
Councilmember Oravits
Councilmember Overton
Councilmember Woodson

None

II. Facilitation Structure and Rules

III. Mission Statement

IV. Vision Statement

V. Break

A break was taken between 10:30 a.m. and 10:55 a.m.

VI. Guiding Principles

VII. Lunch

A lunch break was taken between 12:25 p.m. and 1:10 p.m.

VIII. Converting Issues to Interests

IX. Break

An afternoon break was taken between 3:10 p.m. and 3:32 p.m.

X. Goals

Councilmember Barotz left the Retreat at 4:45 p.m. and the Friday session recessed at 4:50 p.m.

Saturday, August 25, 2012 – 8:00 AM

The Saturday session began at 8:05 a.m. with all Councilmembers present.

XI. Review and Select Goals & Objectives

XII. Wrap-up

XIII. Break

A morning break was held between 10:00 a.m. and 10:20 a.m.

XIV. June Retreat Follow-up

XV. October Retreat Discussion

The Retreat adjourned at 12:00 noon. Final outcomes of this Retreat are attached hereto and made a part hereof as Exhibit A.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

Mission Statement

To protect and enhance the quality of life of its citizens

Vision Statement

The City of Flagstaff is a safe, diverse, vibrant, and innovative community with a unique character and high quality of life. The City fosters and supports a balance of economic, environmental, educational and cultural opportunities.

Guiding Principles

Things to consider when making decisions

- Should the City be providing this service? Can someone else do it?
- Is it the appropriate use of tax dollars?
- Does this best leverage city dollars, labor and commodities (in kind)?
- How will this affect fees and taxes?
- Can we use existing before creating new?
- Is this Council's role?
- Is this the appropriate time for this issue (political capital)?
- Are we planning for the future?
- Is this an issue we should be looking at in detail or big picture?
- Has there been appropriate public input?
- Is it equitable?
- What is the effect on predictability?
- Is this an appropriate regulation?
- Have we been provided enough information to make a decision?
- Does it empower employees?
- Will it improve the livability or quality of life for the community?
- How does it maintain small town charm?
- Is this an appropriate balance of economic, environmental and social considerations?
- Hyper-Understanding?
- Is it consistent with the Regional Plan?

Goals

Complete within next two years

Evaluate, consider and possibly support the following:

1. **Repair Replace maintain infrastructure (streets & utilities)**
 - a. Reasonable level in 5 years
 - b. Staff to provide detail on specific conditions

- 2. Fund existing and consider expanded recreational services**
 - a. Get all parks to level 2 in 2 years
 - b. Maintain current level of recreation services, facilities, and programs – Staff provide details on specific conditions
 - c. Review and approve Parks master plan
- 3. Address Core Services Maintenance Facility**
 - a. Educational outreach
 - b. Staff to work on other issues not related to bond
 - c. Finalize contract
- 4. Complete Rio de Flag**
 - a. Complete Limited reevaluation report
 - b. Complete 100% plans
 - c. Legislative Advocacy to achieve continued funding
 - d. Repair Clay Ave basin
 - e. Construct Phase IIa
- 5. Retain, expand, and diversify economic base**
 - a. Support policies that support the goal
 - i. Need to define
 - b. Flag 40 STEM (Science, Technology, Engineering, & Math) initiative
 - c. ECONA
 - d. Economic Vitality Division and its programs
 - e. Secure 2nd Airline
 - f. Increase arts and culture tourism
 - i. Support arts incubator
 - ii. FCP
 - g. Development of adequate infrastructure to support current and expanding economic base
- 6. Complete Water Policy**
 - a. Implications of settlement vs. non-settlement of water policy
 - b. Red Gap
 - i. Delivery issues
 - ii. Funding
 - c. Reclaim water
 - i. Treatment options
 - ii. Water quality
 - d. Sale and use of water inside/outside city limits
 - i. Reclaim
 - ii. Potable
 - iii. Rates
 - e. Funding Sources
 - f. Separate out policy on reclaim and potable water
 - g. Set specific milestones in order to accomplish in 2 years
 - h. Coordination with regional partners
 - i. Stormwater Policy
 - i. LID
 - j. Water Conservation Policy
- 7. Review financial viability of pensions**
 - a. ASRS/PSPRS?
 - b. Legal framework
 - c. Define and analyze problem

- d. Study of options
 - i. Pros and cons of adjustments
- e. Define legislative position
- 8. Review all Commissions**
 - a. Number of commissions
 - b. Roles
 - c. Scope
 - d. Reports/Recommendations
 - e. Purpose
 - f. Use of Ad Hoc committees
 - i. Reestablish Citizen's Budget Committee?
 - ii. Establish Citizen Charter Committee?
 - g. Revise staff summary to note
 - i. What commissions have reviewed, when and result?
 - ii. Applicability of Regional Plan
- 9. Zoning Code check in and analysis of the process and implementation**
 - a. Recurring public input at Council work session
 - b. Written outreach to focus groups – prior participants
 - c. Evaluation of standard vs. process (matrix?)
 - d. System limitations
 - e. "Listening" Tour
 - i. Recurring?
 - f. How do we evaluate "is this working"?
 - i. Case studies – pro/con, size
- 10. Develop an ongoing budget process**
 - a. What is the frequency?
 - i. Not less than 1x per month
 - b. Timing considerations
 - i. Distance from budget retreat
 - c. Work Session budget topics
 - i. BBB update – joint meeting with commissions
 - ii. Funding outside agencies
 - iii. Prioritization exercise
 - iv. Review of tax code
 - v. Division Presentations at work session where all Council is present
 - vi. Budget University voluntary and open to the public
 - vii. Review of fees
 - d. Allocation decisions require full budget context (retreat)
 - e. Future budget retreats should be recorded and/or televised