

MINUTES

BUDGET RETREAT
WEDNESDAY-THURSDAY, NOVEMBER 14-15, 2012
FLAGSTAFF AQUPLEX
1702 NORTH FOURTH STREET
8:00 A.M.

PLEASE NOTE: Agenda items may be addressed at any time over the Retreat period. Lunch breaks and regular breaks will be taken over the course of the Retreat.

Wednesday, November 14, 2012 - 8:00 AM

Mayor Nabours opened the Retreat at 8:15 a.m. and welcomed everyone.

Council present:

Council absent:

Mayor Nabours
Vice Mayor Evans
Councilmember Barotz
Councilmember Brewster
Councilmember Oravits
Councilmember Overton
Councilmember Woodson

None

I. Overview of Retreat and purpose

Mr. Burke gave a brief overview of the budget process.

II. Quality Infrastructure

The following staff members reviewed their respective infrastructure assessments/needs:

Sergio Enriquez, Facilities
Barney Helmick, Airport
Malcolm Alter, Stormwater
Patrick Bourque, Fleet
Mike O'Connor, Parks

A break was held from 9:22 a.m. to 9:36 a.m.

Dan Holmes, Streets
Mike O'Connor, Maintenance
Ryan Roberts, Water/Sewer Utilities

Rick Tadder, Finance Director, reviewed the numbers needed overall to reach the desired targets, separated by fund.

A break was held from 10:45 a.m. to 10:59 a.m.

After further discussion and Councilmembers gave their preferences, Mr. Burke

summarized that the goal overall was to “stop the bleeding” and if more funding was available to address facilities, fleet and streets.

As the Council was ahead of schedule, they then moved on to Item IV.

IV. BBB Presentation

Management Services Director Barbara Goodrich gave a presentation on the history of the BBB tax, noting that the resolutions for the ballot language usually do not address allocation, just the overall tax.

The following staff member gave a presentation on their respective areas:

Heather Ainardi, CVB Director (Tourism)
Shaun Ahern, Economic Development
Karl Eberhard, Arts & Sciences & Beautification
Mike O’Connor, Parks
Martin Ince, FUTS Program
Barbara Goodrich re Parks & Recreation Maintenance Dilemma

III. Lunch

A lunch break was held from 12:39 p.m. to 1:11 p.m.

Discussion returned to the BBB. Council agreed that in the future maintenance should be considered on all BBB capital, including the FUTS Program.

V. Contributions to Partner Organizations

Mr. Tadder reviewed the spreadsheet on Contributions to Partner Organizations. Staff was asked to provide an itemization of dues/memberships.

After a lengthy discussion, it was agreed that a Special Budget Work Session would be held just on contributions to partner organizations, in order to hear from the various organizations and to answer the questions: 1) *Is it our function?* 2) *If yes, are these the right levels?* and 3) *If no, then how do we phase it out?*

A break was held from 2:59 p.m. to 3:13 p.m.

VI. Revenue Projections

Andy Wagemaker gave a presentation on revenue projections.

VII. Sales Tax Code

Mr. Wagemaker then gave a presentation on Sales Tax and the Sales Tax Code.

The Retreat adjourned at 4:30 p.m. for the day.

Thursday, November 15, 2012 - 8:00 AM

The Budget Retreat of November 15, 2012, began at 8:03 a.m. with a brief overview of

yesterday's discussions given by Mr. Burke.

VIII. Property Taxes

Mr. Tadder gave a lengthy presentation on property taxes.

Mr. Burke said that he would like to get some direction from Council today, because it would shape their budget instructions to staff. Councilmembers gave their preference on how to address property tax based on: 1) matching the debt service; 2) a flat revenue; 3) a flat rate; 4) staff proposal.

It was the consensus of Council to go with a hybrid of #2 and #4.

A break was held from 9:35 a.m. to 9:55 a.m.

IX. Service Priorities

Mr. Burke reviewed the responses received from Councilmembers who had completed their surveys. Lengthy discussion was held on the various service priorities and staff agreed to hold a few mini-retreats to address specific questions of Council.

Lunch was held between 12:06 p.m. and 12:44 p.m.

X. Budget Process

Brandi Suda, Budget Manager, gave a presentation on the budget process overall and received input from Councilmembers on what documents they find most helpful.

Councilmembers discussed future opportunities for the public to learn about the budget process, such as through Budget University and open houses.

XI. Adjournment

The Budget Retreat of November 14-15, 2012, adjourned at 1:56 p.m.

MAYOR

ATTEST:

CITY CLERK