



MINUTES
City of Flagstaff
Building and Fire Code Board of Appeals
9:00 AM – Monday, June 10, 2013

211 W. Aspen Avenue

CALL TO ORDER

Chair [Laguna](#) called the meeting to order at 9:02 a.m.

BOARD MEMBERS: **Christine Laguna**, Chair (present)
David Merrill
Greg Hancock (present)
Kenneth Krenke (present)
Mitchell Walzer

CITY STAFF: Michael Scheu, Staff Liaison
Tammy Bishop, Recording Secretary
Roger Eastman, Comprehensive Planning and Zoning Code Administrator

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC PARTICIPATION

None.

B. APPROVAL of MINUTES.

1) Meeting of April 11, 2011

Motion: Move to approve the minutes April 11, 2011 as submitted. **Action:** Approve.
Moved by: Mr. Hancock. **Seconded by:** Mr. Krenke. Motion carried unanimously.

II. NEW BUSINESS

A. Comments: Pursuant to Chapter 4-01 of the City of Flagstaff Municipal Code and the 1997 Uniform Code for the Abatement of Dangerous Buildings.

The Chair explained the purpose for the meeting. The owners of the property located at 23 S. Agassiz received Notices addressing numerous violations and a Notice and Order letter from the Building Official, Mike Scheu.

Mr. Scheu offered two options on the Notice and Order.

1. Bring the property up to code.
2. Abate the property.

Property owner, Mrs. Luttrell provided a packet to the members and building official which included a letter, copies of the violation notices and photos of the property and structure. The Chair addressed the property owners, Mr. and Mrs. Kent Luttrell,

regarding the purpose of the meeting. She requested verification on the basis of the appeal. The Chair confirmed that the owners were not appealing the fact that the property was in disrepair and the need to demolish the structure. They are disputing the cost to have a Cultural Resource Study prepared in order to receive a permit from the Building Official for the demolition of the structure. The Chair suggested that the property owners sit down and discuss the process for the study with Mr. Karl Eberhard. Karl stated that there was never any discussion to prevent the owners from demolishing the structure. There is simply a request to do the necessary paperwork to pull a permit for the demolition. The applicant has not demonstrated that they have requested a cost estimate for the study. He stated that the property owners want the demolition permit without doing the requested research, which cannot be accepted.

Motion: The Chair suggested that the Board move to support the City's Notice and Order. Moved by: Greg Hancock. Seconded by: Kenneth Krenke.

C. ANNOUNCEMENTS

Mike Scheu requested a meeting with the Board Members to discuss changes in Building Codes.

ADJOURNMENT

The meeting was adjourned at 9:31 a.m.