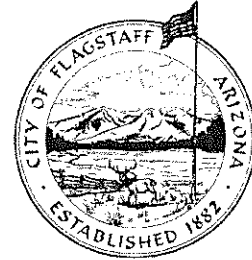


**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: Honorable Mayor and Council
From: Pat Bourque
Environmental Services Operations Mgr.
Date: October 27, 2009
Meeting Date: November 3, 2009

Title: Resolution No. 2009-51: A resolution of the City Council of the City of Flagstaff, Arizona, extending the Environmental Maintenance Facility Fee of \$2.50 per ton for an additional six month period until May 3, 2010.

Recommended Action: Read Resolution No. 2009-51 by title only.
Resolution No. 2009-51.

ACTION SUMMARY:

Adopting this resolution will extend the Environmental Maintenance Facility Fee an additional six months until May 3, 2010, allowing Environmental Services to continue to collect \$2.50 per ton at the landfill to accumulate money to pay for its portion of the new Public Works Maintenance Facility.

DISCUSSION:**Background/History:**

In October, 2007, staff initiated a discussion with the City Council regarding the need for a new Public Works Maintenance Facility. The consensus of Council was that there is a compelling need to research and develop a plan to pursue a new facility. At that time, Council approved a \$2.50 per ton fee at the landfill, with a one year sunset, to begin collecting funds for Environmental Services' proportionate share of debt service for a new facility. Staff was to provide to Council key components for a facility including facility location, property size, public involvement, and funding options.

In November, 2008, staff provided Council with a list of alternative site locations, facility space needs, and a conceptual layout plan. Staff requested a renewal of the fee until the project could be completed. Council approved the extension of the \$2.50 fee for another year instructing staff to produce 1) a property/location selection; 2) conceptual site plan development; and 3) preliminary cost estimate.

Key Considerations:

Substantial progress has been made on the Public Works Maintenance Facility. To date, Staff has 1) completed a property/location selection for the facility, identified the space needs for each Section of the Division, selected a consultant, which Council approved at its August 18, 2009 meeting, who now has the information and is working on the 2) conceptual site plan development which will provide us with the 3) preliminary cost estimate.

Community Benefits and Considerations:

The biggest benefit to the community is the vacating of the current yard. It is in a residential neighborhood and there are issues with heavy truck traffic in the area as well as the hours equipment operates from the yard. Solid waste trucks leave as early as 5:00 A.M every day of the week and during the winter snowplows come and go at all hours of the night creating noise from engine use.

Other benefits would be to free up this prime land close to downtown for other purposes to which it would be more suited.

Community Involvement:

This project is on the list for the Bond Advisory Task Force to review.

Financial Implications:

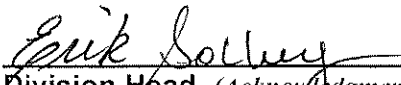
Financing of a new Public Works facility can take the form of pay as you go, debt financing, a public private process, or a combination of any and all of the above opportunities. Regardless of the financing method used, it is important to have a dedicated stream of revenues to support the financing method used. These could include user's fees, property taxes, or an annual allocation for capital.

Options and Alternatives:

1. Extend the Environmental Maintenance Facility Fee until May 3, 2010.
2. Deny the renewal of the Environmental Maintenance Facility Fee.

Attachments/Exhibits:

Resolution.



Division Head *(Acknowledgment that all reviews have been completed and required approvals initialed below.)*

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
_____	BIDS/PURCHASES	_____	_____	FINANCE/BUDGET	_____
<u>PSW</u>	GRANTS	_____	_____	CONTRACTS	_____
_____	LEGAL	10/27/09	_____	IGAS	_____
_____	_____	_____	_____	_____	_____

DATE OF COUNCIL APPROVAL: _____

RESOLUTION NO. 2009-51

A RESOLUTION EXTENDING THE ENVIRONMENTAL MAINTENANCE FACILITY FEE OF \$2.50 PER TON FOR AN ADDITIONAL SIX MONTH PERIOD UNTIL MAY 3, 2010.

WHEREAS, Section 7-04-001-0009(H)(1) of the Flagstaff City Code, Environmental Maintenance Facility Fee, allowed the \$2.50 per ton fee referenced in the subsection to remain in effect until October 5, 2008, and Resolution No. 2008-52 renewed that fee for an additional year, contingent upon the completion of key milestones, including: (1) property/location selection; (2) conceptual site plan development; and (3) preliminary cost estimate; and

WHEREAS, City staff has made substantial progress on the Public Works Maintenance Facility, including completion of property/location selection for the facility, identification of the space needs for each Section of the Division, and selection of a consultant who was approved by Council at its August 18, 2009 meeting; and

WHEREAS, the consultant has been provided the relevant information and is currently developing the conceptual site plan; and

WHEREAS, development of the conceptual site plan will allow City staff to determine the preliminary cost estimate;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. That the City Council hereby extends the Environmental Maintenance Facility Fee of \$2.50 per ton for an additional six (6) month period until May 3, 2010 to allow for completion of the key milestones referenced in Resolution No. 2008-52.

PASSED AND ADOPTED by the City Council and approved by the Mayor of the City of Flagstaff this _____ day of _____, 2009.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

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