

# AGENDA

City of Flagstaff

## PEDESTRIAN ADVISORY COMMITTEE

Thursday, February 12, 2015 | 4:30 pm



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City Hall, Council Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

Members of the public are always welcome to attend and encouraged to participate in Pedestrian Advisory Committee meetings. In the interest of conducting an efficient and orderly meeting, and to be fair and respectful to all of its guests, the Pedestrian Advisory Committee asks the public to observe the following rules:

- Committee members and staff are seated at the main table; members of the public sit in the audience.
- The public may comment on subjects not on the current agenda during Public Comment (Item I.2. below). Comments are limited to three minutes per person.
- To address the Committee regarding items on the formal agenda, members of the public should wait for the Chair to call for public comments when the item is heard.
- At all times, members of the public should wait to be recognized by the Chair before addressing the Committee.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Martin Ince at 928-213-2685 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMITTEE MEMBERS:

Kim Austin, Co-Chair  
Heather Taylor, Co-Chair  
Georgia Duncan, Vice-Chair  
Joyce Browning  
Adam Langford  
Cecile LeBlanc  
Jim Tuck

#### CITY STAFF:

Martin Ince, Multi-Modal Planner  
Jeffrey Bauman, Traffic Eng Manager  
Stephanie Stearns, Montoya Fellow

**I. PRELIMINARY GENERAL BUSINESS**

**1. Announcements**

Members of the PAC and staff will be allowed three minutes to make announcements, suggest future agenda items, or comment on items not on the agenda. The Arizona Open Meeting Law prohibits the Committee from discussing or taking action on an item that is not listed on the prepared agenda. PAC members may, however, respond to criticism made by those addressing the Committee, ask staff to review a matter, or ask that a matter be placed on a future agenda.

**2. Public comment**

At this time, any member of the public is allowed three minutes to address the PAC on any subject that is not scheduled before the Committee on that day. The Arizona Open Meeting Law prohibits the Committee from discussing or taking action on an item that is not listed on the prepared agenda. PAC members may, however, respond to criticism made by those addressing the Committee, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

**3. Approval of minutes**

Regular meeting of January 8, 2015

**II. OLD BUSINESS**

**1. Pedestrian master plan**

Continued discussion of background information for the pedestrian master plan, including:

- Public participation plan
- Existing plans, policies, regulations, and guidelines
- Literature review
- Mode share trends and peer communities comparison

Requested action: Information and discussion

**2. Sidewalk encroachments permits, safe sidewalks program**

Information regarding sidewalk encroachments permits and the City's Safe Sidewalks program

Requested action: Information and discussion

**III. NEW BUSINESS**

**1. La Plaza Vieja Neighborhood Plan**

Information and discussion on the La Plaza Vieja neighborhood plan, including planned sidewalks, FUTS trails, and pedestrian crossings

Requested action: Information and discussion

**2. Mayors' Challenge for Safer People, Safer Streets**

U.S Transportation Secretary Anthony Foxx is challenging mayors and local elected officials to take significant action to improve safety for bicycle riders and pedestrians of all ages and abilities over the next year. More information at <http://www.dot.gov/mayors-challenge>

Requested action: Information, discussion, and direction

**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

- A. Downtown walking map
- B. Pedestrian and bicycle crash data

**2. Announcements**

- A. Agenda items for next meeting: March 12, 2015

**V. ADJOURNMENT**

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall in accordance with the statement filed by the Recording Secretary with the City Clerk.

Posted at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Martin Ince, Multi-Modal Planner

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE

Thursday, January 8, 2015 | 4:30 pm



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City Hall, Council Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

### **CALL TO ORDER**

The meeting was called to order at 4:32 pm. On roll call, the following Committee members were present:

Kim Austin, co-chair  
Joyce Browning  
Georgia Duncan  
Adam Langford  
Cecile LeBlanc  
Jim Tuck

Members absent:

Heather Taylor, co-chair

The following City staff was present:

Martin Ince, multimodal planner

Others present:

Jack Welch

### **I. PRELIMINARY GENERAL BUSINESS**

#### **1. Announcements**

There were no Announcements.

#### **2. Public Comment**

There was no Public Comment.

### **3. Approval of Minutes**

Mr. Tuck moved, and Ms. LeBlanc seconded, a motion to approve the minutes of the regular meetings of October 9, 2014 and December 3, 2014. The Committee asked if relevant minutes could be pulled for the next discussion of Flagstaff Walks! The December 9 minutes indicate that a number of questions were raised, but no answers were provided. The motion was approved unanimously (6-0).

## **II. OLD BUSINESS**

### **1. Pedestrian master planning process**

Mr. Ince provided a printed outline of the process for preparation and adoption of specific plans for walking, biking, and trails.

The Committee discussed and made several suggestions regarding public engagement in conjunction with the plan:

- First Friday Artwalk would be a good venue, but only during summer months
- Both community markets should be attended
- We should have something to give people as a reward for participating, such as bus tickets, raffle prizes, socks, community market tokens, etc.
- Engagement has to be structured to take as little of people's time as necessary
- An exercise can be designed to solicit what is most important to people; ask them to pick the top three, have them vote with sticker dots, ask them to spend monopoly money, etc.

The policy and literature review should be streamlined and summarized.

There was a question about how this process fits into the FMPO's regional transportation plan (RTP) update process.

## **III. NEW BUSINESS**

### **1. Update on City's Safe Sidewalks program**

This item was carried over to the next meeting. The Committee is interested in regular updates about sidewalk encroachments, café permits, and snow removal enforcement efforts.

**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

The Committee reviewed the list of report topics and asked that several be removed from the list.

**2. Announcements**

There were no Announcements.

**V. ADJOURNMENT**

The meeting was adjourned at 5:40 pm.