

**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council

**From:** Ann Marie Fisher, Sr. Procurement Specialist, x7301  
Management Services, Purchasing

**Date:** November 12, 2009

**Meeting Date:** December 1, 2009

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**TITLE:** Consideration to Purchase: Six (6) Police Sedans

**RECOMMENDED ACTION:**

Accept the low responsive bid from Jim Babbitt Ford of Flagstaff, for the purchase of six (6) Police Sedans in the amount of ~~\$139,030.26~~ \$138,790.26, plus applicable fees.

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**ACTION SUMMARY:**

In November of 2008, police sedans were bid and awarded by City Council to Jim Babbitt Ford of Flagstaff, Arizona. There was a provision within the original bid that allowed the City to make subsequent purchases. We are recommending moving forward with the purchase of these vehicles at this time. There is no increase in price. In fact, we are able to obtain these vehicles at a savings of over \$800 per vehicle.

Additional equipment is purchased after the receipt of the police cars. This additional equipment has an approximate cost of \$8,000. The police car equipment includes, but is not limited to: light bars, push bumpers, special console for laptop, siren, siren speakers, custom face plates, PA microphone, electronic air horn, siren light, mounts for radios, DC outlet plates, dual gun mounts, storage panels, prisoner transport seat, graphics, rear window lighting system as well as other special lighting. If in working order, radios and laptops from retired vehicles are used in the new vehicles.

**DISCUSSION:****Background/History:**

The criterion for replacement of a police sedan is 5 years and/or 100,000 miles. Each of the six (6) police sedans being replaced will exceed 100,000 before the end of this fiscal year.

**Key Considerations:**

The purchases being recommended were all reviewed and approved by the Fleet Committee.

**Community Benefits and Considerations:**

Having a reliable fleet of certified Police Sedans allows the Police Department to effectively provide services to the Citizens of Flagstaff in a safe and timely manner.

**Community Involvement:**

None

**Financial Implications:**

The police sedans are budgeted in Police Rolling Stock (001-2207-531-4401) at \$24,000/each or \$144,000.00.

**Options and Alternatives:**

Not purchase the police sedans at this time. However, we run the risk of having older police sedans incurring high maintenance costs as well as being out of service.

**Attachments/Exhibits:**

Bid Tabulation

*Barbara Anderson*  
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 Department Head (Acknowledgment that all reviews have been completed and required approvals initialed below.)

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
<i>ABC</i>	BIDS/PURCHASES	<i>11/25/09</i>	_____	FINANCE/BUDGET	_____
_____	GRANTS	_____	_____	CONTRACTS	_____
_____	LEGAL	_____	_____	IGAS	_____
_____	_____	_____	_____	_____	_____

DATE OF COUNCIL APPROVAL: \_\_\_\_\_