
To: CAC Members and Alternates
From: Bob Caravona, Comprehensive Planning Manager
Date: February 12, 2020
Re: Retreat Items to Resolve

Summary: Per the December 10, 2009 Retreat, CAC expressed the desire to address the unresolved retreat issues. The Partners for Strategic Actions' "Retreat Report" summarized these outstanding issues/comments in Section III. Process Desired Outcome and Expectations.

To fully utilize CAC's valuable time and address the pertinent outstanding retreat issues, staff is currently reviewing all CAC minutes to determine whether CAC: (a) previously approved an unresolved issue in question; (b) discussed the unresolved issue but did not take action; or (c) did not previously discuss/address unresolved issue. The results are being included in the "Issues and Resolutions Table" which will be complete and available for distribution on Tuesday, February 16, 2010.

At the February 18th meeting, the CAC will focus upon unresolved issues: (a) have been discussed but action did not take place; or (b) have not been previously discuss/address.

Requested Action: Discuss unresolved issues, provide direction and agree upon.

Background Information:

Listed below are those outstanding issues from the Partners for Strategic Actions' "Retreat Report" dated December 10, 2009 where the unresolved issue: (a) have been discussed but action did not take place; or (b) have not been previously discuss/address.

III. PROCESS DESIRED OUTCOME AND EXPECTATIONS

The CAC discussed what their expectations were for the Regional Plan and the process. Following are the comments organized under four themes. *It is important to note that the following list is a summary of all comments and consensus was not reached. Therefore, conflicting statements are included.*

1. Process/Logistics
2. Context
3. Vision and Values
4. Relationship to Other Planning Processes

1. Process/Logistics

- Decision needs to be made – decide if a fundamental review and update is needed or is the CAC just tweaking the current plan. It is important for the process not to “reinvent the wheel.”
- There needs to be an analysis of emerging themes from the input being received so that the CAC can ensure the public's comments are not lost and are incorporated into the plan.
- It is critical to understand the environment and the level of growth that the plan will address; including economics, water resources, environmental implications, etc.

- A thorough examination of each element and a determination of what is most critical to address as it relates to the community's value to be sustainable. It is important for the process to identify the "critical" elements to implement or examine and how they relate to each comprehensively.
- Determination of the inter-relationship between the various elements and develop a process to ensure inconsistencies.
- Complete a holistic review of the plan to determine what new items are needed and where the CAC should focus its efforts.
- CAC must discuss, understand and reach consensus on trade-offs and implications of policies and future direction. How to reach agreement on the decision-making process. (e.g. When have 1 and 2's, what is protocol for consensus and move-on to the next topic?)

Agree to a planning process schedule, meeting protocol, and responsibilities.

- Process is clear on how comments from the public are brought forward by individual CAC members or input gained through the public process.

2. Context

- Defined planning assumptions (e.g., defining the future planning environment, identification of capacities, and where is the region today or what is the baseline to build upon) – planning horizon 30 years, w&s capacities, build-out, growth rates
- Process should follow a traditional planning process that starts with a good understanding of population projections, demand for services in the future based on the projections, and identification of future trends that might impact the Flagstaff region that the plan should address.
- It is critical to understand the environment and the level of growth that the plan will address; including economics, water resources, environmental implications, etc.

3. Vision and Values

- How do we determine the values?

4. Regional Plan Relationships

- The city should consider redirecting financial resources to the plan's development. The importance of continuity and integration of the various planning process with the regional plan was stressed.
- It was suggested that the CAC should be tackling the "big issues" that have been identified in the Regional Transportation Plan.