Item No._____

CITY OF FLAGSTAFF
STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Kevin Burke, City Manager

Date: September 20, 2010

Meeting Date: September 21, 2010

TITLE: Consideration of Appointment: Interim City Attorney.

RECOMMENDED ACTION: Make the appointment to Interim City Attorney.

ACTION SUMMARY

This action will appoint an interim city attorney to oversee the Cty Attorney's division until a new City Attorney is hired and available to take over the every day running of the division.

DISCUSSION:

Background/History:

Former City Attorney, Patricia Boomsma, retired effective September 17 in order to pursue personal interests.

Key Considerations:

An interim city attorney is needed to make the everyday decisions and provide leadership and continuity to the City Attorney's division while a new city attorney is hired and comes on board.

The City Council needs a point person from the City Attorney's office to provide advice and guidance during the time that there is no official City Attorney to provide those services.

Community Benefits and Considerations:

By having an Interim City Attorney who provides legal advice and guidance to the Council at a time when those services are not available from a permanent City Attorney, the Council is able to provide stability and well-informed leadership to the community.

Community Involvement:

None.

Financial Implications:

None.

Options and Alternatives:

1. Delay the appointment of an Interim City Attorney. *(This will cause some problems with leadership issues, confusion to the attorneys' work program, and possible overlap or gaps in service to the organization and the City Council.)*
2. Delay the appointment in order to expand the list of candidates. *(This will also result in issues with leadership and continuity, confusion to the attorneys' work program, and possible overlap or gaps in service to the organization and the City Council until an interim City Attorney is appointed.)*
3. Do not appoint an interim City Attorney and go with the status quo. *(This will cause the same problems with leadership, confusion to the attorneys' work program, and possible overlap or gaps in service to the organization and the City Council.)*

Attachments/Exhibits:

None.

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City Manager ***(Acknowledgment that all reviews have been completed and required approvals initialed below.)***

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INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
_____	BIDS/PURCHASES	_____	_____	FINANCE/BUDGET	_____
_____	GRANTS	_____	_____	CONTRACTS	_____
_____	LEGAL	_____	_____	IGAS	_____
_____	_____	_____	_____	_____	_____

DATE OF COUNCIL APPROVAL: _____