

CAC Path Forward — (20 Minutes)

September 16, 2010



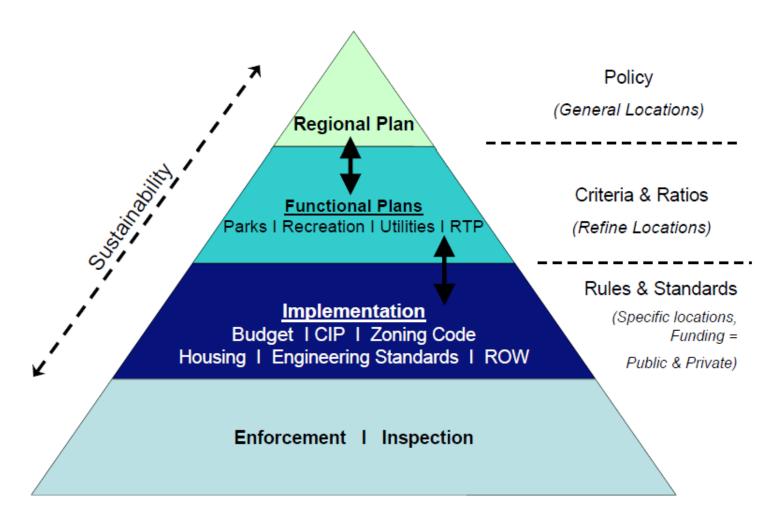
Regional Plan Purpose

- B. Towler
 - CAC is the diverse public input to advise the elected officials and the public
 - Function of the Regional Plan



Planning Relationship/Implementation

(triangle & LDC release) - J.Cronk





Summary of CAC Meeting Approach



CAC Meetings

Goal: Through staff lead discussions, the CAC briefly reviews Draft Element <u>text changes</u> and <u>completes</u> an Element's goals and policies at each CAC meeting.



CAC Meetings - Facilitation

• Roles:

- Staff: Manage the process
 - MC
 - Directors
 - Document content
- Chair: Directs where the focus needs to be
- CAC Members:
 - Discuss broad policy objectives
 - Respond with focused discussion
 - Vote



Detailed CAC Meeting Approach



4 weeks prior to the CAC meeting: Packet #1 emailed

- A. Assignment to CAC
- B. Trend/Background Report -
 - 1. State Statute of Element
 - 2. Staff/expert statements and observations,
 - 3. Open House/focus group synthesized findings;
 - 4. Community survey results and relation to element;
 - 5. Best available data;
 - 6. Expert opinion/report
- C. Draft Element TEXT-
 - 1. Text that would appear in the Regional Plan
 - 2. Review of existing goals and policies



3 Weeks Prior to CAC Meeting:

- A. CAC emails comments to Core Planning Team Member
 - 1. Draft element text language proposed changes
 - 2. Consideration subject matter that may be missing
 - 3. Modification to and/or missing goals and policies
- B. Core Team
 - 1. Synthesizes comments
 - 2. Refines and creates Goals and Policies as needed
 - 3. Prepares Packet 2



2 Weeks prior CAC Meeting: Packet #2 Emailed

- A. Executive Summary -
 - 1. Assignment to CAC
 - 2. Issues 25 words or less bullet points
 - 3. State Statute Requirement
 - 4. Element relationship statements
 - 5. Existing Goals and Polices
 - a. State/list goal and policies
 - b. Describes what is working or not working
 - c. Brief supporting statement why recommend changes/modify/keep
 - 6. Recommendation
 - a. Lists Goals and Policies
 - b. Brief statement of intent
 - c. Color coded (Recommended discussion by CAC prior to approval and/or approval

(consent))



1 Week prior CAC Meeting:

- A. CAC emails comments
- B. Core Planning Team synthesizes comments to prepare for CAC meeting to focus Discussion.



CAC Meeting

- A. Brief Draft Element Text discussion, if needed
- B. Discuss and vote upon Goals and Policies
 - 1. Focus on new and edited first
 - 2. Group existing, successful goals and policies to keep



Decisions Required by CAC



CAC Meetings

Frequency - Once a month

Once per month

October 7 (3:30 to 6 or 7 p.m.)

November 4

December 2

January 6

Etc....

Twice per month

October 7 (3:30 to 6 p.m.) and 21 (3:30 to 5 p.m.)

November 4 and 18

December 2 and 16

January 6 and 20

Etc.....



CAC Meetings - Facilitation

- Decision Making:
 - Current decision-making approach
 - Five Fingers, if there is a 1 or 2 then a brief discussion follows. Chair can then call for a majority vote. (51%)
 - Proposed by CAC member
 - Supermajority (66% or 2/3 majority)