Item No. <u>3A</u>

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To:

The Honorable Mayor and Council

From:

James S. Wine Deputy City Manager ext 7299

Date:

November 15, 2010

Meeting Date:

December 7, 2010



TITLE: Consideration of Appointments: Citizen Budget Task Force

1. Two appointments to terms expiring June 30, 2011

RECOMMENDED ACTION: Make the appointments as follows:

a.		

ACTION SUMMARY:

· Policy Decision or Reason for Action:

Representation - Appointment of a citizen budget task force will provide the City Council an additional tool in providing citizens involvment in the budgetary process.

- Financial Impact: Staff has estimated \$250 in expenses such as printing costs, presentation material and advertsing.
- Connection to Council Goal: Effective governance

Creation of a mechanism to elicit additional community feedback regarding budget options and alternatives. The first two task force meetings have been scheduled for November 10th & 15th, 4:30pm to 6:30pm. The primary purpose of these meetings will be to begin informing the task force of the city's budget process and procedures.

Options:

The Council may appoint from the current list of applicants
The Council may defer action to expand the list of candidates.

Has there been a previous Council desicision on this topic?

This is the second council meeting to in which discussion of appointments for this committee has occurred

TITLE: Consideration of Appointments: Citizen Budget Task Force

Date: November 15, 2010
Meeting Date: December 7, 2010

ADDITIONAL INFORMATION:

Background/History: City Council established the Task Force on June 8, 2010. The Council voted to make this a nine (9) member Task Force. Only seven (7) members were appointed during the November 2, 2010 Council Meeting.

Division Director (Acknowledgment that all reviews have been completed and required approvals initialed below.)

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
	BIDS/PURCHASES GRANTS LEGAL			FINANCE/BUDGET CONTRACTS IGAS	
DATE OF CO	OUNCIL APPROVAL:				
DATE OF CO	JUNCIL APPROVAL:				

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, AMENDING RESOLUTION NO. 2010-34, ESTABLISHING A FISCAL YEAR 2011/2012 CITIZENS' BUDGET TASK FORCE BY REDUCING THE MEMBERSHIP FROM 15 MEMBERS TO 9 MEMBERS.

WHEREAS, the City of Flagstaff is beginning its Fiscal Year 2011/2012 budget process; and

WHEREAS, Resolution No. 2010-68 provided for the establishment of a 2011/2012 Citizens' Budget Task Force; and

WHEREAS, there are insufficient applications to fill the membership requirements for 15 members; and

WHEREAS, it is imperative that the Citizens Review Task Force be appointed so as to participate in the entire Fiscal Year 2011/2012 process; and

WHEREAS, it is necessary to amend the membership of the Citizens Review Task Force in order to be able to appoint a full Task Force for involvement in the Fiscal Year 2011/2012 budget process:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, COCONINO COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That Section 1 of Resolution No. 2010-68 establishing a Citizens' Budget Task Force be amended as follows:

"Section 1: ESTABLISHMENT OF TASK FORCE. There is hereby established a FY2011/12 Citizens' Budget Task Force to consist of 945 members appointed by the Mayor and City Council."

PASSED AND	ADOPTED by	the City	Council	and	approved	bу	the	Mayor	ot	the	City	of
Flagstaff this	day of				, 2010							
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ATTEST:	
CITY CLERK	
APPROVED AS TO FORM:	
CITY ATTORNEY	

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, ESTABLISHING A FISCAL YEAR 2011/2012 CITIZENS' BUDGET TASK FORCE.

WHEREAS, the City of Flagstaff is preparing for the FY2011-12 budget; and

WHEREAS, the City Council of the City of Flagstaff will be considering the FY2011-12 budget starting in July 2010; and

WHEREAS, the City Council finds that citizens' task force with diverse backgrounds to assist in the preparation and/or development of the FY2011-12 budget and to engage the community in the process is integral to the success of the budget; and

WHEREAS, a citizens' budget task force will assist the Council in conducting an open, inclusive, and transparent process in the discussion, prioritization, and presentation of the FY2011-12 budget to address the community's needs;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. ESTABLISHMENT OF TASK FORCE. There is hereby established a FY2011-12 Citizens' Budget Task Force to consist of 15 members appointed by the Mayor and City Council.

SECTION 2. TASK FORCE PURPOSE. The purpose of the FY2011-12 Citizens' Budget Task Force is to assist Council in creating the FY2011-12 budget.

SECTION 3. TASK FORCE FUNCTIONS. The Task Force shall:

- 1. Meet with staff to review the City's budget and budgeting processes;
- 2. Provide input on alternatives and recommendations:
- 3. Participate in the public involvement process to ensure public comment and input regarding the FY2011-12 budget; and
- 4. Make recommendations to the City Council on the FY2011-12 budget.

SECTION 4. SUNSET. The Task Force shall cease to exist on June 30, 2011.



PASSED AND Flagstaff this					e Mayor	of the	City	of
			 	N#A \//	D			
ATTEST:				MAY	JK			
CITY CLERK		 						
APPROVED AS	TO FORM:							
CITY ATTORNE	Y	 ·····						