

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To:

The Honorable Mayor and Council

From:

Michael Iacona, Fire Chief (Ext. 7285)

E-mail: miacona@flagstaffaz.gov

Date:

August 12, 2011

Meeting Date:

September 20, 2011

TITLE:

Adoption of Resolution 2011-37, A Resolution Declaring the Multi-Jurisdictional Plan Known as the Coconino County Emergency Operations Plan to be a Public

Record.

RECOMMENDED ACTION: Adopt Resolution 2011-37

ACTION SUMMARY:

Policy Decision or Reason for Action: .

Adopting Resolution 2011-37 would declare that the multi-jurisdiction plan, known as the Coconino County Emergency Operations Plan, is a public record and that the City Clerk maintain three copies of the Plan on file in the City Clerk's Office.

- Financial Impact: Adoption of the Resolution will entail a significant savings with regard to publication costs.
- Connection to Council Goal: Maintain public safety short response times and ecourage expanded health services
- Has there been a previous Council decision on this topic?: Yes, Resolution 2005-98.
- Options:
 - Adopt the resolution as presented.
 - o Not adopt the resolution.

Division Director (Acknowledgment that all reviews have been completed and required approvals initialed below.)

ADDITIONAL INFORMATION:

Background/History: The City of Flagstaff and Coconino County retained a consultant (Tectonic Engineering) to amend and update the City's Emergency Operations Plan that was adopted in 2005. This proposed update to the plan was done with the consultant working with a team from both the City & County. This is a routine update to an existing plan.

Key Considerations: The Emergency Operations Plan is a voluminous public record that would be unduly expensive to publish in the local newspaper. Adoption of the resolution declaring the Plan a public record will ensure that the City does not incur a significant publication expense unnecessarily while ensuring access to copies of the Plan in the City Clerk's Office by members of the public. The Plan will also be made available by the City Clerk on the City's website.

Community Benefits and Considerations: Public access to the Plan will be provided while expenses will be minimized.

Community Involvement: Not applicable.

Financial Implications: Adoption of the Resolution will entail a significant savings with regard to publication costs.

Options and Alternatives: See Options on Page 1.

Attachments: The Emergency Operations Plan (EOP) is attached electronically due to its size.

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
DAK	BIDS/PURCHASES GRANTS LEGAL REAL ESTATE	9/18/n		FINANCE/BUDGET CONTRACTS IGAS	

DATE OF COUNCIL APPROVAL:

RESOLUTION NO. 2011-37

A RESOLUTION DECLARING THE MULTI-JURISDICTIONAL PLAN KNOWN AS THE "COCONINO COUNTY EMERGENCY OPERATIONS PLAN" TO BE A PUBLIC RECORD

WHEREAS, the Mayor and Council of the City of Flagstaff are considering the advisability of adopting an updated multi-jurisdictional emergency operations plan, known as the Coconino County Emergency Operations Plan, to provide procedures to respond to community emergencies and to address local, state and federal guidelines for disaster response; and

WHEREAS, the Mayor and Council find that the Coconino County Emergency Operations Plan should be declared a public record and that three copies of the proposed Coconino County Emergency Operations Plan should be placed on file with the City Clerk so that the official copies thereof shall be readily available to the public;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. It is ordered that the City Clerk maintain three copies of that certain document known as the Coconino County Emergency Operations Plan on file in the Office of the City Clerk, and the same is hereby declared to be a public record.

SECTION 2. The City Clerk is authorized and directed to edit and correct typographical and grammatical errors of wording and punctuation in the Coconino County Emergency Operations Plan.

PASSED AND A Flagstaff this		the City	Council	and	approved , 2011		the	Mayor	of t	the	City	of
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ATTEOT					MA	YO	R					
ATTEST:												
CITY CLERK												
CHICKERN												

APPROVED AS TO FORM: