Item No. 3 A

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To:

The Honorable Mayor and Council

From:

Elizabeth Anderson

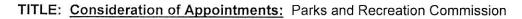
Community Enrichment Services Director

Date:

May 22, 2012

Meeting Date:

June 5, 2012



RECOMMENDED ACTION: Make one appointment to a term expiring August, 2013:

(a)_____

ACTION SUMMARY:

- Policy Decision or Reason for Action: To fill a vacancy on the Parks and Recreation Commission.
 - Decision Points: There are no subsidiary decisions that must be made prior to considering this matter.
- · Financial Impact: None.
- Connection to Council Goal: A sustainable community through economic vitality, environmental protection and social inclusion
- Has there been a previous Council decision on this topic?: No.
- Options:
 - 1. Delay the appointment to expand the list of candidates. (This action could affect the Comnmission's ability to meet quorum requirements.)

INTERVIEW TEAM:

COUNCILMEMBER WHITE COUNCILMEMBER BREWSTER



ADDITIONAL INFORMATION:

Background/History:

Commissioner Len Spiess resigned his position on the Parks and Recreation Commission. His term was scheduled to expire August 2013. Emily Outhwaite and Justin Talley have applied to serve on the commission.

Key Considerations:

 By making the appointments, the Commissions will be able to meet its quorum requirements.

Community Benefits and Considerations:

The Parks and Recreation Commission serves the community by reviewing recreational and park projects and programming, identifying deficiencies and needs, and planning for the future in recommending policy and programming to the City Council on behalf of the community.

Community Involvement:

Other than advertising and publicizing the vacancy, there has been no community involvement.

Financial Implications: None.

Options and Alternatives: See options on Page 1.

Attachments

Membership Roster Enabling Legislation Applicant Roster Applicant Resumes

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
	BIDS/PURCHASES			FINANCE/BUDGET	
	GRANTS			CONTRACTS	
	LEGAL	,		IGAS	· · · · · · · · · · · · · · · · · · ·
	REAL ESTATE				

DATE OF COUNCIL APPROVAL:

CHAPTER 2-03 PARKS AND RECREATION COMMISSION

SECTIONS:

2-03-001-0001	COMMISSION CREATED; MEMBERS
2-03-001-0002	TERMS; VACANCIES; COMPENSATION
2-03-001-0003	ORGANIZATION AND RULES
2-03-001-0004	POWERS AND DUTIES

SECTION 2-03-001-0001 COMMISSION CREATED; MEMBERS

There is hereby created a Parks and Recreation Commission for the City, consisting of seven (7) members appointed by the City Council. In addition, the City council may designate a Councilmember representative as a non-voting, ex-officio member of the Commission. (Ord. No. 2007-11, Amended 02/06/2007)

SECTION 2-03-001-0002 TERMS; VACANCIES; COMPENSATION

Terms of the appointed members shall be for three (3) years. The Council shall fill vacancies for the unexpired term of any of the members of the Commission and no member of the Commission shall receive compensation for services thereon. (Ord. 1475, 2-3-87)

SECTION 2-03-001-0003 ORGANIZATION AND RULES

Upon the taking effect of this Chapter, and when appointed, the members shall meet and organize and elect a Chairman to serve for one year with a new Chairman being elected each succeeding year. The Commission may adopt by-laws, procedures and standards for the operation of the Commission not inconsistent with the provisions of this Chapter. A quorum shall consist of four (4) voting members. The Commission shall meet not less than four (4) times each year. (Ord. No. 2007-11, Amended 02/06/2007)

SECTION 2-03-001-0004 POWERS AND DUTIES

The duties of the Commission shall be to advise the Council, through periodic written reports to the Council, recommending policy direction on City lands, structures and facilities that are set aside or should be set aside or dedicated to recreational purposes, including but not limited to parks, swimming pools, playgrounds, playing and sports fields and golf courses. The scope of the activities of the Commission shall also include but not be limited to advising and recommending policy direction in activities involving recreational and cultural pursuits of the elderly and the young and to otherwise employ in constructive and wholesome manner and leisure time of the citizens.

The City Council may consider the advice and recommendation of the Commission and thereafter give direction through the City Manager to implement the recreational program as they see fit. (Ord. 865, 12-12-72) The Commission shall review and make recommendation on the annual budget of the Parks Section and Recreation Section prior to the submittal thereof to the City Manager.