Item No. 8B

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To:

The Honorable Mayor and Council

From:

Margie Brown, City Clerk

779-7607

Date:

May 19, 2008

Meeting Date:

June 3, 2008

TITLE:

Consideration of Cancellation of June 16 Work Session and Starting Time

Change for the June 17, 2008 Council meeting.

RECOMMENDED ACTION:

Cancel the June 16 City Council work session and reschedule the June 17, 2008 Council meeting to begin at 5:00 p.m.

ACTION SUMMARY:

This action would cancel the June 16 City Council work session and it would reschedule the June 17, 2008 City Council meeting to begin at 5:00 p.m.

DISCUSSION:

Background/History:

Attendance by Councilmembers-elect is not mandatory at the June 16 agenda review work session, inasmuch as they will not have been sworn into office at that time. To ensure that the new Councilmembers are a part of the full agenda discussion, the City Council may wish to cancel the June 16 agenda review work session.

In addition, new Councilmembers who have not been sworn into office may not attend executive sessions. The regular executive session has been cancelled for this reason.

Key Considerations:

New Councilmembers will be sworn into office at the June 17 regular City council meeting.

The June 17 meeting is the last Council meeting prior to the summer break period and the agenda may be very lengthy. Due to the potential length of the agenda, in combination with the



scheduled swearing-in ceremony and reception which will take place at the June 17 Council meeting, the City Council may wish to change the start time of the June 17 meeting from 6:00 p.m. to 5:00 p.m.

Community Benefits and Considerations:

n/a

Community Involvement:

The work session cancellation and rescheduling of the Council meeting will be advertised heavily to inform the public of the changes. The City Charter also requires a one-time publishing in the newspaper at least a week in advance of the Council meeting.

Financial Implications:

Expenses for advertising are unknown at this time.

Options and Alternatives:

- If the Council takes no action, meeting dates and times will remain the same.
- Cancel the June 16 work session and leave the June 17 Council meeting start time at 6:00 p.m.
- Leave the June 16 work session as is and change the start time of the June 17 Council meeting to 5:00 p.m.

Attachments/Exhibits:

None.

Department Head (Acknowledgment that all reviews have been completed and required approvals initialed below.)

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