# Focus Groups - Master Calendar

August 10, 2009

All Focus Group meetings will be held in the Cherry Building Conference Room, except for the Trees and Resources Focus Group which will meet in the Council Conference Room and Housing that will meet in the Downtown Library Community Room.

| Process & Procedures | Trees and Resources | Neighborhood Planning | Outdoor Lighting | Landscaping | Economic Development |
|---|---|---|---|---|---|
| **1st and 3rd Mon. - 10:00 am** | **1st and 3rd Mon. - 4:00 pm** | **1st and 3rd Tues. - 9:00 am** | **1st and 3rd Tues. - 2:00 pm** | **2nd and 4th Tues. - 9:00 am** | **2nd and 4th Tues. - 11:30 am** |
| May 18, 2009 | May 18, 2009 | May 19, 2009 | May 19, 2009 | May 26, 2009 | May 26, 2009 |
| June 1, 2009 | June 1, 2009 | June 2, 2009 | June 2, 2009 | June 9, 2009 | June 9, 2009 |
| June 15, 2009 | June 15, 2009 | June 16, 2009 | June 16, 2009 | June 23, 2009 | June 23, 2009 |
| June 29, 2009 | June 29, 2009 | June 30, 2009 | June 30, 2009 | July 14, 2009 | July 14, 2009 |
| July 20, 2009 | July 6, 2009 | July 7, 2009 | July 7, 2009 | July 21, 2009 | |
| | July 20, 2009 | | | July 28, 2009 | |
| | | | | | |

| Housing | Building/Fire Code | Signage | Downtown | Design Guidelines |
|---|---|---|---|---|
| **2nd And 4th Wed. 8:30am** | **2nd and 4th Wed. - 10:30 am** | **2nd and 4th Thurs. - 8:30 am** | **2nd and 4th Thurs. - 10:30 am** | **1st and 3rd Wed. - 3:00 pm** |
| May 27, 2009 | May 27, 2009 | May 28, 2009 | May 28, 2009 | June 3, 2009 |
| June 10, 2009 | June 10, 2009 | June 11, 2009 | June 11, 2009 | June 17, 2009 |
| June 24, 2009 | June 24, 2009 | June 25, 2009 | June 25, 2009 | July 1, 2009 |
| July 1,2009 | | July 2, 2009 | July 2, 2009 | July 15, 2009 |
| July 8, 2009 | | July 16, 2009 | July 16, 2009 | July 29, 2009 |
| | | July 23, 2009 | | August 12, 2009 |

# Informational Interview Outcomes

**Conducted by Alex Frawley for the Economic Development Focus Group**

**June 2009**

**Director Greater Flagstaff Economic Council:**

- A step of great importance would be to reconcile State Trust land Sections 1,2,3, & 4
- Area by the airport holds 20 acres of land that could be zoned BPI-Business Park Industrial-this involves "light industrial" manufacturing defined by low water usage, low noise levels, and lighting conducive to "Dark Skies Initiative"
- Although Belmont currently has minimal infrastructure and a complimentary mission to Camp Navajo, water is a limiting factor in addition to there being some flood plain and sporadic availability of land for industrial development. At most, the intermittent use of the land that is viable and available may provide approximately 400 jobs.
- Area by the mall is currently zoned industrial, however, some land zoned commercial that is lifted out of the flood plain may be rezoned "light industrial".
- Limited space at NACET, most high tech manufacturers will want to purchase property or lease a bigger space.
- Going vertical along South San Francisco is a good option for compact growth in an area already densely developed.

**Director Northern Arizona Builders Association**

- Zoning for residential building should be looked at more closely. The city will always be attractive to second home buyers from Kingman, Phoenix, and Southern California, thus we need to accommodate the demand and actively plan for growth such that sprawl is not a last minute recourse-if we do not plan and become desperate for development we are left with decisions that are not thought through. More partnerships and incentives are required to supply the affordable housing market.
- The current code is not conducive to development, creating a poor image of the city to developers. As a project moves through the building process costs may be added three-quarters of the way through due to citizen petitions-this creates a burden to the developer to assume additional cost that was not initially agreed upon for a project. Zoning needs to be somewhat static so that citizen comments are permitted at the inception of a project and not through the duration.
- The current code contradicts itself, clarification required.
- The environmental emphasis should be equal to social and economic demands.
- Mitigation for land swaps would alleviate some burden for infill developments.
- Look at State Land Trust Sections #5 for light industrial, #6 for possible mixed-use.
- Expand BPI zone around airport.
- Go vertical on South San Francisco.

**Director Small Business Development Center**

- We need to preserve aesthetic value of neighborhoods while promoting home-based business and cottage industry-both viable solutions for entrepreneurs in a down economy.

- The process for obtaining a home-based occupation permit is simple but intimidating. For example, why does the city require data pertaining to home ownership or rental and other personal information? [*Editorial comment from City staff – the City does not require information regarding home ownership or rental or other personal information*.]
- The process for conditional-use permits in the county can be greatly simplified to accommodate small growth business. The cumbersome nature of the process may dissuade some viable cottage industries.

| Municipality | [1]Site Plan | [2]Preliminary Plat | [3]Rezoning Request | [4]Conditional/ Special Use Permit | [5]Grading Permit | | | [6]Public Improvement Plans | | | [7]Building Permit | | | [8]Small Tenant Improvement | [9]Small T.I.A. | | | [10]Large T.I.A. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | 1st | 2nd | 3rd | 1st | 2nd | 3rd | 1st | 2nd | 3rd | | 1st | 2nd | 3rd | |
| Flagstaff | 21 days | 71 days | 71 days | 46 days | 30 | 15 | 15 | 30 | 15 | 15 | 27 | 10 | 5 | 21 days | 35 | 14 | 14 | 49 days |
| Gilbert | 60 days | 120 days | 150 days | 120 days | 35 | 21 | 14 | 35 | 21 | 14 | 28 | 14 | 14 | 21 days | 35 | 21 | 14 | 35 Days |
| Goodyear | 28 days | 78 days | 78 days | 78 days | 21 | 14 | 14 | 21 | 14 | 14 | 35 | 21 | 21 | 28 days | 21 | 14 | 14 | 21 days |
| Mesa | | | | | | | | | | | | | | | | | | |
| Payson | 28 days | 63 days | 126 days | 63 days | 14 | 7 | 7 | 14 | 7 | 7 | 35 | 20 | 20 | 20 days | 14 | 7 | 7 | 28 days |
| Prescott | | | | | | | | | | | | | | | | | | |
| Surprise | 56 days | 56 days | 70 days | 56 days | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 14 | 14 | 56 days | 7 | 7 | 7 | 21 days |
| Tempe | 49 days | 70 days | 119 days | 42 days | 20 | 15 | 5 | 20 | 10 | 5 | 20 | 10 | 10 | 6 days | 21 | 14 | 14 | 21 days |
| Yuma | 25 days | 61 days | 121 days | 61 days | 15 | 10 | 10 | 15 | 10 | 10 | 15 | 10 | 10 | 17 | 15 | 10 | 10 | 25 days |

[1] What is staff average review time (in weeks) for processing a **site plan** (appx new 3000 sq ft restaurant with proper zoning)?

[2] What is the average staff review time (in weeks) to process a **preliminary plat** (50 lots) from the application to City Council approval?

[3] What is the average staff review time (in weeks) to process a **rezoning request** (10 acres) form the application to City Council approval?

[4]What is the average staff review time (in weeks) to process a **conditional/special use permit** from the application to approval?

[5] What is the average staff review time (in weeks) to process a **grading permit** from application to approval? (Based on a 3000 sq ft restaurant on a ¾ acre parcel.) First Review time? Second Review time? Third Review time?

[6] What is the average staff review time (in weeks) to process **public improvement plans** from application to approval? (Based on approximately on 15 plan sheets.) First Review time? Second Review time? Third Review time?

[7] What is the average staff review time (in weeks) to process a **building permit** from application to approval? Based on a 3000 sq ft restaurant on a ¾ acre parcel.) First Review time? Second Review time? Third Review time?

[8] What is the average staff review time (in weeks) to process a **small tenant improvement building permi**t form application to permit?

[9] What is the average staff review time (in weeks) to process a **small traffic impact analysis** from application to approval? First Review time? Second Review time? Third Review time?

[10] What is the average staff review time (in weeks) to process a **large traffic impact analysis** from application to approval?