



**FLAGSTAFF
REGIONAL
PLAN 2012**

Draft Minutes
Regional Plan Citizen Advisory Committee
3:30 p.m. – 6:00 p.m. – Thursday, December 13, 2012

Aquaplex
 1702 N. Fourth Street, Flagstaff, AZ 86004

I. CALL TO ORDER

Chair Babbitt called the meeting to order at 3:34 p.m.

II. ROLL CALL

Committee Members Present:

Paul Babbitt, Chair	Eva Putzova
Carol Bousquet, Vice Chair	Susan Bean
Julie Leid	Shaula Hedwall
Jerome Naleski	Ben Anderson
Nat White	Don Walters

Absent

Judy Louks	Richard Henn
Alex Wright	Devonna McLaughlin
Maury Herman	

Attendees

Theresa Gunn, Facilitator
 Jim Cronk, Planning Director
 Kimberly Sharp, Acting Comprehensive Planning Mngr.
 David Wessel, FMPO Manager
 Justine Otto, FMPO Admin Specialist Temp
 John Aber, Coconino County Assistant Community Development Director
 Tiffany Antol, Coconino County Senior Planner
 Kate Morley, Coconino County Planner
 Erika Mazza, NAIPTA Transit Planner
 Alicia Becker, NAIPTA Associate Planner
 Michelle D'Andrea, City of Flagstaff Deputy Attorney
 Vince Knaggs, City of Flagstaff Planning Development Manager II
 Mark Landsiedel, City of Flagstaff Community Development Director
 Roger Eastman, City of Flagstaff Zoning Code Administrator

Public

Betsy McKellar

III. PUBLIC COMMENT

None.

IV. APPROVAL of MINUTES

Mr. Naleski moved to approve the Minutes for December 6, 2012 CAC Meeting. Mr. Anderson seconded. The motion passed unanimously.

V. NEW BUSINESS

A. Open Meeting Law

Ms. D'Andrea overviewed the basics of the Open Meeting Laws and advised the CAC that serial emails counted as a meeting under the Attorney General's directive. She stated that requests to put items on the agenda for future meetings were acceptable, but discussing, proposing, taking, or deliberating legal actions among a quorum of members is illegal, as is advocating or detracting topics. She confirmed that social media was also considered communication and could be subject to the same laws. She recommended that the CAC direct such communication through staff, as they were more familiar with the OMLs. Ms. Sharp stated that the CAC's Facebook page was for discussion among the public, not the Committee members.

VI. OLD BUSINESS (Continued, postponed, and tabled items.)

A. Climate Section

At Ms. Putzova's prompting the Climate section had been reworked with new goals and policies. It was confirmed that the previous version had contained planning uncertainty, and that the current draft by staff focused on reactions to extreme weather. The CAC was asked to determine the focus of the section, and whether parts should be merged or replaced entirely with Ms. Putzova's draft. The following points were discussed:

- The plan should express the urgency of the situation or it would continue to be ignored
- Mitigation and adaptation should be the driving force
- How does the reworked section relate to energy?
- Fire and thinning is a delicate subject, so be cautious with words like deforestation
- Weather and climate are very different things, watch wording
- Include citations in finished draft
- Eliminate mentions of the four seasons from this section, move weather descriptions to the Community section
- Policy 1.1 – Delete "aggregate" and add "generation and" after the word energy.

It was decided that Ms. Putzova's draft should be focused on going forward, as all policies from the original plan were now incorporated into other sections.

B. Public Facilities Element

The updated element was reviewed and it was confirmed that P.F.4.3 and P.F.1.1 had been updated. It was suggested the editor check to see if the language on page 2 is redundant with the climate section. Mr. White moved to send the element to the editor, Mr. Naleski seconded, motion passed unanimously.

C. Transportation Connections

Mr. Wessel overviewed the map with suggested improvements and reviewed the previous changes and decisions made. The following points were discussed:

- External traffic is based on the economy and is therefore not predictable
- The model used for projections is not the same model used for the previous Plan
- The Plan is just a suggestion, but users may take the projections as factual
- The map should therefore be carefully and clearly labeled as a possibility
- Scenario D has not formally been adopted, despite being widely agreed on by the public
- A greater level of detail will be available in future visions

D. Land Use Element

The CAC agreed to skip this section and the break, as quorum would be lost at 5:30. There was no

discussion.

E. Editing Team Update

The suggested edits were listed in the handout, which the CAC looked over. Votes were taken and the CAC approved or rejected the suggestions on an individual basis. (See attached document for complete list of changes.)

ADJOURNMENT

Chair Babbitt adjourned the meeting at 5:25 p.m. Ms. D'Andrea advised the CAC that as long as no official decisions were made without quorum, the remaining members could look over and mark up maps for the next meeting.

CURRENT GOALS, POLICIES AND STRATEGIES	SUGGESTED EDITS FOR CONSIDERATION	SURVEY RESULTS (Y/N)	CAC DECISION
ENVIRONMENT & CONSERVATION (E&C)	ENVIRONMENT & CONSERVATION (E&C)		
Climate	Climate		
Policy E&C.1.2. Encourage energy efficiency and conservation in the public, commercial and residential sectors through policies that promote more efficient lighting, better insulation, and increased use of alternative energy for generation of electricity.	Suggest adding "industrial" in addition to public, commercial and residential sectors. Also consider moving to Energy Element.	9/0	Approved
Ecosystem Health	Ecosystem Health		
Policy E&C.2.6. Promote conservation and ecological restoration of the region's diverse ecosystem types and associated animals including grassland, pinyon-juniper, wetland, and ponderosa pine forests on both public and private lands in a landscape context.	Suggest rewording as, "Protect habitat for special status species and sensitive natural communities." Note that special status species and sensitive natural communities should be clearly defined.	5/3	No changes
Noxious and Invasive Weeds	Noxious and Invasive Weeds		
Goal E&C.3. Control populations of invasive noxious weeds, eradicate where possible, and prevent new infestations.	Suggest additional policy under this goal <ul style="list-style-type: none"> Restrict use of herbicides, insecticides and similar materials." Corresponding strategy to suggested policy: <ul style="list-style-type: none"> Encourage the use of integrated weed management and organic practices to manage with the least possible hazard to the environment." 	5/3 6/2	Amend language to "Use best environmental practices to [existing policy]."
Policy E&C.3.1. The City and County will cooperate with the San Francisco Peaks Weed Management Area (SFPWMA) to inventory, eradicate, and control invasive non-native weeds, including those required for compliance with federal and state regulations; prevent establishment of new infestations through public awareness and education; and restore disturbed areas with native species.	Strategy statement - suggest rewording policy as "Develop vegetation/noxious weed management program" and use the current policy wording as a strategy to support it.	7/1	Approved
Environmentally Sensitive Lands	Environmentally Sensitive Lands		
Policy E&C.5. 3. Development proposals and other land management activities shall assess potential adverse impacts to environmental sensitive lands.	Suggest rewording to read "shall assess and minimize potential adverse impacts"	5/2	Approved
Water Quality	Water Quality		
Goal E&C.7. Protect, preserve, and improve the quality of surface water and groundwater in the region for human health and environmental sustainability.	Suggest replacing "human health and environmental sustainability" with "the health of the human population and the viability of the ecosystem."	5/2	Approved w/ edit

CURRENT GOALS, POLICIES AND STRATEGIES	SUGGESTED EDITS FOR CONSIDERATION	SURVEY RESULTS (Y/N)	CAC DECISION
	Suggest adding new policy as Policy E&C.7.1: "Protect the region's watersheds, including groundwater recharge, sediment transport, and groundwater filtration, while ensuring high-quality water."	3/4	Rejected for redundancy
	Suggest adding the following policy under Goal E&C.7: "Give high priority to the protection of watershed, aquifer-recharge areas, and natural systems in any consideration of land use."	4/3	Language needs CAC work
	Suggest adding the following policy under Goal E&C.7: "Support watershed restoration efforts"	4/3	
<p>Policy E&C.7.1. The City of Flagstaff and other surrounding municipal wastewater treatment systems should explore the feasibility of additional or alternative treatment technologies and closely monitor the research on the potential impacts to human health and our regional water supplies.</p>	Suggest changing "surrounding municipal wastewater treatment systems" with "surrounding regional wastewater treatment systems."	6/1	Approved
<p>Policy E&C.7.3. The City of Flagstaff and its regional partners shall implement best management practices to protect and maintain surface waters and their contributing watersheds.</p>	Suggest using existing Policies E&C.7.4, 7.5, and 7.6 as strategy statements to support this policy (see below).		
<p>Policy E&C.7.4. The City of Flagstaff and Coconino County Public Works Departments shall identify and implement best management practices with respect to road maintenance and snow removal that eliminates, or minimizes to the extent possible, the potential for illicit discharge of contaminants into waterways, and provides appropriate mitigation measures when discharges cannot be entirely avoided.</p>	Strategy statement - suggest moving to strategies that support related to Policy E&C.7.3.	6/1	Condense language
<p>Policy E&C.7.5. The City and County should encourage Low Impact Development strategies.</p>	Strategy statement - suggest moving to strategies that support related to Policy E&C.7.3.	5/2	Review later
<p>Policy E&C.7.6. The City of Flagstaff and Coconino County shall work with regional partners in educating agricultural users in practices that eliminate or reduce the potential for contaminant migration.</p>	Strategy statement - suggest moving to strategies that support related to Policy E&C.7.3.	6/1	Approved as a Strategy
Air Quality	Air Quality		

CURRENT GOALS, POLICIES AND STRATEGIES	SUGGESTED EDITS FOR CONSIDERATION	SURVEY RESULTS (Y/N)	CAC DECISION
<p>Goal E&C.8. Proactively improve and maintain the region's air quality for continued compliance with National Air Ambience Quality Standards.</p>	<p>Suggest adding the following new policies under Goal E&C.8:</p> <ul style="list-style-type: none"> • Reduce greenhouse gas emissions by adopting practices that promote improved efficiency and energy management techniques. • Minimize impacts from land uses that emit pollution and/or odors on residential and commercial areas. 	<p>5/2 4/3</p>	<p>Recommended edit to goal but need to continue to consider further changes</p>
<p>Policy E&C.8.4. Encourage strategies and partnerships to mitigate dust.</p>	<p>Suggest rewording as, "Mitigate and reduce dust pollution."</p>	<p>6/1</p>	<p>Approved</p>
<p>Natural Quiet</p>	<p>Natural Quiet</p>		
<p>Goal E&C.10. Maintain areas of natural quiet and reduce noise pollution.</p>	<p>Consider adding the following new policy under Goal E&C.10:</p> <ul style="list-style-type: none"> • Maintain acceptable noise levels in existing developed areas." 	<p>6/1</p>	<p>Approved</p>
<p>Policy E&C.10.2. Evaluate land uses and transportation proposals to their potential noise impacts.</p>	<p>Suggest adding the following strategy statement to support Policy E&C.10.2:</p> <ul style="list-style-type: none"> • New developments will be analyzed for their impacts. 	<p>5/2</p>	<p>Rejected</p>
<p>OPEN SPACE (OS)</p>			
<p>Policy OS.1.4. Recognize the importance and protect, where feasible, the natural aspects of open spaces.</p>	<p>Suggest rewording as, "Protect open spaces for future generations."</p>	<p>4/3</p>	<p>Rejected</p>
<p>Strategies to Support Policy OS.1.4</p> <ul style="list-style-type: none"> • Municipal and county owned open space parcels should be inventoried and classified as to specific natural quality they exhibit. • Development of municipal and county owned undeveloped parcels must consider preservation of its natural qualities. • Open spaces preserved in the process of the development of undeveloped lands should consider preservation of its special natural qualities as listed in the Open Space Goal statement. 	<p>Suggest adding the following strategy:</p> <ul style="list-style-type: none"> • Coordinate open spaces planning by determining linkage of open spaces. 	<p>6/1</p>	
<p>WATER RESOURCES (WR)</p>			
<p>Water Sources</p>	<p>Water Sources</p>		

CURRENT GOALS, POLICIES AND STRATEGIES	SUGGESTED EDITS FOR CONSIDERATION	SURVEY RESULTS (Y/N)	CAC DECISION
Goal WR.2. The City manages a coordinated system of water, wastewater, and reclaimed water utility service facilities and resources and identifies funding to pay for new resources.	Suggest adding "and energy-efficient" after "coordinated."	6/1	
Water Demand	Water Demand		
Policy WR3.2. Low-water consuming businesses and industries will be favored over water intensive uses.	Suggest rewording the end to read, "favored over water and energy intensive uses."	5/2	
COMMUNITY CHARACTER (CC)	COMMUNITY CHARACTER (CC)		
Scenic Resources	Scenic Resources		
Goal CC.2. The built environment will reflect and respect the region's natural setting and dramatic views.	Suggest adding "cultural heritage" after "natural setting" on line 2.	4/3	
	Suggest adding the following policy as Policy CC.2.3 "Limit development on steep slopes and ridgelines in order to protect downslope areas from erosion and adequate dispersion." (Remaining policies would be renumbered accordingly.)	4/3	
Arts, Science and Education	Arts, Science and Education		
Goal CC.3. Support and promote art, science, and education resources for all to experience.	Suggest adding the word "cultural" after science and before education.	6/1	
Neighborhoods	Neighborhoods		
Goal CC.6. Downtown Flagstaff will serve as the primary focal point of the community character.	Suggest rewording to read, "Downtown Flagstaff and other historic neighborhoods will serve as the primary examples of community character."	5/2	
HOUSING (H)	HOUSING (H)		
Goal H.3. Further housing that is decent, safe and sanitary.	Suggest adding "energy efficient" after the word "safe."	6/1	
PUBLIC SERVICES AND FACILITIES, PUBLIC BUILDINGS, AND SAFETY (PS)	PUBLIC SERVICES AND FACILITIES, PUBLIC BUILDINGS, AND SAFETY (PS)		
PS.1. Sustainable public facilities and services will be provided in an efficient, equitable and effective manner.	Suggest replacing "Sustainable" with "Efficient, accessible" and removing the word "efficient" before "equitable."	6/1	