

FLAGSTAFF'S BOARDS AND COMMISSIONS

The City Council uses every opportunity to establish community participation programs to allow for citizen involvement and input. Boards, commissions, and committees are created to allow Flagstaff citizens to take an active role in City government. The members of the City's boards and commissions, and most committee members, are appointed to three-year terms by the City Council unless a different term length is set by law. All Board and Commission meetings are streamed online for public viewing.

All City board and commission members must be residents of Flagstaff at the time of their appointment and for the full duration of their term. Appointments are approved at public meetings and individuals are selected solely at the discretion of the City Council. Please contact the City Clerk's Office, 211 W. Aspen, Flagstaff, AZ 86001, to obtain an application form, or download an application at www.flagstaff.az.gov/Boards and Commissions.

AIRPORT COMMISSION

The Airport Commission consists of seven citizens, and is responsible for reviewing and reporting to the Council on the development of the Airpark and on matters affecting the operation and efficiency of the airport, using the Airport Master Plan as a guide.

DAY: 2nd TH/Mo. **TIME:** 12 Noon **LOCATION:** Airport Conf. Room

AUDIT COMMITTEE

The Audit Committee meets as needed, but at least once a year, to review the Annual Financial and Single Audit reports. The Councilmember representative to the committee is a voting member.

DAY: Annually **TIME:** TBA **LOCATION:** Council Chambers

BEAUTIFICATION AND PUBLIC ART COMMISSION

The Beautification and Public Art Commission consists of seven citizens, and recommends expenditures from the BBB beautification fund and public art portion of the BBB arts and science fund. It studies and recommends community beautification projects ranging from landscaping and irrigation, signs and billboards, buildings, facilities, streetscapes, gateways, the purchase and installation of public art projects within beautification projects, property acquisition for beautification and/or public art projects, and neighborhood-initiated projects, to mention a few.

DAY: 2nd M/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

BOARD OF ADJUSTMENT

The Board of Adjustment is made up of seven citizens, and holds hearings on requests for variances and appeals of decisions by the Zoning Administrator. The board does not have the authority to change zoning law.

DAY: 1st or 3rd W /Mo. **TIME:** 8 AM **LOCATION:** Council Chambers
(as needed)

BUILDING AND FIRE CODE BOARD OF APPEALS

The Building and Fire Code Board of Appeals consists of five citizens who meet when necessary. The board holds hearings on appeals related to the application and interpretation of City building and fire codes. The Board of Appeals has no authority to interpret the administrative provisions of the code, nor is the board empowered to waive requirements of the code.

DAY: As needed **TIME:** TBA **LOCATION:** Council Chambers

COMMISSION ON DIVERSITY AWARENESS

The Commission on Diversity Awareness consists of seven regular citizens who represent the diverse population of Flagstaff. The mission of the commission includes, but is not limited to, fostering mutual understanding, tolerance, respect, and awareness among all citizens; recognizing the different economic, cultural, social, racial, religious, and ethnic groups within the City; cooperating in the development of educational programs dedicated to improving community relations; and enlisting the support of various groups to foster diversity awareness. ***This commission is currently inactive.***

DAY: **TIME:** **LOCATION:**

DISABILITY AWARENESS COMMISSION

This commission consists of seven citizens, and serves the disabled community in Flagstaff. The commission's goals are to expand educational opportunities; improve access to housing, buildings, and transportation; have greater participation in recreational, social, and cultural activities; encourage greater opportunity for employment; and expand and strengthen rehabilitative programs and facilities.

DAY: 4th T/Mo. **TIME:** 12 Noon **LOCATION:** Council Chambers

FLAGSTAFF HOUSING AUTHORITY

The Flagstaff Housing Authority consists of the Mayor and six citizens, and oversees the functions of the Housing Authority. The Authority implements the City's public housing programs.

DAY: 3rd W/Mo. **TIME:** 10 AM **LOCATION:** Council Chambers

HERITAGE PRESERVATION COMMISSION

The Heritage Preservation Commission consists of seven citizens. It advises the City Council on all matters relating to historic preservation, and reviews development projects in designated historic districts.

DAY: 3rd W/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

INDUSTRIAL DEVELOPMENT AUTHORITY

The Industrial Development Authority consists of up to nine citizens who meet on an as-needed basis. This is an independent authority established by State law. The Authority issues revenue bonds to projects eligible for financing under State statute. The City Council gives final approval on all bonds.

DAY: As needed **TIME:** TBA **LOCATION:** Council Chambers

LIBRARY BOARD

The Flagstaff City-Coconino County Public Library Board consists of two County residents, four City residents, and one each non-voting member of the City Council and the Board of Supervisors. The Library Board does not meet in July or November and serves as a citizen's advisory board to the Library Director.

DAY: TBD **TIME:** TBD **LOCATION:** Council Chambers

OPEN SPACES COMMISSION

The Open Spaces Commission consists of seven citizens, including representatives from the Planning and Zoning and Parks and Recreation Commissions. The commission serves as an advisory body on the acquisition, management, use, restoration, enhancement, protection, and conservation of open space land.

DAY: 4th TH/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

PARKS AND RECREATION COMMISSION

The Flagstaff Parks and Recreation Commission consists of seven citizens, and makes recommendations to the Council regarding City parks and recreational programs, the annual budget and capital improvements for the Parks and Recreation Divisions.

DAY: 3rd M/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

PERSONNEL BOARD

The Personnel Board consists of seven members, and conducts hearings to ensure due process for regular, classified employees who are dismissed, demoted, or suspended without pay. The Board forwards all recommendations to the City Manager who has final authority in all personnel matters.

DAY: As needed **TIME:** TBA **LOCATION:** Council Chambers

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission consists of seven citizen members, and serves as an advisory board to the Council on matters relating to the growth and physical development of the City. The commission also conducts hearings on amendments to the Zoning Map, tentative subdivision plats, and Development Review Board appeals.

DAY: 2nd & 4th W/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

The Public Safety Personnel Retirement System consists of the Mayor, two citizens, and two representatives each from the Police Department and Fire Department. The board meets as needed to process membership and retirement applications from Flagstaff police officers and firefighters.

DAY: As needed **TIME:** TBA **LOCATION:** Council Chambers

SELF-INSURANCE TRUST FUND BOARD

The Self-Insurance Trust Fund Board consists of five voting members including the Mayor. Pursuant to State law, the board meets once a year to review payment of insurance benefit losses and claims of the City.

DAY: Annually **TIME:** TBA **LOCATION:** Council Chambers

SUSTAINABILITY COMMISSION

The Sustainability Commission consists of seven citizens, and is responsible for recommending and coordinating activities in concert with the City of Flagstaff Sustainability Program. To accomplish this objective, the Commission will address the social, economic, and environmental considerations of meeting the needs of current and future citizens. Among the Commission's directives are the promotion of sustainable practices in all spheres of life and educating Flagstaff citizens.

DAY: 4th M/Mo. **TIME:** 4:30 PM **LOCATION:** Council Chambers

TOURISM COMMISSION

The Tourism Commission consists of seven citizens. The mission of the Tourism Commission is to develop, promote, and maintain Flagstaff as a year-round visitor destination with professional visitor services that will benefit the community economically, environmentally, and socially.

DAY: 4th T/Mo. **TIME:** 1:30 PM **LOCATION:** Council Chambers

TRANSPORTATION COMMISSION

The Transportation Commission consists of seven voting members (a representative from the Flagstaff Unified School District and six citizens) and two non-voting members (City Traffic Engineer and a Police Department representative). The Transportation Commission reviews requests for changes in traffic regulations and formulates and recommends traffic-related policies and ordinances to the Council. The commission sponsors two subcommittees: the Bicycle Advisory Committee and the Pedestrian Advisory Committee, each consisting of seven voting members.

DAY: 1st W/Mo. **TIME:** 4 PM **LOCATION:** Council Chambers

WATER COMMISSION

The Water Commission consists of seven citizens and a representative from the Planning and Zoning Commission. It reviews extensions of the water and sewer collection systems, treatment and use of water furnished by the City, treatment and disposal of the City's sewage system effluent, and water/sewer rates.

DAY: 3rd TH/Mo. **TIME:** 3:30 PM **LOCATION:** Council Chambers

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A Citizen's guide to . . .

Flagstaff's Boards and Commissions

City of Flagstaff
City Clerk's Office
211 W. Aspen
Flagstaff, AZ 86001

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