COMBINED SPECIAL MEETING (EXECUTIVE SESSION)
AND BUDGET RETREAT AGENDA

CITY COUNCIL COMBINED SPECIAL MEETING
(EXECUTIVE SESSION) AND BUDGET RETREAT
WEDNESDAY - FRIDAY (FRIDAY, ONLY IF NECESSARY)
APRIL 24 - 26, 2013

COUNCIL CONFERENCE ROOM
211 WEST ASPEN AVENUE
8:00 A.M.
EACH DAY

PLEASE NOTE

Agenda items may be addressed at any time over the multi-day retreat. The meeting will typically recess around 5:00 p.m. each day. Lunch breaks and regular breaks will be taken over the course of the days.

WEDNESDAY, APRIL 24, 2013

SPECIAL MEETING

1. **Call to Order**

2. **Roll Call**

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR NABOURS
VICE MAYOR EVANS
COUNCILMEMBER BAROTZ
COUNCILMEMBER BREWSTER
COUNCILMEMBER ORAVITS
COUNCILMEMBER OVERTON
COUNCILMEMBER WOODSON

3. **Recess into Executive Session**

4. **Executive Session**

A. Discussion or consultation for legal advice with the attorney or attorneys of the public body, and discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation, pursuant to ARS §§38-431.03(A)(3) and (4), respectively.

I. Nackard et al v. City of Flagstaff

5. **Adjournment**

BUDGET RETREAT

1. **Call to Order**

2. **City of Flagstaff 2014 Budget - Opening and Orientation**

3. **FY2014 Budget Focus**

4. **Fixed Costs and Expenditure Outlook**

   BREAK

5. **Employee Advisory Committee and Compensation and Benefits**

6. **Fund Presentations**

   A. **General Fund Overview**

   B. **Recreation Fees**

   LUNCH

   C. **New Revenue**

   BREAK

   D. **BBB Funds Overview**

   E. **Library Fund Overview**

7. **Public Comment**

   Anyone wishing to comment at the meeting regarding the FY2014 Budget is asked to fill out a speaker card and submit it to the recording clerk. When this item comes up on the agenda, your name will be called. Please limit your remarks to three minutes to allow everyone to have an opportunity to speak. Limits may be adjusted at the discretion of the Mayor.

8. **Review and Requests for Additional Information**

   RECESS

THURSDAY, APRIL 25, 2013

9. **Reconvene - Opening and Overview**

10. **Fund Presentations (Continued)**

    A. **Flagstaff Housing Authority Fund Overview**

    B. **Airport Fund Overview**

C. **Environmental Services and Sustainability and Environmental Management Funds Overview**

BREAK

D. **Capital Improvement Program**

LUNCH

E. **Utilities and Stormwater Funds Overview**

F. **HURF and FMPO Funds Overview**

11. **Public Comment**

BREAK

12. **Council Wrap Up / Adds and Deletes / Direction**

13. **Council Discussion re Procedure for Agenda Items**

14. **Adjournment**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2013.

_____
Elizabeth A. Burke, MMC, City Clerk

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To:	The Honorable Mayor and Council
From:	Elizabeth A. Burke, City Clerk
Date:	04/17/2013
Meeting Date:	04/24/2013

TITLE

City of Flagstaff 2014 Budget - Opening and Orientation

RECOMMENDED ACTION:

Council direction

INFORMATION

Attached are two documents for the discussion taking place during the City Council Budget Retreat of April 24-26, 2013, addressing the **City of Flagstaff FY2014 Budget**. First is the FY2014 Budget Book, and second is the Retreat Presentation Packet.

Attachments: Budget Review Book
Retreat Presentation Packet

Annual Budget and Financial Plan

Fiscal Year 2013-2014
City of Flagstaff, Arizona

CITY COUNCIL

Jerry Nabours, Mayor
Coral Evans, Vice-Mayor
Celia Barotz
Karla Brewster
Jeff Oravits
Scott Overton
Mark Woodson

BUDGET TEAM

Kevin Burke, City Manager
Josh Copley, Deputy City Manager
Jerene Watson, Deputy City Manager
Barbara Goodrich, Management Services Director
Rick Tadder, Finance Director
Brandi Suda, Finance Manager
Shannon Anderson, Human Resources Director
Stephanie Smith, Exec Asst to City Manager

PREPARED BY

Tricia Almendarez, Payroll Manager
Stacey Brechler-Knaggs, Grants Manager
Kristi Markey, Accountant
Merle McCabe, Accountant
Wanda Noffz, Accountant
Maryellen Pugh, Finance Manager
Brandi Suda, Finance Manager

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Flagstaff

Arizona

For the Fiscal Year Beginning

July 1, 2012

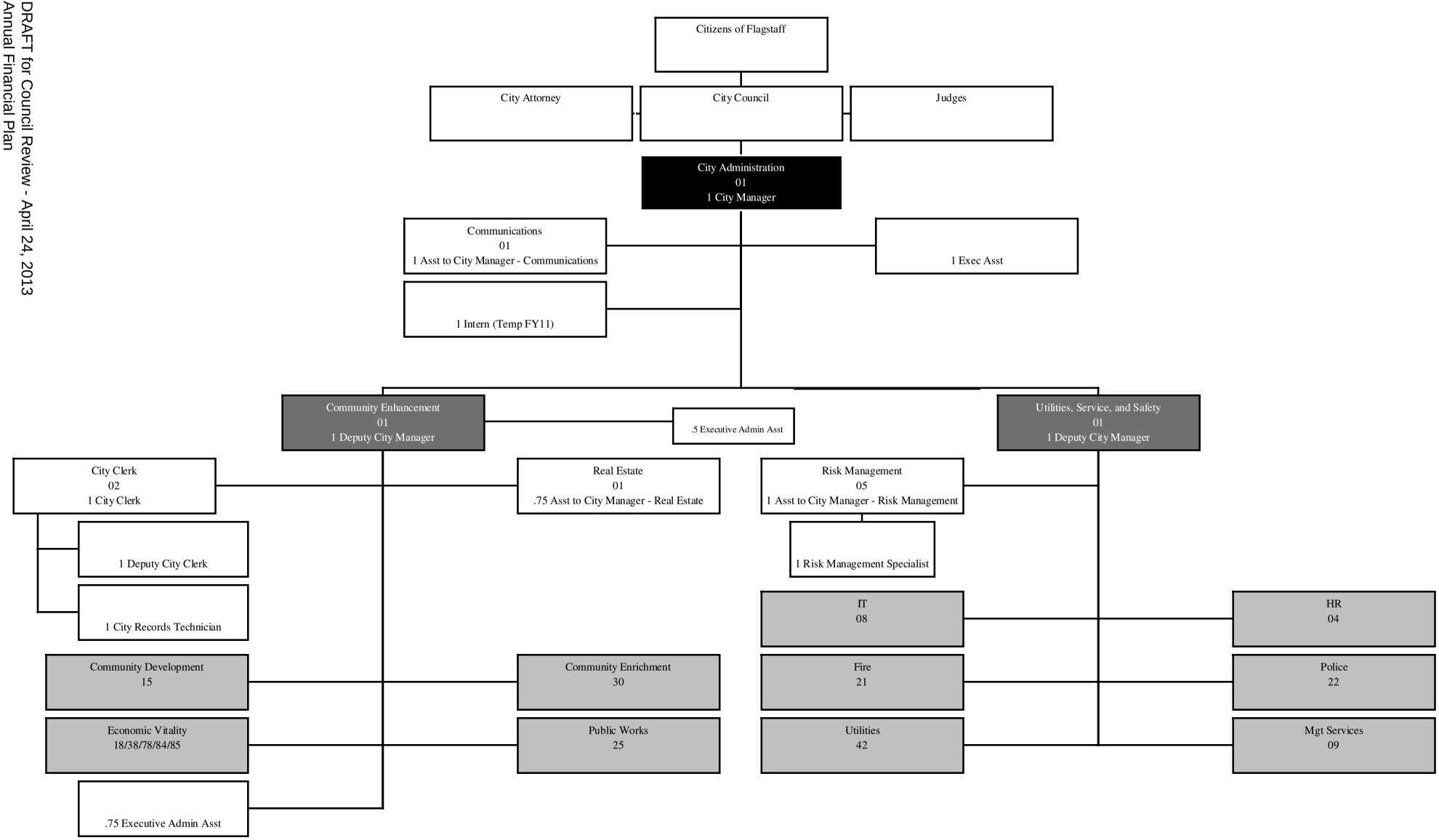
President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Flagstaff, Arizona for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY ADMINISTRATION



CITY COUNCIL AND MANAGEMENT PRIORITIES

FY 2014 Council Priorities are as follows:

- Repair, replace, maintain infrastructure (streets & utilities)
- Fund existing and consider expanded recreational services
- Address Core Services Maintenance Facility
- Complete Rio de Flag
- Retain, expand, and diversify economic base
- Complete Water Policy
- Review financial viability of pensions
- Review all commissions
- Zoning Code check in and analysis of the process/implementation
- Develop an ongoing budget process

Regional Plan (2001) Priorities are as follows:

- Land Use
- Commercial Development
- Industry and Employment
- Housing and Neighborhoods
- Cost of Development
- Transportation
- Open Space, Parks, Recreation and Trails
- Community Character and Design
- Natural and Cultural Resources and the Environment (includes Water Resources)
- Community Facilities and Services (includes Public Safety)

Other Management Priorities are as follows:

- Effective Governance
- Resiliency and Preparedness Efforts

City of Flagstaff

March 19, 2013

Dear Mayor and Council,

How we spend the public's money is our most important business. Every year we are challenged with more demands for public services than our resources enable. However, FY14 might be the most challenging we have seen in the last five years as we deal with the lingering effects of the Great Recession and pent up demand for municipal services. As a consequence, this pent up demand translated into lofty Council goals that I believe this City Manager Recommended Budget accomplishes.

By Charter, the City Manager is required to prepare the annual budget and submit it to the Council, and be responsible for the administration of the budget after adoption. I therefore assemble a team of professionals including members from Finance, Human Resources, Information Technology and the City Manager's Office to review each program, section and division within the City. Collectively known as the Budget Team, this group reviews what our Directors and Supervisors of these work groups believe are necessary to deliver valuable services that enhance the community's quality of life as well as meet Council goals and the City Manager's direction. This year's budget required even greater scrutiny and resourcefulness as we budget to achieve significant objectives on top of past reductions in revenue and staffing.

The Goals

In July of 2012, the Council identified its goals and objectives for the next two years. Chief among those were maintaining quality infrastructure. At the November Budget Retreat, staff presented information on infrastructure planning. We looked at Fleet, Facilities, Streets, Utilities, Airport, Stormwater and Parks. To fully understand how to maintain the City's critical infrastructure, we framed our assessment of the City's projected infrastructure needs in three distinct ways.

GOAL: Maintain the Current Condition of our Critical Infrastructure – Stop the Bleeding

First, we asked, "If we keep funding this component of infrastructure at the FY13 level, will the condition of the infrastructure get better, worse or remain the same?" In no instance would the condition of the infrastructure get better. In most instances, the condition would get worse. In other words, the municipal corporation patient was bleeding. So we then asked, "What will it cost to stop the bleeding and maintain the current condition of our infrastructure?" The answer is $1.6 million in ongoing dollars across all funds including

$390,000 in the General Fund. However, this number did not include pavement preservation. That added an additional $26 million in ongoing dollars.

GOAL: Upgrade the Condition of our Critical Infrastructure – Close the Gap

To better understand our targets for infrastructure, we asked, "Once we stop the bleeding and maintain the current condition, what will it cost to upgrade the City's critical infrastructure to the generally accepted standard?" Combining both one-time and ongoing dollars, the answer was an intimidating $135 million, including almost $52 million in street construction and $9 million in the General Fund.

GOAL: Maintain the Upgraded Condition of our Critical Infrastructure – Maintain

Lastly, we asked, "If we were to achieve the generally accepted standard, what will it cost annually to maintain the infrastructure component at that target condition while also stopping it from failing back into disrepair?" That answer was $8 million City-wide including approximately $4.3 million in street construction and $750,000 per year in the General Fund.

At the conclusion of that November 2012 retreat, Council and Management established goals of "stopping the bleeding" first; building capacity in the budget to "maintain" infrastructure at the desired condition second, and then finding the dollars to bring infrastructure up to the standard—"close the gap"-third.

From November until February, Council engaged in a series of mini budget retreats to learn more about specific City services and determine if there was any Council desire to shift service levels or eliminate services entirely to help accomplish these goals. There was great discussion and inquiry; however, there were no obvious areas that a Council majority desired to eliminate. There was a Council consensus that employee compensation issues were a priority and needed to be addressed. Updated salary survey information demonstrated that City employees were, on average, 11% below the market average. Moreover, while pay cuts had been restored in April 2012, no raises had been awarded since 2009 during which time employee health insurance and retirement contributions had risen and health insurance benefits had decreased.

GOAL: Address Employee Compensation

At the February Budget retreat I presented the goal of a 3.2% market adjustment for all employees. This required approximately $1.5 million across all funds, including $1.2 million in the General Fund.

Therefore, the goals of "Stop the Bleeding" and "Address Employee Compensation" set a combined target of $1.6 million in the General Fund in addition to any other possible funding towards pavement preservation (streets). For the purposes of the Recommended Budget, I set a goal of at least $1 million in ongoing dollars for street repairs which is almost a 100% increase in funding over the FY13 level. Therefore, the overall cost of meeting the infrastructure and compensation goals is $2.6 million in on-going dollars in the General Fund.

Other Considerations

Also at the February retreat, Council expressed a desire to see a balanced approach towards funding this goal among: budget cuts, re-allocations across funds, and new revenues. Lastly, Council agreed to explore, within a larger transportation context, more significant revenue increases to address the large one-time amount necessary to bring the condition of Flagstaff streets up to a generally accepted standard.

The Starting Point

From a revenue perspective, the City can firmly say that we are back in a growth situation. That is the good news. The bad news is the revenue growth is barely outpacing the inflationary growth of key expenditures. Let us review:

General Fund and Highway User Revenue Fund (HURF)

Revenue projections show that local sales tax (1%) will generate approximately $1 million in new dollars in FY14.

Initial state shared sales, income and auto taxes are expected to grow by $80,000. Revised income tax projections added another $450,000.

Revenue from building permits is expected to grow by $315,000.

That's $1,925,000 in new revenue. This revenue would be very helpful in achieving the aforementioned goals, except the inflationary growth in fixed costs.

City (employer) contributions to pensions for public safety personnel are expected to increase $555,000 in FY14. City contributions to non-public safety employees are also expected to increase $55,000. Participation in these state pension plans is mandatory. Furthermore, neither employers, such as the City, nor employees control the benefits or the contribution levels. These are set by the State Legislature and administered primarily by State boards.

Obligations associated with the FY13 "triggers", including a 0.6% increase in pay and bringing the “job families” that were more than 25% below the market to 20% below the market, will cost a combined $400,000.

Health insurance increases from FY14 are budgeted at $110,000 more than FY13.

Workers compensation premiums are scheduled to increase $210,000. Additionally, property and casualty insurance is expected to increase another $210,000.

General Fund utility increases came in around $20,000 and were offset with adjustments to other utility accounts.

This leaves a starting point of approximately $385,000 to address the above listed $2.6 million infrastructure and employee compensation goals, or a $2.2 million deficit.

HURF revenues are expected to increase $400,000 due to a reduced State sweep. There is also a potential for an additional $200,000 in LTAF funding. Rezones in Streets total $40,000. This results in a starting point of $560,000.

BBB

The Bed Board and Beverage (BBB) tax continues to see growth. Aggressive efforts to stimulate our tourism industry at the very start of the recession have paid off as our reductions in BBB tax collections were minimal and short-lived. BBB revenues are expected to grow by 5% over last year's budgeted amounts.

This means new revenue in the Arts & Sciences (7.5%), Beautification (20%), Economic Development (9.5%), Recreation (30%), and Tourism (33%) fund allocations.

In most cases, the 5% growth more than pays for a 3.2% compensation increase for employees who work in these funds and the associated increase in infrastructure costs needed to "stop the bleeding." This leaves some capacity for additional expenses.

While the BBB funds are prohibited from transferring dollars to the General Fund to pay for non BBB related expenditures (like Police, Fire or Community Development), there are General Fund expenditures that could be transferred to different BBB funds. I will refer later to this as "fund re-allocation."

Library Fund

The Library Fund is somewhat complicated because it serves as the fiscal agent for Flagstaff and all County libraries. There is a Library District property tax that all Coconino County residents pay (including those who live inside the Flagstaff city limits). The Flagstaff libraries (Main and the East Flagstaff Branch) are funded 67% with district funds and supplemented with 33% General Fund dollars.

County libraries are broken into two groups under our system: Branches and Affiliates. Branch libraries (Tuba City, the Jail, Grand Canyon, Havasupai, Forest Lakes and the Bookmobile) are funded entirely with District money but show up in the approximately $3.5 million Library budget because they are managed by the Main Library. County Affiliate libraries (Fredonia, Supai, Page, Sedona, Williams and the County Law Library) are separate entities and while their funding passes through the City, they have zero impact on the Flagstaff budget.

The Flagstaff and County Branch libraries face a very difficult revenue starting point. The assessed value for the Library District dropped 13%. This means, if the property tax rate is held constant, the revenue will drop approximately $670,000 in FY14 versus FY13. This equates to about a $340,000 drop in revenue for Flagstaff libraries and a $330,000 drop in revenue for the County Branch libraries.

On the expenditure side, the Library starts the fiscal year with a $30,000 deficit due to funding needs for QIC fleet capital replacement. Additionally, the Library has undergone a two year evaluation of its employee classification and organizational structure. In short, this evaluation found a number of employees were not properly classified and the overall organizational structure was extremely outdated. To correct both of these deficiencies will require $172,000 in additional ongoing dollars. The cost of the employee market adjustments equals approximately $60,000. Together, this totals $262,000 in new expenditures on top of a $340,000 revenue decrease for a total starting point of negative $602,000.

Environmental Services

There are two principal programs in the Environmental Services Fund--Solid Waste and Sustainability and Environmental Management Section (SEMS). FY14 will mark the division of these two programs into different funds as they have unique revenue sources. Therefore, I will treat them as two separate entities for the purposes of balancing revenues against expenditures.

Solid Waste: Solid Waste anticipates $59,700 in new revenues attributed to increased tonnage and rates associated with the landfill. In addition, Solid Waste anticipates salary savings in the amount of $70,500. The cost of providing the employee compensation market increases and QIC budgeted expenses also total $118,200. I recommend with the separation of these two principal programs that the Hazardous Products Center (HPC), which is currently funded in the SEMS budget, be fully funded out of the Solid Waste budget. The purpose of the HPC, located at the landfill facility, is to divert hazardous waste from entering the landfill. This facility and the services it provides drastically reduce additional clean-up and monitoring costs in future years. The cost of the HPC is approximately $225,000 per year. It is off-set by $65,000 in revenue generated by the HPC. (Net $160,000 cost to operate.) Additionally, the separation of SEMS from Solid Waste also separates the indirect charges. This equal approximately $80,000. Therefore, Solid Waste starts with an $80,000 deficit. As an operational note, SEMS will continue to administer the HPC program.

SEMS: SEMS revenue comes from the $4 per month Environmental Management Fee collected on City utility bills. There is no anticipated growth associated with this revenue source but will show a $21,500 deficit. However, with the separation from Solid Waste, SEMS will not be burdened with the $160,000 in operating costs associated with the HPC. Before that $160,000 is re-allocated within SEMS, the section will need to pay a share of indirect costs (i.e. their proportionate share of administrative overhead such as legal, human resources, information technology, etc.). This is approximately $80,000. They will also need to cover the cost of the employee compensation market increases which equal approximately $20,000. This leaves a starting point of $40,000 to the positive.

Utilities

The Utilities Division manages two funds: Water/Wastewater/Reclaim (WWR) and Stormwater. The WWR Fund will experience a $518,000 increase in revenues associated with its growth in new customers and a rate increase that went into effect January 1, 2013. However, the

$518,000 increase in revenues was already budgeted for capital and operational increases in the five year plan. The WWR starts with a $120,000 deficit in order to accomplish the 3.2% market adjustment.

Stormwater

Stormwater is anticipated to receive $25,500 in additional revenue associated with growth in new customers. The cost of the market increases is $12,000. Therefore Stormwater has some capacity for additional expenditures as its starting point.

Flagstaff Housing Authority

The FHA faces a very challenging year due to sequestration at the federal level. FHA's funds come almost entirely from HUD and rents collected. With sequestration at the federal level, FHA is anticipating an 18 percentage point drop in Section 8 housing funding and six percentage point drop in public housing funding. Final sequestration amounts have not been determined, but all cuts would be fully absorbed within the FHA budget. This will likely mean fewer vouchers in Section 8, and administrative and maintenance decreases in public housing.

Solutions - Expenditure Changes, New Revenue and Reallocations

Each fund has a unique starting point and therefore poses different challenges for reaching Council goals and achieving a balanced budget.

General Fund and HURF

As noted above, the budget goal of the General Fund was to fund $1.2 million in market increases to employee compensation, $390,000 to maintain current conditions of the City's fleet and facility infrastructure, and $1 million in pavement preservation (streets). In addition, the Budget Team was presented with the opportunity to take BBB-Parks to a level 2 maintenance standard when Council approved the Parks and Recreation Master Plan. To improve BBB Parks to a level 2 requires $200,000 in additional revenue transfer from BBB – Recreation.

Additional expenses anticipated in FY14 include a potential $100,000 in ongoing dollars to cover the decision by the local and state PSPRS board to admit the six Airport Fire and Maintenance Workers into the Public Safety pension. This also has a possible one-time price tag of $400,000 in back contributions to the plan.

As the budget team reviewed the departmental budgets, we identified three areas where I have recommended funding. First, we see the need for a full time switchboard operator. As we have made budget cuts over the years, we have reduced some of these positions devoted to customer service. As such, we have seen increased complaints and challenges as citizens try to reach the personnel they need. I believe it is time to devote some resources to the front line and recommend funding a full time switchboard operator. Further, we have identified $77,000 in request for service level adjustments (RSLs) which are itemized in the Council FY 2014 Budget

Retreat Packet. An additional $434,000 in requests was approved using other funding sources, including QIC, IT Capital, Bonds, SEMS fee, etc.

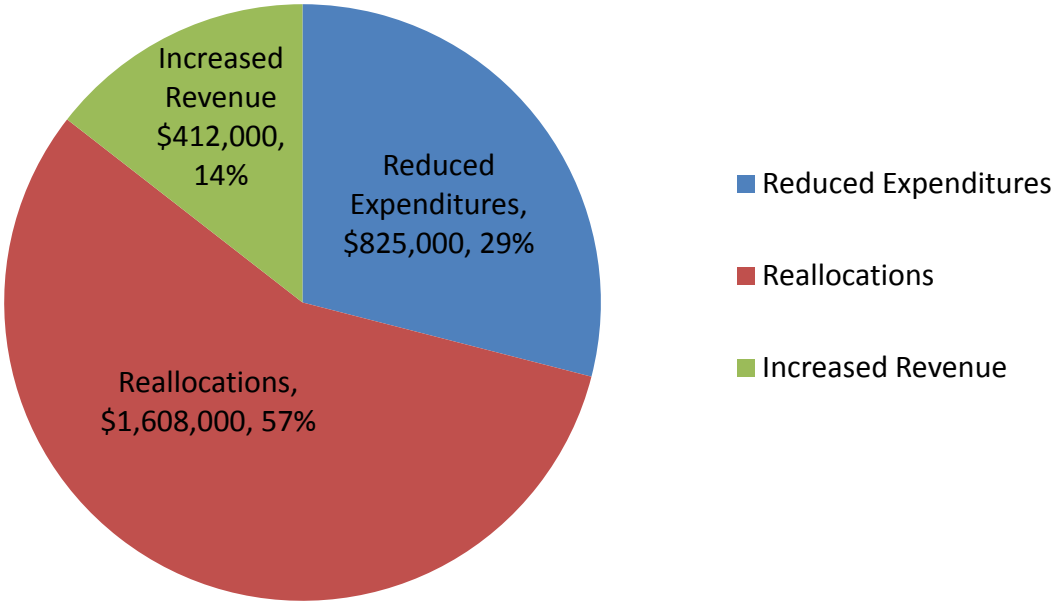
Second, I am recommending a $50,000 transfer from the GF to the Library Fund that will be described in detail in the Library Fund section.

Lastly, the FY13 trigger to move those positions that were more than 25% below the market average included adjusting the Police Department pay plan; however, funding for the FY13 trigger did not fully cover this adjustment. This, combined with some approved reclassifications within other General Fund programs, will cost $92,000.

Increase to On-Going Expenditures – General Fund	
Compensation	$1,200,000
QIC – Fleet, Facility and Parks Infrastructure	$390,000
Street Infrastructure	$1,000,000
Airport PSPRS	$100,000
BBB-Parks to Level 2	(Offset) $200,000
Switchboard and RSLs	$117,000
Library	$50,000
PD Pay Plan and Reclasses	$92,000
Total	**$3, 149,000**

As noted above, we start with approximately $385,000 in new revenues from existing sources. This leaves approximately $2.8 M in unfunded expenditures. To address these specific additions in funding, we looked at three sources: 1) reduce General Fund expenditures, 2) increase revenues, and 3) reallocate expenditures to other funds. The pie chart below illustrates how we used those three tools to balance the General Fund and HURF Fund. A detailed list of what constitutes these numbers can be found in the Council FY 2014 Budget Retreat Packet.

GENERAL FUND: Reduced Expenditures, Reallocations and New Revenue



While there are numerous cuts to expenditures in the General Fund, I want to call your attention to several more prominent cuts. First, consistent with the Innovations Committee recommendation, but contrary to the recommendation by the Parks and Recreation Commission, I will not be filling the vacant Community Enrichment Service Director position. The Recreation Section will report to the Public Works Director and the Library will fall under the Management Services Director.

Second, related to Community Enrichment Services, we are proposing reduced hours at the Aquaplex, Flagstaff Recreation Center, and Libraries. The Aquaplex will close 1 hour earlier Monday through Friday (9:00 p.m. instead of 10:00 p.m.). Flag Recreation Center will open an hour later Monday through Friday (2:00 p.m. instead of 1:00 p.m.). The Main Library will close 1 hour earlier everyday (8:00 p.m. Monday – Thursday, 6:00 p.m. Friday, and 5:00 p.m. Saturday) and the East Branch will close 1 hour earlier Monday through Thursday (8:00 p.m. instead of 9:00 p.m.).

Third, three police officer positions (2 providing municipal court security and 1 providing training) will be accomplished with civilian rather than sworn personnel, and in the case of the Municipal Court, a contract for security. Staff is working to confirm the impact of this recommendation with the City's COPS grant. One fire fighter/paramedic position will be accomplished with part-time employees. Both of these moves enable the organization to continue to offer the service but with reduced pension costs that save money overall.

Fourth, I would implement a $200,000 reduction in salary costs associated with a new vacancy savings program. All General Fund positions that become vacant during the year shall be held unfilled for at least 30 days. In those cases where a 30 day vacancy is not possible, the Division will need to cut the equivalent amount from elsewhere in their budget.

In terms of new revenue, I will highlight three new sources. First, is an increase in recreation fees that will generate $170,000 in FY14. The specifics of that proposal can be found in the Council FY 2014 Budget Retreat Packet. Second, is $120,000 increase associated with applying the City's 1.72% sales tax to water bills. Finally, I am recommending that we charge a fee for the materials testing lab. This is a service the City offers to developers who will eventually be conveying infrastructure to the City. In FY14 we are asking for 100% cost recovery of this service. In FY15 it is my plan to bid this service but allow the internal work group to compete in this process.

I would also like to note one operational issue in Community Development. Spring of 2013 has seen a dramatic increase in the number of applications for new development. In order to avoid increasing personnel costs, we have contracted with a private firm to review building permits (paid for with 100% cost recovery of this fee). This works because plans are compared against pretty black-and-white building codes. Planning reviews are compared against more interpretive zoning codes. Therefore, contracting-out current planning functions is not productive. My preference is to avoid adding staffing in an area where work flow rises and falls pretty fast. Therefore, the Neighborhood Planner position will be recruited with the ability to handle current planning tasks when needed. In addition, I will add 1 unfunded FTE. This potential position will be funded strictly with plan review fees. Such a move would require increasing plan review fees from 50% cost recovery to 100% cost recovery.

<u>One-Time Dollars</u>

The previously discussed revenue and expenditure changes are all "on-going" meaning these are changes that are balanced into the next five years at least. Every year, there are also "one-time" revenues that are available for one-time expenditures. For FY14, there is $1.6 million in the General Fund and $1,265,500 in HURF.

The principle recommendation of the one-time expenditures is $900,000 to pavement preservation. This brings the FY14 total for pavement preservation to $3.70 million ($1.15 million base, $1 million GF new on-going expenditure, and $1.55 M in one-time dollars).

Another recommendation includes $400,000 in one-time dollars to fund back contributions for Airport Fire and Maintenance workers if they are allowed to join PSPRS as the State board has ruled.

$910,000 is recommended for one-time RSL's in the General Fund. A list of these are included in the Council FY 2014 Budget Retreat Packet and includes roof repairs for the LEAF building.

BBB

BBB- Beautification

I recommend transferring $66,000 in expenses from the General Fund to Beautification including funding maintenance of Townsite trees and a portion of median maintenance, which were formerly paid for by HURF. FY14 will also serve as a planning and preparation year for a notable change in an operational aspect of this fund. As you may know, BBB Beautification pays for the construction and maintenance of medians and streetscaping. The maintenance portion is accomplished by transferring dollars from BBB-Beautification to Parks who accomplish the actual maintenance. In FY14, the BBB-Beautification fund manager will prepare a more precise scope of services necessary to maintain the medians and streetscaping. Once accomplished, that scope of service will be put out to bid. Private sector and Parks will have the opportunity to bid on that maintenance contract.

BBB-Economic Development

I recommend reducing the General Fund transfer by $90,000 and have BBB-Economic Development absorb the ongoing funding for the ECONA contract which was previously borne by the General Fund. This relieves the GF of $90,000 in Economic Development expenses. The ability to do this comes in part by transferring the contribution to the Science Foundation ($50,000) from BBB-Economic Development to BBB-Arts and Sciences.

BBB-Tourism

As you may recall earlier in this letter, this fund has $164,000 in new revenue associated with the BBB tax generating more income. I recommend transferring the expense to run our Special Events program from the General Fund to Tourism. I am also transferring our GF expenses associated with the Cardinals and Fireworks to this fund. These combine for approximately $126,000 in decreased expenditures for the General Fund and equal increases in expenditures for BBB Tourism. The budget team also granted RSLs for improved custodial service at the Visitor Center and some software upgrades. We also noticed a healthy fund balance in this fund and have allocated $100,000 in one-time dollars to increase marketing in FY14.

BBB-Arts and Sciences

This fund grew by $25,000; yet, we are asking it to absorb the $50,000 commitment made to Science Foundation Arizona and cut neither the Flagstaff Cultural Partners appropriation nor the Public Arts appropriation. This will require dipping into fund balance, which has sufficient funds to accomplish these goals. Long-term, it is my hope that the Science Foundation contribution will be offset by further revenue growth in this fund and decreased total commitment.

BBB-Recreation

To fund ongoing Recreation operations and free up General Fund capacity, this fund will absorb $250,000 in ongoing recreation expenditures. It will also absorb $200,000 in Park Maintenance costs to increase BBB-Parks from a level 3 to a level 2 in accordance with the Park and Recreation Master Plan.

Library Fund

As noted above, this fund starts with a $602,000 deficit. I request that the Library District hold the property tax levy flat. This means the property tax amount stays the same but it requires the tax rate to increase. The net effect is no change in dollars to the tax payer. This would restore approximately $340,000 in funding to the Flagstaff libraries. Failure to do this would require the City to close the East Branch Library. If that happens, the additional cuts below would not be necessary. There would also need to be a reduction in hours at all the Branch libraries as they are 100% funded by District revenues.

Assuming the tax levy remains flat, the remaining $290,000 deficit will be balanced with the following measures. First, close the Main and East Branch Library one hour early as noted above. Transfer $100,000 in circulation materials from the ongoing funding to the one-time funding. I also recommend increasing the contribution from the General Fund to the Library Fund in the amount of $50,000.

Lastly, in order to accomplish the badly needed and long delayed re-organization, I am asking for an increase in the tax levy to generate $100,000. In the absence of this, I am recommending funding the reorganization through the "trigger" mechanism.

Utilities

WWR

The WWR Fund sees a $518,000 increase in revenue that is offset with increased expenditures in electricity and maintenance. Therefore, as noted above, Utilities starting point is a $120,000 deficit. Consequently, they will make the reductions listed in the Council FY 2014 Budget Retreat Packet. Review of that appendix reveals that these are across the board small changes to various accounts, most of which just won't see the anticipated increase that new revenue was going to bring.

Stormwater

While Stormwater is able to address the increases in compensation with increased revenue from additional users, the broader goal Council set during a mini-budget retreat was to show at least equal distribution between planning and construction. This budget accomplishes this. There is approximately 45% appropriated to planning and administration functions and 55% allocated to construction and maintenance functions.

Environmental Services Fund

As noted above, we will be splitting this Fund into "Solid Waste" and "SEMS."

Solid Waste

Solid Waste has a starting point of negative $80,000. This means various cuts must be made in order to balance the fund. Consequently, we are eliminating a 1/3 time position, decreasing bulky trash pick-up from once per month to once/quarter, reserving salary savings and billing for downtown commercial services.

SEMS
Sustainability and Environmental Management Services Fund started with $60,000 in capacity. Additionally, I am recommending that we conclude the APS Green Choice purchasing program due to our robust photovoltaic program. This saves an additional $27,000 a year. Consequently, I am recommending SEMS pay for the Greater Flagstaff Forest Partnership (GFFP) base contract, half of the wildland leadworker position, maintenance of open spaces such as Picture Canyon, and a ½ time volunteer coordinator focused upon graffiti removal.

Other Funds

The Flagstaff Housing Authority will balance its operating expenses to revenues, including market adjustments for employee compensation through various reductions as noted above.

The Airport Fund will see a $25,000 increase to its revenue which will offset an approved reclass/rezone and needed utility increases. The Airport will fund its market adjustments and recent reclassifications by reducing other operating expenditures in the amount of $14,600. However, the addition of ARFF workers to the PSPRS will require a $100,000 transfer from the General Fund.

Conclusion
The previous eleven pages are indications about how challenging it has been to accomplish our lofty goals while maintaining our broad array of well loved municipal services. This budget enables a 250% increase in budgeted street repairs, a 3.2% increase in employee compensation, and improving half of our Parks to the Master Plan benchmark. It also addresses two significant budget difficulties. One associated with the Library District and the other associated with the pension plan of Airport Maintenance Workers.

Such budget management required the movement of a lot of pieces. Consequently, believe it or not, I have focused on the bigger picture in this transmittal letter. If you have questions about particular expenditures, feel free to inquire before or during the April Budget retreat. The Budget Team and I may not be able to answer it off the top-of-our-heads, but we can find you the answer fairly quickly.

I look forward to our further discussions on the FY14 City Manager's Recommended Budget.

Respectfully submitted,

Kevin Burke
City Manager

The City of Flagstaff
Service At A Higher Elevation

Mission

To protect and enhance the quality of life of its citizens

Vision

The City of Flagstaff is a safe, diverse, vibrant, and innovative community with a unique character and high quality of life. The City fosters and supports a balance of economic, environmental, educational, and cultural opportunities.

Values

Teamwork

Accountability

Communication

Quality

Leadership

BUDGET OVERVIEW

The City of Flagstaff FY 2014 Financial Plan presents a fiscally sound and balanced budget that maintains the integrity of the City's financial condition while still meeting the service level demands of a community that expects quality services. The Financial Plan is balanced not only financially, but also equally as important, balances the allocation of resources among operating requirements, capital needs, debt burden, and strong reserves for future needs and contingencies.

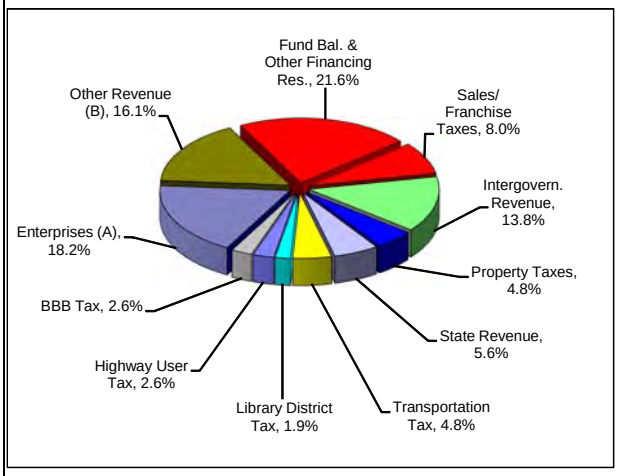
This section briefly describes the document *Format and Presentation*; the *Assumptions and Strategies* which formed the working parameters of the budget development; *Highlights of Appropriations*, *Revenues*, and *Capital Improvements Plan (CIP)* for FY 2014; *Debt Structure*; and the *Fund Balances*, which are the operating framework of the Financial Plan.

FINANCIAL RESOURCES AVAILABLE

Sales/Franchise Taxes	$	18,195,706	8.0%
Intergovernmental Revenue		31,581,736	13.8%
Property Taxes		11,011,453	4.8%
State Revenue		12,718,188	5.6%
Transportation Tax		11,081,675	4.8%
Library District Tax		4,266,924	1.9%
Highway User Tax		5,955,798	2.6%
BBB Tax		5,932,025	2.6%
Enterprises (A)		41,505,966	18.2%
Other Revenue (B)		36,892,643	16.1%
Fund Bal. & Other Financing Res.		49,494,983	21.6%
	$	228,637,097	100.0%

(A) Enterprises:		
Water	$	15,648,572
Wastewater		9,185,972
Airport		1,726,441
Environmental Services		12,483,810
Stormwater Utility		1,471,171
Flagstaff Housing Authority		990,000
	$	41,505,966

(B) Other Revenue:		
Licenses and Permits	$	1,310,180
Vehicle License Tax		2,543,750
Charges for Services		2,867,133
Fines and Forfeits		1,115,151
Interest on Investments		593,281
Misc Revenue		28,463,148
	$	36,892,643

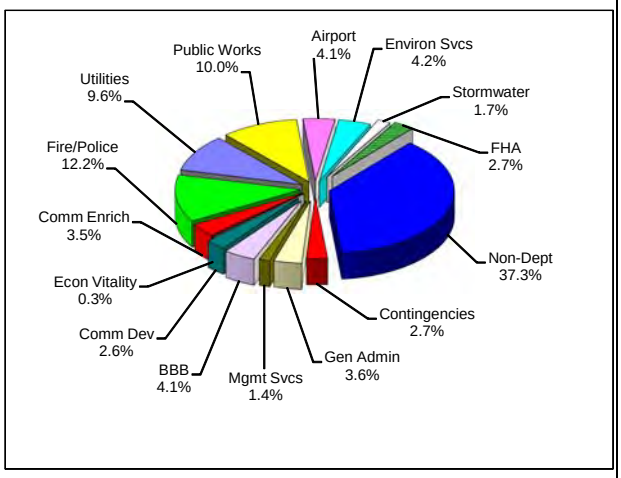


"WHERE THE MONEY COMES FROM"
$228,637,097

TOTAL APPROPRIATIONS

General Administration	$	8,215,912	3.6%
Management Services		3,180,861	1.4%
BBB (A)		9,398,642	4.1%
Community Development		5,876,249	2.6%
Economic Vitality		612,978	0.3%
Community Enrichment		8,078,508	3.5%
Fire/Police		27,812,172	12.2%
Utilities		22,013,430	9.6%
Public Works		22,922,255	10.0%
Airport		9,427,901	4.1%
Environmental Services		9,556,294	4.2%
Stormwater		3,939,559	1.7%
Flagstaff Housing Authority		6,183,620	2.7%
Non Departmental		85,373,466	37.3%
Reserves/Contingencies		6,045,250	2.7%
	$	228,637,097	100.0%

(A) BBB Tax Funds:		
Beautification	$	5,939,793
Tourism		1,896,158
Economic Development		953,885
Arts and Science		608,806
	$	9,398,642

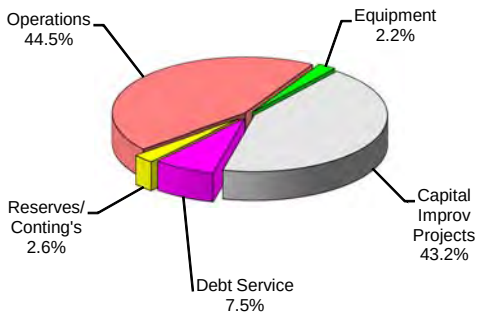


"WHERE THE MONEY GOES TO"
$228,637,097

The following graphs depict the major classifications of appropriation for the total FY2014 budget and expenditures by major types.

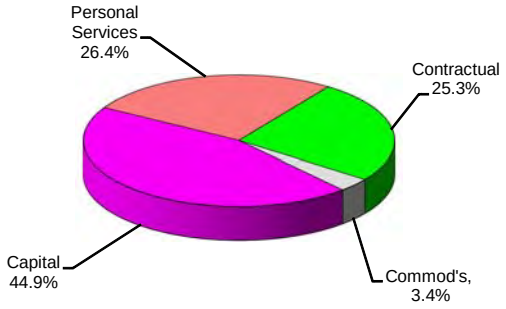
TOTAL APPROPRIATIONS		
Operations	$	101,536,088
Equipment		5,078,708
Capital Improvement Projects		98,874,691
Debt Service		17,102,360
Reserves/Contingencies		6,045,250
	$	228,637,097

TOTAL APPROPRIATIONS (all funds)



EXPENDITURES BY TYPE		
Personal Services	$	60,374,531
Contractual		57,879,031
Commodities		7,779,037
Capital		102,604,498
	$	228,637,097

EXPENDITURES BY TYPE (all funds)

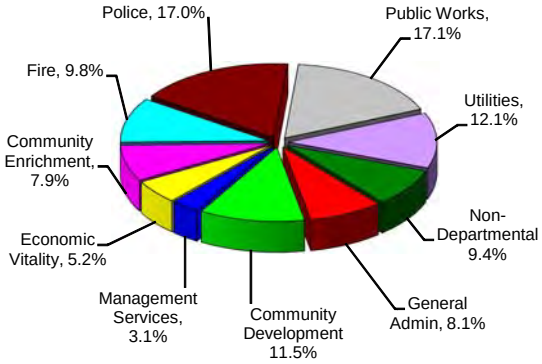


OPERATING EXPENDITURES BY DIVISION

City operations include the traditional municipal services citizens expect their local government to provide. Operating expenditures exclude capital improvements, capital equipment, debt service and reserves. The division budgets are presented to include section budgets and Divisional (organizational structure) responsibilities as defined by the City Code.

OPERATING BUDGET *		
General Administration	$	8,215,912
Community Development		11,658,172
Management Services		3,180,861
Economic Vitality		5,304,172
Community Enrichment		7,979,313
Fire		9,938,146
Police		17,213,026
Public Works		17,344,842
Utilities		12,323,558
Non-Departmental		8,378,086
	$	101,536,088
* Exclusive of Debt Service	$	17,102,360

OPERATING BUDGET



General Administration activities comprise 8.1% of the budget ($8.2 million). The sections within this Division provide for the overall management and administration of the City, as well as enforcement of municipal laws through legal support and the courts. This division consists of City Manager, City Clerk, City Attorney, City Court, Human Resources, Risk Management, Real Estate Program and Information Technology.

Community Development (CD) comprises 11.5% of the operating budget ($11.7 million). The services in this Division include Planning & Development Services, Engineering, Capital Improvements, Housing, MPO (Metropolitan Planning Organization), Community Redevelopment Services, FUTS (Flagstaff Urban Trail System), CD Administration and Flagstaff Housing Authority. The services provided by these divisions meet the current needs of the community and plan for the future.

Management Services comprises 3.1% of the operating budget ($3.2 million). The division encompasses those activities that provide administrative support and services including financial services, budgeting, purchasing, customer service, grants management and sales tax.

Fire Department services comprise 9.8% of the operating budget ($9.9 million). The Division's public safety programs provide both personal safety in the community with proactive attention to preventable disasters and sense of well being through timely emergency response.

Police Department activities comprise 17.0% of the operating budget ($17.2 million). Public safety programs provide personal safety in the community by promoting a community free of crime and assured response in emergency situations.

Public Works activities are provided by seven sections that account for 17.1% of the operating budget ($17.3 million), excluding the debt service requirements for streets ($0.5 million) and USGS facility ($.7 million). The services provided include: solid waste operations and sustainability, environmental management services, cemetery operations, maintenance of all public facilities and public infrastructure including streets and parks, fleet services, and transportation services.

Economic Vitality activities comprise 5.2% of the operating budget ($5.3 million) excluding debt service requirements for Airport ($0.3 million) and Business Incubator ($0.2 million). The division includes the following sections: Community Investment, Tourism and Visitor Center, Airport, Arts and Science, Urban Design, Streetscape, and Economic Development.

Community Enrichment activities comprise 7.9% of the operating budget ($8.0 million). The division provides the following services: recreation services and operations of the City/County public library system.

Utilities comprises 12.1% of the operating budget ($12.3 million), excluding $4.2 million debt service requirements. There is one administrative section responsible for management of water, wastewater, and stormwater activities. Three sections within water operations and four sections within wastewater operations provide services that promote a clean and healthy community by providing a safe water supply and proper waste disposal. The Stormwater Utility is also included here, inclusive of the Spot Improvement Program, Drainage Program, the Rio De Flag project, and Engineering and Master Planning, .

Non-Departmental operations comprise 8.3% of the budget ($8.4 million) exclusive of $11.1 million debt service. Some sections are contractual in nature and include Contributions to Other Agencies. The Council and Commission, Transit, Special Assessment, Capital Projects and Non-departmental budgets account for expenditures that benefit City operations as a whole.

BUDGET FORMAT AND PROCESS

The budget and financial plan for the City of Flagstaff is the policy document that reflects the goals and objectives of the City Council. These goals and objectives are implemented through the policies and priorities established by the Council as well as the various Boards and Commissions appointed by Council. The Office of the City Manager is then responsible for implementing these policies and priorities utilizing the allocation of financial resources. The annual review process provides the community an opportunity to evaluate the services provided to the citizens of the community. Programs are identified, evaluated, and the scope of service provided is defined. The staffing level needed to provide the service level deemed appropriate by Council is determined. Additionally, funding requirements and level of effort to be provided are established.

FORMAT

The Division Detail presents each operating activity at the Section level with each Section's *Mission, Program Description, FY 2013 Accomplishments, FY 2014 New Initiatives and Goals, Performance Measures, and Financial Summary*. The performance measures look at the efficiency and/or effectiveness at the program level. For the City Manager's proposal, only the Financial Summaries are included in this document. The other items will be provided separately.

To assist the City Manager in the management of the resources expended by the municipality, the budget also serves as an operational guide. The operating budget presentation includes, for comparative purposes, the *Actual Expenditures for FY 2012*, the *Estimated Actual for FY 2013*, and the *Adopted Budget for FY 2013 and FY 2014*. Expenditures are shown by category and programs. The comparatives in the Financial Summaries Section are presented at the fund level and the division level to aid section and program managers in budget tracking and accountability.
Categories presented are:

- Personal Services (salaries, fringe benefits, internal labor, et al)
- Contractual (professional services, utilities, maintenance, rents, debt service, et al)
- Commodities (small equipment, parts, office supplies, operating supplies, et al)
- Capital Outlay (professional services, land, buildings, street, water and sewer construction, equipment, et al)

Fund, Department, and Division Structure: The City uses funds to report its financial position and the results of its operations. Fund accounting segregates funds according to their intended purpose and is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts, which includes assets, liabilities, fund equity, revenues and expenditures/expenses.

Within each Fund there may be several Divisions. Divisions also may encompass several Funds. The Division level is the legal level of budget authority.

Divisions are groups of Sections that serve a similar function with the City. In addition, within each Section are Programs, which capture all expenditures, related to an activity, cost center, or location of operation within a section.

The following table represents the structure for the City.

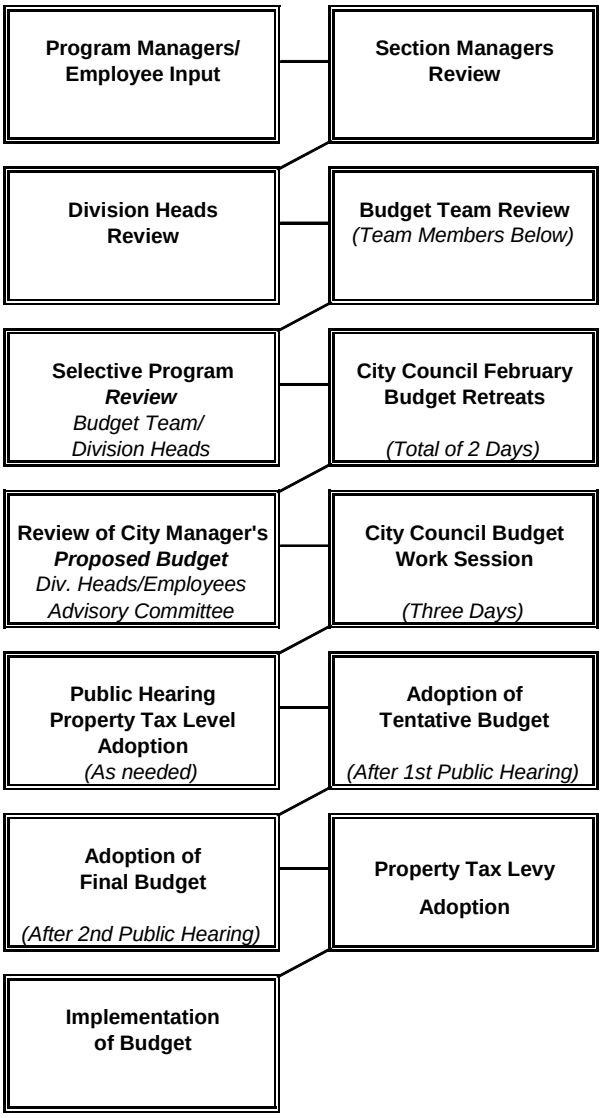
Illustration of Relationship between Funds, Divisions, and Sections

DIVISIONS	General Administration	Management Services	Community Development	Fire	Police	Public Works	Economic Vitality	Community Enrichment	Utilities	Non-departmental
FUNDS										
General Fund *	City Manager Human Resources Risk Management City Attorney Information Technology Municipal Court	Customer Service Management Services Administration Tax, Licensing & Revenue Finance & Budget	Administration Capital Improvements Development Services Engineering Housing Services	Fire	Police	Administration Parks Fleet Cemetery Facilities Maintenance	Community Investment	Recreation		Council and Commission Contributions Non-departmental
Library								Library		
Highway User Revenue *						Street Maintenance & Repairs				
Transportation *										Transit 4th Street Overpass Safe to School Safety Improvements
Economic Development *							Economic Development			
Beautification *			Flagstaff Urban Trail System				Beautification Admin, Streetscapes			
Tourism *							Convention & Visitors Bureau Visitor Services			
Recreation *										Recreation CIP
Arts & Science *							Arts & Science			
Real Estate Proceeds										Real Estate Proceeds
Housing and Community Services			Housing and Community Services							
Metropolitan Planning Organization			Metropolitan Planning Organization							
G.O. Bond Fund										G.O. Bond Fund
Secondary Property Tax										Secondary Property Tax
Special Assessment *										Special Assessment
Perpetual Care										Perpetual Care
Capital Projects Bond										Capital Projects Bond
Water & Wastewater *									Administration Lake Mary Water Treatment Plant Water Distribution Services Booster Stations Wastewater Treatment Plants Wastewater Collection Wastewater Monitoring	
Airport *							Airport			
Environmental Services *						Solid Waste Sustainability and Environmental Management				
Stormwater *									Stormwater	
Flagstaff Housing Authority *			Flagstaff Housing Authority							

*** Major Funds based on the FY 2012 CAFR**

BUDGET PROCESS

Budget Process Flowchart:



Presentation:

- The *Transmittal* provides a summary of the key policy issues, priorities, and strategies that shaped the budget as framed by the City Manager.
- The *Budget Overview* summarizes financial resources and expenditures along with fund summaries and an overview of selected revenues.
- The *Financial Summaries* section includes various schedules utilizing revenue and expenditure classifications and tax levy information in accordance with state reporting requirements as mandated by statute. Expenditures are reported at both the fund level and the Division level for operational control purposes.
- The *Division Detail* section provides both narrative and financial data. The budget commentary provides an explanation of significant budget changes for FY 2014.
- The *Capital Improvement Plan* (CIP) for FY 2014 lists projects, costs, and funding sources in the Capital Improvement (CIP) Section.
- A detailed listing of personnel and changes over the last five years is provided in the *Appendix* Section.

BUDGET CALENDAR

November 14-15	Fall Council Retreat
December	Budget Module available to all Divisions
December 12	Mini Budget Council Retreat
January	Selective Program Review with Budget Team and Division Managers
January 4	Capital improvement and equipment requests reviewed by Capital Improvements and Purchasing
January 11 & 22, February 4th	Mini Budget Council Retreat
February 14	Winter Council Retreat
February 25 - March 11	Review with Department Heads and City Manager
April 24 - 26	Council Study Sessions Proposed Budget available to public
June 4	Tentative budget hearing and Tentative budget adoption
June 4	Truth in taxation hearing
June 5	Notify Property Tax Oversight Commission of Compliance with Truth in Taxation
June 18	Final budget hearing and Final budget adoption
July 2	Adopt Property Tax Levy

Review and Approval: Issues presented during the review and approval period include discussion topics of the Council Spring retreat. The winter retreat was held in February, to give city staff the opportunity to present major discussion points to Council and the public. The goal is for Council to make policy decisions and direct staff in budget priorities. This provides adequate time for the Council to gather input on major budget issues prior to preparation of the budget. The City Council holds Work Sessions in April. The Council reviews and discusses all personnel recommendations, capital equipment recommendations, and the capital improvement plan. The Council arrives at a consensus for all decisions needed. The Study Sessions provide the opportunity for City management, departments and the public to offer information and recommendations to the City Council.

The Proposed Budget is presented to Council for tentative adoption on or before the third Monday in July. Two public hearings are held on the content of the budget. Final adoption will occur on June 18 2013. State law requires the operating budget to be all-inclusive. Therefore, the budget includes provisions for contingent revenues and expenditures that cannot be accurately determined when the budget is adopted, e.g., grants. The Resolution adopting the annual budget requires Council authorization for any expenditure from contingencies, as well as transfer of budget authority between departments.

Adoption: The City operates under the State Expenditure Limitation with a permanent adjustment to the base. The first adjustment provided for an increase to the base limit to allow for the expenditure of funds resulting from the addition of a 2% Bed, Board, & Booze Tax. Flagstaff is not a Home Rule city. Alternative [Home Rule] Expenditure Control municipalities require voter approval every four years.

The City received voter approval in the May 2006 general election for a second adjustment to the expenditure limitation base. This permanent adjustment was effective for the FY 2007 budget year.

The Adopted Budget reflects the total funds appropriated ($228,637,097). Certain exclusions are allowed by the state [e.g., bond proceeds, debt service, grants] in computing the Expenditure Limitation ($133,177,482), and this total cannot be exceeded.

Budget authority can be transferred between line items within a Section. At year-end, Division budgets are reviewed and budget authority is transferred from contingencies by Resolution as necessary. Council can also amend total appropriations for a fund during the year by Resolution as long as there is a corresponding increase/decrease in another fund so that the total appropriation is not exceeded.

ASSUMPTIONS AND STRATEGIES

ECONOMIC OVERVIEW AND REVENUE FORECAST

The City of Flagstaff has seen recent improvements in the economy. We have seen small improvements in FY 2013 in our local and state shared sales tax revenues. However, we remain below our highest levels recorded in FY 2008. We are not anticipating recovery to those levels for several years. Another indicator of some recovery is related to our state shared income tax revenues. Based on state information, we are expecting a 20% increase over the FY 2012 six year low. The economic analysts for our local and state region estimate there will be moderate improvements over the next few years with improved recovery beginning in two to three years.

The City collects three different sales taxes. The first is a 1% tax on all general sales, except for food. This is a general purpose tax that benefits the General Fund. The City of Flagstaff is the only city left in the State of Arizona that has a sunset clause on the general sales tax. This tax must go before the voters every ten years to be validated. Voters approved an extension of the tax in May 2010. This tax next expires in 2024.

Excluding the utilities tax category, the City realized declines in all but four months between November 2007 and August 2010, in comparison to the same month in the prior year. Since September 2010, the City has had increases in sales tax collections 22 out of 29 months when compared to the prior year, same month. Based on business activity through February 2013, tax revenue has increased approximately 5.23% compared to a year ago. However, if utilities taxable business activity is included, the number becomes an increase of 4.77%. The three major categories of local sales taxes have all seen increases. Construction is up approximately 12.24%, hospitality is up approximately 3.05%, and retail is up approximately 6.17%. Current sales tax estimates are approximately $850,000 higher than what was recognized in FY 2012.

The second sales tax is a 0.721% sales tax on the same types of general sales; however, the tax is restricted in use to certain transportation projects. The four components of this tax include Safety Improvements, Street Improvements, 4th Street Overpass, and Transit. The transportation tax components expire in 2020. As expiration date for this tax nears, the city will reevaluate the transportation needs of the community to propose how any future transportation tax is allocated. As similar sales are taxed with this source, revenue projections follow the same trends as the general sales tax.

The third sales tax is a Bed, Board, and Beverage (BBB) tax that collects an additional 2% for hotel/motel and restaurant/bar transactions. This tax is restricted in use to certain economic, arts, beautification, recreation, or tourism activities. Tourism is a major driver in the local economy and overall sales have been increasing in FY 2013. Revenue in this category is expected to increase approximately $298,000 over Budgeted revenues. This tax must go before the voters every fifteen years to be validated. Voters approved and extension of the tax in May 2010. This tax next expires in 2028.

State shared revenue consists of both a distribution of sales tax and income tax. These distributions are made based on a city or towns' relative share of population in comparison with all other cities and towns. Except during census years, Flagstaff's population is determined by the Arizona Department of Economic Security based on a number of factors including new homes and student enrollment.

The State has experienced a similar recovery in revenues as the City. The City estimates that FY 2013 revenues will be approximately 1.0% higher than budgeted.

Highway User Revenue (gas tax) funds are projected to end above the FY 2013 budget. For FY 2014, the City anticipates that the State will continue to redirect the revenues to fund the Department of Public Safety. These revenues are distributed based on a fairly complex Arizona Department of Transportation formula, based in part on the amount of fuel purchased in our region. As fuel prices have decreased, we anticipate Flagstaff tourism to increase as we are a popular drive destination for Las Vegas, Los Angeles, and Phoenix; however that trend is not yet evident in our monthly receipts.
Property tax revenues are projected to be flat even though property tax valuation continue to decrease. This occurs as there is an approximate 18 – 24 month lag in home valuation and property tax assessment payment, and primary property taxes are based on limited assessed valuation. The State of Arizona caps the primary property tax revenue increases at 2% on an annual basis. Council directed staff to use a flat levy on property assessments, meaning to adjust the rate based on assessed values to provde the same level of revenues. Homeowners will realize a 23% rate increase from $0.7131 to $0.8769 per $100 of assessed value to comply with council direction. With declining assessed values, the average property value should see no increase in the city primary property tax.

Going into this budget season, management wanted to assess possible ways the City could reallocate resources to help with deficiencies in Infrastructure shortfalls and address employee compensation. This would mean possible reductions of service levels in one area to help sustain areas that are below acceptable service levels. At the November retreat, Council asked for further meetings to address their specific questions on various divisions. This was accomplished with four mini half-day budget retreats in December, January, and February. Divisions were given further budget direction at this time to provide scenarios of the impact of a 2.5% cut in their division. Staff also provided a list of possible allocation of expenditures between funds and new revenue opportunities and presented the options to City Council at the February retreat.

After the February retreat, Finance completed the updates to all 5-year plans to provide an outlook on revenues and expenditures. The General Fund update provided additional sources for allocation due to better than expected results in state shared income tax. The majority of these revenues offset costs related to pensions, health insurance, workers compensation, and property insurance. The Budget Team then met with each division to discuss their proposed budget and impacts of the 2.5% cuts. From the meetings the Budget team determined which revenue opportunities, fund reallocations and 2.5% cuts to move forward with in the recommended budget. This created the capacity in the budget to include a 3.2% market increase for employees, additional funding for infrastructure and some additional appropriation to help support existing service levels.

Details of the previous discussions can be found in the City Manager's transmittal letter at the front of this document.

EXPENDITURES

The adopted budget is based on fiscal restraint consistent with conservative and sustainable revenue estimates. The base budget approach has required operational cost reviews and redistributions of all Departments.

Efforts to Control Expenditures – The Fleet Management Committee reviews all equipment replacement requests and prioritizes those needs. A long-range planning approach is utilized to level cash flow requirements from one year to the next. The Fleet Committee has developed a five-year plan and continues the process of reviewing the plan to identify cash flow needs and develop alternatives to better allocate future resources. Due to varying demands, the Fleet budget is flexible, allowing monies to shift within the five-year planning period.

In FY 2012, the City set up a catastrophic vehicle replacement fund. As the City's fleet ages, this fund reduces the impact of unexpected vehicle and equipment failures and large expenditures. This fund will be addressed annually for opportunities to increase this reserve.

Fund Balance – The carry forward of fund balances remain at a level that protects the financial integrity of the City. Moody's bond rating for the City is Aa2. The projected fund balance at the end of FY 2014 is estimated at $9.7 million in the General Fund. A general fund balance equal to 15% of general fund revenues has been City practice. During the poor economic conditions (FY 2010 – 2012), the City reduced the policy fund balance to 12% of ongoing revenue in FY 2011. The General Fund balance is currently projected to be 21% at the end of FY 2014.

To provide better financial stability during poor economic times, the General Fund fund balance has increased to a minimum 17.5% in the current plans with plans to increase to 20% over the next few years.

The FY 2014 budget anticipates using excess fund balance from the completion of FY 2012 to fund one-time expenditures. In addition, a portion of the current fund balance represents carry forward of expenditures in equipment and capital projects.

City Council and Management Priorities – The budget guidelines set forth by the City Manager were formulated based on Council concerns and goals. The Vision Statement adopted reflects the environment on which all decisions will be made. The Vision Statement is as follows: The City of Flagstaff is a safe, diverse, vibrant, and innovative community with a unique character and high quality of life. The City fosters and supports a balance of economic, environmental, educational and cultural opportunities.

The Council then developed their ten highest City priorities. They are to:

1. Repair/replace/maintain City infrastructure.
2. Fund existing and consider expanded recreational services.
3. Address Core Services Maintenance Facility.
4. Complete the Rio de Flag.
5. Retain, expand, and diversify the economic base.
6. Complete the Water Policy.
7. Review the financial viability of pensions.
8. Review all Commissions.
9. Revisit and analyze the process and implementation for the Zoning Code.
10. Develop an ongoing budget process.

The budget review process includes:

- *Estimated Actual Expenditures FY 2013*. Sections were asked to estimate expected expenditures by line item for FY 2013. Overage and underage amounts (and reasons, theretofore) were used to adjust the recommended budget for various line items in FY 2014.
- *Staffing Requests/Increases in Level of Service.* Divisions are required to provide narratives for increases in service levels and addition of staff. Generally, new staff additions are encouraged to have an independent funding source, or are needed to maintain current service levels.
- *Fleet Management.* All fleet equipment replacement requests were reviewed and prioritized by the Fleet Management Committee within financial parameters.
- *Information Systems.* Information Technology staff reviewed hardware and software needs. Funding was decreased and future needs have been reprioritized.
- *Capital Improvements.* The Capital Improvement staff reviewed all requests of capital projects or public improvements that require time charge outs from that section.
- *Operational Impacts.* All funds are continually evaluated relative to five-year financial projections. Increased service levels due to new programs or capital construction were projected to determine operating impacts in future years.

FUND SUMMARIES

GENERAL FUND

The General Fund includes all City operations, except enterprise activities which are to be self-sustaining, e.g., Utilities, Environmental Services, the Airport, and Stormwater; and activities funded from a special revenue source dedicated to that activity, e.g., the BBB Tax funds, the Transportation tax funds, Streets; Library; Housing and Community Services; and Metropolitan Planning Organization.

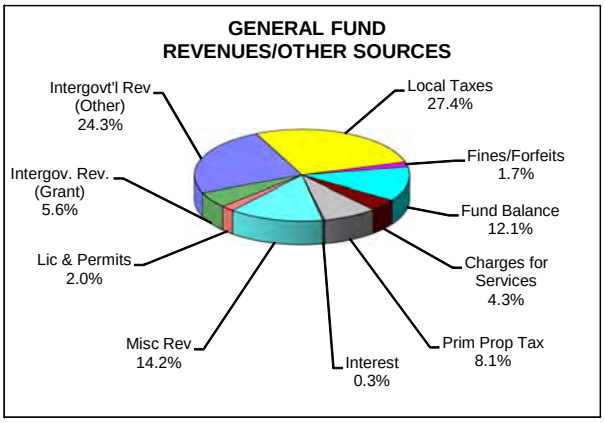
Total resources available for General Fund expenditures for FY 2014 are $66.3 million including the estimated beginning fund balance of $15.6 million. A substantial portion of General Fund resources comes from the following revenue categories: local sales taxes, franchise taxes, and intergovernmental revenues. Specific detail including comparative data is shown in Schedule 3 of Financial Summaries Section and a more detailed review of major revenue categories, including historical trend information, is provided following the fund summaries.

General Fund revenue/other sources compared to the year-end estimates have decreased less than 0.8%. As the economy shows signs of recovery, the revenues are remaining relatively flat or show slight increases, a dramatic positive shift from the prior three fiscal years. The fund balance decrease is due to the anticipated completion of several large capital projects.

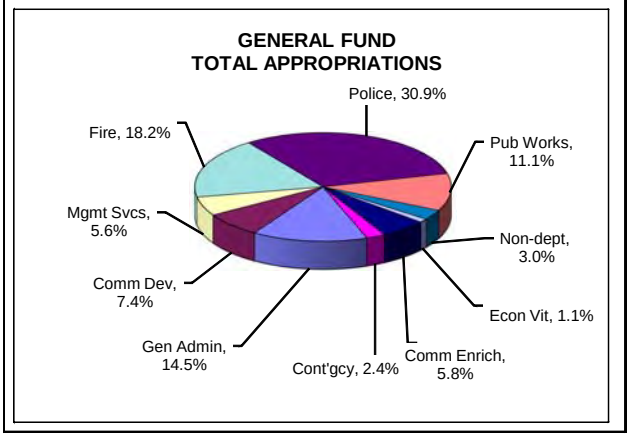
General Fund total appropriations compared to year-end estimates have increased by 12.8%. The General Fund ongoing revenues and expenses are structurally balanced in the five-year plan. Fund Balance is estimated at 17.5% of operating revenues over the next five years.

The financial position of the General Fund remains balanced.

REVENUES/OTHER SOURCES	EST ACTUAL FY2013	BUDGET FY 2014
Licenses and permits	$ 1,290,930	$ 1,310,180
Intergov Rev (Fed/State Grants)	2,527,210	3,716,481
Intergov Rev (All Other)	15,403,484	16,111,938
Local taxes	17,887,500	18,195,706
Fines and forfeits	1,110,478	1,115,151
Fund Balance, net of Transfers	13,324,519	8,045,320
Fund Balance for Carryovers	4,693,227	3,607,408
Charges for services	2,533,230	2,867,133
Primary Property Tax	5,250,000	5,355,000
Interest	200,000	202,000
Miscellaneous	1,606,578	5,810,642
	$ 65,827,156	$ 66,336,959



APPROPRIATIONS	EST ACTUAL FY2013	BUDGET FY 2014
General Administration	$ 8,251,864	$ 8,215,912
Community Development	3,579,817	4,208,666
Management Services	3,053,046	3,180,861
Fire	9,846,416	10,328,146
Police	16,649,474	17,484,026
Public Works	6,314,068	6,283,664
Non-departmental	(1,808,033)	1,680,920
Economic Vitality	478,636	612,978
Community Enrichment	3,218,728	3,273,669
Contingencies	630,000	1,365,000
	$ 50,214,016	$ 56,633,842



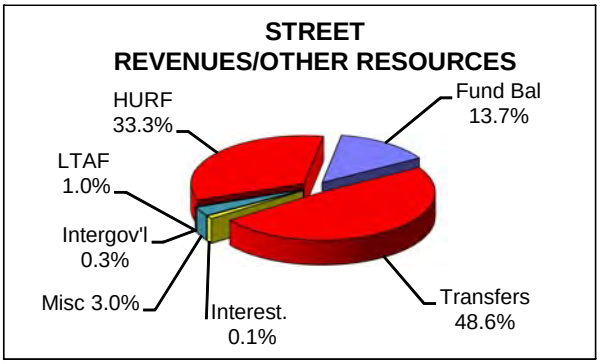
SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

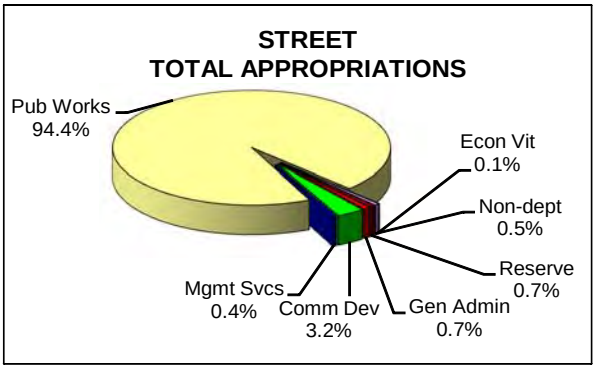
The Highway User Revenue Fund (HURF) is mainly supported by transportation related taxes distributed to the Cities and Counties by the State.

HURF appropriations have been significantly affected due to decreased revenue receipts over the past four years. Budgeted revenue has decreased, from FY 2009 to FY 2014, by 26.3%. We anticipate LTAF revenues being restored by the state in FY 2014.

REVENUES/OTHER RESOURCES		
HURF	$	5,955,798
Fund Balance		2,451,603
Transfers (net)		8,704,201
LTAF		200,000
Miscellaneous		540,000
Interest		6,000
Intergovernmental Revenues		36,000
	$	17,893,602



APPROPRIATIONS		
General Administration	$	118,391
Community Development		533,783
Management Services		73,428
Public Works		15,675,452
Economic Vitality		24,888
Non-departmental		85,536
Reserve		100,000
	$	16,611,478



Appropriations total $16.6 million in FY 2014 and major projects budgeted includes the annual pavement maintenance program at $3.7, Bike/Ped and Safety Improvements, West Arrowhead Improvements, and Industrial Drive and Traffic Signal Program. However, several projects have been delayed or eliminated to balance this fund.

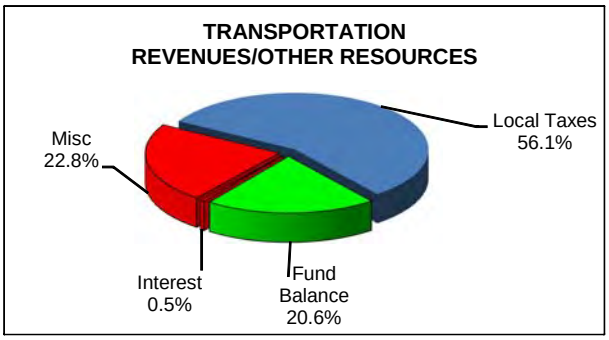
TRANSPORTATION FUND

The Transportation Fund was formed in FY 2001 as a result of voter authorization on May 16, 2000 to increase sales taxes to support four transportation issues. The tax increase is valid for twenty years. The Sales Tax revenue collected for transportation is recorded in this fund. The expenditures related to Transit and 4th Street Overpass are appropriated in this fund. Expenditures related to Safety Improvements and Street Improvements are accounted for in the HURF and Beautification funds. Appropriate transfers are made to fund the various projects that this tax supports.

Projects		Budget FY 2014 Revenues
4th Street Overpass	$	2,459,179
Safe-to-School, Pedestrian and Bike		1,229,589
Traffic Flow and Safety Improvements		2,858,795
Transit Service Enhancements		4,534,112
Totals	$	11,081,675

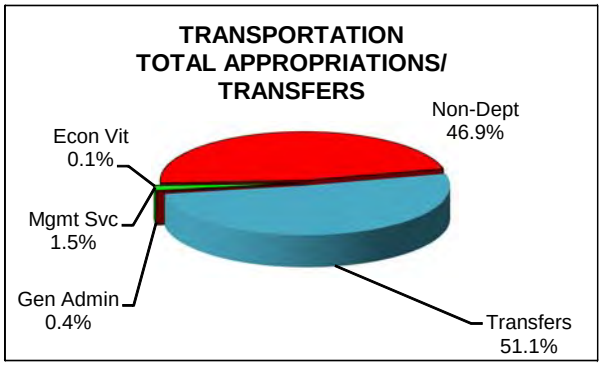
Appropriations total $7.2 million in FY 2014. Appropriations are comprised of $5.0 million for transit operations, and $1.2 million for debt service. Transfers include $7.0 million to the HURF Fund for Safety and Street Improvements and $535,000 to fund FUTS projects in Beautification. The tax rate for transportation is 0.721%.

REVENUES/OTHER RESOURCES		
Local Taxes	$	11,081,675
Fund Balance		4,067,267
Interest		89,000
Miscellaneous		4,500,000
	$	19,737,942



This fund has also experienced significant declines due to the reduction in sales tax receipts. Projects have been delayed or eliminated to balance the budget. This fund is seeing an upward swing in tax collections.

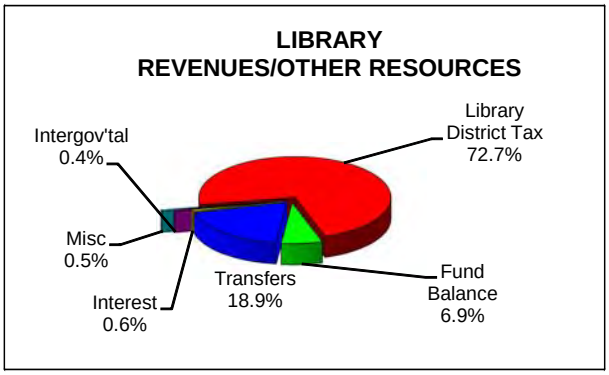
APPROPRIATIONS/TRANSFERS		
General Administration	$	52,014
Management Services		215,009
Economic Vitality		7,789
Non-Departmental		6,939,136
Transfers (net)		7,537,185
	$	14,751,133



LIBRARY FUND

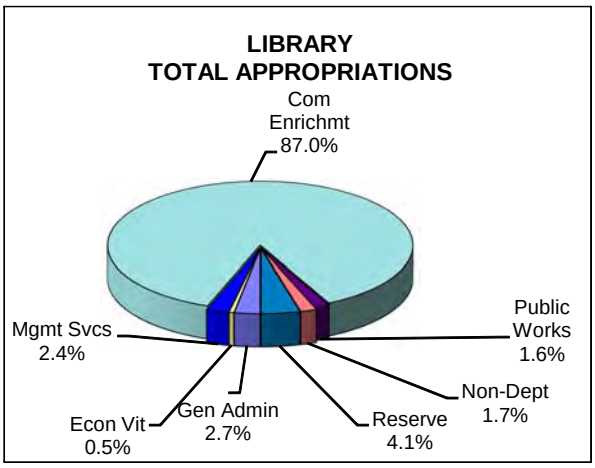
The City operates a joint City-County Public Library with auxiliary programs in outlying county locations along with bookmobile services. $4.3 million of the funding for library operations comes from the library district tax.

REVENUES/OTHER RESOURCES		
Library District Tax	$	4,266,923
Fund Balance		407,161
Transfers (net)		1,109,025
Interest		37,437
Intergovernmental		25,000
Miscellaneous		20,474
	$	5,866,020



During 1997, the County, in concert with the affected entities throughout, developed a new funding formula for the distribution of the tax. The formula provides a base amount for all entities. Any adjustments to this base is directed by the Library Council with affirmation by the County Board of Supervisors.

APPROPRIATIONS		
General Admin	$	150,716
Economic Vitality		27,272
Management Services		134,552
Community Enrichment		4,804,839
Public Works		87,664
Non-Departmental		93,095
Reserve		222,000
	$	5,520,138



BBB FUNDS

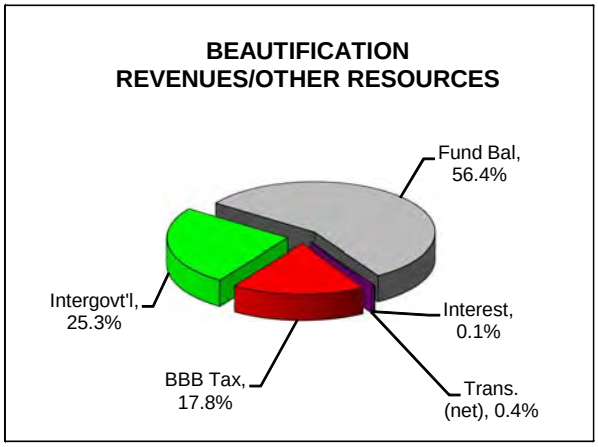
A dedicated 2% Bed, Board and Booze sales tax collected on the services provided by lodging, restaurants and bars, was approved by voters in 1988 with a sunset clause in 10 years and extended by the voters for 15 years in the 1996 and again in the 2010 general election. The BBB tax approved by voters will expire in 2028. The funds were allocated into the following percentages:

Economic Development	9.5%
Beautification	20.0%
Tourism	30.0%
Recreation	33.0%
Arts & Science	7.5%

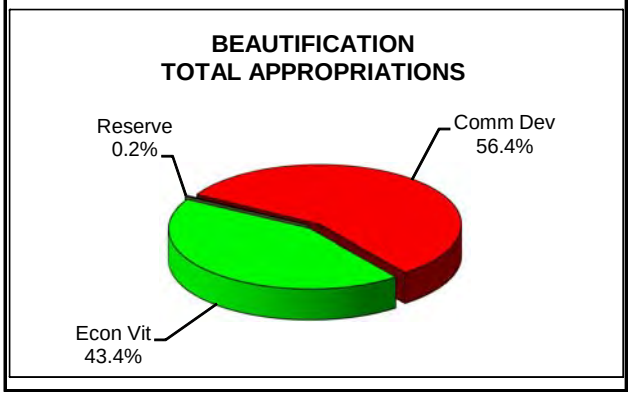
Revenue for FY 2014 is projected with 1.5% growth over 2013 year end estimates and FY 2013 estimated receipts are 2.7% over budget. Activities funded with the revenues have made operating adjustments necessary to reflect a balanced budget to the increased sales tax receipts and these changes will be reflected within each five-year plan.

Beautification Fund: Total resources available for Beautification Fund activities amount to $6.7 million including carryovers and approved grants. Expenditures from this fund are primarily for Beautification Operations and Capital Improvements in both Streetscape and FUTS projects. Some major projects include the 4th Street Corridor Improvements, Butler Avenue-North Edge, Country Club FUTS Trail and Walnut-florence Underpass. (A full project listing is located in the CIP Section.)

REVENUES/OTHER RESOURCES		
BBB Tax	$	1,186,405
Intergovernmental		1,688,401
Fund Balance		3,763,591
Interest		9,670
Transfers (net)		24,015
	$	6,672,082



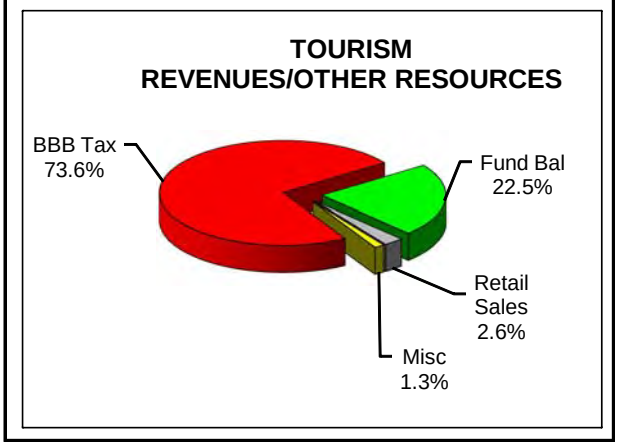
APPROPRIATIONS		
Community Development	$	3,353,849
Economic Vitality		2,585,944
Reserve		10,000
	$	5,949,793



Tourism Fund: Total resources available in FY 2014 are $2.4 million. The total appropriations are $1.9 million, which include $1.5 million for Tourism. Tourism includes General Administration, Marketing, Sales, Public Relations and Film Office. The Visitors Center programs account for $361,000.

REVENUES/OTHER RESOURCES		
BBB Tax	$	1,779,608
Fund Bal, Net of Transfers		545,480
Retail Sales		62,620
Miscellaneous		31,855
	$	2,419,563

APPROPRIATIONS		
Economic Vitality	$	1,896,158
Reserve		50,000
	$	1,946,158

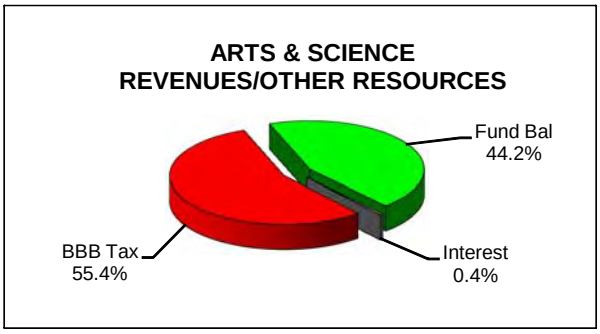


Included in the budget for Tourism is a strategic plan intended to provide guidance in determining markets, promotion directed at these markets, and measurement tools. The Visitor Center programs include the Train Station Operations and General Administration.

Arts & Science Fund: Total resources available for Arts & Science activities are approximately $800,000 including estimated revenues from the BBB tax of $445,000. Expenditures include: Public Art for $200,000 Flagstaff Cultural Partners (FCP) Administration for $355,000, and the Science Foundation for $50,000.

REVENUES/OTHER RESOURCES		
BBB Tax	$	444,902
Fund Bal, net of Transfers		355,124
Interest		2,699
	$	802,725

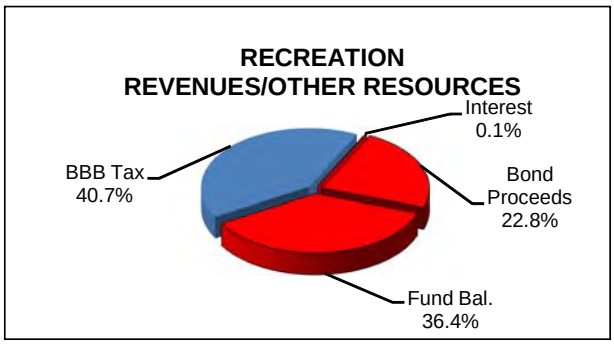
APPROPRIATIONS		
General Administration	$	608,806
Reserve		10,000
	$	618,806



Recreation Fund: There is one appropriation in the amount of $1.1 million in FY 2014 for Recreation Fund activities. Per discussion with City Council in the Spring 1996 retreat, Council concluded this funding should support the expansion of existing facilities and the associated maintenance. Over the past four years, the city council has reexamined the use of these funds and now directs $550,000 to fund recreational programming and $1.4 million to fund Parks-FUTS Maintenane and Parks-BBB Recreation Fields operation. These are funded via a transfer to the General Fund.

REVENUES/OTHER RESOURCES		
BBB Tax	$	1,957,568
Interest		7,000
Bond Proceeds		1,100,000
Fund Balance		1,751,379
	$	4,815,947

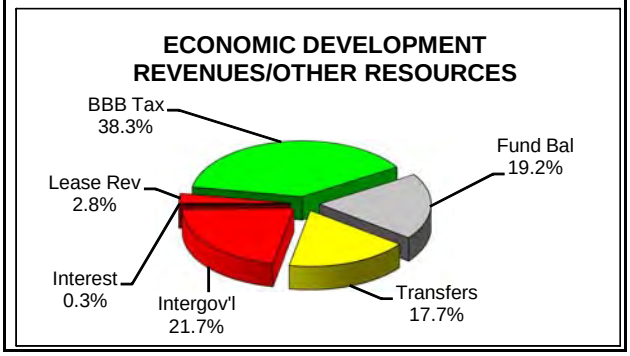
APPROPRIATIONS/TRANSFERS		
Public Works	$	1,100,000
Transfers (net)		1,948,789
	$	3,048,789



Economic Development Fund: This fund continues to focus on business retention and attraction as well as workforce development. In addition, the City funds the business incubation program and the new Innovation Mesa program, structured to allow university professors and local entrepreneurs to work in a supportive environment to develop ideas into commercial business models.

REVENUES/OTHER RESOURCES		
Lease Revenues	$	41,637
BBB Tax		563,542
Fund Balance		282,960
Transfers		261,000
Intergovernental Revenue		320,000
Interest		2,977
	$	1,472,116

APPROPRIATIONS		
Economic Vitality	$	953,885
Reserve		265,000
	$	1,218,885



The City will continue to seek targeted industries to relocate to the community. Those industries will be complementary to existing businesses or will be supportive of community goals. Total resources allocated to this effort are $1.5 million, of which $320,000 is Intergovernmental Revenue, with all monies from the BBB dedicated tax for economic development including a general fund contribution of $261,000 to support the business incubator operations and debt service.

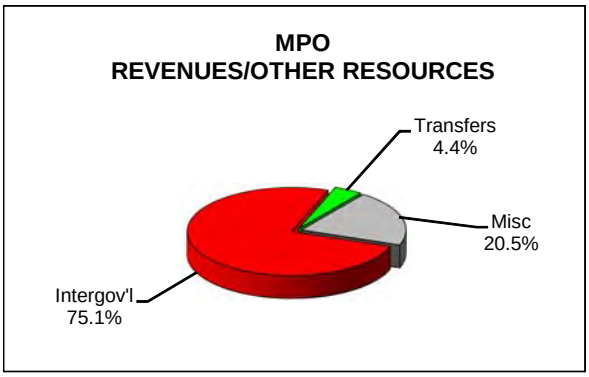
OTHER FUNDS

Metropolitan Planning Organization Fund: This fund was established to account for funding derived from the area's status as a designated Metropolitan Planning Organization (MPO). The MPO receives Federal funding administered through the Arizona Department of Transportation (ADOT).

The City has appropriated $512,571 for this program for FY 2014. This includes operating funds for transportation and transit planning. Transit operating funds are not included in this budget since that service is contracted through NAIPTA and funded with Transportation Tax.

REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	385,071
Transfers		22,500
Miscellaneous		105,000
	$	512,571

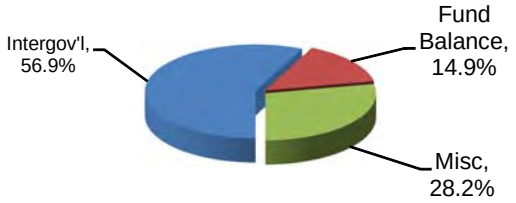
APPROPRIATIONS		
Community Development	$	391,445
Non-Departmental		21,126
Contingency		100,000
	$	512,571



Housing and Community Services Fund: This fund finances activities in conjunction with the CDBG program and affordable housing activities. There is $1.3 million appropriated to this activity for FY 2014. Expenditures in this fund include $630,000 in State Housing grants and $532,500 in CDBG grant activities.

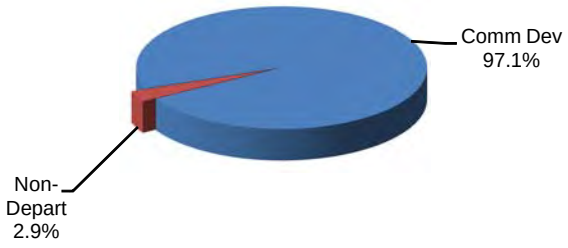
REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	1,314,419
Fund Balance		344,005
Sale of Real Property		650,000
	$	2,308,424

HOUSING AND COMMUNITY SERVICES REVENUES/OTHER RESOURCES



APPROPRIATIONS/TRANSFERS		
Community Development	$	1,276,138
Non-Departmental		38,284
	$	1,314,422

HOUSING AND COMMUNITY SERVICES TOTAL APPROPRIATIONS/ TRANSFERS

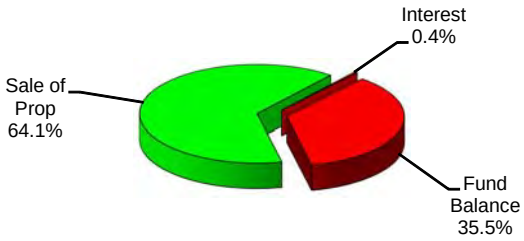


Real Estate Proceeds: The Real Estate Proceeds fund is currently restricted to the purchase of real estate. The purchase and improvement of properties for $1.0 million is the only activity for FY 2014.

REVENUES/OTHER RESOURCES		
Fund Bal, net of transfer	$	553,577
Sale of Property		1,000,000
Interest		5,500
	$	1,559,077

APPROPRIATIONS/TRANSFERS		
Non-Departmental	$	1,000,000
	$	1,000,000

REAL ESTATE PROCEEDS REVENUES/OTHER RESOURCES



ENTERPRISE FUNDS

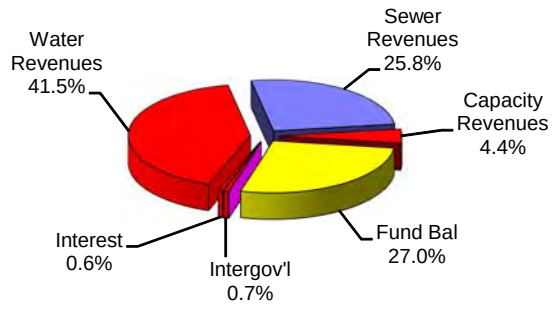
UTILITIES FUND

The City's water and wastewater operations are operated as an Enterprise Fund activity, i.e., self-sustaining operations with user fees and charges based on a "cost-of-service" methodology. The rate model determines the minimum revenue requirements needed to support operations including: all operating and maintenance costs; capital improvements considered routine in nature; principal and interest payments on bonded debt related to utility construction; and maintaining a year-end fund balance sufficient to ensure adequate working capital. Total appropriations for the Utilities Fund are $25.8 million.

The City contracted for a rate model update in FY 2010 which identified a need to increase water and wastewater rates. This was presented to Council in the fall of 2010 and approved for rate increases beginning January 1, 2011. There are annual increases for the next 5 years.

REVENUES/OTHER RESOURCES		
Water Revenues	$	14,367,887
Sewer Revenues		8,945,972
Capacity Revenues		1,520,685
Fund Bal, net of Transfers		9,334,584
Bond Proceeds		-
Intergovernmental Revenue		252,000
Interest		95,950
Miscellaneous		91,000
	$	34,608,078

UTILITIES
REVENUES/OTHER RESOURCES

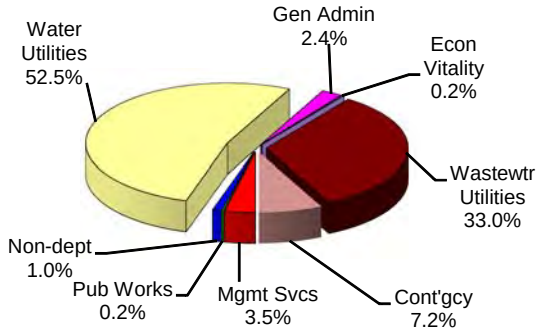


Water Operations: Total appropriations relating to direct costs for the water operations are $13.5 million. Water fees are the major source of revenue supporting water operations. Bond funds support well development and future water rights. Revenue estimates total $14.4 million for water sales.

Wastewater Operations: Total appropriations relating to the direct costs for the wastewater operations are $8.5 million. Wastewater (sewer) fees are the major source of revenue supporting wastewater operations. Revenue estimates total $8.9 million in wastewater service charges.

APPROPRIATIONS		
General Administration	$	626,188
Economic Vitality		73,918
Management Services		915,248
Public Works		59,122
Non-departmental		263,254
Water Utilities		13,528,277
Wastwater Utilities		8,485,153
Contingency		1,800,000
	$	25,751,160

UTILITIES
TOTAL APPROPRIATIONS



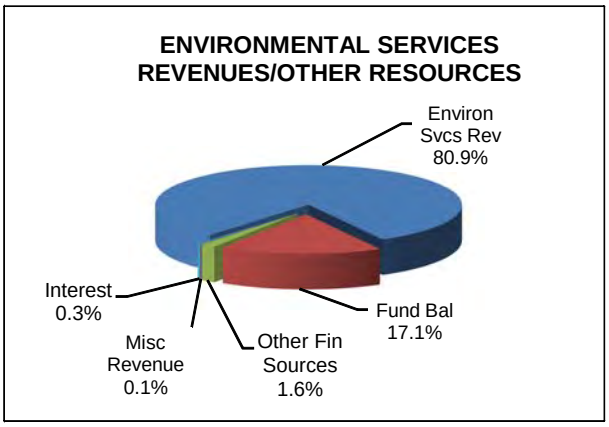
ENVIRONMENTAL SERVICES FUND

Total financial resources are $15.4 million. User fees are the major revenue source of solid waste disposal operations. The user fees are comprised of eight major customer services areas (residential sanitation, curbside recycling, commercial sanitation, hoist and haul, landfill dumping, inert materials pit, and commercial recycling) with different rates for each category based on cost of service.

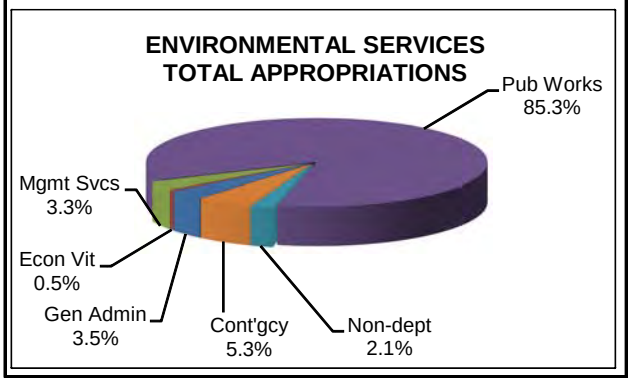
User fees are the major revenue source of sustainability and environmental management operations. The user fee is the environmental fee that is based on the cost of service.

The existing landfill rate structure provides cost recovery for ongoing operations as well as provisions for funding replacement equipment; closure and regulatory compliance costs related to mitigation of environmental contamination and/or degradation; as well as for future site requirements. Based on current estimates for closure and post-closure landfill costs, the City is setting aside legally restricted funds to ensure sufficient funds will be available to meet these requirements.

REVENUES/OTHER RESOURCES		
Environmental Svcs Revenue	$	12,483,810
Fund Bal, net of Transfers		2,644,026
Other Financing Sources		250,000
Miscellaneous Revenues		10,600
Interest		47,044
	$	15,435,480



APPROPRIATIONS		
General Administration	$	398,292
Economic Vitality		61,828
Management Services		376,834
Public Works		9,799,527
Non-departmental		244,599
Contingency		612,000
	$	11,493,080

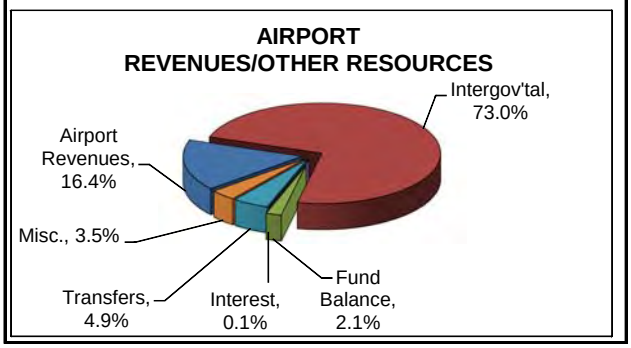


AIRPORT FUND

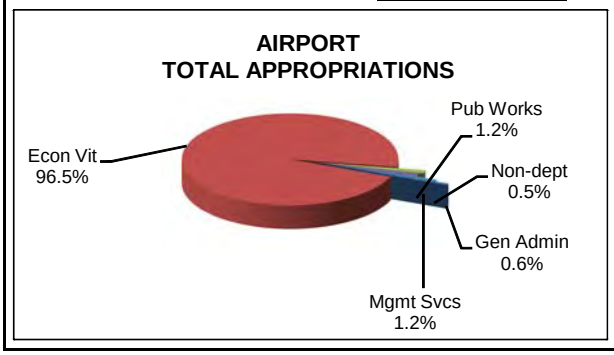
Pulliam Airport is located four miles south of downtown Flagstaff and is staffed seventeen hours per day, seven days each week and provides airline service to Phoenix. Total appropriations are $10.3 million: $2.3 million for operations which includes $0.8 million for a new airline service development grant, $0.3 million for debt and $7.2 million in capital outlay. Primarily FAA and ADOT grants will fund the capital improvements.

This year, of the $7.2 million in capital improvements, 96% of the budgeted expenses are being funded with grants from the FAA and ADOT.

REVENUES/OTHER RESOURCES		
Airport Revenues	$	1,726,441
Intergovernmental Revenues		7,677,275
Fund Balance		215,820
Interest		2,158
Transfers (net)		518,433
Miscellaneous		376,329
	$	10,516,456



APPROPRIATIONS		
General Administration	$	62,750
Economic Vitality		9,936,335
Management Services		119,449
Public Works		125,633
Non-departmental		57,063
	$	10,301,230

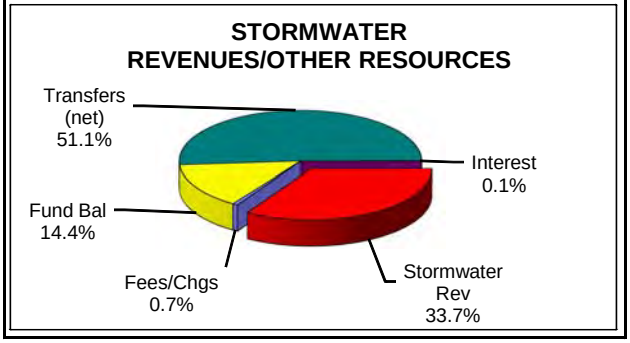


STORMWATER FUND

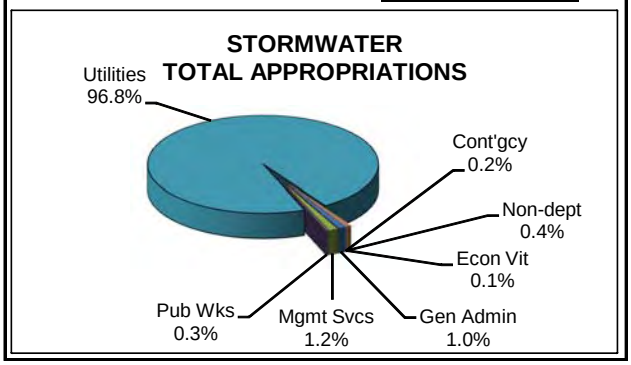
The Stormwater fund was initiated as a response to enhanced NPDES stormwater requirements affecting all communities with populations greater than 50,000 as of March 2003. The City of Flagstaff worked with consultants to design a program that met current minimum NPDES standards. Stormwater fees to both residential and commercial customers are stepped based on every 1,500 sq. ft. of impervious area (ERU). A rate increase was approved in FY 2010 to $1.30 per Equivalent Rate Unit (ERU). June 1, 2010 was the last scheduled increase.

Total revenues/other resources of $4.3 million include a transfer of $2.6 million from the general fund for the Rio de Flag project.

REVENUES/OTHER RESOURCES		
Stormwater Revenues	$	1,441,171
Fees & Charges		30,000
Fund Balance		617,572
Transfers (net)		2,183,790
Interest		3,088
	$	4,275,621



APPROPRIATIONS		
General Admin	$	38,734
Management Services		50,435
Public Works		10,921
Utilities		3,939,559
Non-departmental		15,138
Economic Vitality		3,782
Contingency		10,000
	$	4,068,569



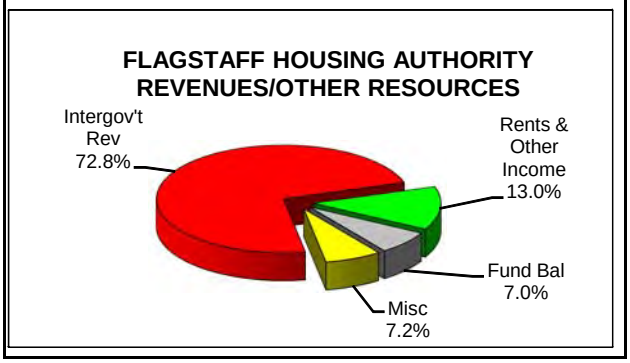
Total appropriations of $4 million include the operational components of NPDES implementation, general drainage maintenance, and the Rio de Flag flood control including related parking.

FLAGSTAFF HOUSING AUTHORITY

The Housing Authority (FHA) owns and operates 265 units of low income public housing, manages 80 units of low income housing and administers 358 Section 8 Housing Choice Vouchers, which includes 4 homeless Vouchers and 25 VASH Vouchers. FHA also administers 12 housing vouchers for seriously mentally ill persons. Total financial resources are $7.6 million. Intergovernmental Revenue from the US Department of Housing and Urban Development comprises 72.8% of funding, or $5.5 million. Rental Income represents rent charges based on resident family income per Federal regulations. Miscellaneous income is primarily pass through and administrative fee income for Housing Choice Vouchers which the Housing Authority administers locally for other housing agencies. These portable Vouchers are under HUD contract with other housing agencies, and FHA administers the Vouchers locally, for which FHA earns an administrative fee.

REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	5,542,089
Rents/Other Tenant Income		990,000
Fund Balance		536,380
Miscellaneous		548,045
	$	7,616,514

APPROPRIATIONS		
Community Development	$	6,183,620
Contingency		1,001,250
	$	7,184,870



FIVE-YEAR PROJECTIONS BY FUND

The City updates five-year plans annually during the budget process. These plans are an important tool to continue our emphasis on strategic planning and to identify the capacity of the City to fund projected expenditures. Revenue and resource estimates are based on the latest available economic and demographic trend information. All significant revenue and expenditure issues have been incorporated into the projections including local and state revenue trends, compensation, and the operational impact of capital projects. The projections are not intended to be an exact prediction of what each department will spend in the next five years.

The policy of the City is to match ongoing expenditures with ongoing revenues. This policy is to assure that the funds have adequate revenues to support the continued operations. Several funds will use one-time revenues and fund balance to pay for capital equipment, capital improvements, and other types of one-time expenditures. Generally when you see major fluctuation in fund balance from beginning to ending, the change is related to carryover for capital projects and/or budgeting of such items. Funds such as the General, Highway User, Transportation, Beautification, BBB-Recreation, Real Estate Proceeds, Housing and Community Services, Capital Projects Bond Funds rely heavily on these one-time expenditure commitments.

The preparation of the five-year plan is a cooperative effort between division heads, section heads, and Finance staff to assure projections are based in current program needs and revenue estimates are achievable.

The five-year projections are located in the Financial Summary Section. The following narratives present the highlight of the forecasts by funds and estimated change in fund balance for the coming fiscal year:

GENERAL

The primary purpose of the General Fund five-year projections is to assure that ongoing revenues are meeting or exceeding ongoing expenditures. Ongoing expenditures include normal operating expenditures, debt service, fleet replacements, information system replacement and upgrades, an allocation for capital, and projected changes in personnel. As financial conditions change in the City, the five-year projections are continually updated to balance the ongoing sources and uses of funds.

The General Fund fund balance is projected to decrease by 45% as the City is currently funding several projects with fund balance and non-recurring revenues. Such projects include Rio de Flag flood control and Court Facility. A portion of one-time items tend to be the result of Carryover requests from the previous year. The General Fund will still maintain a minimum 17.5% fund balance

LIBRARY

The forecast for Library shows the ability to fund ongoing operations costs with funding from the City, through revenue transfers, and the County, through Library District Taxes. The Library fund balance decreases by 14% due to planned expenditures at both the branch and the affiliate libraries.

HIGHWAY USER

This fund is devoted to the maintenance, improvement, and construction of street related items. The fund first matches ongoing revenues with ongoing maintenance and then plans out the capital equipment and improvements. Several capital improvements include portions that are funded through revenue transfers from other funds. The five-year plan shows the ability to balance ongoing and one-time expenditures while maintaining an adequate fund balance. The HURF fund balance decreases by 48% due to planned expenditures for the completion of various capital projects.

TRANSPORTATION

The Transportation Fund is used to track revenues and expenditures related to a dedicated sales tax approved by voters. The ongoing funding of the transit system is operated by the NAIPTA. Other projects are funded through revenue transfers to the fund where the projects are budgeted. In 2008, voters approved a rate increase for transit services for a new rate of 0.721%. The fund balance increase of 23% is due to timing of capital projects.

BEAUTIFICATION

The primary sources for this fund include BBB taxes, grants, and revenue transfers. This fund primarily accounts for capital projects related to FUTS and Streetscapes. It is an ongoing effort to balance the amount of projects within the availability of revenues. This five-year plan shows how it is accomplished. The Beautification fund balance decreases by 81% due to planned expenditures for the completion of various capital projects.

ECONOMIC DEVELOPMENT

This fund is balanced with ongoing revenues from BBB taxes and General Fund transfers. Ongoing expenditures support a number of efforts focused on business attraction, retention, work force development, and the business incubator. The Economic Development Fund Balance decreases by 11% in FY 2014 due to use of excess fund balance to cover planned one-time expenditures.

TOURISM

This fund is balanced with ongoing revenues from BBB taxes and ongoing expenditures related to tourism promotion and visitor center services. Based on projected revenue, this fund can maintain existing operations levels. The Tourism fund balance decreases in FY 2014 by 27% due to use of excess fund balance to cover planned one-time expenditures.

ARTS AND SCIENCE

This fund is balanced with ongoing revenues from BBB taxes and ongoing expenditures related to contributions to agencies for projects related to awareness of arts and science in our community. Planned public art projects in FY 2014 result in Arts and Science fund balance decreases of 48%.

RECREATION-BBB

This fund is used for capital improvements to City and school recreational parks and fields. In addition, maintenance costs related to the improved parks and fields, maintenance of FUTS trails, and recreation programming are funded with ongoing revenues. The Recreation – BBB fund balance increases by 1% as the fund continues to accumulate reserves for new capital projects.

REAL ESTATE PROCEEDS

This fund is used for one-time revenues and expenditures related to sale and acquisition of property. As the City sells additional properties, those funds will be restricted for a similar purchase of land as intended with the original land acquisition. The Real Estate Proceed fund balance increases by 1% due to anticipated interest earnings.

HOUSING AND COMMUNITY SERVICES

This fund is primarily used to track revenues and expenditures related to Community Development Block Grants and other housing grants. The block grants are an entitlement to the City and are expected to stay level over the next 5 years. The City currently expects to receive State housing grants every year. The Housing and Community Services fund balance increases by 189% due to projected sales of Izabel homes.

METRPOLITAN PLANNING ORGANIZATION

This fund is solely used for transportation planning grants. It is currently estimated that grant revenues will remain consistent throughout the next five years. Some work is performed for internal customers and allocated through charge-outs.

GENERAL OBLIGATION BOND

This fund is used to track the debt service payments on General Obligation Bonds. This five-year plan shows the City is meeting the requirements for future debt service payments.

SECONDARY PROPERTY TAX

This fund is used for tracking of secondary property tax revenue and the subsequent transfer to other funds to make debt service requirements. The five-year projection uses the current assessed valuation figures from the county to estimate property taxes that will be available for debt service expenditures. The projection assumes additional voter authorization will be issued in the future within the existing tax rate. This allows the City to smooth long-term secondary property tax rates so a level tax rate is maintained from year to year. The Secondary Property tax fund balance decreases by 31% as we plan to use fund balance to pay off debt.

SPECIAL ASSESSMENT BOND

This fund is set up for repayment of bonds issued for special assessment districts. The Special Assessment Bond fund balance remains flat in FY 2014.

PERPETUAL CARE

This fund is currently used for the tracking of contributions related to long-term maintenance at the City owned cemetery. The fund balance increases as contributions are received. Expenditures will not be budgeted until there is adequate fund balance.

CAPITAL PROJECTS BOND

This fund is used to track the revenues and expenditures of the voter approved bond eligible projects. In May of 2004, the voters of Flagstaff approved ten projects with 3 project still to be completed. In November 2010, the citizens of the City of Flagstaff approved two projects and in November of 2012, two additional projects were approved by the voters. Projects/bond sales are scheduled to coincide with the retirement of other debt so the overall secondary property tax rate does not increase. This fund currently has two components:

1. The Municipal Facilities Corp fund balance decreased due to the timing of bond proceeds and capital expenditures.
2. The GO Bond Funded Projects fund balance decreases by 95% due to the timing of capital projects.

WATER AND WASTEWATER

As a City enterprise fund, this fund is managed on a self-sustaining basis. The five-year projections show that ongoing expenditures, capital improvements, and debt service requirements are being met with user fees, fund balance, grants, bonds, and interest earnings. In addition to the five-year projections, the City uses a rate model to balance future operations and capital requirements with anticipated revenues over a ten-year period. The Water and Wastewater fund balance decreases by 7% due to the planned completion of capital projects.

AIRPORT

This fund is responsible for the operations at Flagstaff Pulliam Airport. The majority of future revenues are grants related to continued expansion and capital improvements at the airport. The capital improvement plan is based on annual updates to ADOT and FAA. The City General Fund currently makes a transfer to the Airport Fund to cover the match portion of capital grants awarded. The Airport fund balance remains flat in FY 2014.

ENVIRONMENTAL SERVICES

This enterprise fund is self-sustaining through user fees. The five-year projection anticipates a rate escalator of five percent per year over the next year. This coincides with on-going operations; capital needs, and revised service levels for all operations. Included in the five-year projection is the anticipated funding to cover the landfill closure and post-closure costs at the end of the useful life of the landfill, and related increase of user fees that will coincide with the construction of a new cell. The Environmental Services anticipates a 7% decrease in fund balance in FY 2014 due to one-time and capital projects expenditures.

STORMWATER

This enterprise fund oversees City issues related to drainage and associated federal requirements. Ongoing operating expenditures are paid for with Stormwater revenues and user fees. The last rate increase was in FY 2011. The rate increase was to self-fund capital improvements and increase inspection efforts as required by NPDES. No rate increases are included in the 5-year revenue projections. The Stormwater fund balance decreases 62% due to the timing of capital projects and planned one-time expenditures.

FLAGSTAFF HOUSING AUTHORITY

While the Flagstaff Housing Authority (FHA) has operated for a number of years, it was recently determined that it should be reported as a distinct City fund. The FHA manages Housing & Urban Development (HUD) Section 8 and other voucher programs for City residents. The five year plan indicates the majority of funding is grant related and as such, the fund only generally experiences minor fluctuations in fund balance.

REVENUES

Historical Trend Information for Select Revenues

ALL FUNDS

FEDERAL AND STATE GRANTS

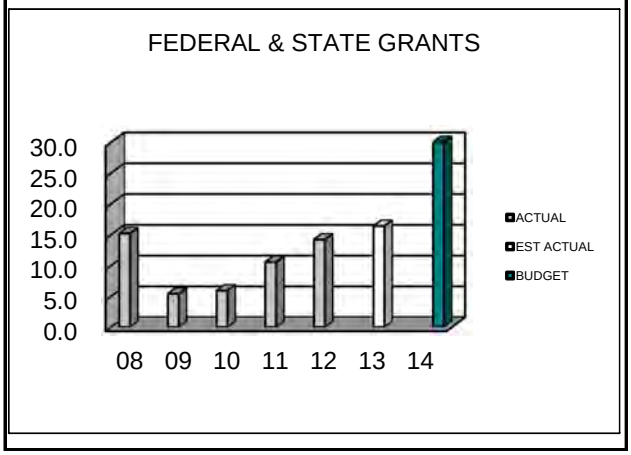
Description: The City applies to Federal and/or State Agencies for various operating and capital grants. These grants have numerous requirements and restrictions that must be adhered to. Most grants are awarded in a competitive application process and others are entitlement based.

Grants can vary significantly from year to year because of the nature and availability of grants. Capital grants tend to be one-time grants. Operating grants may cover multiple years or may be applied for year after year if funding is available.

FY 2008 included several large capital grants to extend the airport runway. FY 2011 was the first year the Flagstaff Housing Authority was included as part of City's budget and they are largely grant funded. Several projects funded in FY2014 by federal & state grants include the Business Accelerator, Observatory Mesa, Westplex Taxilane Reconstruction and airport purchase of a fire rescue truck. In addition, we have several large ongoing federal grants for Community Development Block Grant, Section 8 and Low Income Public Housing. (See Schedule C-1 for additional details).

FEDERAL & STATE GRANTS

FY:	AMOUNT	% CHANGE
07-08	$ 15,203,531	18.8%
08-09	5,403,668	-64.5%
09-10	5,914,243	9.4%
10-11	10,553,499	78.4%
11-12	14,209,064	34.6%
12-13	16,395,336	15.4%
13-14	31,581,736	92.6%



GENERAL FUND

PROPERTY TAX RECEIPTS CURRENT, PRIMARY

Legal Authority: Arizona Revised Statutes Section 42-45 (B) based on the State Constitution Article 9, Section 18. Revised through HB2876, June 2006.

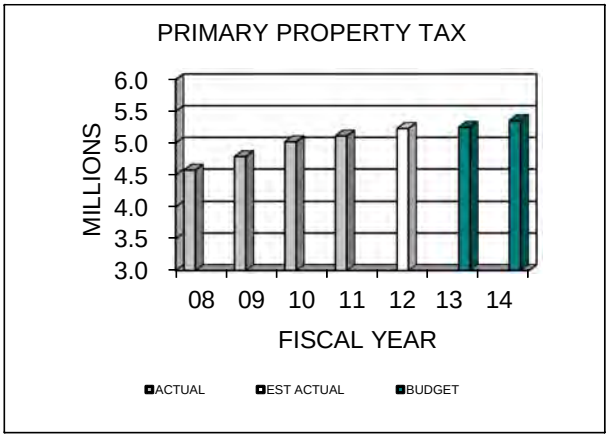
Description: The property tax is levied each year on or before the third Monday in August based on full cash value of the assessed property as determined by the Coconino County Assessors' Office.

Receipts from primary property taxes levied by the City are deposited in the General Fund. No restrictions on usage apply to the primary property tax. State statute limits the annual increase in levy to 2% plus the amount generated by construction. For FY 2013 Council voted to keep the levy flat plus new construction. For FY 2014 we are continuing with flat levy plus new construction. The City's capacity for levy increase is 4%.

Primary property taxes generally change on an annual basis for two reasons: new construction that is added to the tax rolls and the reassessment of existing property. New construction added over $11.2 million dollars to the assessed valuation. For FY 2014 existing Primary Property Tax values dropped by 13.9%.

PRIMARY PROPERTY TAX

FY:	AMOUNT	% CHANGE
07-08	$ 4,573,669	5.1%
08-09	4,786,900	4.7%
09-10	5,020,255	4.9%
10-11	5,113,647	1.9%
11-12	5,230,618	2.3%
12-13	5,250,000	0.4%
13-14	5,355,000	2.0%



CITY SALES TAX (TRANSACTION PRIVILEGE TAX)

Legal Authority: City Code, Title 3, Chapter 5, (Ordinance 1491)

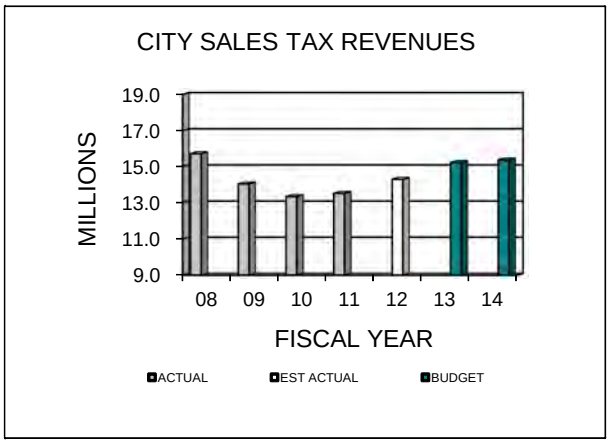
Tax currently sunsets November 2024.

Description: The single largest revenue source for the City is obtained from a 1% tax on the sales of goods. The sale of food for home consumption is exempted from the tax. Additional sales taxes levies include a 2% tax on hotels, motels, restaurants and bars (BBB Tax) and a 0.721% transportation tax.

These numbers are sales tax revenues only; audit assessments and penalty and interest revenues are combined with these numbers on Schedule 3. The decrease in revenues for FY 2009 and FY 2010 was driven by decreases in construction, tourism, and retail sales. The large increase in FY 2012 is driven through the approval of a revised franchise agreement that now allows for the collection of both a franchise tax and sales tax.

CITY SALES TAX

FY:	AMOUNT	% CHANGE
07-08	$ 15,721,269	4.0%
08-09	14,044,577	-10.7%
09-10	13,348,773	-5.0%
10-11	13,525,825	1.3%
11-12	14,304,655	5.8%
12-13	15,232,500	6.5%
13-14	15,369,868	0.9%



STATE SALES TAX

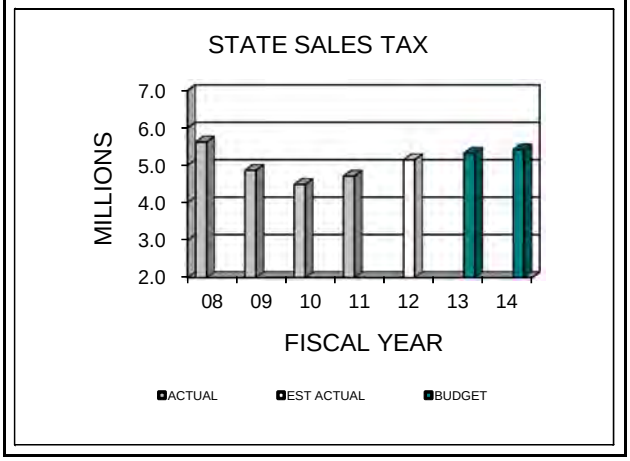
Legal Authority: Arizona Revised Statutes Section 42 - 1341 (D)

Description: A half-cent (.5%) portion of the five-cent (5%) State Sales Tax collected is divided among the State's cities and towns based on population. These revenues can be used for any municipal purpose and, therefore, are deposited in the General Fund to support activities and services provided by the general government.

The sales tax revenues estimated for FY 2008, 2009 and 2010 reflect the economic downturn at the state level due to the declines in residential construction, retail, auto sales, and tourism. While recovery began in FY 2011, the city is choosing to continue to budget conservatively compared to the State of Arizona. Increases in FY 2012, and on, are due to an economic recovery and the shift in Arizona state population. The City of Flagstaff is now 1.31% of the state population, up from 1.25%, which directed additional funds to the City from state shared resources.

STATE SALES TAX

FY:	AMOUNT	% CHANGE
07-08	$ 5,623,144	-3.3%
08-09	4,868,072	-13.4%
09-10	4,490,087	-7.8%
10-11	4,711,821	4.9%
11-12	5,147,101	9.2%
12-13	5,325,000	3.5%
13-14	5,418,188	1.8%



STATE INCOME TAX (REVENUE SHARING)

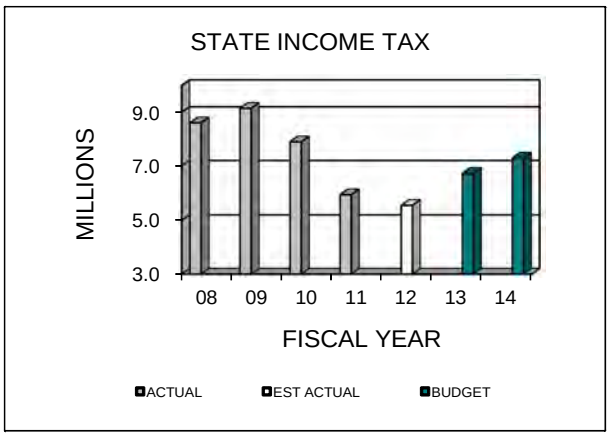
Legal Authority: Arizona Revised Statutes Section 43 - 244 (B)

Description: Arizona cities share in 15.8% of the State income tax collected based on the population of the cities and towns as reported in the 2010 Census and adjusted by the annual DES POPTAC estimates. A two-year lag exists between the year of distribution and collection and the reporting year for which the income tax returns are filed. Therefore, little variance is expected between amounts estimated in the budget and actual receipts. Because revenues can be used for any municipal purpose, funds received are deposited in the General Fund to support the services and activities of the general government.

FY 2010 experienced a large decrease as the State received less revenue from income tax than previously estimated. All cities have received a proportionate decrease. The large decrease in FY 2011 is driven by a reduction in the income tax rate coupled with decreased corporate and personal income tax revenue. The decrease in FY 2012 is driven by continued decline in revenues associated with the recession. This decline for the City was somewhat mitigated in that the City of Flagstaff gained relative population share as a result of the 2010 Census. The City's population share within the State of Arizona grew from 1.25% to 1.31% which increases the local allocation of this revenue. The large increase in FY 2013 is due to the City's increased population share and economic recovery.

STATE INCOME TAX

FY:	AMOUNT	% CHANGE
07-08	$ 8,610,567	24.0%
08-09	9,149,290	6.3%
09-10	7,899,626	-13.7%
10-11	5,955,305	-24.6%
11-12	5,559,477	-6.6%
12-13	6,728,484	21.0%
13-14	7,300,000	8.5%



FRANCHISE TAX

Legal Authority: Flagstaff Charter and City Code Article XII

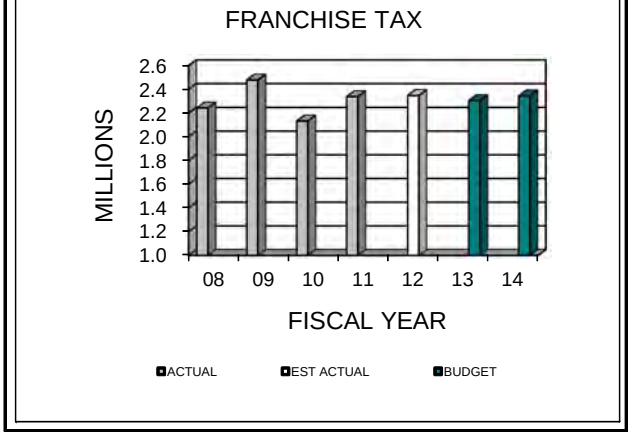
Arizona Public Service (APS): Resolution 2009-52 (expires 8-21-2036), UniSource Energy Services: Ordinance 1879 (expires 10-3-2020), US West, MCI, US Sprint, Central Corp, and A T & T: Ordinance 585. NPG: Resolution 2006-72 (expires 12-31-2016).

Description: A 2% tax from utility companies--Arizona Public Service and UniSource -- is credited to this account. The City also receives a 2% tax from telecommunication companies, except Suddenlink Communications which is taxed at 5%.

Franchise tax declined in FY 2010 as one entity mis-reported their revenues and a prior period credit was processed. FY 2011 represents normalized revenues. There is a slight increase anticipated for FY 2012 and beyond as the new APS franchise agreement allows for the inclusion of industrial customers.

FRANCHISE

FY:	AMOUNT	% CHANGE
07-08	$ 2,243,051	12.1%
08-09	2,479,028	10.5%
09-10	2,132,644	-14.0%
10-11	2,338,951	9.7%
11-12	2,347,952	0.4%
12-13	2,305,000	-1.8%
13-14	2,345,338	1.8%



FINES & FORFEITURES

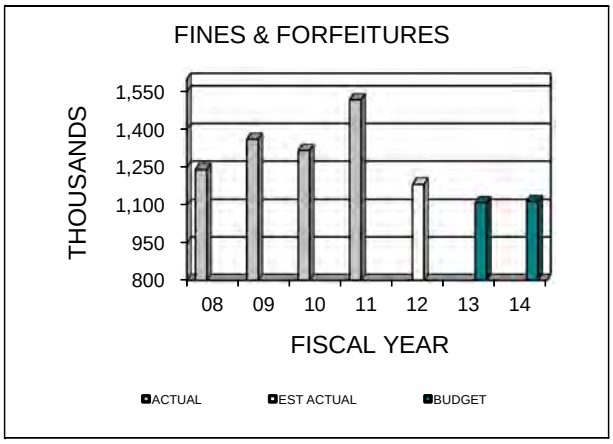
Legal Authority: Arizona Revised Statutes, Rules of Criminal Procedure
City Code, Title 1, Chapter 15, Section 8

Description: Revenues are derived from a multitude of fines and forfeitures that relate to fines ordered by the court magistrates and administrative charges for Traffic School. Other miscellaneous fees allowed include court reimbursements and court collection fees.

Revenues vary on an annual basis dependent upon the mix of criminal and civil cases handled by the court system in any particular year. The allocation of the fines is prescribed by the Superior Court, usually annually, and/or the Flagstaff Municipal Court (dependent upon the type of case). There has been a shift of certain cases from the County to the Municipal Court, thereby affecting the comparability from year to year.

FINES & FORFEITURES

FY:	AMOUNT	% CHANGE
07-08	$ 1,240,222	5.0%
08-09	1,360,441	9.7%
09-10	1,315,772	-3.3%
10-11	1,517,937	15.4%
11-12	1,182,413	-22.1%
12-13	1,110,478	-6.1%
13-14	1,115,151	0.4%



AUTO IN LIEU TAX

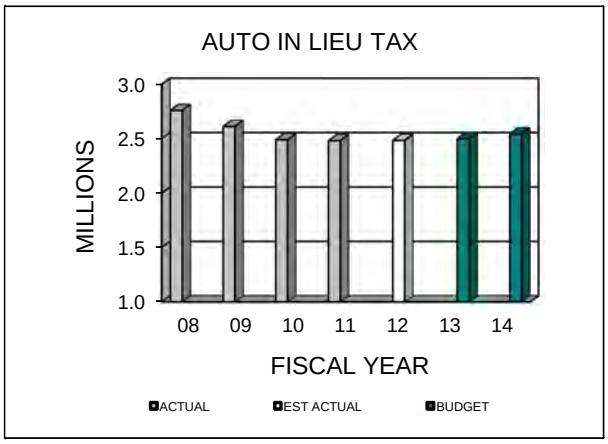
Legal Authority: Arizona Revised Statutes Section 28 - 1591 (c)

Description: Twenty-five (25) percent of the net receipts from vehicle licensing collected by the State is returned to the cities and towns of licensing origin. The distribution is based on population in proportion to total population in incorporated areas. This revenue source can be used for any municipal purpose; therefore, revenues are deposited in the General Fund to support services and activities of the general government.

Auto in Lieu tax is received on a declining scale over a 5-year period based on the automobile value until it stabilizes at the depreciated amount. As fewer new vehicles have entered the grid, overall revenue decreased. Even with the opening of the Auto Mall and a local sales tax rebate for energy efficient cars, revenues continued to decline through FY 2011. The revenue is expected to increase as auto sales grow during the economic recovery.

AUTO IN LIEU TAX

FY:	AMOUNT	% CHANGE
07-08	$ 2,758,307	-1.2%
08-09	2,611,289	-5.3%
09-10	2,490,360	-4.6%
10-11	2,481,126	-0.4%
11-12	2,483,244	0.1%
12-13	2,500,000	0.7%
13-14	2,543,750	1.8%



SPECIAL REVENUE FUNDS

BBB FUNDS

BED, BOARD & BOOZE TAX

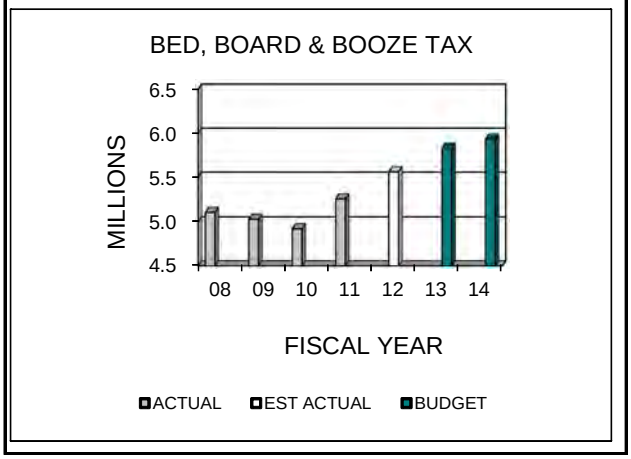
Legal Authority: Ordinance 1902, Reauthorized by voters May 2010, extended by vote to March 31, 2028.

Description: An additional city sales tax of 2% is charged on the services of hotels, restaurants and bars. The City has designated all of these revenues for the purposes of enhancing beautification, tourism, economic development, recreation, and arts & sciences.

FY 2014 is continuing to show an increase in projected revenue, demonstrating the strength of tourism in Northern Arizona.

BBB

FY:	AMOUNT	% CHANGE
07-08	$ 5,106,427	2.7%
08-09	5,031,189	-1.5%
09-10	4,920,203	-2.2%
10-11	5,260,919	6.9%
11-12	5,559,566	5.7%
12-13	5,830,000	4.9%
13-14	5,932,025	1.8%



HIGHWAY USER REVENUE FUND

HIGHWAY USER TAX

Legal Authority: Arizona Revised Statutes Section 28 - 1598 (B.4), (For method of distribution see ARS 28-1598 (D.3)

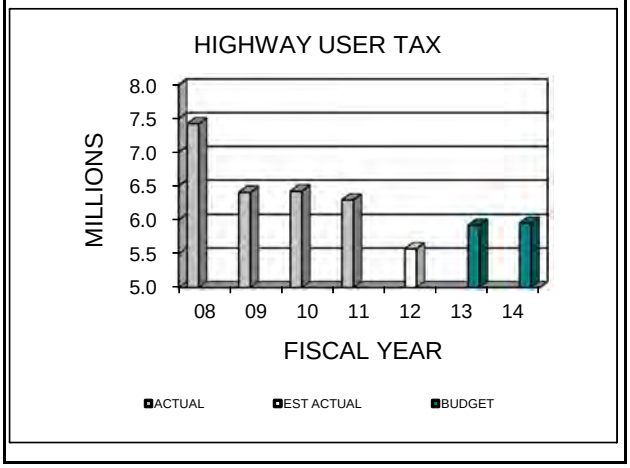
Description: The proceeds from the State-shared motor vehicle fuel tax (currently 16 cents per gallon, of which cities and towns share in 13 cents per gallon) are distributed by the State to cities and towns by a compromise formula. Fifty percent of the distribution is based on point of origin for the sale of gasoline. The remaining fifty percent is based on population in proportion to total population for incorporated towns and cities.

The large decrease in FY 2009 is due to State appropriation for Department of Public Safety Services (DPS) and decreased sales due to record gas prices and again in FY 2012, due to State Appropriation for the DMV (Department of Motor Vehicles).

The City experienced a 6.3% increase in HURF revenues in FY 2013 due to the State eliminating the revenue sweep for the DMV. The City expects a very small increase in HURF revenue in FY 2013.

HURF

FY:	AMOUNT	% CHANGE
07-08	$ 7,422,359	-5.5%
08-09	6,412,329	-13.6%
09-10	6,429,355	0.3%
10-11	6,300,885	-2.0%
11-12	5,576,167	-11.5%
12-13	5,926,167	6.3%
13-14	5,955,798	0.5%



TRANSPORTATION TAX

Legal Authority: Resolution 2004-48, approved by voters May 2000.

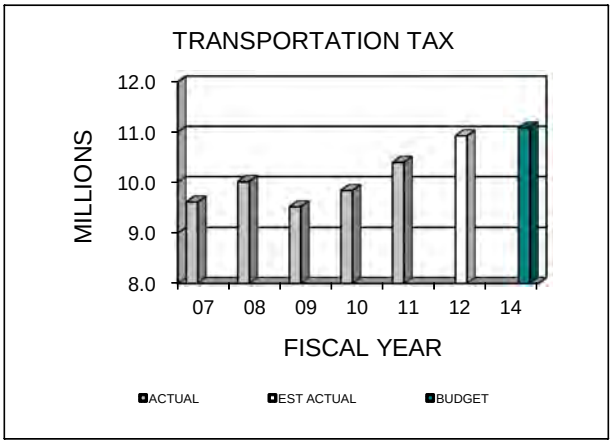
Description: The Transportation tax was approved by voters to address four transportation issues. This tax was approved for a period of twenty years. The tax helps pay for a 4th Street overpass, safety improvements, street improvements, and transit services. The transportation tax is assessed on the same goods and services as the City's general sales tax. The current tax rate is 0.721%.

Transportation Tax Rate Breakdown	
4th Street Overpass	0.160%
Street Improvements	0.186%
Safety Improvements	0.080%
Transit Services	0.295%
Total	0.721%

A small increase is anticipated in overall Transportation tax revenue due to slow and steady growth in the local economy.

TRANSPORTATION TAX

FY:	AMOUNT	% CHANGE
07-08	$ 9,623,142	4.5%
08-09	10,020,213	4.1%
09-10	9,526,056	-4.9%
10-11	9,851,253	3.4%
11-12	10,399,189	5.6%
12-13	10,928,632	5.1%
13-14	11,081,675	1.4%



ENTERPRISE FUNDS

WATER SALES

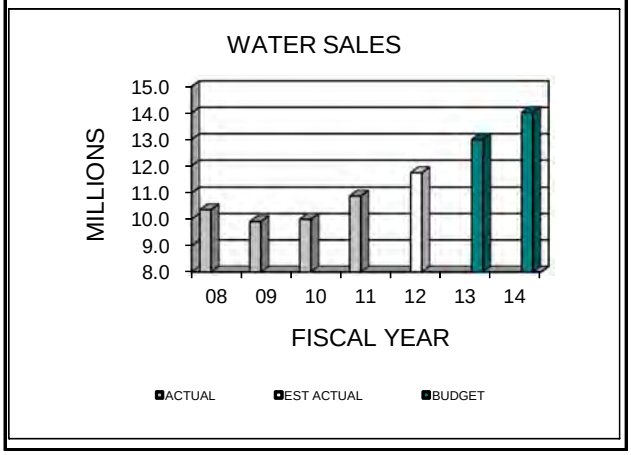
Legal Authority: City Code, Title 7, Chapter 3, Section 11

Description: The principal revenue for operating and managing the City's water system is derived from rates and charges for water services. Monthly water bills consist of 1) a base charge based on meter size and 2) a charged based on actual water consumption by customer class. Most single family accounts are based on an inverted rate structure for consumption levels to encourage water conservation practices. All other customer accounts are changed based on a flat rate per 1,000 gallons.

The rates for each customer class were reviewed in 2010 using an outside consultant. Rate changes were approved by Council with an effective date of January 1, 2011. The rates will increase annually for the next five years. Revenues in FY 2009 decreased due to a wet summer season. The next rate study is planned for FY 2014.

WATER

FY:	AMOUNT	% CHANGE
07-08	$ 10,360,082	5.5%
08-09	9,910,726	-4.3%
09-10	10,000,060	0.9%
10-11	10,881,744	8.8%
11-12	11,735,459	7.8%
12-13	13,000,000	10.8%
13-14	14,021,280	7.9%



WASTEWATER SERVICE CHARGES

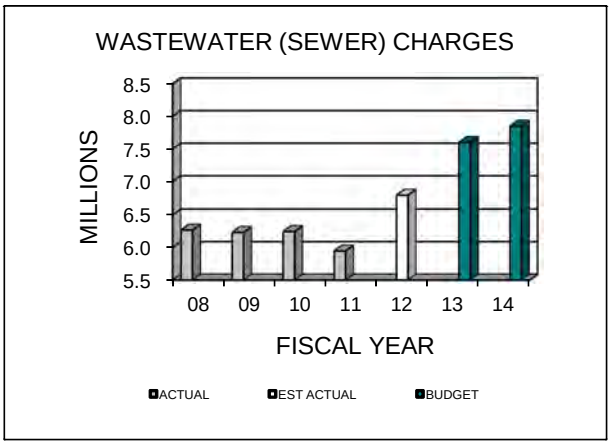
Legal Authority: City Code, Title 7, Chapter 2, Section 39

Description: The principal revenue for operating and managing the City's wastewater system is derived from revenues generated from wastewater (sewer) rates and user charges. Most residential customer charges are based on average water consumption for the proceeding winter months (Dec-Mar). All other customers are billed based on actual monthly metered water usage unless they can measurably separate which quantity of water does not reach the wastewater system.

The rates for each customer class were reviewed in 2010 using an outside consultant. Rate changes were approved by Council with an effective date of January 1, 2011. The rate will increase annually for the next five years. In the summer of 2012, staff identified an error in the rate model. Sewer consumption was set too high. This issue combined with the new rate structure resulted in decreased expected revenue in FY 2011. Staff decided not to go back to Council for a rate increase but decided to adjust operations and capital until a new rate study is completed. The next rate study is planned for FY 2014.

WASTEWATER

FY:	AMOUNT	% CHANGE
07-08	$ 6,266,404	6.5%
08-09	6,230,404	-0.6%
09-10	6,244,381	0.2%
10-11	5,945,908	-4.8%
11-12	6,799,892	14.4%
12-13	7,600,000	11.8%
13-14	7,852,320	3.3%



ENVIRONMENTAL SERVICES

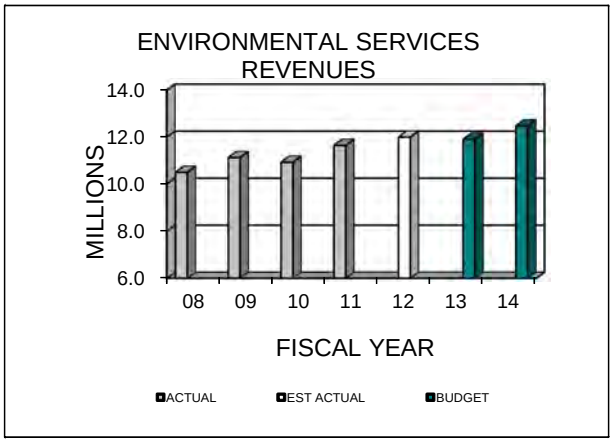
Legal Authority: City Code, Title 7, Chapter 4, Sections 8-9

Description: Environmental Services disposal service revenue is comprised of solid waste collection charges, hoist and haul fees, landfill dumping charges, inert materials landfill fees, environmental service fees, and residential and commercial recycling. Service charges for residential and commercial customers are based on size of container and frequency of pickup. Hoist and haul is based on a cost per pull plus tonnage. Receipts from fees charged for dumping at the City Landfill are based on tonnage. The environmental service fee is a fixed monthly charge.

The increase in revenues for FY 2014 is related to growth.

ENVIRONMENTAL SERVICES

FY:	AMOUNT	% CHANGE
07-08	$ 10,507,477	7.1%
08-09	11,133,973	6.0%
09-10	10,932,880	-1.8%
10-11	11,652,582	6.6%
11-12	12,003,304	3.0%
12-13	11,908,180	-0.8%
13-14	12,483,810	4.8%



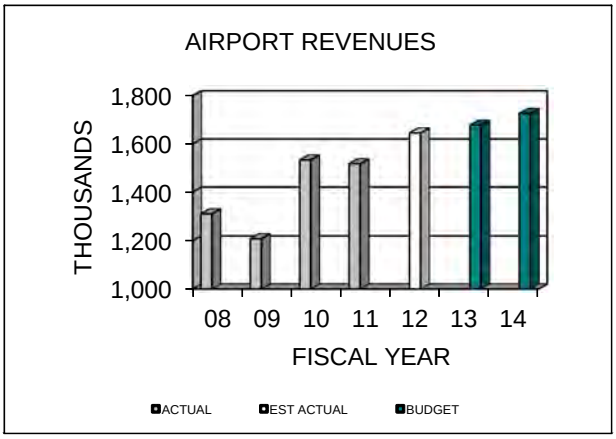
AIRPORT

Legal Authority: City Code, Title 8, Chapter 6, Sections 1-8

Description: Airport revenue is derived from the rental of airplane hangars, tiedowns, tiedowns with electricity, and shades rented to various individuals and vendors. Landing fees are charged at a rate of $1.05/1,000 pounds based on gross certificate landing weight of aircraft. Rental revenue from terminal rent consists of space, concession and advertising fees. Revenues are collected from the sale and storage of aviation fuel. A $4.50 PFC charge now collected from the ticket sales of passengers embarking from Pulliam (up from $3.00 per ticket, effective September 2012). PFC revenue is not used for operating expenditures.

AIRPORT

FY:	AMOUNT	% CHANGE
07-08	$ 1,312,143	9.1%
08-09	1,208,633	-7.9%
09-10	1,532,617	26.8%
10-11	1,517,293	-1.0%
11-12	1,644,876	8.4%
12-13	1,677,142	2.0%
13-14	1,726,441	2.9%



The revenue has trended upward over the past five years, with the exception of FY 2009 and FY 2011. FY 2014 revenue is expected to demonstrate a modest increase over FY 2013. Air travel is showing steady growth after the multi-year recession. Aiding in future revenue growth is a grant which will encourage an airline to establish regular daily service with the Pulliam Airport.

STORMWATER

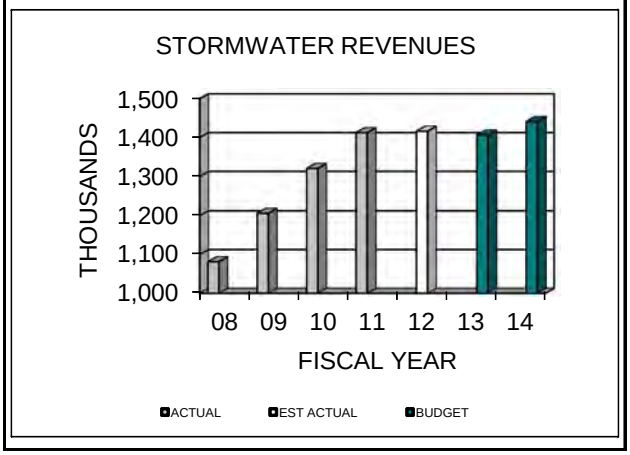
Legal Authority: City Code, Title 12, Chapter 2, Section 3

Description: Stormwater revenue is determined by the number of Equivalent Runoff Units (ERU's) on a property. An ERU is defined as 1500 square feet of impervious matter. Charges are the same for both commercial and residential customers.

The first year of implementation was FY 2004 with a rate of $.53 per ERU. It was then adjusted in FY 2007 to $0.92 per ERU. It covered additional staff, additional costs related to the mandated NPDES permit activities, and a proposed Drainage Spot Improvement Program. In FY 2011 the rate was increased to its current level of $1.30 per ERU. This rate will remain static for the foreseeable future.

STORMWATER

FY:	AMOUNT	% CHANGE
07-08	$ 1,081,282	18.7%
08-09	1,206,233	11.6%
09-10	1,320,241	9.5%
10-11	1,412,573	7.0%
11-12	1,416,204	0.3%
12-13	1,406,262	-0.7%
13-14	1,441,171	2.5%



HOUSING AUTHORITY

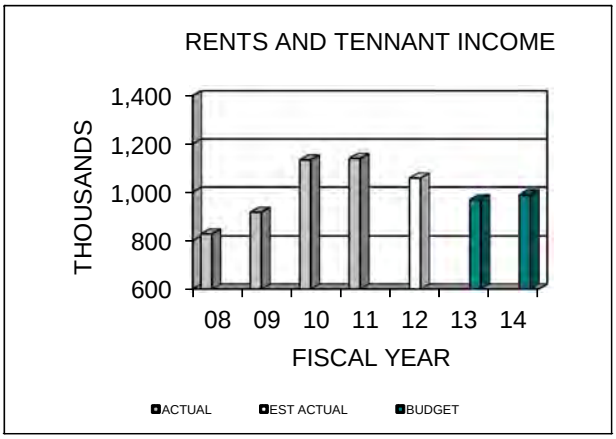
Legal Authority: U.S. Housing Act of 1937, as amended, and Title 24 Code of Federal Regulations

Description: Housing Authority (FHA) rents and tenant income represent rent and other charges paid by families/individuals living in public housing. Rent is generally based on approximately 30% of family income, and is not a fixed amount as it is for non-subsidized housing. Other charges are primarily for maintenance and repairs. It is important to note that as rental income increases, Federal subsidy that supports the operation of public housing decreases. HUD funds operations based on a formula for reasonable expenditures; so if rental income increases, HUD Operating Subsidy decreases.

The revenue increases in 2008 through 2010 were the result of significant increases in the "flat rent". Residents may choose between flat rent and rent that is income based. FHA began implementing higher flat rents in this time frame, which resulted in more families paying higher rents. The projected decrease in income for FY 2013 is due to falling incomes for the families/individuals served.

HOUSING AUTHORITY RENTS/TENANT INCOME

FY:	AMOUNT	% CHANGE
07-08	$ 828,282	0.5%
08-09	918,709	10.9%
09-10	1,133,443	23.4%
10-11	1,139,561	0.5%
11-12	1,057,705	-7.2%
12-13	970,511	-8.2%
13-14	990,000	2.0%



CAPITAL BUDGET

RELATIONSHIP BETWEEN OPERATING AND CAPITAL BUDGET

The Five-Year Capital Improvement Plan (multi-year, long-range study of construction and/or acquisition of high cost items with an extended useful life) is prepared separately from the Annual Budget and Financial Plan (focus on municipal service delivery programs which generally are of an on-going nature); however, the two processes are inter-related.

The operations and maintenance of major capital facilities and infrastructure can significantly impact the operating budget and, must be considered prior to approval and commencement of acquisition of a particular capital asset. In the capital improvement plan for the City, various components have greater impact on the operating budget than other elements and, may even override operating budget constraints, e.g., mandatory environmental regulatory compliance.

Upon completion of the latest rate model, the Water and Wastewater Enterprise Fund's revenue structure is sufficient to meet existing and future impacts of capital, operating requirements including environmental sanctions and debt. Proposed, as well as existing, debt service is included because the changes in debt service requirements must be built into the rate models in determining what, if any, rate increases are required each year.

The Highway User Revenue Fund designates a portion of State distributions to the pavement maintenance program. The program is important in order to keep roadways in good condition and not allow significant deterioration. An additional component of the maintenance program is funding for ADA compliance for curb cuts, curb returns, and deteriorating sidewalks. The major impact on street maintenance is the addition of roads from private development. The Streets division has maintained level staffing through the investment in new, more efficient equipment.

BBB projects will have a significant impact on operating budget requirements. Streetscape and FUTS trail maintenance will require an ongoing level of effort to maintain landscaping. Greater consideration is being given to design and maintenance requirements for future streetscape projects to keep maintenance costs as low as possible. The completion of several parks projects constructed in conjunction with the Parks and Recreation bond program require a major increase in the Parks maintenance budget. City Council has

determined that any increased maintenance costs associated with the bond projects will be paid for from BBB funds. Staff has balanced construction maintenance responsibilities and funding sources in the Parks and Recreation Bond program.

CAPITAL IMPROVEMENT PLAN

What is a Capital Improvement Plan?

A Capital Improvement Plan is a multi year, long-range study of the construction and/or the acquisition of high cost assets that have an extended useful life usually greater than five years. A long-range plan is needed because of the lead times required to adequately finance, design and/or plan, budget, and implement construction or acquisition of the capital project needs of a community.

Planning in one or two-year increments has proven to be inadequate because of the complexity of projects and the public input process, as well as the design time needed for engineering plans, specifications, and right-of-way acquisition.

After Council has identified priorities and input has been received from all City departments, the development of the actual Capital Improvement Plan is completed. This requires coordination between the budget function and engineering because of the impact of constructed capital projects on the operating budget. For example, bond funds might be used to construct a branch library. However, once construction is completed, the library must be staffed, utility bills must be paid, and the facility must be cleaned and maintained. Therefore, an effective capital improvement plan should always be viewed in context of its impact on the operating budget. You will find anticipated future operations and maintenance impacts as projects are completed in the Capital Improvement Project section of this budget book.

What does a CIP provide?

- ***Cash management capabilities.*** The dollars expended on Capital Improvement Plans in jurisdictions experiencing substantial growth or revitalization will often comprise 40% or more of the total budget. By reviewing the sources and uses of funds on a project basis and within the context of the entire CIP, as well as the related cash flows, a jurisdiction can maximize its investment earnings.
- ***Debt management.*** A CIP allows a jurisdiction to plan the financing requirements and the debt repayment schedule to allow for current and future needs relative to debt service capacity.
- ***Expenditure controls.*** Funds are expended as they were intended to be spent. The appropriations figure becomes the project management budgets. It is typical for most jurisdictions in their process to budget a 15% to 20% overhead factor to cover engineering and design costs as well as to provide for contingencies.
- ***Budgetary controls.*** Operating cash flow projections on a project basis serves as a check and balance on a project's progress both in terms of the time schedule and expenditures to date compared with percentage completion.
- ***Minimize disruption to citizens.*** By looking at the overall impact of the proposed CIP in any given year, the disruption of services or inconvenience imposed by construction activity in a locale can be kept to a minimum. For example, citizen complaints can be minimized by not scheduling the chip sealing of a major arterial street concurrently with ongoing construction on immediately adjacent streets. Additionally, a comprehensive review of multiple projects to ensure adequate coordination can minimize multiple disruptions in a given area.

FY 2014 CAPITAL IMPROVEMENT PLAN

The City budget for FY 2014 includes capital improvement projects totaling $98.9 million. This amount includes $54.3 million in carryover items that have been budgeted. Project funding is comprised of the following: $14.5 million in grants primarily for airport and beautification projects, $41.3 million in general obligation (G.O.) bonds and capital leases for the construction of 2010 Street/Utility Projects, Core Services Maintenance Facility and FUTS open space and other projects that were approved by the voters in the 2004, 2010 and 2012 General Election. In May 2004 General Election, the citizens of Flagstaff authorized the City to proceed with ten new projects totaling $155.2 million. These projects are being phased in over a ten-year period with debt being issued in conjunction with the timing of each project. In November 2010 General Elections, the citizens of Flagstaff authorized the City to proceed with two new projects totaling $21.2 million. In November 2012 General Elections, the citizens of Flagstaff authorized the City to proceed with two new projects totaling $24.0 million. Each project will be discussed below in its appropriate fund. Project listings are located in the Capital Improvement section of this book.

A Capital Budget and Capital Improvement Plan (Five-Year) are included in the Annual Budget. Detail project descriptions including location, justification, planning document references, operating impact, and funding and expenditure data are provided for all funded projects.

General Government – Seventeen projects are scheduled for FY 2014 for a total of $67.3 million. Projects included in this category are the Core Services Maintenance Facility and the Flagstaff Watershed Protection Project, which were authorized by voters in the November 2012 election. Other major projects include street and utility improvements, FUTS and open space land acquisition, court facility, and Observatory Mesa.

Streets/Transportation – The City currently has 634 miles of paved streets, as well as an additional 14 miles of alleys and 14 miles of unpaved streets. Three major programs are funded in the CIP for the City's streets and related infrastructure. These include an annual maintenance program of chip seal and overlay to extend the useful life of the existing street system; a streets/arterial improvement program to bring streets into current standards or widen to meet existing and anticipated traffic flow patterns; and capital projects including the West/ Arrowhead improvements, and Beulah Blvd. extension. There are a total of twelve Streets Transportation projects scheduled at a budgeted cost of $11.0 million. Transportation Tax funding $6.43 million and HURF & Other Revenues fund $4.57 million.

BBB Funds – Projects include Beautification and FUTS. Major projects include 4th Street Corridor Improvement, Butler Avenue-North Edge, Butler Medians, Fort Valley Road Enhancements and continuing our connectivity of FUTS Trails. This year Federal and State grants will provide funding of $1.7 million. Twenty-three projects are scheduled at a budgeted cost of $5.8 million for FY 2014.

Utilities Fund – Major projects for Water production and distribution include Switzer Canyon Transmission Line, Westside Waterline Expansion-WL Gore, Wildcat Solids Disposal and Aging Sewer Infrastructure Replacements. Eleven water projects and six wastewater projects are scheduled at a combined budget of $5.7 million for FY 2014.

Airport Fund – Two projects are scheduled at a budgeted cost of $5.8 million for FY 2014. The projects include Apron Rehab and the Westplex Taxilane.

Solid Waste Fund - This year's CIP includes Stormwater Infrastructure for a total cost of $10,000.

Stormwater Fund – Six projects are budgeted in the Stormwater fund with a cost of $3.3 million in FY 2014. These projects include; Drainage Spot Improvement, the Rio De Flag Parking Replacement and Rio De Flag Project.

CAPITAL PLAN IMPLICATIONS

For a community to continue to grow and prosper, capital improvement needs must be balanced with the burden placed on its citizens to fund them. Therefore, the capital improvement program is evaluated in terms of its impact on a variety of factors such as property taxes, utility rates, and entering into other long-term commitments, i.e., affordability factors.

Property Tax: Servicing general obligation debt over the previous five years is shown in the Community Profile section. The table shows that debt as a percentage of assessed and per capita debt. This debt is related to the voter authorized sale of bonds in May 2004 in the amount of $155.2 million, in November 2010 in the amount of $21.2 million, in November 2012 in the amount of $24.0 and $1.1 million remaining from November 1996 voter approved of $8.2 million.

Utility Rate Structure: The City has contracted with an outside agency to review the Water and Wastewater rate structure and provide a new rate modeling program. This rate model provides for major capital improvements, additional bond funding, and increased operating costs. The rate model has demonstrated a need for a rate increase which was presented to council in the fall of 2010. Rates increase annually for five years and began in January 2011.

BBB Sales Taxes: The voters approved a 2% BBB tax in 1988 with a ten-year sunset provision and renewed the tax an additional fifteen years in March 1996 and 2010, extending the tax to March 2028. Capital projects currently underway include streetscape along corridors, and the FUTS (Flagstaff Urban Trail System) connectivity and various recreation projects.

Transportation Taxes: In the May 2000 election, the voters approved a transportation tax that started at 0.51% and increased incrementally to 0.601%. The City Council approved an increase of 0.064% in the transit portion of the tax effective September 1, 2001, that increased the tax rate to 0.574%. The City Council approved another increase to the transit tax of 0.027% effective July 1, 2003 which increased the total transportation tax to 0.601%. In May 2008, the voters approved an additional tax increase for transit of 0.12%, raising the total transportation tax to 0.721%.

DEBT

DEBT CAPACITY

The City's legal debt margin, shown on the following page, demonstrates adequate capacity to complete the capital projects passed with the November 1996 bond election, May 2004 bond election, November 2010 election, and the November 6, 2012 election. Projects will be initiated over time through issuing new debt within capacity as old debt retires.

CURRENT DEBT POSITION

The City's underlying bond rating for general obligation bonds is presently "AA" by Standard & Poor's Corporation and "Aa2" by Moody's Investor Services. In assigning a rating to bond issuance, the rating agencies analyze several factors to determine an entity's ability to repay its debt. Some of these factors are described in the following text.

Economic factors reviewed include measures of growth such as: population and housing demographics; employment base; unemployment rate; competitiveness of services provided by the governmental entity with surrounding jurisdictions; and vulnerability to revenue streams dependent on economy, e.g., sales taxes and delinquency rates on property tax collections. The City is well positioned because of its location and the diversity of its economic base.

Financial performance factors focus on the entity's ability to maintain a balanced budget regardless of economic circumstances. Recurring revenue streams without reliance on one-time revenue sources, e.g., asset seizure funds or fund balance should support ongoing expenditures. Maintaining a fund balance of 10% of budgeted operating revenues is indicative of sound financial management practices.

Debt factors analyzed include indebtedness trends, debt history, current debt burden, and debt repayment schedules. The economic feasibility and need for projects financed with debt are also evaluated, as there is a correlation between perceived benefit received and ability or willingness to repay debt. The history of past voter approved bond authorizations is evaluated as an indicator of taxpayer willingness to repay debt, as well as the amount of overlapping debt imposed on the taxpayer. Development of a long range capital improvement plan is a primary method of planning for future debt needs and is a meaningful way of demonstrating budgetary and fiscal controls.

Administrative factors reviewed include the professionalism of the administration relative to budgetary policies and practices, financial reporting and results of independent audit, and effective management practices. Debt limitations, tax rate and levy limitations and unused debt margins are also assessed. Focus on management capabilities includes personnel turnover, labor relations, and legal and political constraints evident in the organizational structure. Finally, assessment procedures are reviewed and property valuations are trended and analyzed.

Quality of Life factors include the physical, environmental, and social/cultural amenities of a community, which enhance the desirability as a place to live and thereby add to the valuation of the tax base.

Legal Debt Limitations are assessed at 6% and 20% of the assessed valuation of real property. The 20% category includes water, sewer, artificial lighting, parks, open space, recreational facilities, public safety, law enforcement, fire and emergency services, and street and transportation facilities. The 6% category includes everything else. The following table reflects City capacity in each category.

General Obligation Debt
July 1, 2013

20% Limitation (Water, Sewer, Lighting, Open Spaces, Recreation, and Fire Facilites Purpose Debt)		
Assessed Valuation	$	661,062,990
Allowable 20% Debt	$	132,212,598
20% Debt Outstanding		(48,787,587)
Allowable Debt Margin	$	83,425,011
6% Limitation (All Other General Obligation Debt)		
Assessed Valuation	$	661,062,990
Allowable 6% Debt	$	39,663,779
6% Debt Outstanding		-
Allowable Debt Margin	$	39,663,779

DEBT SERVICE

At July 1, 2013, the total actual indebtedness is $152.5 million. FY 2014 annual debt payments are $14.4 million. At the start of the fiscal year, July 1, 2013, the City's 20% general obligation debt of $48.8 million is well below the legal limit by $132.2 million. The City has no outstanding general obligation debt in the 6% category. Thus, the full allowable debt margin of $83.4 million is available. The following table illustrates the total actual indebtedness through the life for all currently outstanding debt.

	Principal	Interest	Total
2014	9,886,248	4,552,825	14,439,073
2015	11,244,040	4,122,957	15,366,997
2016	11,439,016	3,735,323	15,174,339
2017	10,506,239	3,333,102	13,839,341
2018	10,646,354	2,965,467	13,611,821
2019	10,984,443	2,557,658	13,542,101
2020	11,196,063	2,147,374	13,343,437
2021	7,251,344	1,747,387	8,998,731
2022	7,058,130	1,483,106	8,541,236
2023	6,151,381	1,207,289	7,358,670
2024	4,595,280	978,637	5,573,917
2025	4,541,085	799,302	5,340,387
2026	4,590,640	622,650	5,213,290
2027	4,212,470	450,473	4,662,943
2028	2,690,522	289,659	2,980,181
2029	1,199,520	181,693	1,381,213
2030	1,128,821	122,271	1,251,092
2031	937,044	67,572	1,004,616
2032	870,000	21,751	891,751
	$ 121,128,640	31,386,496	152,515,136

CITY COUNCIL MISSION, VISION, VALUES, GUIDING PRINCIPLES, AND PRIORITIES

Mission Statement: To protect and enhance the quality of life of its citizens.

Vision Statement: The City of Flagstaff is a safe, diverse, vibrant, and innovative community with a unique character and high quality of life. The City fosters and supports a balance of economic, environmental, educational and cultural opportunities.

Values: Teamwork, Accountability, Communication, Quality and Leadership.

Guiding Principles: Things to consider when making decisions:

- Should the City be providing this service? Can someone else do it?
- Is it the appropriate use of tax dollars?
- Does this best leverage city dollars, labor and commodities (in kind)?
- How will this affect fees and taxes?
- Can we use existing before creating new?
- Is this Council's role?
- Is this the appropriate time for this issue (political capital)?
- Are we planning for the future?
- Is this an issue we should be looking at in detail or big picture?
- Has there been appropriate public input?
- Is it equitable?
- What is the effect on predictability?
- Is this an appropriate regulation?
- Have we been provided enough information to make a decision?
- Does it empower employees?
- Will it improve the livability or quality of life for the community?
- How does it maintain small town charm?
- Is this an appropriate balance of economic, environmental and social considerations?
- Do we have a hyper-understanding of the issue prior to a decision being made?
- Is it consistent with the Regional Plan?

Priorities:

- Repair/replace/maintain City infrastructure.
- Fund existing and consider expanded recreational services.
- Address Core Services Maintenance Facility.
- Complete the Rio de Flag.
- Retain, expand, and diversify the economic base.
- Complete the Water Policy.
- Review the financial viability of pensions.
- Review all Commissions.
- Revisit and analyze the process and implementation for the Zoning Code.
- Develop an ongoing budget process.

CITY OF FLAGSTAFF
SUMMARY SCHEDULE OF ESTIMATED REVENUES AND EXPENDITURES/EXPENSES
FISCAL YEAR 2013-2014

	UNRESERVED FUND BALANCE/ RETAINED EARNINGS AT 7/1/2013	ESTIMATED REVENUES AND OTHER FINANCING SOURCES 2013-2014	INTERFUND TRANSFERS 2013-2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2013-2014	OPERATIONS	CAPITAL OUTLAY (EQUIP/CIP)	DEBT SERVICE	RESERVES/ CONTINGENCIES	TOTAL APPROPRIATIONS 2013-2014	FUND BALANCE 6/30/2014
			IN	OUT							
General Fund	$ 15,613,140	54,684,231	3,776,081	(7,736,493)	66,336,959	48,011,938	6,073,116	1,183,788	1,365,000	56,633,842	9,703,117
Special Revenue Funds:											
Library	407,161	4,349,835	1,191,485	(78,391)	5,870,090	5,238,943	59,195	-	222,000	5,520,138	349,952
Highway User Revenue	2,451,603	6,737,798	8,732,603	(28,401)	17,893,603	4,765,717	11,196,550	549,211	100,000	16,611,478	1,282,125
Transportation	4,067,267	15,670,675	-	(7,537,185)	12,200,757	6,031,173	-	1,182,775	-	7,213,948	4,986,809
Beautification	3,763,136	2,884,476	535,000	(510,985)	6,671,627	150,309	5,789,484	-	10,000	5,949,793	721,834
Economic Development	282,960	928,156	261,000	-	1,472,116	698,332	-	255,553	265,000	1,218,885	253,231
Tourism	645,165	1,874,083	-	(99,685)	2,419,563	1,896,158	-	-	50,000	1,946,158	473,405
Arts & Science	355,124	447,601	-	-	802,725	408,806	200,000	-	10,000	618,806	183,919
Recreation-BBB	1,751,379	3,064,568	-	(1,948,789)	2,867,158	-	1,100,000	-	-	1,100,000	1,767,158
Real Estate Proceeds	553,577	1,005,500	500,000	(500,000)	1,559,077	-	1,000,000	-	-	1,000,000	559,077
Housing and Comm Svcs	344,005	1,964,419	-	-	2,308,424	1,314,422	-	-	-	1,314,422	994,002
Metro Planning Org	-	490,071	22,500	-	512,571	412,571	-	-	100,000	512,571	-
Debt Service Funds:											
G.O. Bond Fund	-	-	8,530,825	-	8,530,825	-	-	8,530,825	-	8,530,825	-
Sec. Property Tax	8,721,639	5,590,153	250,000	(8,530,825)	6,030,967	-	-	-	-	-	6,030,967
Special Assessment Bond	414,729	905,100	-	-	1,319,829	-	-	905,600	-	905,600	414,229
Permanent Funds:											
Perpetual Care	214,968	22,373	-	-	237,341	-	-	-	-	-	237,341
Capital Projects Funds:											
Municipal Facilities Corp	(436,750)	18,724,000	1,226,000	-	19,513,250	-	13,074,250	-	-	13,074,250	6,439,000
G.O. Bonds	8,200,553	38,922,531	975,000	-	48,098,084	-	47,687,472	-	-	47,687,472	410,612
Enterprise Funds:											
Water and Wastewater	9,492,378	25,273,494	-	(157,794)	34,608,078	13,629,137	6,114,100	4,207,923	1,800,000	25,751,160	8,856,918
Airport	215,819	9,782,203	552,000	(33,567)	10,516,455	2,329,418	7,185,127	286,685	500,000	10,301,230	215,225
Environmental Services	4,218,195	12,791,454	-	(1,574,169)	15,435,480	10,116,080	765,000	-	612,000	11,493,080	3,942,400
Stormwater Utility	617,572	1,499,259	2,608,908	(425,118)	4,300,621	751,161	3,307,408	-	10,000	4,068,569	232,052
Flagstaff Housing Authority	536,380	7,080,134	-	-	7,616,514	5,781,923	401,697	-	1,001,250	7,184,870	431,644
TOTAL ALL FUNDS	$ 62,430,000	214,692,114	29,161,402	(29,161,402)	277,122,114	101,536,088	103,953,399	17,102,360	6,045,250	228,637,097	48,485,017

CITY OF FLAGSTAFF
EXPENDITURE LIMITATION
AND
TAX LEVY INFORMATION
FISCAL YEAR 2013-2014

	ESTIMATED FY 2012-2013	FY 2013-2014
Expenditure Limitation [Economic Estimates Commission]		$ 130,339,503
Total Estimated Expenditures Subject to Expenditure Limitation		
1. Maximum Allowable Primary Property Tax Levy [ARS 42-17051.A] rev 6/06 HB 2876	$ 5,534,145	$ 5,742,768
2. Amount Received from Primary Property Taxation in FY 2011-2012 in Excess of the Sum of that Year's Maximum Allowable Primary Property Tax Levy [ARS 42-17102.A.18]	$ -	
3. Property Tax Levy Amounts		
A. Primary Property Taxes	$ 5,534,145	$ 5,742,768
B. Secondary Property Taxes	6,402,304	5,530,453
C. Total Property Tax Levy Amount	$ 11,936,449	$ 11,273,221
4. Property Taxes Collected (Estimated)		
A. Primary Property Taxes:		
(1) FY 2012-2013 Levy	$ 5,250,000	
(2) Prior Years' Levies	100,000	
(3) Total Primary Property Taxes Collected	5,350,000	
B. Secondary Property Taxes:		
(1) FY 2012-2013 Levy	6,402,304	
(2) Total Secondary Property Taxes Collected	6,402,304	
C. Total Property Taxes Collected	$ 11,752,304	
5. Property Tax Rates		
A. City of Flagstaff Tax Rate:		
(1) Primary Property Tax Rate	0.7131	0.8769
(2) Secondary Property Tax Rate	0.8366	0.8366
(3) Total City Tax Rate	1.5497	1.7135

B. Special Assessment District Tax Rates:

As of the date of the proposed budget, the city was operating one special assessment district for which secondary property taxes are levied. For information pertaining to this districts and its' tax rates, please contact the City Finance Department.

* Includes actual property taxes collected as of the date the proposed budget was prepared plus estimated property tax collections for the remainder of the fiscal year.

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2013 AND 2014
(WITH ACTUALS FOR FISCAL YEAR 2012)

SOURCE OF REVENUES	ACTUAL REVENUES 2011-2012	BUDGETED REVENUES 2012-2013	ESTIMATED ACTUAL REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL FUND						
Local taxes						
City Sales Tax	$ 14,765,828	14,351,925	15,582,500	15,850,368	1,498,443	10.44%
Franchise Tax	2,347,952	2,436,000	2,305,000	2,345,338	(90,662)	-3.72%
Licenses and permits						
Business Licenses	33,690	33,000	33,000	33,000	-	0.00%
Building Permits	1,288,317	600,000	1,100,000	1,119,250	519,250	86.54%
Other Licenses and permits	359,867	157,930	157,930	157,930	-	0.00%
Intergovernmental revenues						
State Income Tax Sharing	5,559,477	6,720,300	6,728,484	7,300,000	579,700	8.63%
State Shared Sales Tax	5,147,101	5,227,250	5,325,000	5,418,188	190,938	3.65%
Vehicle License Tax	2,483,244	2,486,750	2,500,000	2,543,750	57,000	2.29%
Federal Grants	1,178,532	2,575,967	1,359,175	2,158,654	(417,313)	-16.20%
State Grants	1,036,530	1,791,144	1,168,035	1,557,827	(233,317)	-13.03%
Local Intergovernmental Agreements	872,822	850,000	850,000	850,000	-	0.00%
Charges for services						
General Government	153,961	579,850	184,100	281,100	(298,750)	-51.52%
Parks & Recreation	1,319,732	1,408,830	1,308,830	1,539,830	131,000	9.30%
Public Safety	1,414,238	906,300	906,300	910,863	4,563	0.50%
Cemetery	135,335	134,000	134,000	135,340	1,340	1.00%
Fines and forfeits	1,182,413	1,238,570	1,110,478	1,115,151	(123,419)	-9.96%
Interest on investments	132,369	200,000	200,000	202,000	2,000	1.00%
Miscellaneous revenues	2,077,340	2,885,183	1,606,578	1,810,642	(1,074,541)	-37.24%
Total General Fund	41,488,748	44,582,999	42,559,410	45,329,231	746,232	1.67%
SPECIAL REVENUE FUNDS						
LIBRARY FUND						
Intergovernmental revenues						
State Grants	155,088	52,400	78,697	25,000	(27,400)	-52.29%
Library District Taxes	3,885,243	3,843,535	3,843,537	4,266,924	423,389	11.02%
Interest on investments	22,579	27,250	21,105	37,437	10,187	37.38%
Miscellaneous revenues	76,571	2,453,363	2,462,887	20,474	(2,432,889)	-99.17%
Total Library Fund	4,139,481	6,376,548	6,406,226	4,349,835	(2,026,713)	-31.78%
HIGHWAY USER REVENUE FUND						
Intergovernmental revenues						
Federal Grants	-	-	-	36,000	36,000	0.00%
Highway User Tax	5,576,167	5,555,000	5,926,167	5,955,798	400,798	7.22%
Interest on investments	6,704	7,000	6,000	6,000	(1,000)	-14.29%
Miscellaneous revenues	1,151	540,000	-	740,000	200,000	-37.04%
Total Highway User Revenue Fund	5,584,022	6,102,000	5,932,167	6,737,798	435,798	7.14%
TRANSPORTATION FUND						
Transportation Tax	10,399,189	10,223,455	10,982,632	11,081,675	858,220	8.39%
Interest on Investments	58,675	40,000	94,000	89,000	49,000	122.50%
Miscellaneous revenues	670,622	4,500,000	-	4,500,000	-	0.00%
Total Transportation Fund	11,128,486	14,763,455	11,076,632	15,670,675	907,220	6.15%
BEAUTIFICATION FUND						
Intergovernmental revenues						
State Grants	236,132	1,392,471	1,255,844	1,688,401	295,930	21.25%
BBB Tax	1,111,913	1,106,350	1,166,000	1,186,405	80,055	7.24%
Interest on investments	26,886	10,970	44,000	9,670	(1,300)	-11.85%
Miscellaneous	932	15,890	15,890	-	(15,890)	-100.00%
Total Beautification Fund	$ 1,375,863	2,525,681	2,481,734	2,884,476	374,685	14.84%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2013 AND 2014
(WITH ACTUALS FOR FISCAL YEAR 2012)

SOURCE OF REVENUES	ACTUAL REVENUES 2011-2012	BUDGETED REVENUES 2012-2013	ESTIMATED ACTUAL REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
ECONOMIC DEVELOPMENT FUND						
Intergovernmental revenues						
Federal Grants	$ 373,306	220,000	-	220,000	-	0.00%
State Grants	-	60,000	60,000	100,000	40,000	66.67%
BBB Tax	528,159	525,516	553,850	563,542	38,026	7.24%
Interest on investments	1,356	1,455	2,111	2,977	1,522	104.60%
Miscellaneous revenues	40,020	279,420	40,020	41,637	(237,783)	-85.10%
Total Economic Development Fund	942,841	1,086,391	655,981	928,156	(158,235)	-14.57%
TOURISM FUND						
BBB Tax	1,667,870	1,659,525	1,749,000	1,779,608	120,083	7.24%
Retail Sales	62,323	58,905	62,000	62,620	3,715	6.31%
Interest on investments	2,871	2,000	5,513	6,452	4,452	222.60%
Miscellaneous revenues	28,949	26,483	26,690	25,403	(1,080)	-4.08%
Total Tourism Fund	1,762,013	1,746,913	1,843,203	1,874,083	127,170	7.28%
ARTS AND SCIENCE FUND						
BBB Tax	416,967	414,881	437,250	444,902	30,021	7.24%
Interest on investments	1,778	3,501	3,084	2,699	(802)	-22.91%
Total Arts and Science Fund	418,745	418,382	440,334	447,601	29,219	6.98%
RECREATION-BBB FUND						
BBB Tax	1,834,657	1,825,478	1,923,900	1,957,568	132,090	7.24%
Interest on investments	5,463	6,200	11,200	7,000	800	12.90%
Miscellaneous revenues	-	-	-	-	-	0.00%
Total Recreation-BBB Fund	1,840,120	1,831,678	1,935,100	1,964,568	132,890	7.26%
REAL ESTATE PROCEED FUND						
Real Estate Revenues	-	1,000,000	-	1,000,000	-	0.00%
Interest on investments	12,595	13,350	15,100	5,500	(7,850)	-58.80%
Total Real Estate Proceeds Fund	12,595	1,013,350	15,100	1,005,500	(7,850)	-0.77%
HOUSING AND COMMUNITY SVCS FUND						
Intergovernmental revenues						
Federal Grants	836,607	1,109,731	565,999	654,419	(455,312)	-41.03%
State Grants	250,665	630,000	330,000	660,000	30,000	4.76%
Interest on investments	5,370	-	8,332	-	-	0.00%
Miscellaneous revenues	224,254	483,000	818,162	650,000	167,000	34.58%
Total Housing and Community Svcs Fund	1,316,896	2,222,731	1,722,493	1,964,419	(258,312)	-11.62%
METRO PLANNING ORGANIZATION FUND						
Intergovernmental revenues						
Federal Grants	424,374	380,604	379,068	385,071	4,467	1.17%
Miscellaneous revenues	3,880	105,000	5,000	105,000	-	0.00%
Total Metro Planning Organization Fund	428,254	485,604	384,068	490,071	4,467	0.92%
TOTAL SPECIAL REVENUE FUNDS	28,949,316	38,572,733	32,893,038	38,317,182	(439,661)	-1.14%
DEBT SERVICE FUNDS						
SECONDARY PROPERTY TAX FUND						
Interest on investments	42,387	32,700	57,700	59,700	27,000	82.57%
Total Secondary Property Tax Fund	42,387	32,700	57,700	59,700	27,000	82.57%
SPECIAL ASSESSMENT BONDS						
Special Assessments	8,286,453	904,625	904,625	902,000	(2,625)	-0.29%
Interest on investments	1,303	1,400	3,635	3,100	1,700	121.43%
Total Special Assessment Bonds	8,287,756	906,025	908,260	905,100	(925)	-0.10%
TOTAL DEBT SERVICE FUNDS	$ 8,330,143	938,725	965,960	964,800	26,075	2.78%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2013 AND 2014
(WITH ACTUALS FOR FISCAL YEAR 2012)

SOURCE OF REVENUES	ACTUAL REVENUES 2011-2012	BUDGETED REVENUES 2012-2013	ESTIMATED ACTUAL REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
CAPITAL PROJECTS FUNDS						
G.O. BONDS PROJECTS						
Intergovernmental revenues						
Federal Grants	$ -	3,000,000	2,389,000	6,000,000	3,000,000	100.00%
Interest on investments	21,100	13,230	15,500	11,439	(1,791)	-13.54%
Miscellaneous Revenue		11,196,000	-	8,411,092	(2,784,908)	-24.87%
Total G.O. Bonds Projects	21,100	14,209,230	2,404,500	14,422,531	213,301	1.50%
MUNICIPAL FACILITIES CORP						
Intergovernmental revenues						
Grant Revenues	-	3,762,500	-	4,600,000	837,500	22.26%
Miscellaneous Revenue	-	1,100,000	-	8,424,000	7,324,000	665.82%
Total Municipal Facilities Corp	-	4,862,500	-	13,024,000	8,161,500	
TOTAL CAPITAL PROJECTS FUNDS	21,100	19,071,730	2,404,500	27,446,531	8,374,801	43.91%
PERMANENT FUNDS						
PERPETUAL CARE FUND						
Contributions	15,475	19,908	19,908	20,306	398	2.00%
Interest on investments	1,080	2,056	1,742	2,067	11	0.54%
Total Perpetual Care Fund	16,555	21,964	21,650	22,373	409	1.86%
TOTAL PERMANENT FUNDS	16,555	21,964	21,650	22,373	409	1.86%
ENTERPRISE FUNDS						
WATER AND WASTEWATER FUND						
OPERATING FUND						
Intergovernmental revenues						
State Grants	346,222	432,715	375,600	252,000	(180,715)	-41.76%
Federal Grants	1,343,510	3,169,237	1,670,000	-	(3,169,237)	-100.00%
Water Revenues	12,570,940	12,940,449	13,447,283	15,648,572	2,708,123	20.93%
Wastewater Revenues	7,883,022	8,444,905	9,103,974	9,185,972	741,067	8.78%
Interest on Investments	58,920	101,505	95,000	95,950	(5,555)	-5.47%
Miscellaneous revenues	116,948	-	70,559	91,000	91,000	0.00%
Total Water and Wastewater Fund	22,319,562	25,088,811	24,762,416	25,273,494	184,683	0.74%
AIRPORT FUND						
OPERATING FUND						
Intergovernmental revenues						
Federal Grants	3,053,899	4,846,978	568,162	7,211,173	2,364,195	48.78%
State Grants	102,986	844,368	697,425	466,102	(378,266)	-44.80%
Airport Revenues	1,644,876	1,666,101	1,677,142	1,726,441	60,340	3.62%
Interest on investments	1,814	5,385	1,650	2,158	(3,227)	-59.93%
Miscellaneous revenues	196,215	261,120	42,030	376,329	115,209	44.12%
Total Airport Fund	4,999,790	7,623,952	2,986,409	9,782,203	2,158,251	28.31%
ENVIRONMENTAL SERVICES FUND						
Intergovernmental revenues						
Federal Grants	430,707	93,500	114,906	-	(93,500)	-100.00%
Environmental Services Revenues	12,003,304	12,392,011	11,908,180	12,483,810	91,799	0.74%
Interest on investments	45,793	30,164	47,044	47,044	16,880	55.96%
Miscellaneous revenues	7,716	12,000	5,916	10,600	(1,400)	-11.67%
Total Environmental Services Fund	$ 12,487,520	12,527,675	12,076,046	12,541,454	13,779	0.11%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2013 AND 2014
(WITH ACTUALS FOR FISCAL YEAR 2012)

SOURCE OF REVENUES	ACTUAL REVENUES 2011-2012	BUDGETED REVENUES 2012-2013	ESTIMATED ACTUAL REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
STORMWATER UTILITY						
Intergovernmental revenues						
Federal Grants	$ 1,189	-	-	25,000	25,000	0.00%
Stormwater Utility Revenues	1,445,828	1,436,764	1,436,262	1,471,171	34,407	2.39%
Interest on investments	5,851	20,761	8,457	3,088	(17,673)	-85.13%
Miscellaneous revenues	329	-	-	-	-	0.00%
Total Stormwater Utility Fund	1,453,197	1,457,525	1,444,719	1,499,259	41,734	2.86%
FLAGSTAFF HOUSING AUTHORITY FUNDS						
Intergovernmental revenues						
Federal Grants	4,439,317	5,634,506	5,383,425	5,542,089	(92,417)	-1.64%
Rents and Other Tenant Income	1,057,705	1,037,472	970,511	990,000	(47,472)	-4.58%
Miscellaneous revenues	537,737	644,258	508,206	548,045	(96,213)	-14.93%
Total Stormwater Utility Fund	6,034,759	7,316,236	6,862,142	7,080,134	(236,102)	-3.23%
TOTAL ENTERPRISE FUNDS	47,294,828	54,014,199	48,131,732	56,176,544	2,162,345	4.00%
TOTAL REVENUES	$ 126,100,690	157,202,350	126,976,290	168,256,661	10,870,201	6.91%

CITY OF FLAGSTAFF
SCHEDULE OF GRANT REVENUES
FISCAL YEAR 2013-2014

	PROJECT NAME	BUDGETED REVENUES 2012-2013	ESTIMATED REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CITY MATCH 2013-2014	BUDGETED GRANT REIMB %	FUNDING
GENERAL FUND							
POLICE	ACJC - METRO (NORTHERN AZ STREET CRIMES TASK FORCE)	$ 340,272	282,601	316,672	-	100%	F/S
POLICE	2011 HLS THERMAL IMAGING	5,999	-	-	-	100%	F/S
POLICE	COPS HIRING 2011	298,000	293,057	308,180	-	100%	F
POLICE	RICO FUNDS FOR METRO	315,717	321,414	201,847	-	100%	F/L
POLICE	TSA - LAW ENFORCEMENT OFFICER	60,000	80,900	80,900	19,416	76%	F
POLICE	GOHS - DUI ENFORCEMENT	-	20,000	20,000	-	100%	S
POLICE	FUSD - RESOURCE OFFICER	66,375	67,575	66,375	-	100%	F/L
POLICE	USDOJ - RECOVERY COPS GRANT	148,530	148,530	-	-	100%	F
POLICE	USDOJ - RECOVERY JAG OVERTIME/RADIOS	87,930	65,000	-	-	100%	F
POLICE	COUNTY - CANNABIS ERADICAITON	4,000	-	-	-	100%	L
POLICE	RICO - OVERTIME	45,000	42,035	45,000	-	100%	L
POLICE	DOJ - BULLET PROOF VEST PROGRAM	6,251	5,274	6,500	3,250	50%	F
POLICE	PSN GANG PREV/ EDUC	10,000	10,000	10,000	-	100%	F
POLICE	HLS SLOT OVERTIME	50,000	-	-	-	100%	F/S
POLICE	US MARCHALL OT	-	5,000	5,000	-		
POLICE	HOMELAND SECURITY GRANT	-	-	100,000	-	100%	F/S
POLICE	ACJC - STATEWIDE GANG TASK FORCE	118,712	128,910	127,473	31,868	75%	S
POLICE	INTERNET CRIMES AGAINST CHILDREN	4,500	4,403	4,500	-	100%	F/S
POLICE	GOHS - DUI ENFORCEMENT	20,000	-	-	-	100%	F/S
POLICE	GOHS CLICK IT OR TICKET	5,000	5,000	5,000		100%	F/S
POLICE	DOJ - ED BRYNE MEMORIAL JAG - OVERTIME	61,485	69,500	53,402	-	100%	F
FIRE	AZSF - HAZARDOUS FUEL	58,000	40,305	-	-	90%	S
FIRE	NAVAL OBSERVATORY	5,000	9,871	10,000	-	100%	F
FIRE	AZ HOMELAND SECURITY	50,000	41,504	40,000	-	100%	F/S
FIRE	GOHS GRANT	30,000	-	30,000	-	100%	S
FIRE	ASSISTANCE TO FIREFIGHTERS	120,000	-	350,000	-	100%	F
FIRE	SAFER GRANT	288,000	-	360,000	-	100%	F
FIRE	NAVAL OBSERVATORY	5,000	9,871	10,000	-	100%	F
FIRE	HAZARDOUS FUELS GRANT	215,000	53,750	107,500		100%	S
COURT	COURT WARRANT FEES	74,160	64,075	65,357	-	100%	L
COURT	TCPF/STATE JCEF - COURT TRAINING OFFICER	25,000	25,000	25,000	-	100%	S
COURT	TCPF/LOCAL JCEF - COURT TRAINING OFFICER	11,000	13,590	13,930	-	100%	L
COURT	COURT IMPROVEMENT FEES	200,000	200,000	236,000	-	100%	L
COURT	COUNTY JCEF - INFORMATION SYSTEM TECH	35,710	35,710	36,600	-	100%	L
COURT	COURT INTERPRETER-COUNTY	20,000	20,000	20,000	-	100%	L
COURT	COURTH IGA FOR WEEKEND PROBATION	23,950	23,950	23,950	-	100%	L
COURT	COUNTY INFO SYSTEMS TECH	34,000	34,000	34,000	-	100%	L
COURT	COUNTY-TRAINER	22,000	27,170	27,870	-	100%	L
COURT	COUNTY-INTERPRETER	32,500	32,500	32,500	-	100%	L
COURT	LOCAL JCEF / TEMP HELP	56,020	28,000	-	-	100%	L
COURT	DISPOSITION ENTRY FEE-FACILITY FUND	400,000	-	490,000	-		
COURT	FILL THE GAP	-	17,000	20,000	-		
PUBLIC WKS	EPA Brownfields Assessement	1,000,000	281,500	418,500	-	100%	F
REC	N COUNTRY HEALTHCARE	14,000	20,215	14,425	-	100%	L
	SUBTOTAL-GENERAL FUND	4,367,111	2,527,210	3,716,481	54,534		
LIBRARY	LIBRARY VARIOUS GRANTS	52,400	78,697	25,000	-	100%	S
	SUBTOTAL	52,400	78,697	25,000	-		
HURF	BEULAH BLVD EXTENSION-FMPO FUNDS	-	-	36,000	2,160	94%	F/S
	SUBTOTAL	-	-	36,000	2,160		
CAPITAL	EDA- INNOVATION MESA	3,762,500	-	4,000,000	2,000,000	50%	F
CAPITAL	COURT FACILITY	-	-	600,000	-	100%	S
CAPITAL	PICTURE CANYON LAND ACQUISITION	3,000,000	2,389,000	-	-	50%	S
CAPITAL	OBSERVATORY MESA	-	-	6,000,000	-	100%	F
	SUBTOTAL	$ 6,762,500	2,389,000	10,600,000	2,000,000		

CITY OF FLAGSTAFF
SCHEDULE OF GRANT REVENUES
FISCAL YEAR 2013-2014

	PROJECT NAME	BUDGETED REVENUES 2012-2013	ESTIMATED REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CITY MATCH 2013-2014	BUDGETED GRANT REIMB %	FUNDING
BEAUT	FUTS INTERPRETIVE SIGNAGE	$ 10,000	9,859	-	-	50%	F/S
BEAUT	ADOT - TEA 21 - WOODLANDS / BEULAH MEDIANS (ROUND 16)	485,998	534,566	-	-	94%	F/S
BEAUT	ART INCUBATOR	25,000	-	-	-	100%	F/S
BEAUT	ADOT - WALNUT /FLORENCE UNDERPASS (ROUND 11)	450,783	360,603	139,397	8,364	94%	F/S
BEAUT	AZ STATE PARKS - FUTS SIGNAGE PROGRAM	181,031	124,000	95,000	-	100%	F/S
BEAUT	ADOT- TE COUNTRY CLUB TRAIL -66 TO CORTLAND (ROUND 14)	9,100	-	638,784	36,411	94%	F/S
BEAUT	ADOT- TE 4TH ST-HUNTINGTON TO BUTLER (ROUND 18)	150,559	11,316	635,592	36,229	94%	F/S
BEAUT	ADOT- SAFE ROUTES TO SCHOOL - FUTS KINSEY SCHOOL TRAIL	80,000	215,500	179,628	10,239	94%	F/S
	SUBTOTAL	1,392,471	1,255,844	1,688,401	91,242		
HSG	HUD - 10/11 CDBG ENTITLEMENT	88,000	88,000	-	-	100%	F
HSG	HUD - 11/12 CDBG ENTITLEMENT	436,661	436,661	-	-	100%	F
HSG	HUD- 12/13 CDBG ENTITLEMENT	585,070	41,338	-	-	100%	F
HSG	HUD-13/14 CDBG ENTITLEMENT	-	-	654,419	-		
HSG	AZ HUD - FY 10 OWNER OCCUPED HOUSING EMERGENCY REPAIRS	300,000	-	330,000	-	100%	F/S
HSG	AZ HUD - FY 10 OWNER OCCUPIED HOUSING REHAB	330,000	330,000	330,000	-	100%	F/S
	SUBTOTAL	1,739,731	895,999	1,314,419	-		
MPO	ADOT - PL FUNDS FMPO 2011	-	5,192	-	-	94%	F/S
MPO	ADOT - PL FUNDS FMPO 2012	-	23,375	4,801	288	94%	F/S
MPO	ADOT-PL FUNDS FMPO 2013	100,000	104,191	50,000	3,000	94%	F/S
MPO	AFOT- PL FUNDS FMPO 2014	-	-	100,000	6,000	94%	
MPO	ADOT - FTA18 FUNDS FMPO 2010	17,886	-	-	-	94%	F/S
MPO	ADOT - FTA19 FUNDS FMPO 2011	26,497	26,844	-	-	94%	F/S
MPO	ADOT- FTA 20 FUNDS FMPO 2012	-	-	30,263	1,816	94%	
MPO	ADOT - SPR FUNDS FMPO 2012	30,000	30,000	-	-	80%	F/S
MPO	ADOT - SPR FUNDS FMPO 2013	125,000	125,000	57,815	11,563	80%	
MPO	ADOT- SPR FUNDS FMPO 2014	-	-	125,000	25,000	80%	
MPO	FHWA - STP FUNDS US 180 STUDY	43,423	42,466	-	-	94%	F/S
MPO	FHWA-STP FUNDS TRAFFIC COUNT	15,798	-	17,192	1,083	94%	F/S
MPO	FHWA - NAIPTA	22,000	22,000	-	-	94%	F/S
	SUBTOTAL	380,604	379,068	385,071	48,750		
UTIL	AWPF - PICTURE CANYON	65,600	65,600	252,000	-	100%	S
UTIL	FEMA/ADEM - SCHULTZ FLOODING IB PIPELINE RECONSTRUCT	3,201,352	1,645,000	-	-	90%	F&S
UTIL	NAZ WATER SUPPLY FEASIBILITY	300,000	300,000	-	-	59%	F
UTIL	WATER PLANT EFFICIENCY PROJ	35,000	35,000	-	-	100%	F
	SUBTOTAL	3,601,952	2,045,600	252,000	-		
STORM	RIO DE FLAG	-	-	25,000	-	100%	S
	SUBTOTAL	-	-	25,000	-		
AIRPRT	ADOT E2F2C-APRON RECONSTRUCTION	-	-	216,000	21,600	90%	
AIRPRT	ARRF REPLACEMENT VEHICLE	-	-	1,316,250	65,813	95%	
AIRPT	ADOT E3S3E DESIGN WESTPLEX TAXI LANE	498,886	498,886	-	-	90%	S
AIRPT	FAA-AIP 36 CONST WESTPLEX TAXI LANE	2,590,859	-	5,094,923	254,746	95%	F
AIRPT	ADOT-AIP-36 DESIGN WESTPLAX TAXI LANE	143,937	-	250,102	12,505	95%	S
AIRPT	FAA - REHAB TAXIWAY RECONSTRUCT	1,456,119	568,162	-	-	95%	F
AIRPT	ADOT- TAXIWAY REHAB AIP 34/35	38,319	14,952	-	-	94%	S
AIRPT	ADOT - PAVEMENT MAINTENANCE- APRON RECONSTRUCTION	163,226	183,587	-	-	90%	S
AIRPT	DOT-SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM	800,000	-	800,000	-	100%	F
	SUBTOTAL	$ 5,691,346	1,265,587	7,677,275	354,664		

CITY OF FLAGSTAFF
SCHEDULE OF GRANT REVENUES
FISCAL YEAR 2013-2014

	PROJECT NAME	BUDGETED REVENUES 2012-2013	ESTIMATED REVENUES 2012-2013	BUDGETED REVENUES 2013-2014	CITY MATCH 2013-2014	BUDGETED GRANT REIMB %	FUNDING
ENV	DOE - ENERGY EFFICIENCY CONSERVATION BLOCK GRANT	$ 50,000	84,633	-	-	100%	F
ENV	ROOFTOP SOLAR CHALLENGE	43,500	30,273	-	-	90%	F
	SUBTOTAL	93,500	114,906	-	-		
ECON VIT	AZ DEPT OF COMMMERCE - REDG GRANT JOY CONE	-	-	100,000	-	100%	S
ECON DEV	ACA - RURAL GRANT 2011- MSI	60,000	60,000	-	-	100%	S
ECON VIT	EDA REVOLVING LOAN	220,000	-	220,000	-	100%	F/S
	SUBTOTAL	280,000	60,000	320,000	-		
FHA	ROSS	54,597	55,874	63,991	-	100%	F
FHA	LOW INCOME PUBLIC HOUSING	2,202,626	959,085	1,220,660	-	100%	F
FHA	SECTION 8/MRO SRO	3,377,283	4,368,466	4,257,438	-	100%	F
	SUBTOTAL	5,634,506	5,383,425	5,542,089	-		
TOTAL		$ 29,996,121	16,395,336	31,581,736	2,551,350		

Funding: L=Local, N/P=Non-Profit, S=State, F=Federal, F/S=Federal thru State, F&S=Federal and State

CITY OF FLAGSTAFF
SUMMARY BY FUNDING OF OTHER FINANCING SOURCES
AND INTERFUND TRANSFERS
FISCAL YEAR 2013-2014

FUND	PROCEEDS FROM OTHER FINANCING SOURCES	INTERFUND TRANSFERS IN	INTERFUND TRANSFERS OUT
GENERAL FUND	$ 4,000,000	3,776,081	7,736,493
SPECIAL REVENUE FUNDS			
Library Fund	-	1,191,485	78,391
Highway User Revenue Fund	-	8,732,603	28,401
Transportation Fund	-	-	7,537,185
Beautification Fund	-	535,000	510,985
Economic Development	-	261,000	-
Tourism Fund	-	-	99,685
Recreation-BBB Fund	1,100,000	-	1,948,789
Real Estate Proceeds Fund	-	500,000	500,000
Housing & Community Services	-	-	-
MPO	-	22,500	-
Total Special Revenue Funds	1,100,000	11,242,588	10,703,436
DEBT SERVICE FUNDS			
Secondary Property Tax Fund	-	250,000	8,530,825
G.O. Bond Fund	-	8,530,825	-
Total Debt Service Funds	-	8,780,825	8,530,825
CAPITAL PROJECTS FUNDS			
G.O. Bond Funded Projects	24,500,000	975,000	-
Municipal Facilities Corporation	5,700,000	1,226,000	-
Total Capital Projects Funds	30,200,000	2,201,000	-
ENTERPRISE FUNDS			
Water and Wastewater Fund	-	-	157,794
Stormwater Utility	-	2,608,908	425,118
Airport Fund	-	552,000	33,567
Environmental Services Fund	250,000	-	1,574,169
Total Enterprise Funds	250,000	3,160,908	2,190,648
TOTAL ALL FUNDS	$ 35,550,000	29,161,402	29,161,402

SCHEDULE OF TRANSFERS
FISCAL YEAR 2013-2014

General Fund

Transfers In:

Library - $78,391
This transfer represents the APSES $78,391 lease payment.

Highway User Revenue Fund - $28,401
This transfer is $13,000 for right-of-way maintenance completed by Parks staff and $15,401 for the APSES lease payment.

Beautification Fund - $510,985
This represents $448,784 for streetscape maintenance on projects previously constructed by BBB funds that are now maintained by the Parks division, $57,000 for right-of-way and median maintenance, and $5,201 in support for the citywide publication.

Tourism Fund - $99,685
This transfer includes $90,248 for recreation events and fireworks, $6,238 as a contribution towards the citywide publication, and $3,199 for the APSES lease payment.

Recreation-BBB Fund - $1,948,789
This transfer is a contribution to the maintenance of FUTS which is a Parks responsibility for $210,128, $1,188,661 for increased maintenance in the Parks budget related to additional field maintenance associated with Recreation Bond projects and $550,000 for the operation of Recreation Programs.

Real Estate Proceeds Fund - $500,000
This is a transfer of $500,000 is for reimbursement of a temporary loan for property purchase.

Water and Wastewater Fund - $157,794
This is transfer of $157,794 is for the APSES lease payment.

Airport - $33,567
This is a transfer for $33,567 to assist with the APSES lease payment.

Environmental Services Fund - $332,169
This transfer represents $4,678 for advertising in the citywide publication, $14,810 for the APSES lease payment, $10,000 for open space maintenance, $194,181 for code compliance, a fee holiday for operating expenses for the general fund internal accounts totaling $53,000, and $55,500 for forest initiatives.

Stormwater Fund - $86,300
This transfer represents one FTE position for a Project Manager.

Transfers Out:

Library Fund - $1,191,485
This is the operating transfer from the General Fund to the Library for general services.

Highway User Revenue Fund - $1,397,100
This is $97,100 for the de-icer program and $1,300,000 for street improvement program.

Economic Development - $261,000
This is a transfer to assist in the expenditures in the amounts of $10,000 for SEDI and $251,000 for the Incubator.

Real Estate Proceeds Fund - $500,000
This is a transfer of $500,000 is for temporary loan for a property purchase.

Stormwater Fund - $2,608,908
Transfer of funds for the Rio de Flag project.

Airport Fund - $552,000
This transfer is comprised of $274,000 for capital projects at the Airport and $278,000 for operating users, including potential funding of PSPRS requirements.

Capital Projects Fund - $1,226,000
This transfer is for a portion of the debt service related to the new court facilities paid with court fees.

Library Fund

Transfers In:

General Fund - $1,191,485
This is the operating transfer from the General Fund to the Library for general services.

Transfers Out:

General Fund - $78,391
This transfer represents the APSES $78,391 lease payment.

Highway User Revenue Fund

Transfers In:

General Fund - $1,397,100
This is $97,100 for the de-icer program and $1,300,000 for street improvement program.

Transportation Fund - $6,979,685
This is a transfer of the transportation tax to fund various transportation projects. Safety funding is $809,500 for miscellaneous projects. $6,170,185 is from Street improvements for Transportation funded projects.

Stormwater Fund - $338,818
This transfer includes $288,818 for drainage maintenance and $50,000 for de-icer program.

Environmental Services Fund - $17,000
This transfer represents $17,000 for a fee holiday related to HURF accounts.

Transfers Out:

General Fund - $28,401
This transfer is $13,000 for right-of-way maintenance completed by Parks staff and $15,401 for the APSES lease payment.

Transportation Fund

Transfers Out:

HURF - $6,979,685
This is a transfer of the transportation tax to fund various transportation projects. Safety funding is $809,500 for miscellaneous projects. $6,170,185 is from Street improvements for Transportation funded projects.

MPO - $22,500
This transfer represents $18,934 to assist in the payment of the multi model planner position and $3,566 to assist in the payment of the Administration Assistant.

Beautification Fund - $535,000
This is $535,000 to fund various FUTS projects within the multi-modal transportation projects.

Beautification Fund

Transfers In:

Transportation Tax - $535,000
This is $535,000 to fund various FUTS projects within the multi-modal transportation.

Transfers Out:

General Fund - $510,985
This represents $448,784 for streetscape maintenance on projects previously constructed by BBB funds that are now maintained by the Parks division, $57,000 for right-of-way and median maintenance, and $5,201 in support for the citywide publication.

Economic Development Fund

Transfers In:

General Fund - $261,000
This is a transfer to assist in the expenditures in the amounts of $10,000 for SEDI and $251,000 for the Incubator.

Tourism Fund

Transfers Out:

General Fund - $99,685
This transfer includes $90,248 for recreation events and fireworks, $6,238 as a contribution towards the citywide publication, and $3,199 for the APSES lease payment.

Recreation-BBB Fund

Transfers Out:

General Fund - $1,948,789
This transfer is a contribution to the maintenance of FUTS which is a Parks responsibility for $210,128, $1,188,661 for increased maintenance in the Parks budget related to additional field maintenance associated with Recreation Bond projects and $550,000 for the operation of Recreation Programs.

Metro Planning Organization Fund

Transfers In:

Transportation Fund - $22,500
This transfer represents $18,934 to assist in the payment of the multi model planner position and $3,566 to assist in the payment of the Administration Assistant.

Real Estate Proceeds Fund

Transfers In:

General Fund - $500,000
This is a transfer of $500,000 is for temporary loan for a property purchase.

Transfers Out:

General Fund - $500,000
This is a transfer of $500,000 is for reimbursement of a temporary loan for property purchase.

G.O. Bond Fund

Transfers In:

Secondary Property Tax Fund - $7,709,425
A transfer of Secondary Property Taxes collected for repayment of general obligation bonds.

Secondary Property Tax Fund

Transfers In:

Environmental Service Fund - $250,000
This transfer represents the capital reserve funding related to the public works facility.

Transfers Out:

G.O. Bond Fund - $7,709,425
A transfer of Secondary Property Taxes collected for repayment of general obligation bonds.

Water and Wastewater Fund

Transfers Out:

General Fund - $157,794
This is a transfer of $157,794 is for the APSES lease payment.

Stormwater Fund

Transfers In:

General Fund - $2,608,908
This transfer is for the Rio de Flag Project.

Transfers Out:

HURF - $338,818
This transfer includes $288,818 for drainage maintenance and $50,000 for de-icer program.

General Fund - $86,300
This transfer represents one FTE position for a Project Manager.

Airport Fund

Transfers In:

General Fund - $552,000
This transfer is comprised of $274,000 for capital projects at the Airport and $278,000 for operating users, including potential funding of PSPRS requirements.

Transfers Out:

General Fund - $33,567
This is a transfer for $33,567 to assist with the APSES lease payment.

Environmental Services Fund

Transfers Out:

General Fund - $332,169
This transfer represents $4,678 for advertising in the citywide publication, $14,810 for the APSES lease payment, $10,000 for open space maintenance, $194,181 for code compliance, a fee holiday for operating expenses for the general fund internal accounts totaling $53,000, and $55,500 for forest initiatives.

HURF - $17,000
This transfer represents $17,000 for a fee holiday related to HURF accounts.

Capital Projects Fund - $975,000
This transfer is one time funding provided by capital reserve to construct a public works facility.

Secondary Property Tax - $250,000
This transfer represents the capital reserve funding related to the public works facility.

Capital Projects Fund

Transfers In:

Environmental Services - $975,000
This transfer is one time funding provided by capital reserve to construct a public works facility.

Capital Projects Fund - $1,226,000
This transfer is for a portion of the debt service related to the new court facilities paid with court fees.

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2013 AND 2014
(WITH ACTUAL FOR FISCAL YEAR 2012)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2011-2012	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2012-2013	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2012-2013	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL FUND						
General Administration	$ 7,939,695	8,395,367	8,251,864	8,215,912	(179,455)	(2.1%)
Community Development	3,497,589	3,715,394	3,579,817	4,208,666	493,272	13.3%
Management Services	2,850,274	3,123,808	3,053,046	3,180,861	57,053	1.8%
Fire	8,543,680	10,215,163	9,846,416	10,328,146	112,983	1.1%
Police	16,185,670	16,875,477	16,649,474	17,484,026	608,549	3.6%
Public Works	4,906,365	7,400,090	6,314,068	6,283,664	(1,116,426)	(15.1%)
Economic Vitality	226,401	1,200,701	478,636	612,978	(587,723)	(48.9%)
Community Enrichment	3,310,380	3,222,068	3,218,728	3,273,669	51,601	1.6%
Non-departmental	(3,268,704)	(363,294)	(1,808,033)	1,680,920	2,044,214	(562.7%)
Contingency	132,020	1,150,000	630,000	1,365,000	215,000	18.7%
Total General Fund	44,323,370	54,934,774	50,214,016	56,633,842	1,699,068	3.1%
SPECIAL REVENUE FUNDS						
LIBRARY FUND						
General Administration	124,645	150,716	150,716	150,716	-	0.0%
Management Services	150,648	134,552	134,552	134,552	-	0.0%
Public Works	58,909	87,664	87,664	87,664	-	0.0%
Economic Vitality	27,622	27,272	27,272	27,272	-	0.0%
Community Enrichment	4,804,694	7,102,717	7,118,459	4,804,839	(2,297,878)	(32.4%)
Non-departmental	152,915	93,095	93,095	93,095	-	0.0%
Contingency	-	100,000	-	222,000	122,000	122.0%
	5,319,433	7,696,016	7,611,758	5,520,138	(2,175,878)	(28.3%)
HIGHWAY USER REVENUE FUND						
General Administration	108,282	118,391	118,391	118,391	-	0.0%
Community Development	678,205	533,783	533,783	533,783	-	0.0%
Management Services	138,296	73,428	73,428	73,428	-	0.0%
Public Works	9,042,899	13,527,647	9,862,795	15,675,452	2,147,805	15.9%
Economic Vitality	29,053	24,888	24,888	24,888	-	0.0%
Non-departmental	226,418	85,536	85,536	85,536	-	0.0%
Contingency	-	100,000	-	100,000	-	0.0%
	10,223,153	14,463,673	10,698,821	16,611,478	2,147,805	14.8%
TRANSPORTATION FUND						
General Administration	46,278	52,014	52,014	52,014	-	0.0%
Management Services	266,540	215,009	215,009	215,009	-	0.0%
Economic Vitality	10,449	7,789	7,789	7,789	-	0.0%
Non-departmental	6,299,251	7,798,412	5,974,129	6,939,136	(859,276)	(11.0%)
	6,622,518	8,073,224	6,248,941	7,213,948	(859,276)	(10.6%)
BEAUTIFICATION FUND						
Community Development	537,192	3,210,435	2,402,736	3,353,849	143,414	4.5%
Economic Vitality	428,705	3,366,203	1,535,657	2,585,944	(780,259)	(23.2%)
Reserve/Contingency	-	10,000	-	10,000	-	0.0%
	965,897	6,586,638	3,938,393	5,949,793	(636,845)	(9.7%)
ECONOMIC DEVELOPMENT FUND						
Economic Vitality	1,227,611	1,389,255	1,015,324	953,885	(435,370)	(31.3%)
Reserve/Contingency	-	265,000	-	265,000	-	0.0%
	1,227,611	1,654,255	1,015,324	1,218,885	(435,370)	(26.3%)
TOURISM FUND						
Economic Vitality	1,540,957	1,624,102	1,653,512	1,896,158	272,056	16.8%
Reserve/Contingency	-	50,000	-	50,000	-	0.0%
	$ 1,540,957	1,674,102	1,653,512	1,946,158	272,056	16.3%

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2013 AND 2014
(WITH ACTUAL FOR FISCAL YEAR 2012)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2011-2012	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2012-2013	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2012-2013	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
ARTS AND SCIENCE FUND						
Economic Vitality	$ 392,982	637,056	445,410	608,806	(28,250)	(4.4%)
Reserve/Contingency	-	10,000	-	10,000	-	0.0%
	392,982	647,056	445,410	618,806	(28,250)	(4.4%)
RECREATION-BBB FUND						
Public Works	-	1,100,000	-	1,100,000	-	0.0%
REAL ESTATE PROCEEDS FUND						
Non-departmental	-	1,000,000	-	1,000,000	-	0.0%
HOUSING AND COMMUNITY SERVICES FUND						
Community Development	1,697,295	3,386,672	2,565,489	1,276,138	(2,110,534)	(62.3%)
Non-departmental	54,519	45,652	37,053	38,284	(7,368)	(16.1%)
	1,751,814	3,432,324	2,602,542	1,314,422	(2,117,902)	(61.7%)
METRO PLANNING ORG FUND						
Community Development	416,870	386,971	398,042	391,445	4,474	1.2%
Non-departmental	24,962	21,126	21,126	21,126	-	0.0%
Contingency	-	100,000	-	100,000	-	0.0%
	441,832	508,097	419,168	512,571	4,474	0.9%
Total Special Revenue Funds	28,486,197	46,835,385	34,633,869	43,006,199	(3,829,186)	(8.2%)
DEBT SERVICE FUNDS						
GENERAL OBLIGATION BONDS FUND						
Non-departmental	3,743,832	5,456,156	4,600,749	8,530,825	3,074,669	56.4%
SPECIAL ASSESSMENT BONDS FUND						
Non-departmental	7,381,215	908,225	908,225	905,600	(2,625)	(0.3%)
Total Debt Service Funds	11,125,047	6,364,381	5,508,974	9,436,425	3,072,044	48.3%
CAPITAL PROJECT FUNDS						
G.O. BONDS FUNDED PROJECTS FUND						
Non-departmental	9,083,346	65,447,305	11,380,752	47,687,472	(17,759,833)	(27.1%)
MUNICIPAL FACILITIES CORP FUND						
Non-departmental	63,271	9,112,000	436,750	13,074,250	3,962,250	43.5%
Total Capital Projects Funds	9,146,617	74,559,305	11,817,502	60,761,722	(13,797,583)	(18.5%)
ENTERPRISE FUNDS						
WATER AND WASTEWATER FUND						
General Administration	580,253	626,188	626,188	626,188	-	0.0%
Management Services	983,638	915,248	915,248	915,248	-	0.0%
Public Works	50,698	59,122	59,122	59,122	-	0.0%
Economic Vitality	78,942	73,918	73,918	73,918	-	0.0%
Utilities	21,838,673	26,764,580	25,459,155	22,013,430	(4,751,150)	(17.8%)
Non-departmental	494,338	263,254	263,254	263,254	-	0.0%
Contingency	69,702	1,800,000	65,000	1,800,000	-	0.0%
	$ 24,096,244	30,502,310	27,461,885	25,751,160	(4,751,150)	(15.6%)

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2013 AND 2014
(WITH ACTUAL FOR FISCAL YEAR 2012)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2011-2012	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2012-2013	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2012-2013	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
AIRPORT FUND						
General Administration	$ 51,062	62,750	62,750	62,750	-	0.0%
Management Services	99,735	119,449	119,449	119,449	-	0.0%
Public Works	127,108	125,633	125,633	125,633	-	0.0%
Economic Vitality	4,834,876	7,450,799	2,803,777	9,436,335	1,985,536	26.6%
Non-departmental	70,048	57,063	57,063	57,063	-	0.0%
Contingency	-	-	-	500,000	500,000	0.0%
	5,182,829	7,815,694	3,168,672	10,301,230	2,485,536	31.8%
ENVIRONMENTAL SERVICES FUND						
General Administration	311,071	398,292	398,292	398,292	-	0.0%
Management Services	373,062	376,834	376,834	376,834	-	0.0%
Public Works	6,588,628	12,387,952	11,947,115	9,799,527	(2,588,425)	(20.9%)
Economic Vitality	60,269	61,828	61,828	61,828	-	0.0%
Non-departmental	297,412	244,599	244,599	244,599	-	0.0%
Contingency	52,133	612,000	425,000	612,000	-	0.0%
	7,682,575	14,081,505	13,453,668	11,493,080	(2,588,425)	(18.4%)
STORMWATER UTILITY FUND						
General Administration	23,401	38,734	38,734	38,734	-	0.0%
Community Development	19,762	-	-	-	-	0.0%
Management Services	30,331	50,435	50,435	50,435	-	0.0%
Public Works	12,249	10,921	10,921	10,921	-	0.0%
Economic Vitality	4,813	3,782	3,782	3,782	-	0.0%
Utilities	1,112,683	5,567,829	3,111,846	3,939,559	(1,628,270)	(29.2%)
Non-departmental	17,545	15,138	15,138	15,138	-	0.0%
Contingency	5,849	10,000	-	10,000	-	0.0%
	1,226,633	5,696,839	3,230,856	4,068,569	(1,628,270)	(28.6%)
FLAGSTAFF HOUSING AUTHORITY						
Community Development	6,256,760	6,312,656	5,933,010	6,183,620	(129,036)	(2.0%)
Contingency	-	1,001,250	1,001,250	1,001,250	-	0.0%
	6,256,760	7,313,906	6,934,260	7,184,870	(129,036)	
Total Enterprise Funds	44,445,041	65,410,254	54,249,341	58,798,909	(6,611,345)	(10.1%)
TOTAL ALL FUNDS	$ 137,526,272	248,104,099	156,423,702	228,637,097	(19,467,002)	(7.8%)

CITY OF FLAGSTAFF
BUDGET BY DIVISION AND SECTIONS
COMPARISON OF FISCAL YEAR 2013 AND 2014
(WITH ACTUAL FOR FISCAL YEAR 2012)

DIVISION/SECTION	ACTUAL EXPENDITURES/ EXPENSES 2011-2012	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2012-2013	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2012-2013	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL ADMINISTRATION						
City Manager	$ 1,391,491	1,367,298	1,351,722	1,436,999	69,701	5.1%
City Court	2,688,071	2,579,311	2,545,735	2,648,878	69,567	2.7%
Law	1,344,797	1,362,625	1,389,398	1,420,380	57,755	4.2%
Human Resources	452,545	617,160	589,453	686,533	69,373	11.2%
Risk Management	187,312	188,697	185,601	178,670	(10,027)	(5.3%)
Information Technology	1,875,479	2,280,276	2,189,955	1,844,452	(435,824)	(19.1%)
TOTAL	7,939,695	8,395,367	8,251,864	8,215,912	(179,455)	(2.1%)
COMMUNITY DEVELOPMENT						
Community Development Admin.	264,520	292,253	292,611	301,793	9,540	3.3%
Planning & Development Services	1,866,644	1,944,715	1,877,955	2,221,915	277,200	14.3%
Capital Improvement	(232,309)	(150,092)	(197,809)	(77,818)	72,274	(48.2%)
Engineering	1,381,427	1,380,416	1,348,305	1,497,308	116,892	8.5%
Housing	217,307	248,102	258,755	265,468	17,366	7.0%
Community Redevelopment	1,697,295	3,386,672	2,565,489	1,276,138	(2,110,534)	(62.3%)
Flag Urban Trails System	537,192	3,210,435	2,402,736	3,353,849	143,414	4.5%
Metro Planning Organization	416,870	386,971	398,042	391,445	4,474	1.2%
Flagstaff Housing Authority	6,256,760	6,312,656	5,933,010	6,183,620	(129,036)	(2.0%)
TOTAL	12,405,706	17,012,128	14,879,094	15,413,718	(1,598,410)	(9.4%)
MANAGEMENT SERVICES						
Management Services Admin.	644,694	736,288	678,412	749,658	13,370	1.8%
Finance/Budget	907,098	935,163	934,896	969,377	34,214	3.7%
Sales Tax & Licensing	570,195	641,045	623,765	510,285	(130,760)	(20.4%)
Customer Service	728,287	811,312	815,973	951,541	140,229	17.3%
TOTAL	2,850,274	3,123,808	3,053,046	3,180,861	57,053	1.8%
FIRE						
Fire	8,539,503	9,400,163	9,687,541	9,313,146	(87,017)	(0.9%)
Fire Grants	4,177	815,000	158,875	1,015,000	200,000	24.5%
TOTAL	8,543,680	10,215,163	9,846,416	10,328,146	112,983	1.1%
POLICE						
Police	14,513,993	14,911,431	14,766,716	15,630,511	719,080	4.8%
Police Grants	1,671,677	1,964,046	1,882,758	1,853,515	(110,531)	(5.6%)
TOTAL	16,185,670	16,875,477	16,649,474	17,484,026	608,549	3.6%
PUBLIC WORKS						
Public Works Administration	58,149	18,707	15,586	22,216	3,509	18.8%
USGS Facilities	1,069,835	2,025,583	1,072,978	1,323,583	(702,000)	(34.7%)
Parks	2,350,048	2,997,569	2,920,695	3,207,838	210,269	7.0%
Fleet Services	(152,890)	1,157,490	1,062,325	520,827	(636,663)	(55.0%)
Cemetery	308,245	216,400	216,400	204,576	(11,824)	(5.5%)
Public Facilities Maintenance	1,272,978	984,341	1,026,084	1,004,624	20,283	2.1%
Street Maintenance & Repairs	3,758,358	4,483,209	4,434,803	3,987,830	(495,379)	(11.0%)
Street Const. & Reconstruction	886,543	2,122,879	1,264,079	4,566,250	2,443,371	115.1%
Transportation CIP	1,851,511	6,235,313	3,477,667	6,435,300	199,987	3.2%
Street & Highway User Rev Bonds	2,369,013	549,385	549,385	549,211	(174)	(0.0%)
Solid Waste	5,095,498	11,037,282	10,528,218	8,715,588	(2,321,694)	(21.0%)
Sustainability	1,148,309	1,107,437	1,175,664	840,706	(266,731)	(24.1%)
Recreation-BBB	-	1,100,000	-	1,100,000	-	-
TOTAL	$ 20,015,597	34,035,595	27,743,884	32,478,549	(1,557,046)	(4.6%)

CITY OF FLAGSTAFF
BUDGET BY DIVISION AND SECTIONS
COMPARISON OF FISCAL YEAR 2013 AND 2014
(WITH ACTUAL FOR FISCAL YEAR 2012)

DIVISION/SECTION	ACTUAL EXPENDITURES/ EXPENSES 2011-2012	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2012-2013	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2012-2013	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2013-2014	CHANGE (BDGT-BDGT)	% CHANGE
ECONOMIC VITALITY						
Community Investment	$ 226,401	1,200,701	478,636	612,978	(587,723)	(48.9%)
Airport	4,538,919	7,155,680	2,508,658	9,141,216	1,985,536	27.7%
Debt Service - Airport	286,685	286,685	286,685	286,685	-	-
Arts and Science	392,982	637,056	445,410	608,806	(28,250)	(4.4%)
Urban Design	116,108	205,989	191,191	150,309	(55,680)	(27.0%)
Streetscape	312,597	3,160,214	1,344,466	2,435,635	(724,579)	(22.9%)
Economic Development	1,227,611	1,389,255	1,015,324	953,885	(435,370)	(31.3%)
Tourism - Gen. Admin.	1,227,553	1,310,701	1,326,439	1,534,780	224,079	17.1%
Visitor Services	313,404	313,401	327,073	361,378	47,977	15.3%
TOTAL	8,642,260	15,659,682	7,923,882	16,085,672	425,990	2.7%
COMMUNITY ENRICHMENT						
Library	3,486,746	3,803,474	3,792,919	3,726,974	(76,500)	(2.0%)
Library Grants	1,317,948	3,299,243	3,325,540	1,077,865	(2,221,378)	(67.3%)
Recreation	3,310,380	3,222,068	3,218,728	3,273,669	51,601	1.6%
TOTAL	8,115,074	10,324,785	10,337,187	8,078,508	(2,246,277)	(21.8%)
UTILITIES						
Administration	1,061,952	1,220,029	1,403,309	1,362,719	142,690	11.7%
Lake Mary Water Plant	3,266,019	4,249,379	4,268,945	4,113,044	(136,335)	(3.2%)
Water Distribution System	1,344,803	1,578,526	1,542,632	1,572,676	(5,850)	(0.4%)
Booster Stations	63,674	83,838	70,484	71,960	(11,878)	(14.2%)
Betterments & Imp. Water Dist	1,975,534	5,502,982	3,311,093	2,695,000	(2,807,982)	(51.0%)
Betterments & Imp. Water Prod	2,678,973	2,380,529	2,536,331	1,447,000	(933,529)	(39.2%)
Wastewater Treatment	2,364,454	2,303,875	2,279,503	2,297,774	(6,101)	(0.3%)
Wastewater Collection	1,036,067	1,105,503	1,023,827	1,202,693	97,190	8.8%
Wastewater Monitoring	292,272	293,606	293,606	451,639	158,033	53.8%
Reclaim Water Plant	798,202	1,085,803	1,041,431	1,028,102	(57,701)	(5.3%)
Wastewater Treatment Imp	146,419	760,600	1,560,600	901,000	140,400	18.5%
Wastewater Collection Imp	144,011	803,400	803,400	661,900	(141,500)	(17.6%)
Debt Service - Water	4,307,415	3,454,463	3,381,947	2,265,878	(1,188,585)	(34.4%)
Debt Service - Sewer	2,358,878	1,942,047	1,942,047	1,942,045	(2)	(0.0%)
Stormwater Utility	526,758	684,663	669,899	632,151	(52,512)	(7.7%)
Stormwater Capital	404,477	812,226	952,226	698,500	(113,726)	(14.0%)
Drainage	181,448	4,070,940	1,489,721	2,608,908	(1,462,032)	(35.9%)
TOTAL	22,951,356	32,332,409	28,571,001	25,952,989	(6,379,420)	(19.7%)
NON-DEPARTMENTAL						
Council & Commissions	368,408	408,756	405,696	414,197	5,441	1.3%
Contributions to Other Agencies	914,801	937,003	937,003	873,559	(63,444)	(6.8%)
Non-Departmental	1,299,598	3,398,590	1,948,312	5,493,438	2,094,848	61.6%
Real Estate Proceeds	-	1,000,000	-	1,000,000	-	-
G.O. Bond - Debt Service	3,743,832	5,456,156	4,600,749	8,530,825	3,074,669	56.4%
SID-Debt	7,381,215	908,225	908,225	905,600	(2,625)	(0.3%)
G.O. Bond Funded Projects	9,083,346	65,447,305	11,380,752	47,687,472	(17,759,833)	(27.1%)
Municipal Facilities Corp	63,271	9,112,000	436,750	13,074,250	3,962,250	43.5%
Special Improvement District	-	-	-	-	-	-
Transportation	3,998,276	5,670,410	3,846,127	5,738,691	68,281	1.2%
4th Street Debt Service	2,274,700	2,110,332	2,110,332	1,182,775	(927,557)	(44.0%)
Facility Improvement Debt	489,809	472,658	472,658	472,659	1	0.0%
TOTAL	29,617,256	94,921,435	27,046,604	85,373,466	(9,547,969)	(10.1%)
RESERVES/CONTINGENCIES	259,704	5,208,250	2,121,250	6,045,250	837,000	16.1%
GRAND TOTAL	$ 137,526,272	248,104,099	156,423,702	228,637,097	(19,467,002)	(7.8%)

This schedule includes the entire budgetary responsibility of the division without regard to funding source.
Operating revenue transfers provide the level of accountability for division managers and department heads.

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2013-2014

SECT #	SECTION	OPERATING CAPITAL	CARRYFWD 2012-2013	BUDGET 2013-2014
GENERAL FUND				
22	POLICE	POLICE CRUISERS (5)	$ -	150,000
		POLICE SEDAN	-	21,000
23	POLICE GRANTS	COMMUNICATIONS EQUIPMENT	-	100,000
26	PARKS	BASKETBALL COURT RESURFACE	-	18,100
		THORPE FIELD PARKING LOT OVERLAY	-	21,000
		PONDEROSA PARK PARKING LOT OVERLAY	-	9,600
		THORPE PLAYGROUND PARKING LOT OVERLAY	-	28,000
		BASKETBALL/TENNIS COURT OVERLAY	-	25,570
		THORPE BARK PARK EQUIPMENT	-	22,000
		CHESHIRE PARKING LOT OVERLAY	-	5,730
		SKATE TRACK SURFACE REPAIRS	-	24,000
		CONTINENTAL PARKING LOT OVERLAY	-	48,500
		CONTINENTAL FENCE REPAIR	-	7,500
		FOXGLENN PARK PARKING LOT OVERLAY	-	45,000
		BBB SETASIDE FOR FLEET REPLACEMENT FUND	-	40,946
27	FLEET SERVICES	SETASIDE FOR CATASTROPHIC/FLEET REPLACE FUND	-	557,670
30	RECREATION	GENERAL IMPROVEMENTS	-	15,000
		DEHUMIDIFIER FOR RINK	-	25,000
44	FIRE GRANTS	ASSISTANCE TO FIREFIGHTER GRANT EQUIPMENT	-	40,000
		AZ HOMELAND SECURITY EQUIPMENT	-	350,000
66	NON-DEPARTMENTAL	MANAGEMENT SERVICES QUADRANT REMODEL	-	100,000
		GENERAL FUND TOTAL	-	1,654,616
LIBRARY				
11	LIBRARY	PUBLIC RESTROOM ADA COMPLIANCE	-	15,000
		RAMP ACCESS ADA COMPLIANCE	-	15,000
		SETASIDE FOR FLEET REPLACEMENT FUND	-	29,195
		LIBRARY TOTAL	-	59,195
HIGHWAY USER REVENUE				
32	STREET MAINT. & REPAIRS	DUST ABATEMENT TANK & PUMP	-	20,000
		SOLAR PORTABLE VARIABLE MESSAGE BOARDS (2)	-	90,000
		TRAFFIC SIGNAL CABINET & CONTROLLER REPLACEMENT	-	90,000
		HIGHWAY USER REVENUE TOTAL	-	200,000
ARTS & SCIENCE				
71	ARTS & SCIENCE	RENDEZVOUS PROJECT	200,000	200,000
		ARTS & SCIENCE TOTAL	200,000	200,000

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2013-2014

SECT #	SECTION	OPERATING CAPITAL	CARRYFWD 2012-2013	BUDGET 2013-2014
WATER & WASTEWATER				
47	LAKE MARY WATER PLANT	FACILITIES REPAIR	$ -	20,000
		RTUs & COMMUNICATION	-	30,000
49	WATER DISTRIBUTION	2014 DIESEL TRUCK 4X4 W/ OUTFITTING	-	45,000
53	WASTEWATER TREATMENT	WILDCAT BLDG RE-ROOF	-	45,000
		WILDCAT LAN (MICRO)	-	20,000
54	WASTEWATER COLLECTION	2014 DIESEL TRUCK 4X4 W/ OUTFITTING	-	45,000
		CEMENT MIXER	-	8,000
		AIR COMPRESSOR	-	25,000
		DUMP TRUCK	-	125,000
56	RECLAIMED WATER PLANT-RIO	RIO WRP BLDG FACILITIES REPAIR	-	22,000
		CHLORINATION FEED SYSTEM AT BUFFALO PARK	-	24,200
57	WASTEWATER TREATMENT IMPRV	WWTP IMPROVEMENTS-GATES/DOORS	-	24,000
		WWTP SECURITY	-	25,000
		WATER & WASTEWATER TOTAL	-	458,200
HOUSING AUTHORITY				
45	FLAGSTAFF HOUSING AUTHORITY	HOUSING FACILITIES IMPROVEMENTS	-	401,697
		HOUSING AUTHORITY TOTAL	-	401,697
AIRPORT				
38	AIRPORT	ARRF REPLACEMENT VEHICLE	-	1,350,000
		AIRPORT TOTAL	-	1,350,000
ENVIRONMENTAL SERVICES				
41	SOLID WASTE	LITTER FENCING NW	-	200,000
		SCALE REPLACEMENT	-	100,000
		ANNUAL SETASIDE - LANDFILL CLOSURE	-	35,000
		WASTE MANAGEMENT PLAN LANDFILL	-	50,000
		DUST CONTROL	-	10,000
		SOUTH BORROW PIT	-	110,000
		ADEQ MITIGATION PROJECT NW DESIGN GAS REHAB	-	250,000
		ENVIRONMENTAL SERVICES TOTAL	-	755,000
		TOTAL	$ 200,000	5,078,708

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014

SECT #	SECTION	PROJECT	CARRYFWD 2012-2013	BUDGET 2013-2014
GENERAL FUND				
18	COMMUNITY INVESTMENT	BROWNFIELD ASSESSMENT	$ 418,500	418,500
66	NON-DEPARTMENTAL	SOLAR PANEL PROJECT	-	4,000,000
		GENERAL FUND TOTAL	418,500	4,418,500
HIGHWAY USER REVENUE				
33	STREET CONSTRUCTION	RESERVE FOR IMPROVEMENTS	-	50,000
		MINOR TRANSPORTATION IMPROVEMENTS	-	50,000
		SIDEWALK REPLACEMENT PROGRAM	-	15,000
		STREET IMPROVEMENT PROGRAM	-	2,146,000
		STREET IMPROVEMENT PROGRAM - 1X FUNDING	-	1,550,000
		SUNNYSIDE	755,250	755,250
92	TRANSPORTATION CIP	BIKE/PED & SAFETY IMPROVEMENT	-	137,500
		TRANSPORTATION PLANNING & PROGRAMS	-	90,000
		RESERVE FOR IMPROVEMENTS	-	159,500
		WEST/ARROWHEAD IMPROVEMENT	1,915,867	5,023,300
		INDUSTRIAL DRIVE/FANNING WASH	-	575,000
		TRAFFIC SIGNAL PROGRAM	-	445,000
		HIGHWAY USER REVENUE TOTAL	2,671,117	10,996,550
BEAUTIFICATION				
74	STREETSCAPE	SPECIAL PROJECTS & UNPROGRAMMED WORK	-	50,000
		HISTORIC FACADES	-	50,000
		NEIGHBORHOOD GARDENS	-	10,000
		BUTLER MEDIANS PHASE III	388,135	388,135
		4TH ST CORRIDOR IMPROVEMENT	1,100,000	1,300,000
		BUTLER AVENUE - NORTH EDGE	-	400,000
		FORT VALLEY ROAD ENHANCEMENTS	-	25,000
		ART INCUBATOR	-	125,000
		MILTON SIGNS	75,000	75,000
		BEAUTIFICATION IN ACTION	-	12,500
75	FLAGSTAFF URBAN TRAIL	SPECIAL PROJECTS & UNPROGRAMMED WORK	-	50,000
		SIGNAGE PROGRAM	93,000	95,000
		ARIZONA TRAIL-RT 66 TO MCMILLAN MESA	242,144	268,438
		COUNTRY CLUB TR - RT 66 TO CORTLAND	-	677,395
		SWITZER MESA TRAIL	5,000	5,000
		BNSF WALNUT-FLORENCE UNDERPASS	129,500	797,200
		MALL TRAFFIC CENTER TRAIL REALIGNMENT	11,000	11,000
		FLORENCE-WALNUT UNDERPASS	95,631	147,823
		4TH ST TRAIL - HUNTINGTON TO BUTLER	147,660	679,005
		PINE KNOLL TRAIL-SAN FRANCISCO TO LONE TREE	-	246,228
		HOSPITAL RIM FUTS TRAIL	-	266,760
		BRANNEN CONNECTOR	-	40,000
		HIGH COUNTRY TRAIL-WILD WEST TO LAKE MARY RD	-	70,000
		BEAUTIFICATION TOTAL	2,287,070	5,789,484
RECREATION				
91	RECREATION-BBB TAX	PARKS AND RECREATION	1,100,000	1,100,000
		RECREATION TOTAL	$ 1,100,000	1,100,000

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014

SECT #	SECTION	PROJECT	CARRYFWD 2012-2013	BUDGET 2013-2014
REAL ESTATE PROCEEDS				
67	REAL ESTATE PROCEEDS	PROPERTY PURCHASE/IMPROVEMENT	$ 1,000,000	1,000,000
		REAL ESTATE PROCEEDS TOTAL	1,000,000	1,000,000
CAPITAL PROJECTS				
24	CAPITAL PROJECTS FUND	FUTS/OPEN SPACE LAND ACQUISITION	-	1,163,845
		INNOVATION MESA	1,074,250	1,074,250
		OBSERVATORY MESA	-	12,020,000
		2010 STREET/UTILITY	-	577,919
		S BEAVER / S LEROUX	732,757	732,757
		DODGE AVENUE	16,282	16,282
		ROSE AVENUE	835,750	988,250
		COCONINO / ELDEN / HUMPHREY	-	1,000
		LA PLAZA VIEJA	-	1,724,013
		CEDAR AVENUE	-	668,406
		WATERSHED PROTECTION PROJECT	1,500,000	1,500,000
		COURT FACILITY	11,750,000	12,000,000
		MUNICIPAL MAINTENANCE FACILITY	28,295,000	28,295,000
		CAPITAL PROJECTS TOTAL	44,204,039	60,761,722
WATER & WASTEWATER				
51	BETTRMTS & IMP WATER DIST	AGING WATER INFRASTRUCTURE REPLACEMENT	-	750,000
		RADIO READ METER REPLACMENTS	-	50,000
		SWITZER CANYON TRANSMISISON LINE	-	880,000
		WEST/ARROWHEAD WATERLINE	-	330,000
		WATER METER VAULT REPLACEMENT PROGRAM	-	120,000
		WESTSIDE WATERLINE EXPANSION-WL GORE	-	450,000
		RESERVE FOR IMPROVEMENTS	-	115,000
52	BETTRMTS & IMP WATER PROD	WATER PLANT EFFICIENCY PROJECT	-	97,000
		WATER RATE STUDY	-	150,000
		CHESHIRE TANK REPAIRS	-	300,000
		STONEHOUSE-WELL PUMPING & BUILDING	-	900,000
57	WASTEWATER TREATMENT IMPRV	PICTURE CANYON IMPROVEMENTS	-	252,000
		WWTP ENERGY EFFICIENCY PROJECT	-	200,000
		WILDCAT SOLIDS DISPOSAL	-	400,000
58	WSTWTR COLLECTION IMRPV	AGING SEWER INFRASTRUCTURE REPLACEMENTS	-	327,900
		HILLSIDE SEWER REPLACEMENT	-	219,000
		RESERVE FOR IMPROVEMENTS	-	115,000
		WATER & WASTEWATER TOTAL	-	5,655,900
STORMWATER				
34	STORMWATER	RIO DE FLAG PROJECT	1,408,908	1,408,908
		RIO PARKING REPLACEMENT	1,200,000	1,200,000
99	STORMWATER CAPITAL PROJECT	DRAINAGE SPOT IMPROVEMENT	-	75,000
		SPOT IMPROVEMENT - COLUMBIA CIRCLE	-	129,000
		SPOT IMPROVEMENT - CITY PROP 116 BUTLER	-	32,500
		SPOT IMPROVEMENT - 10 BUNDLED PROJECTS	-	462,000
		STORMWATER TOTAL	$ 2,608,908	3,307,408

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014

SECT #	SECTION	PROJECT	CARRYFWD 2012-2013	BUDGET 2013-2014
AIRPORT				
37	AIRPORT CAPITAL PROJECTS	WESTPLEX TAXILANE - REHAB PHASE II	$ -	5,595,127
		APRON REHAB	-	240,000
		AIRPORT TOTAL	-	5,835,127
ENVIRONMENTAL SERVICES				
41	SOLID WASTE	STORMWATER INFRASTRUCTURE	-	10,000
		ENVIRONMENTAL SERVICES TOTAL	-	10,000
		Total	$ 54,289,634	98,874,691

CITY OF FLAGSTAFF
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2013-2014

	ORIGINAL ISSUE	OUTSTANDING 07/01/2013	PRINCIPAL	INTEREST	FISCAL CHARGES	TOTAL REQUIREMENTS
GENERAL FUND [20,21,30,80]						
Existing Debt:						
USGS-Series 12	$ 4,700,000	1,260,000	400,000	59,850	3,240	463,090
Capital Lease - APSES	3,800,000	683,266	451,684	19,310	1,665	472,659
Certificates of Participation - Fire Equipment	350,000	255,796	33,165	8,169	465	41,799
Proposed MFC Revenue Bonds - USGS Bldg 2014	2,700,000	-	125,000	78,000	3,240	206,240
	11,550,000	2,199,062	1,009,849	165,329	8,610	1,183,788
STREETS FUND [36]						
Certificates of Participation - Street Overlay	4,610,000	3,369,204	436,835	107,601	4,775	549,211
	4,610,000	3,369,204	436,835	107,601	4,775	549,211
4TH STREET [87]						
2003 MFC Revenue Bonds	25,000,000	-	-	-	-	-
2012 Pledged Rev Partial Advance Refunding	12,530,000	12,530,000	695,000	480,175	7,600	1,182,775
	37,530,000	12,530,000	695,000	480,175	7,600	1,182,775
ECONOMIC DEVELOPMENT [78]						
Existing Debt:						
GADA Revenue Bonds Series 2010A- Incubator	3,370,000	2,965,000	125,000	126,438	4,115	255,553
	3,370,000	2,965,000	125,000	126,438	4,115	255,553
GENERAL OBLIGATION BOND FUND [70,24]						
Existing Debt:						
G.O. Series 2006 Capital Projects	31,500,000	19,560,000	1,620,000	866,364	3,600	2,489,964
G.O. Series 2011 Capital Projects	12,845,000	12,510,000	1,650,000	327,350	3,200	1,980,550
G.O. Series 2011 NAU Public Safety	3,952,287	3,292,927	378,269	79,030	1,920	459,219
G.O. Series 2011 Refunding Parks & Recreation	1,394,136	212,704	212,704	4,254	1,920	218,878
G.O. Series 2013 Capital Projects	11,460,000	11,460,000	560,000	411,074	4,740	975,814
Proposed G.O. Capital Projects Series 2014	14,600,000	-	700,000	500,000	3,200	1,203,200
Proposed G.O. Series Public Works Facility 2014	14,000,000	-	700,000	500,000	3,200	1,203,200
	89,751,423	47,035,631	5,820,973	2,688,072	21,780	8,530,825
SPECIAL ASSESSMENT DISTRICT [96]						
Sawmill District	19,075,000	11,020,000	360,000	542,000	3,600	905,600
	19,075,000	11,020,000	360,000	542,000	3,600	905,600
WATER AND WASTEWATER FUND [59,60]						
Existing Debt:						
G.O. 2011 WIFA Debt - Red Gap Shallow Well	1,633,933	1,504,660	63,661	24,135	22,571	110,367
G.O. Series 2011 Current Refunding 1997 Series	1,620,864	247,296	247,296	4,946	5,390	257,632
2002 Water Revenue Bonds (WIFA)	6,775,760	3,634,606	349,862	74,419	54,520	478,801
2006 WIFA Revolving Loan - Water	7,900,000	5,645,000	355,000	100,481	84,675	540,156
2007 WIFA Revolving Debt - Wastewater	23,100,000	18,404,554	1,040,307	370,300	276,068	1,686,675
2008 WIFA Revolving Debt - Water	8,500,000	6,923,844	350,695	159,941	103,858	614,494
2009 WIFA Revolving Debt - Water Feasibility	2,100,000	1,136,884	87,340	28,642	26,643	142,625
2010 WIFA Revolving Debt - Sinagua Well Improv.	775,000	196,001	9,797	2,754	2,940	15,491
2010 WIFA Revolving Debt - Ft Tuthill Well Improv.	594,951	451,188	23,372	4,286	6,768	34,426
2010 WIFA Revolving Debt - Local Aquifer Study	1,100,000	942,142	48,804	8,950	14,132	71,886
Other debt - Lease Purchase - Co-Generators	2,000,000	802,963	216,557	34,399	4,414	255,370
	56,100,508	39,889,138	2,792,691	813,253	601,979	4,207,923
AIRPORT FUND [39]						
Other debt - Lease Purchase - Hangars	2,782,598	1,947,053	124,710	107,026	-	231,736
Other debt - Loan - Hangars	600,000	173,551	46,189	8,760	-	54,949
	3,382,598	2,120,604	170,899	115,786	-	286,685
Total Debt Service Requirements	$ 225,369,529	121,128,639	11,411,247	5,038,654	652,459	17,102,360

CITY OF FLAGSTAFF
GENERAL FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 17,683,305	17,853,008	19,483,963	15,613,140	9,703,117	8,555,436	8,221,308	8,128,317	8,506,430
Revenues									
Taxes									
Sales Tax	14,765,828	14,351,925	15,582,500	15,850,368	16,145,525	16,078,393	16,167,747	16,492,641	16,824,151
Property Tax	5,230,618	5,250,000	5,250,000	5,355,000	5,435,325	5,516,855	5,599,608	5,683,602	5,768,856
Franchise Fees	2,347,952	2,436,000	2,305,000	2,345,338	2,388,726	2,376,783	2,388,667	2,436,440	2,485,169
Intergovernmental Revenues									
State Shared Income Tax	5,559,477	6,720,300	6,728,484	7,300,000	7,435,050	7,397,875	7,434,864	7,583,561	7,735,233
State Shared Sales Tax	5,147,101	5,227,250	5,325,000	5,418,188	5,518,424	5,490,832	5,518,286	5,628,652	5,741,225
Auto Lieu Tax	2,483,244	2,486,750	2,500,000	2,543,750	2,590,809	2,577,855	2,590,745	2,642,559	2,695,411
Federal Grants	1,178,532	2,610,967	1,359,175	2,158,654	568,172	368,172	368,172	368,172	368,172
State/Local Grants	1,036,530	1,756,144	1,168,035	1,557,827	556,683	556,683	556,683	556,683	556,683
Other IGA	872,822	850,000	850,000	850,000	850,000	850,000	850,000	850,000	850,000
License & Permits									
Business Licenses	33,690	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Building Permits	1,288,317	600,000	1,100,000	1,119,250	1,139,956	1,134,256	1,139,928	1,162,726	1,185,981
Other Licenses and Permits	359,867	157,930	157,930	157,930	157,930	157,930	157,930	157,930	157,930
Charges for Services									
General Government	153,961	579,850	184,100	281,100	281,100	281,100	281,100	281,100	281,100
Parks and Recreation	1,319,732	1,408,830	1,308,830	1,539,830	1,479,830	1,479,830	1,479,830	1,479,830	1,479,830
Public Safety	1,414,238	906,300	906,300	910,863	915,472	920,128	924,829	929,577	934,372
Cemetery	135,335	134,000	134,000	135,340	136,693	138,060	139,440	140,834	142,242
Fines & Forfeitures									
Court Fines	848,000	949,000	819,000	820,190	828,392	836,676	845,043	853,494	862,029
Other Fines	334,413	289,570	291,478	294,961	297,912	300,891	303,900	306,940	310,009
Other Revenue									
Interest Earnings	132,369	200,000	200,000	202,000	204,020	206,060	208,121	210,202	212,304
Miscellaneous	2,077,340	2,885,183	1,606,578	5,810,642	1,772,635	1,774,646	1,776,679	1,778,733	1,780,806
Total Revenues	46,719,366	49,832,999	47,809,410	54,684,231	48,735,654	48,476,025	48,764,572	49,576,676	50,404,503
Transfers In									
Library	78,391	328,391	328,391	78,391	39,196	-	-	-	-
HURF	85,401	85,401	85,401	28,401	20,701	13,000	13,000	13,000	13,000
Beautification	399,121	473,451	422,193	510,985	510,985	510,985	510,985	510,985	510,985
Tourism	9,437	9,437	9,437	99,685	98,086	96,486	96,486	96,486	96,486
Recreation-BBB	1,091,640	1,485,754	1,479,395	1,948,789	1,948,789	1,948,789	1,948,789	1,948,789	1,948,789
Real Estate Proceeds	-	500,000	-	500,000	-	-	-	-	-
Housing and Comm Svcs	-	14,000	-	-	-	-	-	-	-
Utilities fund	1,978,317	157,794	157,794	157,794	78,897	-	-	-	-
Airport	33,567	33,567	33,567	33,567	16,784	-	-	-	-
Environmental Services	27,408	77,903	77,903	72,488	65,083	57,678	57,678	4,678	4,678
SEMS	-	-	-	259,681	259,681	259,681	259,681	259,681	259,681
Stormwater	80,578	80,700	80,700	86,300	86,300	86,300	86,300	86,300	86,300
Total Transfers In	3,783,860	3,246,398	2,674,781	3,776,081	3,124,502	2,972,919	2,972,919	2,919,919	2,919,919
Total Revenues & Transfers In	50,503,226	53,079,397	50,484,191	58,460,312	51,860,156	51,448,944	51,737,491	52,496,595	53,324,422
Total Sources of Funds	$ 68,186,531	70,932,405	69,968,154	74,073,452	61,563,273	60,004,380	59,958,799	60,624,912	61,830,852

CITY OF FLAGSTAFF
GENERAL FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Uses of Funds									
Divisions									
General Administration	$ 7,300,916	7,490,817	7,437,290	7,757,577	7,403,837	7,543,837	7,403,837	7,543,837	7,403,837
Management Services	2,850,274	3,123,808	3,053,046	3,180,861	3,174,561	3,174,561	3,174,561	3,174,561	3,174,561
Community Development	3,497,589	3,715,394	3,579,817	4,208,666	3,977,362	3,977,362	3,977,362	3,977,362	3,977,362
Fire	8,453,589	9,263,443	9,020,192	9,896,347	9,186,576	9,186,576	9,186,576	9,186,576	9,186,576
Police	15,997,226	16,698,304	16,478,300	17,213,026	16,845,833	16,545,833	16,345,833	16,345,833	16,345,833
Public Works	2,864,224	4,686,284	4,513,502	4,760,718	4,743,818	4,732,538	4,732,538	4,732,538	4,732,538
Economic Vitality	226,401	200,701	197,136	194,478	194,478	194,478	194,478	194,478	194,478
Community Enrichment	3,081,129	3,207,068	3,203,728	3,233,669	3,069,669	3,044,669	3,044,669	3,044,669	3,044,669
Non-Departmental	2,580,463	4,024,349	3,234,870	2,681,194	2,770,194	2,770,194	2,770,194	2,770,194	2,770,194
Contingency	132,020	1,150,000	630,000	1,365,000	100,000	100,000	100,000	100,000	100,000
Less Indirect Charges	(6,383,043)	(5,580,301)	(5,571,702)	(5,572,933)	(5,474,428)	(5,474,428)	(5,474,428)	(5,474,428)	(5,474,428)
Total Department Expenditures	40,600,788	47,979,867	45,776,179	48,918,603	45,991,900	45,795,620	45,455,620	45,595,620	45,455,620
Debt Service									
Leases-APSES	489,809	472,658	472,658	472,659	280,497	45,000	45,000	45,000	45,000
Leases-Fire Equipment	41,889	41,720	41,720	41,799	41,799	41,799	41,799	41,799	41,799
Bonds (20-01 only?)	1,675,926	1,379,136	465,896	669,330	669,330	669,330	669,330	669,330	669,330
Total Debt Service	2,207,624	1,893,514	980,274	1,183,788	991,626	756,129	756,129	756,129	756,129
Total Operating Budget	42,808,412	49,873,381	46,756,453	50,102,391	46,983,526	46,551,749	46,211,749	46,351,749	46,211,749
Revised service Levels									
Benefit Increases					202,000	342,000	482,000	622,000	762,000
Available 1X's	-	-	-	-	1,450,000	700,000	700,000	700,000	700,000
Total Revised Service Levels	-	-	-	-	1,652,000	1,042,000	1,182,000	1,322,000	1,462,000
Capital/CIP									
Fleet	33,426	2,105,844	1,980,348	1,159,616	940,361	757,783	757,783	757,783	757,783
Information Technology	638,779	904,550	814,574	458,335	378,850	378,850	378,850	378,850	378,850
Capital Improvement Projects	204,474	1,645,000	281,500	4,418,500	-	-	-	-	-
Operating Capital	638,279	405,999	381,141	495,000	245,000	266,590	285,000	285,000	285,000
Total Capital/CIP	1,514,958	5,061,393	3,457,563	6,531,451	1,564,211	1,403,223	1,421,633	1,421,633	1,421,633
Transfers Out									
Library	1,167,951	1,137,951	1,137,951	1,191,485	1,200,000	1,250,000	1,300,000	1,350,000	1,400,000
Hurf	2,525,623	721,100	721,100	1,397,100	1,097,100	1,097,100	1,097,100	1,114,100	1,114,100
Economic Development	324,000	491,500	491,500	261,000	261,000	261,000	261,000	261,000	261,000
Real Estate Proceeds	-	500,000	-	500,000	-	-	-	-	-
MPO	22,493	22,493	22,493	-	-	-	-	-	-
Secondary Property Tax	-	400,000	-	-	-	-	-	-	-
Capital Projects Fund	38,683	-	77,233	1,226,000	-	-	-	-	-
Airport	119,000	225,000	201,000	552,000	250,000	178,000	357,000	298,000	145,000
Stormwater	181,448	4,070,941	1,489,721	2,608,908	-	-	-	-	-
Total Transfers Out	4,379,198	7,568,985	4,140,998	7,736,493	2,808,100	2,786,100	3,015,100	3,023,100	2,920,100
Excess revenues over expenditures	1,800,658	(9,424,362)	(3,870,823)	(5,910,023)	(1,147,681)	(334,128)	(92,991)	378,113	1,308,940
Total Uses of Funds	48,702,568	62,503,759	54,355,014	64,370,335	53,007,837	51,783,072	51,830,482	52,118,482	52,015,482
Ending Fund Balance	$ 19,483,963	8,428,646	15,613,140	9,703,117	8,555,436	8,221,308	8,128,317	8,506,430	9,815,370

CITY OF FLAGSTAFF
LIBRARY FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 884,705	810,264	800,433	407,161	349,952	443,013	510,194	511,474	415,263
Revenues									
State Grants	155,088	52,400	78,697	25,000	100,000	100,000	100,000	100,000	100,000
Intergovernmental	3,885,243	3,843,535	3,843,537	4,266,924	4,169,357	4,190,708	4,212,649	4,206,484	4,278,480
Interest Revenue	22,579	27,250	21,105	37,437	37,624	37,812	39,006	39,201	39,397
Miscellaneous	76,571	2,453,363	2,462,887	20,474	20,474	20,474	20,474	20,474	20,474
Total Revenues	4,139,481	6,376,548	6,406,226	4,349,835	4,327,455	4,348,994	4,372,129	4,366,159	4,438,351
Transfers In									
Tourism	5,400	2,700	2,700	-	-	-	-	-	
General Fund	1,167,951	1,137,951	1,137,951	1,191,485	1,180,049	1,212,194	1,245,240	1,279,213	1,314,138
Total Transfers In	1,173,351	1,140,651	1,140,651	1,191,485	1,180,049	1,212,194	1,245,240	1,279,213	1,314,138
Total Sources of Funds	6,197,537	8,327,464	8,347,310	5,948,480	5,857,455	6,004,201	6,127,563	6,156,846	6,167,752
Uses of Funds									
Departments									
Library	3,486,746	3,803,474	3,792,919	3,667,779	3,557,405	3,655,130	3,755,608	3,858,915	3,965,133
Library Grants	155,088	52,400	78,697	25,000	100,000	100,000	100,000	100,000	100,000
County Wide Projects & Growth	1,162,860	3,246,843	3,246,843	1,052,865	1,057,355	1,061,980	1,066,744	1,071,650	1,076,704
Indirect Costs	514,020	493,299	493,299	493,299	505,631	518,272	531,229	544,510	558,123
Capital Expenditures	-	-	-	59,195	29,195	29,195	29,195	29,195	29,195
Reserves/Contingencies	-	100,000	-	222,000	125,660	129,430	133,313	137,312	141,431
Total Department Expenditures	5,318,714	7,696,016	7,611,758	5,520,138	5,375,246	5,494,007	5,616,089	5,741,583	5,870,587
Transfer Out									
General Fund	78,391	328,391	328,391	78,391	39,196	-	-	-	-
Total Transfers Out	78,391	328,391	328,391	78,391	39,196	-	-	-	-
Total Uses of Funds	5,397,105	8,024,407	7,940,149	5,598,529	5,414,442	5,494,007	5,616,089	5,741,583	5,870,587
Ending Fund Balance (1)	$ 800,433	303,056	407,161	349,952	443,013	510,194	511,474	415,263	297,166

(1) Excludes monies restricted for branch libraries, expansion, and automation.

CITY OF FLAGSTAFF
HIGHWAY USER FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 1,844,765	1,811,716	2,245,805	2,451,603	1,282,125	1,339,525	1,431,321	1,548,935	1,587,207
Revenues									
Intergovernmental Revenues	-	-	-	36,000	36,000	36,000	36,000	36,000	2,249,765
Highway User Revenues	5,576,167	5,555,000	5,926,167	5,955,798	6,015,356	6,165,740	6,319,883	6,477,880	6,704,606
LTAF	-	-	-	200,000	200,000	200,000	200,000	200,000	200,000
Interest Revenues	6,704	7,000	6,000	6,000	6,000	7,000	7,000	8,000	8,000
Miscellaneous Revenues	1,151	540,000	-	540,000	1,365,505	1,365,505	-	-	-
Total Revenues	5,584,022	6,102,000	5,932,167	6,737,798	7,622,861	7,774,245	6,562,885	6,721,882	9,162,373
Transfers In									
General Fund	2,525,623	721,100	721,100	1,397,100	1,097,100	1,097,100	1,097,100	1,114,100	1,114,100
Stormwater	199,658	341,167	292,701	338,818	346,038	353,883	361,936	370,202	378,687
Environmental Services	-	17,000	17,000	17,000	17,000	17,000	17,000	-	-
Transportation Tax	2,400,291	6,784,698	4,027,052	6,979,685	4,581,885	4,922,285	3,324,085	3,665,285	3,493,973
Total Transfers in	5,125,572	7,863,965	5,057,853	8,732,603	6,042,023	6,390,268	4,800,121	5,149,587	4,986,760
Total Sources of Funds	12,554,359	15,777,681	13,235,825	17,922,004	14,947,009	15,504,038	12,794,327	13,420,405	15,736,340
Uses of Funds									
Departments									
Operating Expenditures	3,571,567	3,723,209	3,622,514	3,792,830	3,871,863	3,974,467	4,079,789	4,187,903	4,298,881
Indirect Cost	1,357,728	972,887	972,887	972,887	997,209	1,022,139	1,047,692	1,073,884	1,100,731
Capital Expenditures	2,924,845	9,118,192	5,554,035	11,196,550	8,168,500	8,513,900	5,555,700	6,009,200	8,260,318
Reserves/Contingencies	-	100,000	-	100,000	-	-	-	-	-
Total Expenditures	7,854,140	13,914,288	10,149,436	16,062,267	13,037,572	13,510,506	10,683,181	11,270,987	13,659,930
Debt Service									
Debt Service	2,369,013	549,385	549,385	549,211	549,211	549,211	549,211	549,211	549,211
Total Debt Service	2,369,013	549,385	549,385	549,211	549,211	549,211	549,211	549,211	549,211
General Fund	85,401	85,401	85,401	28,401	20,701	13,000	13,000	13,000	13,000
Total Transfers Out	85,401	85,401	85,401	28,401	20,701	13,000	13,000	13,000	13,000
Total Uses of Funds	10,308,554	14,549,074	10,784,222	16,639,879	13,607,484	14,072,717	11,245,392	11,833,198	14,222,141
Ending Fund Balance	$ 2,245,805	1,228,607	2,451,603	1,282,125	1,339,525	1,431,321	1,548,935	1,587,207	1,514,199

CITY OF FLAGSTAFF
TRANSPORTATION FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 1,987,589	3,215,623	3,786,628	4,067,267	4,986,809	4,799,132	4,261,636	5,285,413	6,118,260
Revenues									
Sales Tax	10,399,189	10,223,455	10,982,632	11,081,675	11,286,686	11,230,251	11,286,403	11,512,132	11,742,374
Bond Proceeds	14,146,698	-	-	-	-	-	-	-	-
Interest Revenues	58,675	40,000	94,000	89,000	26,000	27,000	30,000	42,000	53,000
Miscellaneous Revenues	670,622	4,500,000	-	4,500,000	-	-	-	-	-
Total Revenues	25,275,184	14,763,455	11,076,632	15,670,675	11,312,686	11,257,251	11,316,403	11,554,132	11,795,374
Total Sources of Funds	27,262,773	17,979,078	14,863,260	19,737,942	16,299,495	16,056,383	15,578,039	16,839,545	17,913,634
Uses of Funds									
Departments									
Operating									
Indirect Costs	349,542	292,482	292,482	292,482	299,794	307,289	314,971	322,845	330,917
Transit	3,997,500	5,670,410	3,846,127	5,738,691	3,783,859	3,724,197	3,816,794	3,891,379	4,312,805
Capital Expenditures									
4th Street Overpass	776	-	-	-	-	-	-	-	-
Total Expenditures	4,347,818	5,962,892	4,138,609	6,031,173	4,083,653	4,031,486	4,131,765	4,214,224	4,643,722
Transfers Out									
Highway User Revenue Fund	2,400,291	6,784,698	4,027,052	6,979,685	4,581,885	4,922,285	3,324,085	3,665,285	3,493,973
MPO	-	-	-	22,500	22,500	22,500	22,500	22,500	22,500
Beautification Fund	504,000	520,000	520,000	535,000	550,000	550,000	550,000	550,000	550,000
Total Transfers Out	2,904,291	7,304,698	4,547,052	7,537,185	5,154,385	5,494,785	3,896,585	4,237,785	4,066,473
Total Debt Service	16,224,036	2,110,332	2,110,332	1,182,775	2,262,325	2,268,475	2,264,275	2,269,275	2,263,775
Total Use of Funds	23,476,145	15,377,922	10,795,993	14,751,133	11,500,363	11,794,746	10,292,625	10,721,284	10,973,970
Ending Fund Balance	$ 3,786,628	2,601,156	4,067,267	4,986,809	4,799,132	4,261,636	5,285,413	6,118,260	6,939,664

CITY OF FLAGSTAFF
BEAUTIFICATION FUND
STREETSCAPE
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 2,239,475	2,446,480	2,561,941	2,344,906	430,502	454,822	556,237	521,627	447,190
Revenues									
BBB Tax Revenue	1,111,913	1,106,350	1,166,000	1,186,405	1,208,353	1,202,312	1,208,323	1,232,490	1,257,140
Intergovernmental Revenue	21,142	520,998	544,425	-	-	125,000	125,000	-	-
Interest Earnings	8,962	5,600	14,500	6,120	5,860	1,080	1,140	1,390	5,220
Miscellaneous	720	15,890	15,890	-	-	-	-	-	-
Total Revenues	1,142,737	1,648,838	1,740,815	1,192,525	1,214,213	1,328,392	1,334,463	1,233,880	1,262,360
Total Sources of Funds	3,382,212	4,095,318	4,302,756	3,537,431	1,644,715	1,783,214	1,890,700	1,755,507	1,709,550
Uses of Funds									
Departments									
General Operating	116,108	205,989	191,191	150,309	133,567	136,906	140,329	143,837	147,433
CIP	305,042	3,160,214	1,344,466	2,435,635	512,500	512,500	612,500	512,500	562,500
Reserves/Contingencies	-	10,000	-	10,000	-	-	-	-	-
Total Expenditures	421,150	3,376,203	1,535,657	2,595,944	646,067	649,406	752,829	656,337	709,933
Transfers Out									
General Fund	399,121	473,451	422,193	510,985	543,827	577,571	616,244	651,980	690,700
Total Transfers Out	399,121	473,451	422,193	510,985	543,827	577,571	616,244	651,980	690,700
Total Uses of Funds	820,271	3,849,654	1,957,850	3,106,929	1,189,893	1,226,977	1,369,072	1,308,317	1,400,633
Ending Fund Balance	$ 2,561,941	245,664	2,344,906	430,502	454,822	556,237	521,627	447,190	308,918

CITY OF FLAGSTAFF
BEAUTIFICATION FUND
FUTS
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 2,147,668	2,475,701	2,450,047	1,418,230	291,332	287,062	112,782	163,062	163,472
Revenues									
Intergovernmental Revenue	214,990	871,474	711,419	1,688,401	-	-	-	-	-
Interest Earnings	17,924	5,370	29,500	3,550	730	720	280	410	410
Miscellaneous	212	-	-	-	-	-	-	-	-
Total Revenues	233,126	876,844	740,919	1,691,951	730	720	280	410	410
Transfers In									
General Fund									
Transportation Tax-STS	504,000	520,000	520,000	535,000	550,000	550,000	550,000	550,000	550,000
Recreation-BBB Fund	110,000	110,000	110,000	-	-	-	-	-	-
Total Transfers In	614,000	630,000	630,000	535,000	550,000	550,000	550,000	550,000	550,000
Total Sources of Funds	2,994,794	3,982,545	3,820,966	3,645,181	842,062	837,782	663,062	713,472	713,882
Uses of Funds									
Departments									
Capital Expenditures	544,747	3,210,435	2,402,736	3,353,849	555,000	725,000	500,000	550,000	425,000
Total Uses of Funds	544,747	3,210,435	2,402,736	3,353,849	555,000	725,000	500,000	550,000	425,000
Ending Fund Balance	$ 2,450,047	772,110	1,418,230	291,332	287,062	112,782	163,062	163,472	288,882

CITY OF FLAGSTAFF
ECONOMIC DEVELOPMENT FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Sources of Funds								
Beginning Fund Balance	$ 107,117	145,503	146,347	282,960	253,231	111,242	84,050	104,951
Revenue								
BBB Tax Revenue	528,159	525,516	553,850	563,542	573,968	571,098	573,954	585,433
Incubator Lease	40,020	40,420	40,020	41,637	42,470	43,319	44,186	45,069
Innovation Mesa	-	239,000	-	-	164,000	278,000	342,000	364,800
EDA Revenue	-	220,000	-	220,000	-	-	-	-
Grant Revenues	373,306	60,000	60,000	100,000	-	-	-	-
Interest Income/Misc Rev.	1,356	1,455	2,111	2,977	5,065	2,225	1,681	2,099
Total Revenues	942,841	1,086,391	655,981	928,156	785,502	894,642	961,821	997,401
Transfer In								
Capital Projects			4,456					
General Fund	324,000	491,500	491,500	261,000	261,000	261,000	261,000	261,000
Total Transfer In	324,000	491,500	495,956	261,000	261,000	261,000	261,000	261,000
Total Sources of Funds	1,373,958	1,723,394	1,298,284	1,472,116	1,299,733	1,266,884	1,306,870	1,363,352
Uses of Funds								
Departments								
General Operating	971,756	955,102	761,171	698,332	809,439	803,781	822,866	839,701
Reserve/Contingencies	-	265,000	-	265,000	-	-	-	-
Total Expenditures	971,756	1,220,102	761,171	963,332	809,439	803,781	822,866	839,701
Debt Service								
Debt Service	255,855	434,153	254,153	255,553	379,053	379,053	379,053	379,053
Total Debt Service	255,855	434,153	254,153	255,553	379,053	379,053	379,053	379,053
Total Uses of Funds	1,227,611	1,654,255	1,015,324	1,218,885	1,188,492	1,182,834	1,201,919	1,218,754
Ending Fund Balance	$ 146,347	69,139	282,960	253,231	111,242	84,050	104,951	144,598

CITY OF FLAGSTAFF
TOURISM FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Begining Fund Balance	$ 261,392	407,499	467,611	645,165	473,405	535,365	533,169	513,251	485,462
Revenues									
BBB Tax Revenues	1,667,870	1,659,525	1,749,000	1,779,608	1,812,530	1,803,468	1,812,485	1,848,735	1,885,709
Building Rental Revenue	11,867	11,403	12,280	12,403	12,527	12,652	12,779	12,907	13,036
Interest on Investments	2,871	2,000	5,513	6,452	7,101	8,030	7,998	7,699	7,282
Visitor Center Retail Sales	62,323	58,905	62,000	62,620	63,872	65,150	66,453	67,782	69,138
Miscellaneous Revenues	17,082	15,080	14,410	13,000	13,130	13,261	13,394	13,528	13,663
Total Revenues	1,762,013	1,746,913	1,843,203	1,874,083	1,909,160	1,902,561	1,913,108	1,950,651	1,988,827
Total Sources of Funds	2,023,405	2,154,412	2,310,814	2,519,248	2,382,565	2,437,926	2,446,277	2,463,902	2,474,290
Uses of Funds									
Departments									
Operating Expenditures	1,540,957	1,624,102	1,653,512	1,896,158	1,749,115	1,808,271	1,836,540	1,881,954	1,928,543
Reserve	-	50,000	-	50,000	-	-	-	-	-
Total Expenditures	1,540,957	1,674,102	1,653,512	1,946,158	1,749,115	1,808,271	1,836,540	1,881,954	1,928,543
Transfers Out									
Library fund	5,400	2,700	2,700	-	-	-	-	-	-
General Fund	9,437	9,437	9,437	99,685	98,086	96,486	96,486	96,486	96,486
Total Transfers Out	14,837	12,137	12,137	99,685	98,086	96,486	96,486	96,486	96,486
Total Uses of Funds	1,555,794	1,686,239	1,665,649	2,045,843	1,847,201	1,904,757	1,933,026	1,978,440	2,025,029
Ending Fund Balance	$ 467,611	468,173	645,165	473,405	535,365	533,169	513,251	485,462	449,261

CITY OF FLAGSTAFF
ARTS AND SCIENCE FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 334,437	350,081	360,200	355,124	183,919	146,154	114,133	92,464	88,138
Revenues									
BBB Tax Revenues	416,967	414,881	437,250	444,902	453,133	450,867	453,121	462,184	471,427
Miscellaneous	-	-	-	-	-	-	-	-	-
Interest Income	1,778	3,501	3,084	2,699	2,474	1,951	1,546	1,353	1,419
Total Revenues	418,745	418,382	440,334	447,601	455,607	452,818	454,667	463,537	472,846
Total Sources of Funds	753,182	768,463	800,534	802,725	639,526	598,972	568,800	556,001	560,983
Uses of Funds									
Departments									
Operating Expenditures	392,982	637,056	445,410	408,806	423,372	413,440	403,508	393,579	383,650
Operating Capital	-	-	-	200,000	70,000	71,400	72,828	74,285	75,770
Reserve	-	10,000	-	10,000	-	-	-	-	-
Total Expenditures	392,982	647,056	445,410	618,806	493,372	484,840	476,336	467,863	459,420
Total Uses of Funds	392,982	647,056	445,410	618,806	493,372	484,840	476,336	467,863	459,420
Ending Fund Balance	$ 360,200	121,407	355,124	183,919	146,154	114,133	92,464	88,138	101,563

CITY OF FLAGSTAFF
BBB-RECREATION FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 767,194	1,240,079	1,405,674	1,751,379	1,767,158	1,777,289	1,734,228	1,656,366	1,572,225
Revenues									
BBB Tax Revenue	1,834,657	1,825,478	1,923,900	1,957,568	1,993,783	1,983,814	1,993,733	2,033,608	2,074,280
Interest on Investments	5,463	6,200	11,200	7,000	7,100	7,100	6,900	6,600	6,300
Bond Proceeds	-	1,100,000	-	1,100,000	-	-	-	-	-
Total Revenues	1,840,120	2,931,678	1,935,100	3,064,568	2,000,883	1,990,914	2,000,633	2,040,208	2,080,580
Total Sources of Funds	2,607,314	4,171,757	3,340,774	4,815,947	3,768,041	3,768,203	3,734,861	3,696,574	3,652,805
Uses of Funds									
Departments									
Capital Expenditures	-	1,100,000	-	1,100,000	-	-	-	-	-
Total Expenditures	-	1,100,000	-	1,100,000	-	-	-	-	-
Transfers Out									
General Fund	1,091,640	1,485,754	1,479,395	1,948,789	1,990,753	2,033,975	2,078,495	2,124,349	2,171,580
Beautification	110,000	110,000	110,000		-	-	-	-	-
Total Transfers Out	1,201,640	1,595,754	1,589,395	1,948,789	1,990,753	2,033,975	2,078,495	2,124,349	2,171,580
Total Uses of Funds	1,201,640	2,695,754	1,589,395	3,048,789	1,990,753	2,033,975	2,078,495	2,124,349	2,171,580
Ending Fund Balance	$ 1,405,674	1,476,003	1,751,379	1,767,158	1,777,289	1,734,228	1,656,366	1,572,225	1,481,225

CITY OF FLAGSTAFF
REAL ESTATE PROCEEDS FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 525,882	539,240	538,477	553,577	559,077	564,677	570,277	575,977	581,777
Revenues									
Real Estate Revenues	-	1,000,000	-	1,000,000	-	-	-	-	-
Interest on Investments	12,595	13,350	15,100	5,500	5,600	5,600	5,700	5,800	5,800
Total Revenues	12,595	1,013,350	15,100	1,005,500	5,600	5,600	5,700	5,800	5,800
Transfers In									
General Fund	-	500,000	-	500,000	-	-	-	-	-
Total Transfers In	-	500,000	-	500,000	-	-	-	-	-
Total Sources of Funds	538,477	2,052,590	553,577	2,059,077	564,677	570,277	575,977	581,777	587,577
Uses of Funds									
Departments									
Operating Expenditures	-	1,000,000	-	1,000,000	-	-	-	-	-
Total Expenditures	-	1,000,000	-	1,000,000	-	-	-	-	-
Transfers Out									
General Fund	-	500,000	-	500,000	-	-	-	-	-
Total Transfers Out	-	500,000	-	500,000	-	-	-	-	-
Total Uses of Funds	-	1,500,000	-	1,500,000	-	-	-	-	-
Ending Fund Balance	$ 538,477	552,590	553,577	559,077	564,677	570,277	575,977	581,777	587,577

CITY OF FLAGSTAFF
HOUSING AND COMMUNITY SERVICES FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 1,658,971	1,533,801	1,224,054	344,005	994,002	994,002	994,002	994,002	994,002
Revenues									
Intergovernmental Revenues	1,087,272	1,739,731	895,999	1,314,419	1,192,465	1,192,465	1,192,465	1,192,465	1,192,465
Interest Revenue	5,370	-	8,332	-	-	-	-	-	-
Sale of Real Property	157,786	483,000	802,052	650,000	-	-	-	-	-
Miscellaneous Revenues	66,468	-	16,110	-	-	-	-	-	-
Total Revenues	1,316,896	2,222,731	1,722,493	1,964,419	1,192,465	1,192,465	1,192,465	1,192,465	1,192,465
Total Sources of Funds	2,975,868	3,756,532	2,946,547	2,308,424	2,186,467	2,186,467	2,186,467	2,186,467	2,186,467
Uses of Funds									
Departments									
Operating Expenditures	1,751,814	3,432,324	2,602,542	1,314,422	1,192,465	1,192,465	1,192,465	1,192,465	1,192,465
Total Department Expenditures	1,751,814	3,432,324	2,602,542	1,314,422	1,192,465	1,192,465	1,192,465	1,192,465	1,192,465
Transfers Out									
General Fund	-	14,000	-	-	-	-	-	-	-
Total Transfers Out	-	14,000	-	-	-	-	-	-	-
Total Uses of Funds	1,751,814	3,446,324	2,602,542	1,314,422	1,192,465	1,192,465	1,192,465	1,192,465	1,192,465
Ending Fund Balance	$ 1,224,054	310,208	344,005	994,002	994,002	994,002	994,002	994,002	994,002

CITY OF FLAGSTAFF
METRO PLANNING ORGANIZATION FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 3,692	-	12,607	-	-	-	-	-	-
Revenues									
Intergovernmental Revenue	424,374	380,604	379,068	385,071	251,844	251,844	251,844	251,844	251,844
Miscellaneous Revenues	3,880	105,000	5,000	105,000	5,000	5,000	5,000	5,000	5,000
Total Revenues	428,254	485,604	384,068	490,071	256,844	256,844	256,844	256,844	256,844
Transfers In									
General Fund	22,493	22,493	22,493	-	-	-	-	-	-
Transportation				22,500	22,500	22,500	22,500	22,500	22,500
Total Transfers In	22,493	22,493	22,493	22,500	22,500	22,500	22,500	22,500	22,500
Total Revenues and Transfers In	450,747	508,097	406,561	512,571	279,344	279,344	279,344	279,344	279,344
Total Sources of Funds	454,439	508,097	419,168	512,571	279,344	279,344	279,344	279,344	279,344
Uses of Funds									
Departments									
Operating Expenditures	416,870	386,971	398,042	391,445	257,690	257,148	256,594	256,025	255,442
Indirect Grant Cost	24,962	21,126	21,126	21,126	21,654	22,196	22,750	23,319	23,902
Reserves/Contingencies	-	100,000	-	100,000	-	-	-	-	-
Total Expenditures	441,832	508,097	419,168	512,571	279,344	279,344	279,344	279,344	279,344
Total Uses of Funds	441,832	508,097	419,168	512,571	279,344	279,344	279,344	279,344	279,344
Ending Fund Balance	$ 12,607	-	-	-	-	-	-	-	-

CITY OF FLAGSTAFF
GENERAL OBLIGATION BOND FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 348,355	348,355	378,057	-	-	-	-	-	-
Revenues									
Other Financing Sources	29,704	-	-	-	-	-	-	-	-
Total Revenues	29,704	-	-	-	-	-	-	-	-
Transfers In									
Secondary Property Tax Fund	3,743,830	5,456,156	4,222,692	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Total Transfers In	3,743,830	5,456,156	4,222,692	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Total Sources of Funds	4,121,889	5,804,511	4,600,749	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Uses of Funds									
Debt Service									
Debt Service	3,743,832	5,456,156	4,600,749	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Total Debt Service	3,743,832	5,456,156	4,600,749	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Total Uses of Funds	3,743,832	5,456,156	4,600,749	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Ending Fund Balance	$ 378,057	348,355	-	-	-	-	-	-	-

CITY OF FLAGSTAFF
SECONDARY PROPERTY TAX FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 5,453,457	5,297,244	6,234,327	8,721,639	6,030,967	4,730,175	3,095,459	2,247,465	1,546,267
Revenues									
Secondary Property Taxes	6,703,408	6,402,304	6,402,304	5,530,453	5,595,712	5,661,742	5,728,550	5,796,147	5,864,542
Interest Revenue	42,387	32,700	57,700	59,700	61,800	64,000	66,200	68,500	70,900
Total Revenues	6,745,795	6,435,004	6,460,004	5,590,153	5,657,512	5,725,742	5,794,750	5,864,647	5,935,442
Transfers In									
General Fund	-	400,000	-	-	-	-	-	-	-
Environmental Service Fund	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Transfers In	-	650,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Sources of Funds	12,199,252	12,382,248	12,944,331	14,561,792	11,938,479	10,705,917	9,140,209	8,362,112	7,731,709
Uses of Funds									
Transfers Out									
G. O. Bond Fund	3,743,830	5,456,156	4,222,692	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Utilities	2,221,095	-	-	-	-	-	-	-	-
Total Transfers Out	5,964,925	5,456,156	4,222,692	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Total Uses of Funds	5,964,925	5,456,156	4,222,692	8,530,825	7,208,305	7,610,458	6,892,744	6,815,845	7,574,195
Ending Fund Balance	$ 6,234,327	6,926,092	8,721,639	6,030,967	4,730,175	3,095,459	2,247,465	1,546,267	157,514

CITY OF FLAGSTAFF
SPECIAL ASSESSMENT BOND FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ (491,847)	239,090	414,694	414,729	414,229	413,729	413,229	412,729	412,229
Revenues									
Special Assessments	8,286,453	904,625	904,625	902,000	903,500	899,125	903,750	902,250	899,750
Interest on Investments	1,303	1,400	3,635	3,100	3,100	3,100	3,100	3,100	3,100
Total Revenues	8,287,756	906,025	908,260	905,100	906,600	902,225	906,850	905,350	902,850
Total Sources of Funds	7,795,909	1,145,115	1,322,954	1,319,829	1,320,829	1,315,954	1,320,079	1,318,079	1,315,079
Uses of Funds									
Departments									
Debt Service	7,381,215	908,225	908,225	905,600	907,100	902,725	907,350	905,850	903,350
Total Debt Service	7,381,215	908,225	908,225	905,600	907,100	902,725	907,350	905,850	903,350
Total Uses of Funds	7,381,215	908,225	908,225	905,600	907,100	902,725	907,350	905,850	903,350
Ending Fund Balance	$ 414,694	236,890	414,729	414,229	413,729	413,229	412,729	412,229	411,729

CITY OF FLAGSTAFF
PERPETUAL CARE FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 176,763	191,813	193,318	214,968	237,341	260,141	283,375	307,054	331,185
Revenues									
Contributions	15,475	19,908	19,908	20,306	20,712	21,127	21,549	21,980	22,420
Interest on Investments	1,080	2,056	1,742	2,067	2,087	2,108	2,129	2,151	2,172
Total Revenues	16,555	21,964	21,650	22,373	22,800	23,235	23,678	24,131	24,592
Total Sources of Funds	193,318	213,777	214,968	237,341	260,141	283,375	307,054	331,185	355,777
Uses of Funds									
Departments									
Operating Expenditures	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-
Total Uses of Funds	-	-	-	-	-	-	-	-	-
Ending Fund Balance	$ 193,318	213,777	214,968	237,341	260,141	283,375	307,054	331,185	355,777

CITY OF FLAGSTAFF
CAPITAL PROJECTS FUND
MUNICIPAL FACILITIES CORP
FIVE YEAR PLAN 2014 - 2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ (34,227)	(60,188)	(58,815)	(436,750)	6,439,000	197,500	-	-	-
Revenues									
Bond Proceeds	-	-	-	3,000,000	-	-	-	-	-
MFC Bond Proceeds	-	10,650,000	-	2,700,000	-	-	10,000,000	-	10,000,000
Grant Revenue	-	3,762,500	-	4,600,000	-	-	-	-	-
Real Estate Proceeds	-	-	-	5,849,000	-	-	-	-	-
Interest Income	-	-	-	-	13,000	-	-	-	-
Miscellaneous Revenues	-	1,100,000	-	2,575,000	-	-	-	-	-
Total Revenues	-	15,512,500	-	18,724,000	13,000	-	10,000,000	-	10,000,000
Transfers In:									
Gen Fund	38,683	-	63,271	1,226,000	-	-	-	-	-
Total Transfers In:	38,683	-	63,271	1,226,000	-	-	-	-	-
Total Sources of Funds	4,456	15,452,312	4,456	19,513,250	6,452,000	197,500	10,000,000	-	10,000,000
Uses of Funds									
Expenditures									
USGS Miscellaneous Bldgs.	-	-	-	-	-	-	10,000,000	-	10,000,000
USGS 2010 SFO	63,271	1,587,000	-	-	-	-	-	-	-
Innovation Mesa	-	7,525,000	186,750	1,074,250	6,254,500	197,500	-	-	-
Court Facility	-	-	250,000	12,000,000	-	-	-	-	-
Total Capital Expenditures	63,271	9,112,000	436,750	13,074,250	6,254,500	197,500	10,000,000	-	10,000,000
Transfers Out									
Economic Development	-	-	4,456	-	-	-	-	-	-
Total Uses of Funds	63,271	9,112,000	441,206	13,074,250	6,254,500	197,500	10,000,000	-	10,000,000
Ending Fund Balance	$ (58,815)	6,340,312	(436,750)	6,439,000	197,500	-	-	-	-

CITY OF FLAGSTAFF
CAPITAL PROJECTS FUND
GO BOND FUNDED PROJECTS
FIVE YEAR PLAN 2014 - 2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ (2,337,791)	5,273,374	5,540,050	8,200,553	410,612	3,177,429	912,402	4,401,632	492,590
Revenues									
Bond Proceeds	16,797,287	45,460,000	11,460,000	24,500,000	5,700,000	-	7,300,000	-	-
Bond Premium	70,459	-	144,911	-	-	-	-	-	-
Bond Premium Issuance Cost	72,342	-	-	-	-	-	-	-	-
Real Estate Proceeds	-	8,320,000	-	8,411,092	-	-	-	-	-
Interest Income	21,100	13,230	15,500	11,439	1,880	5,950	680	6,470	1,200
Intergovernmental Revenue	-	3,000,000	2,389,000	6,000,000	-	-	-	-	-
Miscellaneous Revenues	-	2,876,000	-	-	-	-	-	-	-
Total Revenues	16,961,188	59,669,230	14,009,411	38,922,531	5,701,880	5,950	7,300,680	6,470	1,200
Transfers In									
Environmental Services	-	1,000,000	17,882	975,000	-	-	-	-	-
Gen Fund (USGS)	-	-	13,962	-	-	-	-	-	-
Total Transfers In	-	1,000,000	31,844	975,000	-	-	-	-	-
Total Sources of Funds	14,623,396	65,942,604	19,581,305	48,098,084	6,112,492	3,183,379	8,213,082	4,408,102	493,790
Uses of Funds									
Fire Stations	79,990	8,000	6,000	-	-	-	-	-	-
FUTS/Open Space Acquis.	-	-	17,409	1,163,845	935,063	270,977	411,450	515,512	-
Picture Canyon	64,184	6,600,000	5,251,032	-	-	-	-	-	-
Observatory Mesa	-	-	225,000	12,020,000	-	-	-	-	-
Public Work Facility	61	28,295,000	18,077	28,295,000	-	-	-	-	-
Court Facility	-	12,000,000	-	-	-	-	-	-	-
Watershed Protection Project	-	6,000,000	50,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	493,790
2010 Street/Utility	4,604,333	9,668,305	5,809,487	4,708,627	-	-	-	-	-
Communication Sys 2010	4,334,778	-	3,747	-	-	-	-	-	-
Land Acquisition (Parks & Rec)	-	-	-	-	-	-	1,400,000	1,400,000	-
Presidio Subdivision	-	2,876,000	-	-	-	-	-	-	-
Total Capital Expenditures	9,083,346	65,447,305	11,380,752	47,687,472	2,935,063	2,270,977	3,811,450	3,915,512	493,790
Total Uses of Funds	9,083,346	65,447,305	11,380,752	47,687,472	2,935,063	2,270,977	3,811,450	3,915,512	493,790
Ending Fund Balance	$ 5,540,050	495,299	8,200,553	410,612	3,177,429	912,402	4,401,632	492,590	(0)

CITY OF FLAGSTAFF
WATER AND WASTEWATER FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 10,438,762	9,128,455	10,992,035	9,492,378	8,856,918	8,592,315	8,664,457	7,584,360	6,108,586
Revenues									
Intergovernmental	1,689,732	3,601,952	2,045,600	252,000	-	-	-	-	-
Water Revenues	12,126,740	12,816,449	13,343,327	14,367,887	14,936,344	15,114,899	15,325,202	15,568,463	15,815,598
Wastewater Revenues	7,183,546	7,572,575	7,921,474	8,169,409	8,385,927	8,485,923	8,603,442	8,739,152	8,877,015
Reclaim Revenues	699,476	809,830	720,000	776,563	839,232	849,303	861,193	874,972	888,972
Capacity Fees	444,200	186,500	566,456	1,520,685	450,000	987,500	15,000	-	1,804,034
Interest Revenues	58,920	101,505	95,000	95,950	96,910	97,879	98,857	99,846	100,844
Bond Proceeds	2,087,177	1,357,606	1,357,606	-	-	-	-	-	-
Miscellaneous Revenues	116,948	-	70,559	91,000	-	-	-	-	-
Total Revenues	24,406,739	26,446,417	26,120,022	25,273,494	24,708,413	25,535,504	24,903,694	25,282,433	27,486,463
Transfers In									
Debt Service Fund	2,221,095	-	-	-	-	-	-	-	-
Total Transfers In	2,221,095	-	-	-	-	-	-	-	-
Total Sources of Funds	37,066,596	35,574,872	37,112,057	34,765,872	33,565,331	34,127,819	33,568,151	32,866,793	33,595,049
Uses of Funds									
Departments									
Operating Expenditures	9,241,931	11,020,262	11,027,440	11,691,407	11,999,153	12,265,522	12,537,834	12,816,151	13,102,133
Indirect Costs	2,187,869	1,937,730	1,937,730	1,937,730	1,986,200	2,035,900	2,086,800	2,139,000	2,192,500
Capital Expenditures	5,930,449	10,347,808	9,107,721	6,114,100	6,965,000	7,215,000	7,540,000	8,107,000	9,007,000
Reserves/Contingencies	69,702	1,800,000	65,000	1,800,000	-	-	-	-	-
Total Expenditures	17,429,951	25,105,800	22,137,891	21,543,237	20,950,353	21,516,422	22,164,634	23,062,151	24,301,633
Debt Service	6,666,293	5,396,510	5,323,994	4,207,923	3,943,766	3,946,940	3,819,157	3,696,056	3,697,955
Transfers Out									
General Fund	1,978,317	157,794	157,794	157,794	78,897	-	-	-	-
Total Transfers Out	1,978,317	157,794	157,794	157,794	78,897	-	-	-	-
Total Uses of Funds	26,074,561	30,660,104	27,619,679	25,908,954	24,973,016	25,463,362	25,983,791	26,758,207	27,999,588
Ending Fund Balance	$ 10,992,035	4,914,768	9,492,378	8,856,918	8,592,315	8,664,457	7,584,360	6,108,586	5,595,461

CITY OF FLAGSTAFF
AIRPORT FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 328,255	254,944	230,649	215,819	215,225	215,203	214,940	215,537	215,356
Revenues									
Intergovernmental Revenues	3,156,885	5,691,346	1,265,587	7,677,275	3,203,813	2,004,630	4,521,199	4,227,203	955,300
Airport Revenues	1,471,563	1,401,101	1,449,142	1,448,441	1,482,403	1,528,678	1,543,446	1,558,407	1,573,521
Interest Revenue	1,814	5,385	1,650	2,158	3,228	3,228	3,224	3,233	3,230
Recovery of Indirect Costs	193,862	258,120	35,950	373,329	207,908	111,647	255,140	282,248	63,785
Miscellaneous Revenues	2,353	3,000	6,080	3,000	3,000	3,000	3,000	3,000	3,000
Passenger Facility Charges	173,313	265,000	228,000	278,000	280,000	300,000	300,000	300,000	300,000
Total Revenues	4,999,790	7,623,952	2,986,409	9,782,203	5,180,352	3,951,183	6,626,009	6,374,091	2,898,836
Transfers In									
General Fund-Operating	-	-	60,000	278,000	21,000	66,000	22,000	22,000	123,000
General Fund-Capital	119,000	225,000	141,000	274,000	130,000	78,000	139,000	52,000	45,000
Total Transfers In	119,000	225,000	201,000	552,000	151,000	144,000	161,000	74,000	168,000
Total Sources of Funds	5,447,045	8,103,896	3,418,058	10,550,022	5,546,577	4,310,386	7,001,949	6,663,628	3,282,192
Uses of Funds									
Departments									
Operating Expenditures	1,107,182	1,957,510	1,101,949	1,956,089	1,185,729	1,216,160	1,247,390	1,279,450	1,312,380
Indirect Cost	357,225	373,329	373,329	373,329	382,662	392,229	402,035	412,086	422,388
Capital Expenditures	3,431,737	5,198,170	1,406,709	7,185,127	3,359,514	2,100,372	4,777,777	4,425,000	1,000,000
Reserve		-	-	500,000	100,000	100,000	100,000	100,000	100,000
Total Expenditures	4,896,144	7,529,009	2,881,987	10,014,545	5,027,905	3,808,761	6,527,202	6,216,536	2,834,768
Debt Service									
Leases	231,736	231,736	231,736	231,736	231,736	231,736	231,736	231,736	231,736
Loans	54,949	54,949	54,949	54,949	54,949	54,949	27,475	-	-
Total Debt Service	286,685	286,685	286,685	286,685	286,685	286,685	259,211	231,736	231,736
Total Expenditures	5,182,829	7,815,694	3,168,672	10,301,230	5,314,590	4,095,446	6,786,413	6,448,272	3,066,504
Transfers Out									
General Fund	33,567	33,567	33,567	33,567	16,784	-	-		-
Total Transfers Out	33,567	33,567	33,567	33,567	16,784	-	-	-	-
Total Uses of Funds	5,216,396	7,849,261	3,202,239	10,334,797	5,331,374	4,095,446	6,786,413	6,448,272	3,066,504
Ending Fund Balance	$ 230,649	254,635	215,819	215,225	215,203	214,940	215,537	215,356	215,688

CITY OF FLAGSTAFF
ENVIRONMENTAL SERVICE FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 5,345,648	4,710,823	5,958,602	4,218,195	3,942,400	2,959,213	1,555,042	1,796,206	4,644,540
Revenues									
Environmental Services Revenues	12,003,304	12,392,011	11,908,180	12,483,810	12,662,431	12,880,661	14,271,864	14,527,113	14,787,011
Intergovernmental Revenues	430,707	93,500	114,906	-	-	-	-	-	-
Interest on Investments	45,793	30,164	47,044	47,044	47,750	48,705	49,923	51,171	52,450
Miscellaneous Revenues	7,716	12,000	5,916	10,600	-	-	-	-	-
Other Financing Sources	-	1,250,000	-	250,000	250,000	2,000,000	250,000	550,000	3,250,000
Total Revenues	12,487,520	13,777,675	12,076,046	12,791,454	12,960,181	14,929,366	14,571,787	15,128,284	18,089,461
Total Sources of Funds	17,833,168	18,488,498	18,034,648	17,009,649	16,902,581	17,888,579	16,126,829	16,924,490	22,734,001
Uses of Funds									
Departments									
Operating Expenditures	8,862,242	8,960,525	8,770,486	8,791,294	8,968,844	9,183,529	9,403,379	9,628,518	9,859,074
Indirect Costs	1,386,635	1,324,786	1,324,786	1,324,786	1,357,906	1,391,854	1,426,650	1,462,316	1,498,874
Capital Expenditures	1,549,089	3,184,194	2,933,396	765,000	3,020,060	5,089,112	2,826,564	505,000	6,624,883
Reserves/Contingencies	49,192	612,000	425,000	612,000	-	-	-	-	-
Total Expenditures	11,847,158	14,081,505	13,453,668	11,493,080	13,346,810	15,664,495	13,656,593	11,595,834	17,982,831
Debt Service									
Capital Lease	-	-	-	-	-	75,000	75,000	150,000	150,000
Total Debt Service	-	-	-	-	-	75,000	75,000	150,000	150,000
Transfers out:									
General Fund	27,408	77,903	77,903	332,169	329,558	327,042	332,030	284,116	289,305
Secondary Property Tax	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Capital Projects Fund	-	1,000,000	17,882	975,000	-	-	-	-	-
HURF Fund	-	17,000	17,000	17,000	17,000	17,000	17,000	-	-
Total Transfers Out	27,408	1,344,903	362,785	1,574,169	596,558	594,042	599,030	534,116	539,305
Total Uses of Funds	11,874,566	15,426,408	13,816,453	13,067,249	13,943,368	16,333,537	14,330,623	12,279,950	18,672,136
Ending Fund Balance (1)	$ 5,958,602	3,062,090	4,218,195	3,942,400	2,959,213	1,555,042	1,796,206	4,644,540	4,061,865

(1) Excludes monies set aside for closure costs and capital reserve

CITY OF FLAGSTAFF
STORMWATER UTILITY FUND
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 1,159,613	1,038,066	1,287,389	617,572	232,052	276,120	296,799	293,371	265,099
Revenues									
Stormwater Revenues	1,416,204	1,406,262	1,406,262	1,441,171	1,476,575	1,476,575	1,476,575	1,476,575	1,476,575
User Fees	29,399	29,896	29,370	29,370	29,438	29,507	29,578	29,650	30,392
Permits	225	606	630	630	646	662	678	695	713
Intergovernmental Revenues	1,189	-	-	25,000	-	-	-	-	-
Interest Revenues	5,851	20,761	8,457	3,088	1,160	1,381	1,484	1,467	1,325
Miscellaneous Revenues	329	-	-	-	-	-	-	-	-
Total Revenues	1,453,197	1,457,525	1,444,719	1,499,259	1,507,819	1,508,124	1,508,315	1,508,388	1,509,005
Transfers in									
General Fund	181,448	4,070,940	1,489,721	2,608,908	-	-	-	-	-
Total Transfers in	181,448	4,070,940	1,489,721	2,608,908	-	-	-	-	-
Total Revenues and Transfers In	1,634,646	5,528,465	2,934,440	4,108,167	1,507,819	1,508,124	1,508,315	1,508,388	1,509,005
Total Sources of Funds	2,794,259	6,566,532	4,221,829	4,725,739	1,739,870	1,784,245	1,805,114	1,801,759	1,774,104
Uses of Funds									
Departments									
Operating Expenditures	526,758	684,662	669,899	632,151	573,866	589,640	605,852	622,513	639,636
Indirect Costs	108,101	119,010	119,010	119,010	121,985	125,035	128,161	131,365	134,649
Capital Expenditures	585,925	4,883,166	2,441,947	3,307,408	330,000	334,000	338,080	342,242	346,486
Reserves/Contingencies	5,849	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000
Total Department Expenditures	1,226,633	5,696,838	3,230,856	4,068,569	1,035,851	1,058,675	1,082,092	1,106,120	1,130,771
Transfers Out									
General Fund	80,578	80,700	80,700	86,300	87,163	88,035	88,915	89,804	90,702
HURF	199,658	341,167	292,701	338,818	340,736	340,736	340,736	340,736	340,736
Total Transfers Out	280,236	421,867	373,401	425,118	427,899	428,771	429,651	430,540	431,438
Total Uses of Funds	1,506,869	6,118,705	3,604,257	4,493,687	1,463,750	1,487,446	1,511,743	1,536,660	1,562,209
Ending Fund Balance	$ 1,287,389	447,826	617,572	232,052	276,120	296,799	293,371	265,099	211,895

CITY OF FLAGSTAFF
FLAGSTAFF HOUSING AUTHORITY FUNDS
FIVE YEAR PLAN 2014-2019

	Actual 2011-2012	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Sources of Funds									
Beginning Fund Balance	$ 830,499	1,307,325	608,498	536,380	438,562	400,518	361,913	322,922	283,543
Revenues									
Intergovernmental Revenues	4,439,317	5,634,506	5,383,425	5,542,089	4,555,276	4,600,189	4,645,551	4,691,367	4,737,641
Rents and Other Tenant Income	1,057,705	1,037,472	970,511	990,000	999,900	1,009,899	1,019,998	1,030,198	1,040,500
Miscellaneous Revenue	537,737	644,258	508,206	548,045	553,526	559,062	564,653	570,300	576,002
Total Revenue	6,034,759	7,316,236	6,862,142	7,080,134	6,108,702	6,169,150	6,230,202	6,291,865	6,354,143
Total Sources of Funds	6,865,258	8,623,561	7,470,640	7,616,514	6,547,264	6,569,668	6,592,115	6,614,787	6,637,686
Uses of Funds									
Departments									
Low Income Public Housing	1,950,806	1,960,462	1,770,531	1,868,728	1,887,415	1,906,290	1,925,353	1,944,606	1,964,052
ROSS Grant	44,369	54,597	55,874	63,991	63,922	63,922	63,922	63,922	63,922
Section 8, MRO, SRO, & VASH	3,732,336	3,648,935	3,572,240	3,523,223	3,460,455	3,495,241	3,530,193	3,565,495	3,601,150
Non-HUD Program	46,970	41,147	38,723	41,786	42,203	42,624	43,050	43,479	43,913
FHC	295,454	298,750	298,750	284,195	287,037	289,907	292,806	295,734	298,690
Contingency	-	1,001,250	1,001,250	1,001,250	-	-	-	-	-
Total Expenditures	6,069,935	7,005,141	6,737,368	6,783,173	5,741,032	5,797,984	5,855,324	5,913,236	5,971,727
Capital Expenditures	186,825	308,765	196,892	401,697	405,714	409,771	413,869	418,008	422,188
Total Use of Funds	6,256,760	7,313,906	6,934,260	7,184,870	6,146,746	6,207,755	6,269,193	6,331,244	6,393,915
Ending Fund Balance	$ 608,498	1,309,655	536,380	431,644	400,518	361,913	322,922	283,543	243,771

GENERAL ADMINISTRATION DIVISION MISSION

It is the mission of the **City Manager's** office to direct and coordinate City staff to provide effective, efficient, and equitable implementation of Council policies and programs; and to provide representation of City Council policies to citizens, other governmental agencies/jurisdictions and any other entity important to the accomplishment of directives established by the City Council.

The mission of the **City Clerk's** office is to support the values of the community and the organization through the delivery of quality customer service; conducting fair and open municipal elections; providing broad organizational support; managing the City's records management program and accessibility to public records; overseeing boards and commissions; and ensuring that official postings, notices, and related publishing's meet legal compliance.

The mission of the **Human Resources Division** is to be committed to creating a culture of inclusion and excellence by establishing fair and quality services.

The mission of the **Risk Management Division** is to develop and maintain an integrated multi-disciplinary program for effective management of the City's resources, assets, and liabilities to protect its employees, property, and citizens, and enable the City to achieve its primary aims of enhanced quality of life and service to its citizens.

The mission of the **City Attorney's Office** is to prosecute misdemeanor crimes occurring in the City and to provide high quality legal services to the Mayor, City Council and City departments in an ethical, timely, and cost effective manner.

The mission of the **Information Technology Division** is to enable City staff to make informed decisions by providing: The tools and infrastructure technology that provides access to the City's available electronic data and geographical information; Helpdesk services. To ensure that the City's network infrastructure and data resources are protected through sound security and disaster recovery management methodologies. Provide and maintain a Geographic Information System, which allows staff and citizens to make informed and effective decisions that affect the future of the City of Flagstaff.

The mission of the employees of the **Flagstaff Municipal Court** is to foster a positive and productive environment that promotes the efficient and effective administration of justice.

The mission of the **Real Estate Program** is to provide assistance and support services to other departments in the acquisition, sale, leasing and management of real property necessary for utilization of the City's Housing program, Capital Improvements, Economic Development and Collaboration with other local agencies, public, private and non-profit. The program also provides guidance in planning of projects affecting property and facilities.

SECTION: **01-CITY MANAGER**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,082,777	$ 1,102,527	$ 1,088,062	$ 1,136,382	$ 33,855
CONTRACTUAL	284,604	259,972	266,001	299,929	39,957
COMMODITIES	24,110	4,799	(2,341)	688	(4,111)
TOTAL	**$ 1,391,491**	**$ 1,367,298**	**$ 1,351,722**	**$ 1,436,999**	$ 69,701

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 856,758	$ 873,264	$ 869,493	$ 878,923	$ 5,659
DISABILITY AWARENESS	1,704	3,288	3,291	3,288	-
PUBLIC INFORMATION	48,059	65,000	65,000	60,000	(5,000)
CUSTOMER SERVICE	11,020	10,000	10,000	16,154	6,154
PROPERTY MANAGEMENT	70,090	66,821	70,040	79,715	12,894
CITY CLERK - GEN ADMIN	295,493	283,925	254,098	273,919	(10,006)
CITY CLERK - ELECTIONS	108,367	65,000	79,800	125,000	60,000
TOTAL	**$ 1,391,491**	**$ 1,367,298**	**$ 1,351,722**	**$ 1,436,999**	$ 69,701

SOURCE OF FUNDING:

GENERAL FUND	$ 1,041,561
LIBRARY FUND	68,623
HIGHWAY USER REVENUE FUND	50,630
TRANSPORTATION FUND	2,566
WATER AND WASTEWATER FUND	133,504
STORMWATER FUND	12,248
AIRPORT FUND	21,513
ENVIRONMENTAL SERVICES FUND	106,354
	$ 1,436,999

COMMENTARY:

The City Manager's operating budget has increased 5% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractual increase is due to a increase in miscellaneous services which is covering the cost of the County Election Services and regional plan. Commodities decreases are due to a decrease in food and in photo copying charges. There is no major capital (>$10,000) for this Section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	0.5	0	0	0	0
Assistant to City Mgr (Communications)	1	1	1	0	1
Assistant to City Mgr (Real Estate)	0.75	1	1	0	1
City Clerk	1	1	1	0	1
City Manager	1	1	1	0	1
City Records Technician	1	1	1	0	1
Deputy City Clerk	0.875	0.875	1	0	1
Deputy City Clerk (Funded in FY11)	0.125	0	0	0	0
Deputy City Manager	2	2	2	0	2
Executive Admin Assistant	1.25	1	1	0	1
Executive Assistant	1	1	1	0	1
Intern	0	0.25	0.25	0	0.25
Mgmt Assistant (Funded in FY11 & FY12)	1	0.67	0	0	0
Total	11.5	10.795	10.25	0	10.25

CAPITAL NONE

SECTION: **04-HUMAN RESOURCES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 412,224	$ 553,385	$ 505,285	$ 557,025	$ 3,640
CONTRACTUAL	23,189	44,620	66,250	23,900	(20,720)
COMMODITIES	17,132	19,155	17,918	105,608	86,453
TOTAL	**$ 452,545**	**$ 617,160**	**$ 589,453**	**$ 686,533**	$ 69,373

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 269,335	$ 374,062	$ 387,961	$ 458,357	$ 84,295
RECRUITMENT AND SELECTION	41,634	63,005	34,915	65,493	2,488
BENEFITS	66,265	80,479	66,819	83,292	2,813
COMPENSATION AND CLASS	60,212	63,583	63,440	66,063	2,480
TRAINING AND DEVELOPMENT	14,262	34,348	34,349	12,420	(21,928)
DIVERSITY AWARENESS	837	1,683	1,969	908	(775)
TOTAL	**$ 452,545**	**$ 617,160**	**$ 589,453**	**$ 686,533**	$ 69,373

SOURCE OF FUNDING:

GENERAL FUND	$ 536,340
LIBRARY FUND	31,374
HIGHWAY USER REVENUE FUND	22,547
WATER AND WASTEWATER FUND	42,739
STORMWATER FUND	3,681
AIRPORT FUND	6,362
ENVIRONMENTAL SERVICES FUND	43,490
	$ 686,533

COMMENTARY:

The Human Resources operating budget has increased 11% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractual decreases are due to a decrease in education and training . Commodities increases are due to an annual license for a new performance evaluation software. There is no major captial (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	1	1	1	0	1
Admin Specialist	1	1	1	0	1
Division Director (HR)	1	1	1	0	1
Human Resources Analyst	0.75	1.75	1.75	0	1.75
Human Resources Benefit Spec.	1	1	1	0	1
Human Resources Generalist	1	1	2	0	2
Human Resources Recrt Spec	0.5	0	0	0	0
Total	6.25	6.75	7.75	0	7.75

CAPITAL NONE

SECTION: **05-RISK MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 167,354	$ 159,170	$ 159,037	$ 149,143	$ (10,027)
CONTRACTUAL	16,389	25,627	21,919	25,211	(416)
COMMODITIES	3,569	3,900	4,645	4,316	416
TOTAL	**$ 187,312**	**$ 188,697**	**$ 185,601**	**$ 178,670**	$ (10,027)

EXPENDITURES BY PROGRAM:

ADMINISTRATION	$ 187,312	$ 188,697	$ 185,601	$ 178,670	$ (10,027)
TOTAL	**$ 187,312**	**$ 188,697**	**$ 185,601**	**$ 178,670**	$ (10,027)

SOURCE OF FUNDING:

GENERAL FUND	$ 106,079
LIBRARY FUND	11,745
HIGHWAY USER REVENUE FUND	9,646
TRANSPORTATION FUND	1,803
WATER AND WASTEWATER FUND	23,797
STORMWATER FUND	1,517
AIRPORT FUND	2,969
ENVIRONMENTAL SERVICES FUND	21,114
	$ 178,670

COMMENTARY:

The Risk Management operating budget has decreased 5% with no capital expenditures. Personal Services decrease are due to personnel turnover which offsets the increases due to a market increase and an increase in benefits. Contractual decrease is due to an decrease in consultant fees. Commodities increase is due to an increase in office supplies. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Assistant to City Manager (Risk Mgt)	1	1	1	0	1
Insurance Claim Specialist	1	1	1	0	1
Total	2	2	2	0	2

CAPITAL NONE

SECTION: **07-LAW**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,288,522	$ 1,307,727	$ 1,338,791	$ 1,365,482	$ 57,755
CONTRACTUAL	34,611	31,108	29,023	32,658	1,550
COMMODITIES	21,664	23,790	21,584	22,240	(1,550)
TOTAL	**$ 1,344,797**	**$ 1,362,625**	**$ 1,389,398**	**$ 1,420,380**	$ 57,755

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 121,076	$ 124,432	$ 126,804	$ 129,088	$ 4,656
COUNCIL, COMM AND DEPTS	537,168	526,230	626,725	655,266	129,036
POLICE COURT	686,331	711,963	635,869	636,026	(75,937)
VICTIMS RIGHTS GRANT	222	-	-	-	-
TOTAL	**$ 1,344,797**	**$ 1,362,625**	**$ 1,389,398**	**$ 1,420,380**	$ 57,755

SOURCE OF FUNDING:

GENERAL FUND	$ 1,086,737
LIBRARY FUND	38,974
HIGHWAY USER REVENUE FUND	35,568
TRANSPORTATION FUND	47,645
WATER AND WASTEWATER FUND	105,638
STORMWATER FUND	5,405
AIRPORT FUND	12,053
ENVIRONMENTAL SERVICES FUND	88,360
	$ 1,420,380

COMMENTARY:

The City Attorney operating budget has increased 4% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractual increase is due to an increase in registration and memberships costs. Commodities increases are due to photo copying costs, and an increase in office supplies. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	1.75	1.5	1.75	0	1.75
Admin Asst (Funded in FY12)	0	0.25	0	0	0
Admin Specialist	2	2	2	0	2
Asst City Attorney	4	4	3	0	3
City Attorney	1	1	1	0	1
City Prosecutor	0	1	1	0	1
Deputy City Attorney	1	1	1	0	1
Legal Assistant	1	1	1	0	1
Senior Ass't City Attorney	3	2	3	0	3
Senior Ass't City Attorney (Funded in FY11)	1	0	0	0	0
Total	14.75	13.75	13.75	0	13.75

CAPITAL NONE

SECTION: **08-INFORMATION TECHNOLOGY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 937,263	$ 985,328	$ 982,941	$ 1,020,104	$ 34,776
CONTRACTUAL	352,447	517,427	518,990	421,083	(96,344)
COMMODITIES	585,769	777,521	688,024	403,265	(374,256)
TOTAL	**$ 1,875,479**	**$ 2,280,276**	**$ 2,189,955**	**$ 1,844,452**	$ (435,824)

EXPENDITURES BY PROGRAM:

ADMINISTRATION	$ 140,045	$ 192,441	$ 192,723	$ 181,876	$ (10,565)
APPLICATIONS	316,080	400,713	400,713	401,390	677
SYSTEMS	253,083	208,493	208,591	208,794	301
SERVICES	153,262	155,464	156,464	140,523	(14,941)
NETWORK	221,141	240,083	240,738	246,230	6,147
GIS	153,084	178,532	176,152	207,304	28,772
MICROSOFT SETTLEMENT IT	5	-	-	-	-
IT NON-DEPARTMENTAL	638,779	904,550	814,574	458,335	(446,215)
TOTAL	**$ 1,875,479**	**$ 2,280,276**	**$ 2,189,955**	**$ 1,844,452**	$ (435,824)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,349,232
LIBRARY FUND	-
HIGHWAY USER REVENUE FUND	-
TRANSPORTATION FUND	-
WATER AND WASTEWATER FUND	320,510
STORMWATER FUND	15,883
AIRPORT FUND	19,853
ENVIRONMENTAL SERVICES FUND	138,974
	$ 1,844,452

COMMENTARY:

The Information Technology operating budget has decreased 19% with no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractual decreases are due to an decrease in computer maintenance, education training and telephone. Commodities decreases are due to an decrease in IT Non-Departmental computer equipment, computer software and to Public Safety portion of IT Non-Departmental software being reallocated to their section. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Division Director (IT)	1	1	1	0	1
IT Adminstrator	1	1	3	0	3
IT Analyst	4	4	3	0	3
IT Manager	2	2	2	0	2
IT Services Supervisor	1	1	1	0	1
IT Specialist	1	1	1	0	1
IT Technician	2	2	2	0	2
System Administrator	1	1	0	0	0
Total	13	13	13	0	13

CAPITAL NONE

SECTION: **65-CITY COURT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,943,255	$ 1,841,372	$ 1,801,130	$ 1,844,671	$ 3,299
CONTRACTUAL	682,369	678,401	689,475	743,327	64,926
COMMODITIES	62,447	59,538	55,130	60,880	1,342
TOTAL	**$ 2,688,071**	**$ 2,579,311**	**$ 2,545,735**	**$ 2,648,878**	$ 69,567

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 561,676	$ 427,489	$ 409,317	$ 606,148	$ 178,659
COURT SERVICES	759,954	822,147	767,390	646,584	(175,563)
RECORDS MANAGEMENT	156,002	159,175	140,372	120,629	(38,546)
COURT ENFORCEMENT	211,948	226,207	210,166	237,055	10,848
WARRANT DIVISION	371,432	326,730	384,030	357,847	31,117
COURT OPERATIONS	166,133	186,435	180,632	197,970	11,535
JUDICIAL SERVICES	460,926	431,128	453,828	482,645	51,517
TOTAL	**$ 2,688,071**	**$ 2,579,311**	**$ 2,545,735**	**$ 2,648,878**	$ 69,567

SOURCE OF FUNDING:

GENERAL FUND	$ 2,648,878
	$ 2,648,878

COMMENTARY:

The City Court operating budget increased by 3% and there are no capital expenditures (>$10,000). Personal Services increases are due to a market increase, increase in benefits and retirement payouts. In addition, Court's proposed reorganization reflects an increase of .17 FTE. Budget increases were offset by reductions elsewhere in the Court budget. A reallocation, moving from in-house security personnel to contractual personnel, was effected with an IGA for $95,099. The one-time expenditures include: $20,000 for temporary staff; $36,000 for Integration Services; and $25,000 for potential warrant costs. Ongoing expenditures were approved for operational and maintenance needs.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Court Finance Specialist	0.05	2,990	(2,990)	-	-
Court Judicial Specialist	1.5	73,600	(73,600)	-	-
Pro-Tem Magistrate	0.75	82,300	(79,500)	2,800	2,800

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Collection Specialist	1	1	1	0	1
Court Finance Specialist	0	0	0.75	0.05	0.8
Court Info Systems Coordinator	1	1	1	0	1
Court Interpreter	1	1	1	0	1
Court Judicial Specialist	6.75	7.75	6.75	1.5	8.25
Court Judicial Specialist (Funded in FY11)	1	0	0	0	0
Court Services Super	1.75	1.75	2	-1	1
Court Training Specialist	1	1	1	0	1
Deputy Court Administrator	2	2	2	0	2
Deputy Court Admin (Funded in FY11 & FY12)	1	1	0	0	0
Division Director (Court)	1	1	1	0	1
Jury Services Specialist	1	1	1	0	1
Magistrate	1.63	1.63	1.63	-0.63	1
Presiding Magistrate	1	1	1	0	1
Probation Service Officer	1.5	1.5	1.5	-0.5	1
Pro-Tem Magistrate	0.55	0.55	0.55	0.75	1.3
Warrant Officer	2	2	2	0	2
Total	25.18	25.18	24.18	0.17	24.35

CAPITAL NONE

MANAGEMENT SERVICES DIVISION MISSION

The mission of the **Customer Service Section** is to provide accurate and timely billing of Water, Sewer, Trash, Recycling, and Stormwater Services. To provide excellent customer service to internal and external customers; to assist in all customer copy center needs and to answer all incoming switchboard calls.

The mission of the **Purchasing Section** is to support the goals and objectives of the City by delivering consistent and professional procurement support to all employees, and assist in making best value procurement decisions while maintaining the highest ethical standards.

The mission of the **Tax, Licensing, and Revenue Section** is to ensure compliance with the City's Business License ordinances and assist the public so that tax-reporting problems can be avoided.

The mission of the **Finance and Budget Section** is to ensure that City's financial resources are protected through sound financial management, including allocation of resources consistent with community goals and providing timely, accurate, and reliable information that will assist in making informed decisions.

SECTION: **06-CUSTOMER SERVICE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 443,199	$ 489,442	$ 498,073	$ 631,671	$ 142,229
CONTRACTUAL	261,854	292,270	283,250	289,170	(3,100)
COMMODITIES	23,234	29,600	34,650	30,700	1,100
TOTAL	**$ 728,287**	**$ 811,312**	**$ 815,973**	**$ 951,541**	$ 140,229

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 145,631	$ 228,178	$ 233,648	$ 234,991	$ 6,813
FIELD READING	128,713	179,339	165,568	175,923	(3,416)
COLLECTION	95,690	90,354	100,557	98,014	7,660
MAIL ROOM	9,959	10,900	10,550	10,900	-
CUSTOMER SERVICE	348,294	302,541	305,650	431,713	129,172
TOTAL	**$ 728,287**	**$ 811,312**	**$ 815,973**	**$ 951,541**	$ 140,229

SOURCE OF FUNDING:

GENERAL FUND	$ 122,145
LIBRARY FUND	4,431
HIGHWAY USER REVENUE FUND	1,236
TRANSPORTATION FUND	300
WATER AND WASTEWATER FUND	642,893
STORMWATER FUND	20,159
AIRPORT FUND	375
ENVIRONMENTAL SERVICES FUND	160,002
	$ 951,541

COMMENTARY:

The Customer Service operating budget has increased 17% and there are no capital expenditures. Personal Services increases are due to an additional administrative assistant FTE as well as market and benefit increases. Contractuals decreases are due to decrease in the amount for credit card processing fees and Commodities increases are due to increases in fuel and small tools. There is no major capital (<$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Admin Assistant	1.00	40,944	-	40,944	40,944

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	4	4	4	1	5
Admin Specialist	1	1	1	0	1
Admin Spclst Supervisor	1	1	0	0	0
Billing Specialist	0	0	1	0	1
Collection Specialist	0	0	0.75	0	0.75
Customer Srvc Manager	0	0	1	0	1
Meter Reader	3.25	0	0	0	0
Meter Reader (Funded in FY11)	0.75	0	0	0	0
Meter Reader Supervisor	1	0	0	0	0
Meter Technician Supervisor	0	1	1	0	1
Meter Technician	0	3.25	2.25	0	2.25
Meter Technician II	0	0	1	0	1
Total	11	10.25	12	1	13

CAPITAL NONE

SECTION: **09-PURCHASING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 603,184	$ 694,775	$ 637,329	$ 704,545	$ 9,770
CONTRACTUAL	29,969	34,636	34,406	38,236	3,600
COMMODITIES	11,541	6,877	6,677	6,877	-
TOTAL	**$ 644,694**	**$ 736,288**	**$ 678,412**	**$ 749,658**	$ 13,370

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 175,761	$ 240,194	$ 239,794	$ 246,320	$ 6,126
PURCHASING	387,087	411,719	354,273	416,117	4,398
WAREHOUSE	81,846	84,375	84,345	87,221	2,846
TOTAL	**$ 644,694**	**$ 736,288**	**$ 678,412**	**$ 749,658**	$ 13,370

SOURCE OF FUNDING:

GENERAL FUND	$ 364,304
LIBRARY FUND	29,734
HIGHWAY USER REVENUE FUND	34,709
TRANSPORTATION FUND	25,207
WATER AND WASTEWATER FUND	154,942
STORMWATER FUND	25,805
AIRPORT FUND	53,124
ENVIRONMENTAL SERVICES FUND	61,833
	$ 749,658

COMMENTARY:

The Management Services operating budget has increased 2% with no capital expenditures. Personal Services increase are due to market increase as well as an increases in retirement, workerman compensation and health insurance benefites. Contractuals increases are to due increases for travel and training.. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	Transfer	0	0	0	0
Admin Specialist	1	1	1	0	1
Division Director (Mgmt Services)	1	1	1	0	1
Financial Systems Analyst	0	1	1	0	1
Purchasing Director	1	1	1	0	1
Procurement Specialist	0	0	3	0	3
Senior Procurement Specialist	3	3	0	0	0
Warehouse Technician	1	1	1	0	1
Total	7	8	8	0	8

CAPITAL NONE

SECTION: **10-TAX, LICENSES, AND REVENUE COLLECTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 505,238	$ 574,926	$ 559,159	$ 449,166	$ (125,760)
CONTRACTUAL	30,824	50,419	51,150	45,419	(5,000)
COMMODITIES	34,133	15,700	13,456	15,700	-
TOTAL	**$ 570,195**	**$ 641,045**	**$ 623,765**	**$ 510,285**	$ (130,760)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 197,443	$ 301,720	$ 215,083	$ 166,860	$ (134,860)
AUDIT	134,446	65,024	148,018	162,767	97,743
COLLECTIONS	122,815	122,783	117,914	75,866	(46,917)
LICENSING AND CLERICAL	96,760	96,467	96,823	103,892	7,425
ACCOUNTS RECEIVABLE	18,731	55,051	45,927	900	(54,151)
TOTAL	**$ 570,195**	**$ 641,045**	**$ 623,765**	**$ 510,285**	$ (130,760)

SOURCE OF FUNDING:

GENERAL FUND	$ 181,446
LIBRARY FUND	28,627
HIGHWAY USER REVENUE FUND	-
TRANSPORTATION FUND	164,784
WATER AND WASTEWATER FUND	21,168
STORMWATER FUND	-
AIRPORT FUND	30,080
ENVIRONMENTAL SERVICES FUND	84,180
	$ 510,285

COMMENTARY:

The Sales Tax operating budget has decreased 20% with no capital expenditures. Personal Services decreases are temporary personnel in FY 2013 for Innoprise software implementation and relocation of staff between Customer Service and Sales Tax sections and offset slightly by market and benefit increases. Contractuals decreases are due to decreases in postage. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Accounts Specialist	1	1	0	0	0
Admin Assistant	1	1	1	0	1
Admin Specialist	1	1	1	0	1
Auditor I	1	0	0	0	0
Auditor II	1	1	1	0	1
Collections Specialist	2	2	1.25	0	1.25
Revenue Director	1	1	1	0	1
Sales Tax Manager	1	1	0	0	0
Tax Licensing & Revenue Mgr	0	0	1	0	1
Total	9	8	6.25	0	6.25

CAPITAL NONE

SECTION: **13-FINANCE AND BUDGET**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 866,028	$ 868,025	$ 871,351	$ 900,789	$ 32,764
CONTRACTUAL	24,878	50,574	46,470	51,972	1,398
COMMODITIES	16,192	16,564	17,075	16,616	52
TOTAL	**$ 907,098**	**$ 935,163**	**$ 934,896**	**$ 969,377**	$ 34,214

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 112,706	$ 119,709	$ 115,887	$ 124,315	$ 4,606
ACCOUNTING	342,382	355,507	357,043	368,833	13,326
PAYROLL	141,684	142,776	144,987	148,716	5,940
ACCTS PAYABLE/ RECEIVABLE	126,903	127,186	128,243	133,382	6,196
BUDGET	5,086	-	-	-	-
GRANTS ADMINISTRATION	178,337	189,985	188,736	194,131	4,146
TOTAL	**$ 907,098**	**$ 935,163**	**$ 934,896**	**$ 969,377**	$ 34,214

SOURCE OF FUNDING:

GENERAL FUND	$ 628,011
LIBRARY FUND	71,760
HIGHWAY USER REVENUE FUND	37,483
TRANSPORTATION FUND	24,718
WATER AND WASTEWATER FUND	96,245
STORMWATER FUND	4,471
AIRPORT FUND	35,870
ENVIRONMENTAL SERVICES FUND	70,819
	$ 969,377

COMMENTARY:

The Finance and Budget operating budget has increased 4% with no capital expenditures. Personal Services increases are due to market increases as well as increases to retirement, workers compensation and health insurance costs. Contractual increases are due to increase in travel and training. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Account Clerk I	1	1	1	0	1
Accountant	0	0	3	0	3
Accountant I	3	3	0	0	0
Accounts Specialist	1	1	1	0	1
Finance Director	1	1	1	0	1
Finance Manager	2	2	2	0	2
Grants Specialist	1	1	1	0	1
Grants Manager	1	1	1	0	1
Payroll Assistant	1	1	1	0	1
Payroll Manager	1	1	1	0	1
Total	12	12	12	0	12

CAPITAL NONE

COMMUNITY DEVELOPMENT DIVISION MISSION

The mission of the **Capital Improvement Section** is to provide for the delivery of high quality community projects that improve the quality of life for the citizens of Flagstaff, through the efficient management of public resources.

Innovative solutions and communications with the public define the **Metropolitan Planning Organization** as the leader for coordinating regional transportation and land use planning. Intellectual and professional integrity keep us there.

The missions of the **Community Development Administration, Planning and Development Services, and Engineering Divisions** are to be client focused teams that enable quality development, reinvestment, and conservation of the natural and built environment through publicly adopted policies.

The mission of the **Traffic Engineering Section** is to enhance the mobility of our citizens and visitors by providing a safe, efficient, well balanced, multimodal transportation system, through the application of sound transportation engineering, planning, safety, and design principles.

The mission of the **Housing Section** is to provide enabling programs and policies for decent housing, a suitable living environment and economic opportunity to the residents of Flagstaff, in particular Flagstaff's workforce and low / moderate income households thus fostering a diverse and sustainable community.

The mission of the **Flagstaff Housing Authority** is to assist low income families with safe, decent, and affordable housing opportunities as they strive to improve the quality of their lives. They are committed to operating in a efficient, ethical, and professional manner and will create and maintain partnerships with its clients and appropriate community organizations in order to accomplish this mission.

SECTION: **03-CAPITAL IMPROVEMENTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 796,682	$ 763,725	$ 697,508	$ 836,999	$ 73,274
CONTRACTUAL	7,922	18,092	15,127	18,092	-
COMMODITIES	(1,036,913)	(931,909)	(910,444)	(932,909)	(1,000)
TOTAL	**$ (232,309)**	**$ (150,092)**	**$ (197,809)**	**$ (77,818)**	$ 72,274

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 13,590	$ 28,183	$ 24,153	$ 30,183	$ 2,000
PROJECT MANAGEMENT	(304,890)	(259,005)	(288,683)	(108,001)	151,004
ADOT PROJECT COORDINATION	12,668	15,502	15,732	-	(15,502)
UNPLANNED/UNPROGAMED WORK	3,991	-	10,000	-	-
5 YEAR CAPITAL PROG DEVELOPMENT	41,948	65,228	40,989	-	(65,228)
BOND ELECTION DEVELOPMENT	384	-	-	-	-
TOTAL	**$ (232,309)**	**$ (150,092)**	**$ (197,809)**	**$ (77,818)**	$ 72,274

SOURCE OF FUNDING:

GENERAL FUND	$ (77,818)
	$ (77,818)

COMMENTARY:

The Capital Management operating budget has decreased 48% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Commodities increases are due to a decrease in internal work charges. The Capital Management Section is allocated to the sections it provides services for based on an hourly rate percentage. All costs plus the administrative overhead assigned to the section are allocated.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	Transfer	0	0
Capital Improvements Engineer	2	1	1	0	1
Project Manager	8	6	6	0	6
Total	11	8	7	0	7

CAPITAL NONE

SECTION: **14-FLAGSTAFF MPO**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 247,944	$ 246,066	$ 240,620	$ 271,198	$ 25,132
CONTRACTUAL	189,278	178,150	195,326	155,307	(22,843)
COMMODITIES	(20,352)	(37,245)	(37,904)	(35,060)	2,185
TOTAL	**$ 416,870**	**$ 386,971**	**$ 398,042**	**$ 391,445**	$ 4,474

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 127,967	$ 220,221	$ 212,704	$ 232,445	$ 12,224
PUBLIC INFORMATION PROGRAM	2,218	3,000	3,000	3,000	-
SHORT RANGE PLANNING PROGRAM	119,558	-	-	120,000	120,000
TANSPORTATION IMPROVEMENT PLAN	5,656	700	1,288	1,000	300
SHORT RANGE DATA COLLECTION	69,442	61,050	61,050	30,000	(31,050)
LONG RANGE TRANSIT PLAN	16,385	22,000	30,000	-	(22,000)
LONG RANGE TRANSPORT PLAN	65,374	80,000	90,000	5,000	(75,000)
LONG RANGE "OTHER" TRANSPORT	10,270	-	-	-	-
TOTAL	**$ 416,870**	**$ 386,971**	**$ 398,042**	**$ 391,445**	$ 4,474

SOURCE OF FUNDING:

METROPOLITAN PLANNING FUND	$ 391,445
	$ 391,445

COMMENTARY:

The MPO operating budget has increased 1% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractual decreases are due to lower consultant costs in Short Range data, Long Range Transport, and Long Range Transit. Commodities increases are due to an increase in photo copying charges. There is no major capital (>$10,000) for this section. With the exception of the Transportation Fund transfer of $22,500, the MPO is a 100% grant reimbursed program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Intern	0.38	0.38	0.38	0	0.38
Admin Specialist	0.5	0.5	0.5	0	0.5
Metro Planning Org Manager	1	1	1	0	1
Multi modal Planner	1	1	1	0	1
Total	2.88	2.88	2.88	0	2.88

CAPITAL NONE

SECTION: **15-COMMUNITY DEVELOPMENT ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 233,442	$ 235,241	$ 235,599	$ 243,281	$ 8,040
CONTRACTUAL	20,293	45,784	44,974	47,134	1,350
COMMODITIES	10,785	11,228	12,038	11,378	150
TOTAL	**$ 264,520**	**$ 292,253**	**$ 292,611**	**$ 301,793**	$ 9,540

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 264,520	$ 292,253	$ 292,611	$ 301,793	$ 9,540
TOTAL	**$ 264,520**	**$ 292,253**	**$ 292,611**	**$ 301,793**	$ 9,540

SOURCE OF FUNDING:

GENERAL FUND	$ 301,793
	$ 301,793

COMMENTARY:

The Community Development operating budget has increased 3%. Personal Services increases are due to a market increase and an increase in benefits. Contractuals increased as a result of approval of the ongoing request for $2,000 for maintenance for the Cherry building. There are no major capital (>$10,000) expenditures planned for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Division Director (CD)	1	1	1	0	1
Total	2	2	2	0	2

CAPITAL NONE

SECTION: **16-PLANNING & DEVELOPMENT SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,759,925	$ 1,813,041	$ 1,651,355	$ 1,916,313	$ 103,272
CONTRACTUAL	63,910	70,961	164,750	208,120	137,159
COMMODITIES	42,809	60,713	61,850	97,482	36,769
TOTAL	**$ 1,866,644**	**$ 1,944,715**	**$ 1,877,955**	**$ 2,221,915**	$ 277,200

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 212,368	$ 217,990	$ 228,243	$ 220,088	$ 2,098
ADVANCE PLANNING	284,208	323,851	214,747	270,070	(53,781)
BUILDING PLANNING REVIEW	51	-	-	-	-
BUILDING INSPECTION	680,404	725,791	782,078	837,523	111,732
CODE COMPLIANCE	188,024	178,381	170,340	191,108	12,727
CURRENT PLANNING	501,589	498,702	482,547	508,945	10,243
CODE COMPLIANCE - SEMS F	-	-	-	194,181	194,181
TOTAL	**$ 1,866,644**	**$ 1,944,715**	**$ 1,877,955**	**$ 2,221,915**	$ 277,200

SOURCE OF FUNDING:

GENERAL FUND	$ 2,221,915
HIGHWAY USER REVENUE FUND	-
WATER AND WASTEWATER FUND	-
STORMWATER FUND	-
	$ 2,221,915

COMMENTARY:

The Planning and Development Services operating budget has increased 14% and there are no capital expenditures (>$10,000). Personal Services increases are due to a market increase and an increase in benefits, but the largest impact was transferring a program from SEMS to Code Compliance. One time authorizations include $89,000 for the Regional Plan and $75,000 for outside consultants for plan checks (per council directive). Ongoing requests include $12,000 in contractuals and commodities for the Graffiti program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Building Inspector	5	5	5	0	5
Building Official	1	1	1	0	1
Building Plans Examiner	3	2	2	0	2
Code Compliance Officer II	0	0	Transfer	0	1
Code Compliance Officer II (Funded in FY11)	1	0	0	0	0
Code Compliance Manager	1	1	1	0	1
Comprehensive Planning and Code Administrat	0	0	0	0	1
Comprehensive Planning Manager	1	1	1	0	1
Current Planning Mgr	1	1	1	0	1
Development Services Specialist	1	1	1	0	1
Development Services Supervisor	1	1	1	0	1
Environmental Code Technician	0	0	Transfer	0	1
Inspection Supervisor	1	1	1	0	1
Neighborhood Planner	1	1	1	0	0
Planning Development Mgr.	3	3	3	0	3
Planning Director	1	1	1	0	1
Planning Techician	0	0.5	0	0	0
Zoning Code Administrator	1	1	1	0	0
Zoning Code Manager (Funded thru in FY13)	1	1	1	-1	0
Total	24	22.5	22	-1	23

CAPITAL NONE

SECTION: **17-ENGINEERING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,318,133	$ 1,311,747	$ 1,258,047	$ 1,427,639	$ 115,892
CONTRACTUAL	44,659	46,327	46,824	47,327	1,000
COMMODITIES	18,635	22,342	43,434	22,342	-
TOTAL	**$ 1,381,427**	**$ 1,380,416**	**$ 1,348,305**	**$ 1,497,308**	$ 116,892

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 162,697	$ 182,240	$ 171,638	$ 194,868	$ 12,628
TRAFFIC BOARDS AND COMMISSION	211,712	232,061	199,509	273,665	41,604
PRIVATE DEVELOPMENT ENGINEER	440,867	445,803	437,600	468,695	22,892
PUBLIC WORKS INSPECTION	439,661	395,759	411,017	409,306	13,547
MATERIALS TESTING	126,490	124,553	128,541	150,774	26,221
TOTAL	**$ 1,381,427**	**$ 1,380,416**	**$ 1,348,305**	**$ 1,497,308**	$ 116,892

SOURCE OF FUNDING:

GENERAL FUND	$ 963,525
HIGHWAY USER REVENUE FUND	533,783
STORMWATER FUND	-
	$ 1,497,308

COMMENTARY:

The Engineering operating budget has increased 8%. Personal Services increases are due to a market increase and an increase in benefits. In addition, a position was increased by .3 FTE (resulting in a full 1.0 FTE). The division underwent a reorganization which affected personnel services costs and offset the cost of of the FTE increase. Ongoing expenditure requests include computer maintenance and mechanical shop labor. There is no major capital (>$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Project Manager	0.30	29,300	(29,300)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	0	Transfer	1	0	1
Assistant City Engineer	1	1	1	0	1
City Engineer	1	1	1	0	1
Construction Manager	1	1	1	0	1
Engineering Inspector	5	4	3	0	3
Engineering Specialist	0	0	1	0	1
Inspection Supervisor	1	1	1	0	1
Intern	0	0	0.5	0	0.5
Materials Tech I	2	2	2	0	2
Project Manager	4	4.7	4.7	0.3	5
Traffic Engineer	1	1	1	0	1
Total	17	16.7	17.2	0.3	17.5

CAPITAL NONE

SECTION: **19-HOUSING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 225,244	$ 297,429	$ 276,904	$ 314,264	$ 16,835
CONTRACTUAL	7,761	9,258	7,423	9,258	-
COMMODITIES	(15,698)	(58,585)	(25,572)	(58,054)	531
TOTAL	**$ 217,307**	**$ 248,102**	**$ 258,755**	**$ 265,468**	$ 17,366

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 131,820	$ 162,138	$ 175,316	$ 176,181	$ 14,043
LAND TRUST	85,487	85,964	83,439	89,287	3,323
TOTAL	**$ 217,307**	**$ 248,102**	**$ 258,755**	**$ 265,468**	$ 17,366

SOURCE OF FUNDING:

GENERAL FUND	$ 265,468
	$ 265,468

COMMENTARY:
The Housing operating budget has increased 7% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractuals had no changes. Commodities increase is due to an increase in annual software updates for loan tracking. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Comm. Housing & Grants Adm. (Grant Fnd)	1	1	1	0	1
Community Housing Manager	1	1	1	0	1
Community Housing/Neigh Planner	1	1	1	0	1
Permanent Afford Adm (Grant Fnd)	1	1	1	0	1
Total	5	5	5	0	5

CAPITAL NONE

SECTION: **31-COMMUNITY REDEVELOPMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 70,719	$ 68,269	$ 66,923	$ 71,463	$ 3,194
CONTRACTUAL	1,602,442	3,334,503	2,500,876	1,201,225	(2,133,278)
COMMODITIES	24,134	(16,100)	(2,310)	3,450	19,550
TOTAL	**$ 1,697,295**	**$ 3,386,672**	**$ 2,565,489**	**$ 1,276,138**	$ (2,110,534)

EXPENDITURES BY PROGRAM:

REVOLVING LOAN GEN FUND	$ -	$ 70,000	$ 70,000	$ 1	$ (69,999)
CDBG ENTITLEMENT ADMINISTRATION	72,944	62,348	73,113	83,663	21,315
LAND ACQUISITION	573,788	1,342,775	1,342,775	1	(1,342,774)
AZ HOUSING TRUST FUNDS	-	300,000	-	330,000	30,000
HOME GRANT	250,001	330,000	330,000	330,000	-
WORKFORCE HSG INCENTIVES	23,927	279,818	279,818	1	(279,817)
CDBG-REHAB OF ACQ HOMES	89,943	120,000	58,145	1	(119,999)
CDBG-NEIGH REV/HSG CONSTRUCT	9,882	89,498	8,000	1	(89,497)
CDBG HOUSING REHAB	162,387	251,000	150,000	1	(250,999)
CDBG MISC PROJECTS	-	-	-	532,465	532,465
CDBG HOME BUYERS ASSISTANCE	187,368	247,353	89,229	1	(247,352)
CDBG PUBLIC FACILITY REHAB	251,900	121,880	102,000	1	(121,879)
CDBG HSG SUBSIDY GRANTS	21,454	-	-	-	-
CDBG HSG STABILIZATION	36,968	112,500	15,000	1	(112,499)
CDBG PUBLIC FACILITY OPS	16,926	59,500	47,409	1	(59,499)
CDBG-R OWNER OCCUPIED REHAB	(193)	-	-	-	-
TOTAL	**$ 1,697,295**	**$ 3,386,672**	**$ 2,565,489**	**$ 1,276,138**	$ (2,110,534)

SOURCE OF FUNDING:

COMMUNITY REDEVELOPMENT FUND	$ 1,276,138
	$ 1,276,138

COMMENTARY:

The Housing and Community Services operating budget had a 62% decrease. Personal Services increases are due to a market increase and an increase in benefits. Contractuals decrease is due to decreases in Other Miscellaneous Services expense. Commodities had a increase due to a decrease in contra work order charges.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **45-FLAGSTAFF HOUSING AUTHORITY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,668,342	$ 1,747,672	$ 1,698,698	$ 1,763,963	$ 16,291
CONTRACTUAL	4,218,341	5,095,321	4,895,692	4,878,449	(216,872)
COMMODITIES	183,252	162,148	142,978	140,761	(21,387)
CAPITAL	186,825	308,765	196,892	401,697	92,932
TOTAL	**$ 6,256,760**	**$ 7,313,906**	**$ 6,934,260**	**$ 7,184,870**	$ (129,036)

EXPENDITURES BY PROGRAM:

LOW INCOME PUBLIC HOUSING	$ 2,137,631	$ 2,269,227	$ 1,967,423	$ 2,270,425	$ 1,198
ROSS GRANT	44,369	54,597	55,874	63,991	9,394
SEC 8 HSG CHOICE VOUCHER/MRO	3,732,336	3,648,935	3,572,240	3,523,223	(125,712)
NON-HUD PROGRAM	46,970	41,147	38,723	41,786	639
FLAGSTAFF HOUSING CORP	295,454	298,750	298,750	284,195	(14,555)
CONTINGENCY	-	1,001,250	1,001,250	1,001,250	-
TOTAL	**$ 6,256,760**	**$ 7,313,906**	**$ 6,934,260**	**$ 7,184,870**	$ (129,036)

SOURCE OF FUNDING:

FLAGSTAFF HOUSING AUTHORITY FUND	$ 7,184,870
	$ 7,184,870

COMMENTARY:

The Housing Authority operating budget has decreased 3% and their capital expenditures total $401,697 resulting in an overall net decrease of 2%. Personal services increases are due to market increases, changes in benefits offset partially by a reduction in staff by two positions. Contractuals decreases are primarily due to reductions in Housing Assistance Payments, utilities, and training. Commodities decreases are due to a reduction in administrative expenses. Major capital (>$10,000) is for roof replacements, parking lot repairs and kitchen faucets/counters ($401,697). Capital improvements are funded by HUD's Capital Grant program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2012-2013	Proposed 2013-2014
Administrative Clerk/Occupancy Specialist	1	1	0	0	0
Occupancy Specialist	0	0	1	0	1
Executive Director	1	1	0	0	0
FHA Director	0	0	1	0	1
FHA Manager	0	0	4	0	4
Finance Assistant	1	1	0	0	0
Finance Director	1	1	0	0	0
Finance Specialist	0	0	1	0	1
Housing Director	2	2	0	0	0
Housing Services Administrator	5	5	5	0	5
Maintenance Coordinator	1	1	1	0	1
Maintenace Director	1	1	0	0	0
Maintenance Lead Worker	2	2	2	0	2
Maintenance Worker	0	0	5	0	5
Maintenance Worker III	1	1	0	0	0
Maintenace Worker II	4	4	0	0	0
Maintenace Worker I	0	0	2	0	2
Temporary Maintenance Worker	3.5	3.5	2	-2	0
Total	23.5	23.5	24	-2	22

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Facility Improvements	$ 401,697

FIRE DIVISION MISSION

The mission of the **Flagstaff Fire Division** is to responsibly protect values at risk in our community, which are accomplished by protecting life, property, and community resources; through preparation, prevention, response and mitigation.

SECTION: **21-FIRE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 7,475,276	$ 7,834,241	$ 8,084,379	$ 8,403,930	$ 569,689
CONTRACTUAL	460,959	424,560	412,607	436,599	12,039
COMMODITIES	555,066	431,362	447,555	472,617	41,255
CAPITAL	48,202	710,000	743,000	-	(710,000)
TOTAL	**$ 8,539,503**	**$ 9,400,163**	**$ 9,687,541**	**$ 9,313,146**	$ (87,017)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ (83,932)	$ 888,098	$ 571,572	$ 671,946	$ (216,152)
FIRE PREVENTION	193,878	207,160	234,367	224,004	16,844
TRAINING	2,169	8,250	8,250	8,250	-
FIRE OPERATIONS	7,514,603	7,989,660	8,589,912	8,153,743	164,083
NAU FIRE GRANT II	72	-	-	-	-
FUEL MANAGEMENT PROGRAM	183,342	207,275	196,115	206,404	(871)
GENERAL WILDFIRE RESPONSE	410,848	-	-	-	-
CAPITAL LEASE - ENGINE	41,642	41,720	41,720	41,799	79
HAZARD REDUCTION FY 2004	141,067	58,000	40,305	-	(58,000)
AZ HOMELAND SECURITY	48,172	-	-	-	-
CAMP NAVAJO THINNING	-	-	5,300	7,000	7,000
RECOVERY-PS STABILIZATION	24,582	-	-	-	-
ADEM REIMBURSEMENT	63,060	-	-	-	-
TOTAL	**$ 8,539,503**	**$ 9,400,163**	**$ 9,687,541**	**$ 9,313,146**	$ (87,017)

SOURCE OF FUNDING:

GENERAL FUND	$ 9,313,146
	$ 9,313,146

COMMENTARY:

The Fire Department operating budget has increased 7% and no capital related budget. Personal Services increases are due to market increase as well as a large increase PSPRS retirement, worker's compensation and health insurance benefits. The cost of the 1 FTE of the Fire Fighter - Temp is offset by the elimination of 1 full time Fire Fighter FTE. Contractual increases are due to anticipated utility rate increases for electricity and increases in building maintenance. Commodities increases are due to one-time purchase of MDCs and chainsaws and increase in motor vehicle parts. There is no major capital (>$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Fire Fighter - Temp	1.00	49,500	(49,500)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	2	2	2	0	2
Deputy Fire Chief	2	1	1	0	1
Division Director (Fire Chief)	1	1	1	0	1
Fire Battalion Chief	3	3	3	0	3
Fire Captain	21	21	21	0	21
Fire Captain (Funded in FY11)	3	0	0	0	0
Fire Engineer	18	21	21	0	21
Fire Engineer (Funded in FY11)	3	0	0	0	0
Fire Fighter	29	31	31	-1	30
Fire Fighter - Temp	0	0	0	1	1
Fire Fighter (Funded in FY11)	4	0	0	0	0
Fire Inspector II	2	1	1	0	1
Fire Marshall	0	1	1	0	1
Wildland Fire Manager	1	1	1	0	1

SECTION: **21-FIRE**

AUTHORIZED PERSONNEL/POSITIONS TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Wildland Fire Mgt Crew Mmbr (Grt Funded)	1	0	0	0	0
Wildland Fire Specialist I	0	0	1	0	1
Wildland Fire Specialist I (Funded in FY11)	1	0	0	0	0
Wildland Fire Specialist I (Grant Funded)	0	1	0	0	0
Wildland Fire Leadworker (Grant Funded)	1	1	1	0	0
Wildland Fire Leadworker (Funded in FY14)	0	0	0	0	1
Total	92	85	85	0	85

CAPITAL NONE

SECTION: **44-FIRE GRANT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 4,177	$ 575,000	$ 89,054	$ 595,000	$ 20,000
CONTRACTUAL	-	-	24,772	-	-
COMMODITIES	-	40,000	3,545	30,000	(10,000)
CAPITAL	-	200,000	41,504	390,000	190,000
TOTAL	**$ 4,177**	**$ 815,000**	**$ 158,875**	**$ 1,015,000**	$ 200,000

EXPENDITURES BY PROGRAM:

GENERAL WILDLIFE RESPONSE	$ 4,177	$ -	$ -	$ -	$ -
AZ HOMELAND SECURITY	-	50,000	41,504	40,000	(10,000)
GOHS GRANT	-	30,000	-	30,000	-
ASSISTANCE TO FIREFIGHTERS	-	150,000	-	350,000	200,000
SAFER GRANT	-	360,000	-	360,000	-
NAVAL OBSERVATORY THINNING	-	10,000	9,871	10,000	-
FY12 HAZARDOUS FUELS GRANT	-	215,000	107,500	215,000	-
NAU GFFP THINNING	-	-	-	10,000	10,000
TOTAL	**$ 4,177**	**$ 815,000**	**$ 158,875**	**$ 1,015,000**	$ 200,000

SOURCE OF FUNDING:

GENERAL FUND	$ 1,015,000
	$ 1,015,000

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Assistance to Firefighter Grant Equipment	$ 40,000
AZ Homeland Security Equipment	350,000

POLICE DIVISION MISSION

The mission of the **Flagstaff Police Division** is to protect and preserve life, property, public order, and the rights of the individual by providing exemplary service through the establishment of a partnership of shared responsibility, support, and trust with law abiding members of the community.

SECTION: **22-POLICE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 12,757,233	$ 12,981,608	$ 12,854,083	$ 13,473,277	$ 491,669
CONTRACTUAL	1,484,738	1,277,916	1,360,788	1,386,311	108,395
COMMODITIES	202,084	480,733	380,671	599,923	119,190
CAPITAL	69,938	171,174	171,174	171,000	(174)
TOTAL	**$ 14,513,993**	**$ 14,911,431**	**$ 14,766,716**	**$ 15,630,511**	$ 719,080

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 1,353,108	$ 1,791,314	$ 1,270,154	$ 2,028,299	$ 236,985
PATROL	7,968,478	7,910,073	8,388,324	8,341,964	431,891
DETECTIVES	1,566,482	1,555,440	1,632,204	1,649,611	94,171
RECORDS	603,983	701,173	644,350	735,380	34,207
COMMUNICATIONS	2,146,149	2,120,730	2,041,319	2,056,780	(63,950)
SPECIAL SERVICES	760,980	710,119	667,768	685,921	(24,198)
CRIME PREVENTION AND TRAINING	114,813	122,582	122,597	132,556	9,974
TOTAL	**$ 14,513,993**	**$ 14,911,431**	**$ 14,766,716**	**$ 15,630,511**	$ 719,080

SOURCE OF FUNDING:

GENERAL FUND	$ 15,630,511
	$ 15,630,511

COMMENTARY:

The Police Departments operating budget has increased 5% and captial expenditures total $171,000 with an overall net increase of 5%. Personal Services increases are due to market increase as well as a large increase PSPRS retirement, worker's compensation and health insurance benefits. Personnel service increase is partially offset by the overall reduction of 2 FTEs (3 Police officer FTEs less the addition of 1 Training officer FTE). Contractual increases are due to increase in maintenance contracts. Commodities increases due to increases in fuel and motor vehicle parts and one-time expenditures for MDCs, computers, servers and other safety equipment. Major capital (>$10,000) includes (1) police sedan of $21,000 and $150,000 for (5) police cruisers.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Training Officer	1.00	54,800	(54,800)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	13	13	13	0	13
Animal Control Officer	1	1	1	0	1
Deputy Police Chief	2	2	2	0	2
Dispatch Admin Call Taker	1	2	2	0	2
Dispatch Admin Call Taker (Funded in FY11)	1	0	0	0	0
Division Director (Police Chief)	1	1	1	0	1
Evidence Technician	2	2	2	0	2
Parking Control Officer	1	1	1	0	1
Police Communications Mgr	1	1	1	0	1
Police Corporal/Det.	19	19	19	0	19
Police Emerg Comm Specialist	23	23	23	0	23
Police Emerg Comm Speclst Sup.	5	5	5	0	5
Police Lieutenant	4	4	4	0	4
Police Officer	66	65	65	-3	62
Police Officer (Funded in FY12)	0	1	0	0	0
Police Records Supervisor	1	1	1	0	1
Police Sergeant	12	12	12	0	12
Police Special Serv. Sup	1	1	1	0	1
Police Support Serv. Sup.	1	1	1	0	1
Property Control Coord	1	1	1	0	1
Training Officer	0	0	0	1	1
Total	156	156	155	-2	153

SECTION:	22-POLICE	
CAPITAL		TOTALS
DESCRIPTION		2013-2014
Police Cruisers (5)		$ 150,000
Police Sedan		21,000

SECTION: **23-POLICE GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,059,868	$ 1,385,270	$ 1,424,954	$ 1,468,213	$ 82,943
CONTRACTUAL	76,216	75,118	88,706	104,500	29,382
COMMODITIES	417,087	497,659	369,098	180,802	(316,857)
CAPITAL	118,506	5,999	-	100,000	94,001
TOTAL	**$ 1,671,677**	**$ 1,964,046**	**$ 1,882,758**	**$ 1,853,515**	$ (110,531)

EXPENDITURES BY PROGRAM:

METRO	$ 278,392	$ 340,272	$ 282,601	$ 316,672	$ (23,600)
2011 HLS THERMAL IMAGING	6,075	5,999	-	-	(5,999)
COPS HIRING - FY2011	63,880	298,859	293,057	308,180	9,321
COPS Hiring (City Share)	-	-	276,628	460,175	460,175
RICO FUNDS FOR METRO	151,186	315,717	321,414	201,847	(113,870)
LEO GRANT	202,376	60,000	80,900	80,900	20,900
GOHS - DUI ENFORCEMENT	14,522	-	20,000	20,000	20,000
FUSD - RESOURCE OFFICER	67,019	66,375	67,575	66,375	-
COPS GRANT	406,057	424,376	161,991	-	(424,376)
RECOVERY JAG GRANT	66,292	87,930	65,500	-	(87,930)
RECOVERY - METRO	(1,230)	-	-	-	-
CANNABIS ERADICATION	1,620	4,000	-	-	(4,000)
RICO/METRO OVERTIME	28,044	45,000	42,035	45,000	-
BULLET PROOF VEST	4,615	6,251	5,274	6,500	249
FY12 PSN GANG PREV & EDUCATION	10,000	10,000	10,000	10,000	-
HLS SLOT OVERTIME	-	50,000	-	-	(50,000)
RECOVERY POLICE PS STABILIZATION	17,421	-	-	-	-
US MARSHALLS OT/FUEL	-	-	5,000	5,000	5,000
STATEWIDE GANG TASK	179,363	158,282	171,880	169,964	11,682
FY10 HOMELAND SECURITY GRANT	86,531	-	-	100,000	100,000
AZ INTERNET CRIMES	4,495	4,500	4,403	4,500	-
GOHS SELECTIVE TRAFFIC	11,408	-	-	-	-
AZ HOME LAND SECURITY	14,492	-	-	-	-
ACJC ANTI GANG INITIATE	2,744	-	-	-	-
GOHS DUI ENFORCEMENT	906	20,000	-	-	(20,000)
CLICKET OR TICKET GRANT	-	5,000	5,000	5,000	-
ED BYRNE MEMORIAL(JAG)	55,469	61,485	69,500	53,402	(8,083)
TOTAL	**$ 1,671,677**	**$ 1,964,046**	**$ 1,882,758**	**$ 1,853,515**	$ (110,531)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,853,515
	$ 1,853,515

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Police Officer	10	14	14	0	14
Police Sergeant	1	1	1	0	1
Total	12	16	16	0	16

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Communications Equipment	$ 100,000

PUBLIC WORKS DIVISION MISSION

The mission of **USGS Maintenance** is to ensure, through effective building maintenance programs and long range planning, that all US Geological Survey facilities are safe, secure, efficient, reliable, code compliant, aesthetically pleasing and environmentally friendly for all USGS and public users.

The mission of **Public Works Administration** is to direct and coordinate the efforts of Public Works programs in providing cost efficient, quality based services to the Citizens of Flagstaff. By ensuring a well trained safety conscience work staff, we strive to improve the quality of life in Flagstaff through sustainable, affordable, efficient maintenance programs and enhanced Transportation and Park opportunities.

The mission of the **Parks Section** is to provide exceptional facilities which are safe and aesthetically pleasing for the community in order to pursue family oriented and recreational activities that promote a healthy lifestyle.

The mission of the **Fleet Services Section** is to provide expert, cost efficient maintenance and repairs of city vehicles and equipment enabling City Divisions to perform their duties to the citizens of Flagstaff.

The mission of the **Fleet Management Section** is to provide a comprehensive fleet management program dedicated to selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services.

The **Cemetery Division** employees dedicate themselves to offering quality customer service in a time of need by being compassionate and providing proper grounds maintenance that is aesthetically pleasing to the public.

The **Facility Maintenance** will ensure, through effective building maintenance programs and long range planning, that city buildings are safe, secure, efficient, reliable, clean, code compliant, aesthetically pleasing, and environmentally friendly for all users.

The mission of the **Street Section** is to provide the citizens of Flagstaff with a safe transportation system within the City's right of ways.

The mission of **Solid Waste Section** is to efficiently provide a comprehensive waste management and diversion program to the residents of Flagstaff.

The **Sustainability and Environmental Management Section's** mission is to preserve and enhance the community and natural environment by implementing resource conservation and sustainability through projects, leadership and education.

SECTION: **20-USGS FACILITIES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
CONTRACTUAL	$ 924,312	$ 1,887,177	$ 1,910,218	$ 1,901,566	$ 14,389
COMMODITIES	145,523	138,406	76,000	129,017	(9,389)
TOTAL	**$ 1,069,835**	**$ 2,025,583**	**$ 1,986,218**	**$ 2,030,583**	$ 5,000

EXPENDITURES BY PROGRAM:

DEBT SERVICE USGS	$ 463,686	$ 1,379,136	$ 1,379,136	$ 1,376,330	$ (2,806)
BUILDING 6	177,365	220,271	190,497	194,924	(25,347)
USGS BUILDING 3	198,899	157,570	154,760	178,118	20,548
USGS BUILDING 4	203,487	206,987	232,175	214,637	7,650
USGS BUILDING 5	26,398	61,619	29,650	66,574	4,955
TOTAL	**$ 1,069,835**	**$ 2,025,583**	**$ 1,986,218**	**$ 2,030,583**	$ 5,000

SOURCE OF FUNDING:

GENERAL FUND	$ 2,030,583
	$ 2,030,583

COMMENTARY:

The USGS Maintenance operating budget has very little change overall. The proposed budget reflects no capital or one-time expenditures. There are no personnel associated with this account. A new ongoing expenditure for $5,000 was requested for building maintenance. Work is provided through internal work order charges.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **25-PUBLIC WORKS ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 141,354	$ 112,188	$ 111,518	$ 119,498	$ 7,310
CONTRACTUAL	1,395	3,601	2,100	3,051	(550)
COMMODITIES	(84,600)	(97,082)	(98,032)	(100,333)	(3,251)
TOTAL	**$ 58,149**	**$ 18,707**	**$ 15,586**	**$ 22,216**	$ 3,509

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 58,149	$ 18,707	$ 15,586	$ 22,216	$ 3,509
TOTAL	**$ 58,149**	**$ 18,707**	**$ 15,586**	**$ 22,216**	$ 3,509

SOURCE OF FUNDING:

GENERAL FUND	$ (158,762)
LIBRARY	-
HIGHWAY USER REVENUE FUND	78,881
AIRPORT FUND	51,074
ENVIRONMENTAL SERVICES FUND	51,023
	$ 22,216

COMMENTARY:

The Public Works Administration operating budget has increased by 19% or $3,509. Personal Services increases are due to a market increase and an increase in retirement benefits. Commodities decreases are due to an increase in Contra Work Order charges. There are no capital or one-time expenditures.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	0.5	0.5	0	0	0
Division Director (Public Works)	1	1	1	0	1
Project Manager	1	1	1	0	1
Total	2.5	2.5	2	0	2

CAPITAL NONE

SECTION: **26-PARKS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,339,982	$ 1,482,226	$ 1,450,303	$ 1,616,077	$ 133,851
CONTRACTUAL	454,946	737,382	675,599	763,067	25,685
COMMODITIES	305,879	467,961	484,793	532,748	64,787
CAPITAL	249,241	310,000	310,000	295,946	(14,054)
TOTAL	**$ 2,350,048**	**$ 2,997,569**	**$ 2,920,695**	**$ 3,207,838**	$ 210,269

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 110,193	$ 125,134	$ 108,656	$ 130,407	$ 5,273
PARK GROUNDS MAINTENANCE	507,487	772,737	786,545	693,850	(78,887)
PARK BLDGS AND FAC MAINTENANCE	23,676	29,009	28,648	29,389	380
BBB-STREETSCAPE/MEDIAN	343,920	468,250	416,992	448,784	(19,466)
RIGHT OF WAYS/MEDIAN	60,888	86,083	83,762	88,229	2,146
FUTS TRAIL SYSTEM	150,631	205,287	202,765	210,128	4,841
HERITAGE SQUARE MAINTENANCE	22,174	41,161	40,896	41,221	60
BBB RECREATION FIELDS	903,669	1,056,179	1,051,500	1,369,257	313,078
DOWNTOWN MAINTENANCE	9,305	28,663	28,663	19,445	(9,218)
NON-PARKS GROUNDS/LANDSCAPE	130,605	175,066	162,268	167,128	(7,938)
ARROYO PARK IMPROVEMENTS	87,500	-	-	-	-
OPEN SPACE MAINTENANCE	-	10,000	10,000	10,000	-
TOTAL	**$ 2,350,048**	**$ 2,997,569**	**$ 2,920,695**	**$ 3,207,838**	$ 210,269

SOURCE OF FUNDING:

GENERAL FUND	$ 3,207,838
	$ 3,207,838

COMMENTARY:

The Parks operating budget has increased 8% and capital expenditures total $295,946 resulting in an overall net increase of 7%. Personal Services increases are due to 3.22 FTE staff increase as well as a market increase and an increase in benefits. The increase in FTE's, contractuals and commodities are related to the increase in service of BBB recreation fields to a Service Level 2. Major capital (>$10,000) includes replacement items for various City parks, resurfacing basketball courts & concrete court overlay.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Maintenance Worker - Temps	3.22	78,584	-	78,584	78,584

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Maintenance Worker - Temps	3.2	3.46	4.69	3.22	7.91
Maintenance Worker	21	21	21	0	21
Parks Leadworkers	2	2	2	0	2
Public Works Manager (Parks)	1	1	1	0	1
Total	27.2	27.46	28.69	3.22	31.91

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Basketball Court Resurface	$ 18,100
Thorpe Field Parking Lot Overlay	21,000
Ponderosa Park Parking Lot Overlay	9,600
Thorpe Playground Parking Lot Overlay	28,000
Basketball/Tennis Court Overlay	25,570
Thorpe Bark Park Equipment	22,000
Cheshire Parking Lot Overlay	5,730
Skate Track Surface Repairs	24,000
Continental Parking Lot Overlay	48,500
Contintenal Fence Repair	7,500
Foxglenn Park Parking Lot Overlay	45,000

SECTION: **27-FLEET SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 29,303	$ 247,237	$ 123,067	$ 193,008	$ (54,229)
CONTRACTUAL	90,328	102,151	99,097	110,151	8,000
COMMODITIES	(272,521)	(216,568)	(184,509)	(340,002)	(123,434)
CAPITAL	-	1,024,670	1,024,670	557,670	(467,000)
TOTAL	**$ (152,890)**	**$ 1,157,490**	**$ 1,062,325**	**$ 520,827**	$ (636,663)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ (9,998)	$ (54,557)	$ 978	$ (67,232)	$ (12,675)
INVENTORY MANAGEMENT	73,445	72,051	71,777	74,278	2,227
PREVENTIVE MAINTENANCE	121,161	121,009	82,907	129,460	8,451
VEHICLE REPAIR	(407,088)	(186,726)	(289,449)	(248,685)	(61,959)
POOL VEHICLES-CITY HALL	5,168	4,500	6,801	5,500	1,000
POOL VEHICLES-SHOP	176	-	-	4,400	4,400
OTHER SHOP WORK	64,246	61,543	49,641	65,436	3,893
CATASTROPHIC/MAJOR REPAIR	-	1,139,670	1,139,670	557,670	(582,000)
TOTAL	**$ (152,890)**	**$ 1,157,490**	**$ 1,062,325**	**$ 520,827**	$ (636,663)

SOURCE OF FUNDING:

GENERAL FUND	$ 356,104
LIBRARY FUND	1,075
HIGHWAY USER REVENUE FUND	57,980
WATER AND WASTEWATER FUND	15,206
STORMWATER FUND	29
AIRPORT FUND	3,404
ENVIRONMENTAL SERVICES FUND	87,029
	$ 520,827

COMMENTARY:

The Fleet Services operating budget is a zero base budget meaning the section expects to recover ongoing operating expenditures plus administrative overhead through charges for services, markups on parts and fuel, and an environmental disposal fee. The current shop rate is $62.00 per hour and does not cover one-time and capital requests. Personal Services decrease are due to elimination of mechanic I postion and are partially offset by a market increases and retirement, workmer's compensation and health insurance benefit increases. Contractual increases are due to increase in builiding maintenance. Changes in commodities are due to the amount of funding setside in catastrophic fund program, which is funded with unallocated fleet capital funds. Major capital items also include funding setaside for the catastrophic/future vehicle replacement fund program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Buyer	1	1	1	0	1
Fleet Services Specialist	0	1	1	0	1
Mechanic I	3	3	3	-1	2
Mechanic II	4	4	4	0	4
Mechanic III Leadworker	2	2	2	0	2
Public Works Manager (Fleet)	1	1	1	0	1
Service Writer	1	0	0	0	0
Welder	1	1	1	0	1
Total	13	13	13	-1	12

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Setaside for Catastrophic/Fleet Replacement Fund	$ 557,670

SECTION: **28-CEMETERY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 144,431	$ 11,682	$ 11,823	$ 4,815	$ (6,867)
CONTRACTUAL	23,777	35,472	29,064	34,132	(1,340)
COMMODITIES	23,063	169,246	175,513	165,629	(3,617)
CAPITAL	116,974	-	-	-	-
TOTAL	**$ 308,245**	**$ 216,400**	**$ 216,400**	**$ 204,576**	$ (11,824)

EXPENDITURES BY PROGRAM:

GENERAL SERVICES	$ 48,522	$ 49,463	$ 168,258	$ 41,281	$ (8,182)
OPENING AND CLOSING	171,506	51,011	10,510	52,071	1,060
MAINTENANCE OF BUILDINGS	5,773	9,343	5,700	9,373	30
MAINTENANCE OF GROUNDS	82,444	106,583	31,932	101,851	(4,732)
TOTAL	**$ 308,245**	**$ 216,400**	**$ 216,400**	**$ 204,576**	$ (11,824)

SOURCE OF FUNDING:

GENERAL FUND	$ 204,576
	$ 204,576

COMMENTARY:

The Cemetery operating budget has decreased 5%. There are no new or major (>$10,000) capital expenditures planned. Personal services decreased by 59% as a result of having personnel housed in a different division and now charging out time using workorders to the Cemetery section. The remaining Personal Services costs are for mechanical shop labor.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **29-PUBLIC FACILITIES MAINTENANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 691,312	$ 705,109	$ 660,448	$ 720,742	$ 15,633
CONTRACTUAL	639,538	506,182	552,256	546,878	40,696
COMMODITIES	(57,872)	(226,950)	(186,620)	(262,996)	(36,046)
TOTAL	**$ 1,272,978**	**$ 984,341**	**$ 1,026,084**	**$ 1,004,624**	$ 20,283

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 357,056	$ 299,610	$ 307,119	$ 297,663	$ (1,947)
CUSTODIAL SERVICE	85,647	86,249	94,249	91,508	5,259
STRUCTURAL AND OTHER MAINTENANCE	517,868	309,461	327,000	288,071	(21,390)
MAINTENANCE-MECH, ELECT AND PLUMB	263,285	231,663	238,286	272,098	40,435
MILLIGAN HOUSE	10,342	-	-	-	-
APS BUILDING	254	-	-	-	-
PROSECUTORS BUILDING	17,253	16,398	15,930	15,930	(468)
PHOENIX BUILDING	21,273	12,560	15,100	10,954	(1,606)
CATASTROPHIC PROGRAM	-	28,400	28,400	28,400	-
TOTAL	**$ 1,272,978**	**$ 984,341**	**$ 1,026,084**	**$ 1,004,624**	$ 20,283

SOURCE OF FUNDING:

GENERAL FUND	$ 686,891
LIBRARY FUND	86,589
HIGHWAY USER REVENUE FUND	-
WATER AND WASTEWATER FUND	43,916
STORMWATER FUND	10,892
AIRPORT FUND	71,155
ENVIRONMENTAL SERVICES FUND	105,181
	$ 1,004,624

COMMENTARY:

The Public Facilities Maintenance operating budget has increased 2% overall and there are no capital expenditures (>$10,000). Personal Services increases are due to a market increase and an increase in benefits costs. There are $53,066 in Ongoing requests and $16,900 in one-time requests. Ongoing and one-time expenditures are for mechanical shop labor, training, motor vehicle parts, custodial services, janitorial services, building maintenance, utilities increases and miscellaneous maintenance necessities. Although there were increases requested for facilities expenditures in the Commodities section, the increase in Contra Workorder Charges distort the budget presentation.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Facility Maintenance Manager	1	1	1	0	1
Facilities Maintenance Superintendent	1	1	1	0	1
Maintenance Worker	9	9	9	0	9
Total	11	11	11	0	11

CAPITAL NONE

SECTION: **32-STREET MAINTENANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,993,845	$ 2,207,058	$ 2,177,435	$ 2,304,565	$ 97,507
CONTRACTUAL	706,014	710,823	649,748	717,423	6,600
COMMODITIES	865,437	805,328	735,331	765,842	(39,486)
CAPITAL	186,791	760,000	812,289	200,000	(560,000)
TOTAL	**$ 3,752,087**	**$ 4,483,209**	**$ 4,374,803**	**$ 3,987,830**	$ (495,379)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 226,991	$ 350,220	$ 211,434	$ 370,957	$ 20,737
STREET CLEANING	365,772	291,446	241,039	191,837	(99,609)
SNOW CONTROL	687,044	1,323,984	1,207,069	654,851	(669,133)
SIGN, SIGNAL, MARK AND LIGHT	381,042	351,621	315,368	337,246	(14,375)
STREET MAINTENANCE	1,251,099	1,127,466	1,443,821	1,417,673	290,207
DRAINAGE WAY MAINTENANCE	199,655	291,167	242,701	288,818	(2,349)
TRAINING	539	1,900	1,258	1,900	-
STREET LIGHTS	377,472	381,702	377,135	381,702	-
TRAFFIC SIGNAL MAINTENANCE	202,473	363,703	334,978	342,846	(20,857)
AUTO MALL	60,000	-	-	-	-
TOTAL	**$ 3,752,087**	**$ 4,483,209**	**$ 4,374,803**	**$ 3,987,830**	$ (495,379)

SOURCE OF FUNDING:

HIGHWAY USER REVENUE FUND	$ 3,987,830
	$ 3,987,830

COMMENTARY:

The Streets Maintenance operating budget has increased 2% and capital expenditures total $200,000 resulting in an overall a net decrease of 11%. Personal services increases are due to market increases, employee rezones as well as increases to retirement, workmer's compensation and health insurance benefits. Contractuals increases are due to increases to building maintenance. Commodities decreases in motor vehicle parts are due to prior year one-time budget for tires. Major capital (>$10,000) includes dust abatement tank & pump ($20,000), two solar messaging boards ($90,000), and street signal improvements ($90,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Cemetary Caretaker	0.75	0.75	0.75	0	0.75
Cemetery Maint. Specialist	1	1	1	0	1
Equip. Opers. Temps	4.31	4.31	2.97	-0.22	2.75
Equipment Operator	15	15	15	0	15
Intern	0.5	0.5	0.5	0	0.5
Maintenance Worker	7	7	7	0	7
Maint. Worker temp	0.75	0.75	0.75	0	0.75
Public Works Manager (Streets)	1	1	1	0	1
Public Works Section Head	1	1	1	0	1
Streets Leadworker	3	3	3	0	3
Traffic Signal Technician Ass't	1	1	1	0	1
Total	36.31	36.31	34.97	-0.22	34.75

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Dust Abatement Tank & Pump	$ 20,000
Solar Portable Variable Message Boards (2)	90,000
Signal Improvement Program	90,000

SECTION: **41-SOLID WASTE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	` Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 3,391,320	$ 3,270,214	$ 3,148,222	$ 3,355,227	$ 85,013
CONTRACTUAL	(743,926)	2,963,462	2,834,729	2,987,462	24,000
COMMODITIES	1,604,707	1,619,412	1,611,871	1,607,899	(11,513)
CAPITAL	843,397	3,184,194	2,933,396	765,000	(2,419,194)
TOTAL	**$ 5,095,498**	**$ 11,037,282**	**$ 10,528,218**	**$ 8,715,588**	$ (2,321,694)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 473,657	$ 537,420	$ 434,308	$ 555,790	$ 18,370
RESIDENTIAL COLLECTION	1,610,586	1,798,666	1,780,928	1,610,270	(188,396)
COMMERCIAL COLLECTION	2,118,342	2,391,666	2,351,745	2,053,240	(338,426)
SANITARY LANDFILL	(1,234,659)	3,306,857	3,320,893	1,877,263	(1,429,594)
BIN MAINT-RESIDENTIAL	40,808	65,207	11,976	67,269	2,062
BIN MAINT-COMMERCIAL	61,665	62,582	71,669	90,122	27,540
HOIST AND HAUL	393,889	396,530	375,833	411,141	14,611
LANDFILL OUTSIDE CONTRACT	247,549	269,890	287,821	267,117	(2,773)
RECYCLING - CURBSIDE COLLECTION	800,982	918,573	891,042	905,492	(13,081)
INERT MATERIAL LANDFILL	1,238	2,500	2,510	2,500	-
COMMERCIAL RECYCLING	472,168	879,431	868,183	592,424	(287,007)
COMMERCIAL SALES	2,962	7,960	6,310	7,960	-
COUNTY - HOIST AND HAUL	440	-	-	-	-
PUBLIC WORKS YARD IMPROVEMENT	1,425	100,000	100,000	-	(100,000)
MUNICIPAL SVC MAINTENANCE FACILITY	6,780	-	-	-	-
LANDFILL MAINTENANCE BLDG	1,005	-	-	-	-
PUBLIC WORKS YARD STUDY	9,749	-	-	-	-
METHANE MITIGATION NW	-	-	-	250,000	250,000
TIER TWO ADEQ REQUIRED	-	-	-	25,000	25,000
SCHULTZ FIRE BAER GRANT	20,659	-	-	-	-
SUBSURFACE GEO STUDY	66,253	300,000	25,000	-	(300,000)
TOTAL	**$ 5,095,498**	**$ 11,037,282**	**$ 10,528,218**	**$ 8,715,588**	$ (2,321,694)

SOURCE OF FUNDING:

ENVIRONMENTAL SERVICES FUND	$ 8,715,588
	$ 8,715,588

COMMENTARY:

The Environmental Services operating budget had a slight increased of 1.2% and capital expenditures total $765,000 resulting in an overall net decrease of 21%. Personal Services increased by 3% due to market increase and an increase in benefit cost. Contractuals increased by 1% with an equal offset in commodities which decreased by 1%. One-time expenditures for this division are for internal work requests. Major capital (>$10,000) includes capital equipment and capital improvements ongoing at the landfill.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	3.5	3	2.65	0	2.65
Admin Specialist	1	1	1	0	1
Admin Spclst Supervisor	1	1	1	0	1
Bin Maint. Leadworker	1	1	1	0	1
Environmental Aide	Transfer	0	0	0	0
Environmental Assistant	Transfer	0	0	0	0
Environmental Code Specialist	Transfer	0	0	0	0
Environ Program Manager	Transfer	0	0	0	0
Environmental Program Specialist	Transfer	0	0	0	0
Environmental Technician	Transfer	0	0	0	0
Equipment Operator	34	30	30	-0.3	29.7
Public Works Manager (ES)	2	2	2	0	2

SECTION: **41-SOLID WASTE**

AUTHORIZED PERSONNEL/POSITIONS (cont.) TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Public Works Section Head	1	1	1	0	1
ES Collection Super	2	2	2	0	2
ES Equip. Oper I - Temp	1	1	1	0	1
ES Leadworkers	2	2	2	0	2
Landfill Supervisor	1	1	1	0	1
Program Asst	1	1	1	0	1
Project Manager	2	2	2	0	2
Sustainability and Env Mgr	Transfer	0	0	0	0
Sustainability Assistant (Grant Funded)	Transfer	0	0	0	0
Sustainability Manager	Transfer	0	0	0	0
Sustainability Specialist	Transfer	0	0	0	0
Total	52.5	48	47.65	-0.3	47.35

CAPITAL DESCRIPTION	TOTAL 2013-2014
Litter Fencing NW	$ 200,000
Scale Replacement	100,000
Stormwater Infrastructure	10,000
Annual Setaside - Landfill Closure	35,000
Waste Management Plan Landfill	50,000
Dust Control	10,000
South Borrow Pit	110,000
ADEQ Mitigation Project NW Design Gas Rehab	250,000

SECTION: **43-SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 701,604	$ 707,120	$ 672,348	$ 582,477	$ (124,643)
CONTRACTUAL	408,471	289,090	382,429	194,782	(94,308)
COMMODITIES	38,234	111,227	120,887	63,447	(47,780)
TOTAL	**$ 1,148,309**	**$ 1,107,437**	**$ 1,175,664**	**$ 840,706**	$ (266,731)

EXPENDITURES BY PROGRAM:

SUSTAINABILITY	$ 249,972	$ 278,245	$ 290,745	$ 287,671	$ 9,426
ENVIRONMENTAL MANAGEMENT	461,735	506,449	469,367	522,435	15,986
CONSERVATION	146,977	170,243	169,221	-	(170,243)
ENERGY MANAGEMENT	-	47,000	47,000	20,000	(27,000)
ENERGY EFF CONSER GRANT	250,352	50,000	84,632	-	(50,000)
LIVING CITIES GRANT	29,006	-	-	-	-
EECBG PROGRAM INCOME	10,267	12,000	71,199	10,600	(1,400)
DEPT ENERGY PROGRAM GRANT	-	43,500	43,500	-	(43,500)
TOTAL	**$ 1,148,309**	**$ 1,107,437**	**$ 1,175,664**	**$ 840,706**	$ (266,731)

SOURCE OF FUNDING:

SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT	$ 840,706
	$ 840,706

COMMENTARY:

The Sustainability and Environmental Management operating budget has decreased 24% and there are no capital expenditures. Personal Services witnessed a decrease of 18%, with the transfer of the conservation program to the general fund. Also the cost of the .48 FTE of a Volunteer Coordinator is offset by the reduction of the Environmental Aide position. Contractual decreases of 33% are due to the transfer of the conservation program and the end of the energy grant. The decrease in commodities of 43% can be attributed in part to the transfer of the conservation program and the reduction of green energy programming.

NEW PERSONNEL

TITLE	FTE	2013-2014 TOTAL $	POTENTIAL OFFSET	NET COST 2013-2014	FUTURE COSTS
Volunteer Coordinator	0.48	21,620	(21,620)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Environmental Aide	0.6	0.6	0.6	-0.6	0
Environmental Assistant	1	1	1	0	1
Environmental Code Enf Officer	1	0	0	0	0
Environmental Code Specialist	1	1	1	0	Transfer
Environmental Code Technician	0	1	1	0	Transfer
Environ Program Manager	1	1	1	0	1
Environmental Program Specialist	1	1	1	0	1
Environmental Technician	1	1	1	0	1
Sustainability and Env Director	1	1	1	0	1
Sustainability Assistant (Grant Funded)	0.48	1	0.25	-0.25	0
Sustainability Manager	1	1	1	0	1
Sustainability Specialist	2	2	2	0	2
Volunteer Coordinator	0	0	0	0.48	0.48
Total	11.08	11.6	10.85	-0.37	8.48

CAPITAL NONE

COMMUNITY ENRICHMENT DIVISION MISSION

The mission of the **Flagstaff City-Coconino County Pubic Library** is to enhance the quality of life for citizens by providing services, materials, programs, Internet access and electronic resources that will meet the diverse needs of adult and youth residents as well as tourists of Flagstaff and Coconino County.

The mission of **Recreation Services** is to enrich the lives of our community by providing exceptional opportunities for families and individuals of all abilities to participate in programs valuable to sustaining a healthy lifestyle.

SECTION: **11-LIBRARY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 2,488,546	$ 2,478,392	$ 2,500,907	$ 2,580,242	$ 101,850
CONTRACTUAL	451,249	488,116	496,210	473,530	(14,586)
COMMODITIES	546,958	836,966	782,134	614,007	(222,959)
CAPITAL	23,266	-	13,668	59,195	59,195
TOTAL	**$ 3,510,019**	**$ 3,803,474**	**$ 3,792,919**	**$ 3,726,974**	$ (76,500)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 443,091	$ 458,932	$ 515,447	$ 518,943	$ 60,011
TECHNICAL SERVICES	769,402	750,204	749,947	769,545	19,341
PUBLIC SERVICES	1,370,865	1,585,087	1,481,139	1,372,719	(212,368)
COUNTY JAIL	67,326	77,607	77,607	84,670	7,063
COUNTY BOOKMOBILE	75,182	83,890	83,890	99,308	15,418
FOREST LAKES LIBRARY	75,949	89,909	89,909	96,768	6,859
TUBA CITY LIBRARY	174,900	218,702	218,702	227,176	8,474
SUPAI LIBRARY	5,448	15,500	15,500	15,500	-
EAST FLAGSTAFF LIBRARY	419,093	402,245	441,850	400,773	(1,472)
OUTREACH	1,447	1,450	1,450	1,450	-
GRAND CANYON	89,193	100,448	100,448	120,622	20,174
MAIN LIBRARY AUTOMATION	18,123	19,500	17,030	19,500	-
TOTAL	**$ 3,510,019**	**$ 3,803,474**	**$ 3,792,919**	**$ 3,726,974**	$ (76,500)

SOURCE OF FUNDING:

LIBRARY FUND	$ 3,726,974
	$ 3,726,974

COMMENTARY:

The Library operating fund has decreased by 4%. Personal Services witness an increase of 4% for market increases and employee reclasses. An increase in benefits offset partially by a decrease in temp FTEs for reduced Library hours. Contractual had a slight decrease of 3%. Commodities decrease of 27% is partly related to a decrease in circulated materials. The capital for this section is related to set-asides for future fleet replacements and renovations related to ADA guidelines.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1.63	2	2	0	2
Application Support Specialist II	1	1	1	0	1
Librarian	2	2	2	0	3
Library Assistant I	16.76	17.02	17.02	0	13.14
Library Assist. I (temp)	3	3	3	-0.35	2.65
Library Assistant II	3	2	2	0	0
Library Cataloging Assistant	1	1	1	0	1
Library Clerk I	7.38	7.38	8.2	0	5.76
Library Clerk I (temp)	3.75	3.75	3.18	-0.45	2.73
Library COE Aide	0.25	0.25	0	0	0
Library Director	1	1	1	0	1
Library IT Analyst	0	1	1	0	1
Library IT Manager	0	1	1	0	1
Library Inf. Tech. Coord.	2	0	0	0	0
Library Manager	3	3	3	0	3
Library Page	2	2	2	0	2
Library Page (temp)	1	1	1	-0.15	0.85
Library Specialist	0	0	0	0	2.44
Library Supervisor	1	2	2	0	6.88
Network Administrator	1	1	1	0	1
Total	50.77	51.4	51.4	-0.95	50.45

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Public Restroom ADA Compliance	$ 15,000

SECTION: **12-LIBRARY GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 143,195	$ 143,652	$ 143,652	$ 149,674	$ 6,022
CONTRACTUAL	943,088	2,936,691	2,868,092	736,691	(2,200,000)
COMMODITIES	213,485	218,900	313,796	191,500	(27,400)
TOTAL	**$ 1,299,768**	**$ 3,299,243**	**$ 3,325,540**	**$ 1,077,865**	$ (2,221,378)

EXPENDITURES BY PROGRAM:

SURGE OF TECHNOLOGY GRANT	$ 36,866	$ -	$ 4,912	$ -	$ -
BTOP II GRANT G11-01 LIBRARY	10,681	-	15,456	-	-
COUNTY WIDE PROJECTS	1,167,946	3,246,843	3,246,843	1,052,865	(2,193,978)
FLAG AZ: LOOK BACK GRANT	6,337	-	5,917	-	-
AZ STATE GRANT IN AID 13	-	25,000	25,000	-	(25,000)
STATE GRANT IN AID 2014	-	-	-	25,000	25,000
STATE GRANT IN AID 2012	25,000	-	12	-	-
YOUTH SERVICES GRANT	22,497	27,400	27,400	-	(27,400)
SPECIAL SERVICES GRANT	13,924	-	-	-	-
PROM QUALITY ELECTRONIC	16,517	-	-	-	-
TOTAL	**$ 1,299,768**	**$ 3,299,243**	**$ 3,325,540**	**$ 1,077,865**	$ (2,221,378)

SOURCE OF FUNDING:

LIBRARY FUND	$ 1,077,865
	$ 1,077,865

COMMENTARY:
Library grants are in nature one time revenues and expenditures as grant funding opportunities arise. Also, included are other items for county wide projects, that are also one time in nature.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **30-RECREATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 1,979,419	$ 1,860,103	$ 1,851,021	$ 1,866,268	$ 6,165
CONTRACTUAL	746,322	980,607	986,824	963,685	(16,922)
COMMODITIES	355,388	366,358	365,883	403,716	37,358
CAPITAL	229,251	15,000	15,000	40,000	25,000
TOTAL	**$ 3,310,380**	**$ 3,222,068**	**$ 3,218,728**	**$ 3,273,669**	$ 51,601

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 465,937	$ 529,268	$ 504,472	$ 431,347	$ (97,921)
ATHLETIC PROGRAMS	241,930	257,098	255,136	279,822	22,724
FLAGSTAFF RECREATION CENTER	257,855	257,418	257,418	265,035	7,617
JOE C. MONTOYA COMM/SR CENTER	184,649	192,595	192,295	232,474	39,879
COGDILL CENTER	151,572	120,000	124,620	70,000	(50,000)
YOUTH COMMISSION	2,637	5,370	5,226	-	(5,370)
JAY LIVELY ACTIVITY CENTER	528,413	457,875	457,875	517,428	59,553
COMMUNITY SERVICES/EVENTS	121,164	128,611	130,388	150,248	21,637
AQUAPLEX	1,346,843	1,253,618	1,271,083	1,312,890	59,272
NORTH COUNTRY KILLIP GRANT	9,380	20,215	20,215	14,425	(5,790)
TOTAL	**$ 3,310,380**	**$ 3,222,068**	**$ 3,218,728**	**$ 3,273,669**	$ 51,601

SOURCE OF FUNDING:

GENERAL FUND	$ 3,273,669
	$ 3,273,669

COMMENTARY:

The Recreation operating budget has increased less than 1% and has a capital expenditure of $40,000 for a net decrease of 6%. Personal Services increases are due to a market increase and an increase in benefits. Contractual decrease is mainly related to reduction of the support for Boys and Girls Club based on a contract. Some contractuals increased related to maintenance and utilities. One-time items include power purchase related to the solar project, pool repairs, and Downtown Dew event. Commodities increases are related to one-time items including building renovations and flooring. There is major capital (>$10,000) expenditures for general improvements ($15,000) and ice rink dehumidifier ($25,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Assistant	1	1	1	0	1
Admin Specialist	1	1	1	0	1
Division Director (Comm Enhancement)	1	1	1	-1	0
Intern	0.25	0.25	0.25	0	0.25
Recreation Coord. I	5.5	5.5	4.5	0	4.5
Recreation Coordinator II	5	5	5	0	5
Recreation Services Director	0	1	1	0	1
Recreation Supervisor	1	1	1	0	1
Recreation Supt.	1	0	0	0	0
Recreation Temporaries	37.91	39.31	36.15	-1.07	35.08
Recreation Temporaries (Grant Funded)	0	0.29	0.29	0	0.29
Senior Recreation Coordinator	6	6	5	0	5
Total	59.66	61.35	56.19	-2.07	54.12

CAPITAL

DESCRIPTION	TOTALS 2013-2014
General Improvements	$ 15,000
Dehumidifier for Rink	25,000

ECONOMIC VITALITY DIVISION MISSION

The mission of the **Community Investment Section – Economic Development** is to retain and strengthen existing local businesses while helping to grow and attract innovative companies for sustainable economic health.

The mission of the **Community Investment Section – Community Design and Redevelopment** is to create, enhance and preserve the sense of place, the built and natural environment, and the cultural heritage of Flagstaff by implementing the community's vision for character and design, the environment, resources and economic sustainability.

The **Airport Section** mission dedicates its efforts to provide quality service for the ever-growing transportation needs of Northern Arizona.

The mission of **The Arts and Science Section** is to deploy Bed, Board, and Beverage tax monies efficiently and effectively to create, enhance, and preserve the cultural heritage of Flagstaff.

The mission of **Beautification General Administration** is to deploy Bed, Board, and Beverage tax monies efficiently and effectively to create, enhance, and preserve the sense of place, both the built and natural environment, of Flagstaff.

The mission of the **Convention and Visitors Bureau** is to develop, promote, and maintain Flagstaff as a year-round visitor destination with professional visitor services that will benefit the community economically, environmentally, and socially.

The mission of **Visitor Services** is to introduce and educate visitors about the vast tourism opportunities within Flagstaff and the surrounding areas, and to increase the frequency of visits and length of stay to Flagstaff.

SECTION: **18-COMMUNITY INVESTMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 205,163	$ 166,633	$ 160,008	$ 162,210	$ (4,423)
CONTRACTUAL	6,337	117,243	97,953	98,453	(18,790)
COMMODITIES	13,451	41,825	20,175	28,315	(13,510)
CAPITAL	1,450	875,000	200,500	324,000	(551,000)
TOTAL	**$ 226,401**	**$ 1,200,701**	**$ 478,636**	**$ 612,978**	$ (587,723)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 119,143	$ 126,285	$ 130,547	$ 128,201	$ 1,916
COMMUNITY DESIGN	33,911	69,001	62,321	66,277	(2,724)
REINVEST AND ECONOMIC DEV	569	-	-	-	-
DOWNTOWN MANAGEMENT	64,857	-	-	-	-
BROWNFIELDS	7,921	5,415	4,268	-	(5,415)
BROWNFIELDS ASSESSMENT FY13	-	1,000,000	281,500	418,500	(581,500)
TOTAL	**$ 226,401**	**$ 1,200,701**	**$ 478,636**	**$ 612,978**	$ (587,723)

SOURCE OF FUNDING:

GENERAL FUND	$ 405,067
LIBRARY FUND	27,272
HIGHWAY USER REVENUE FUND	24,888
TRANSPORTATION FUND	7,789
WATER AND WASTEWATER FUND	73,918
STORMWATER FUND	3,782
AIRPORT FUND	8,434
ENVIRONMENTAL SERVICES FUND	61,828
	$ 612,978

COMMENTARY:

The Community Investment operating budget has decreased 11% and capital expenditures total $324,000, resulting in an overall net decrease of 49%. The capital expenditures of $324,000 relate to Brownfield grant funded projects. Increaes in Personal Services for market and benefit costs are offset by salary savings from personnel turnover.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Spclst Leadworker	1	1	1	0	1
Brownfield Specialist	1	1	0	0	0
Community Design & Redevelopment Mgr	1	1	1	0	1
Community Design & Redevel. Project Admin.	0	1	1	0	1
Community Planner	1	0	0	0	0
Division Director (Economic Vitality)	1	1	1	0	1
Manager of Enhanced Svcs Dist (Eff 2010-13)	1	1	1	-1	0
Total	6	6	5	-1	4

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Brownfield Assessment	$ 418,500

SECTION: **38-AIRPORT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 628,092	$ 640,883	$ 601,551	$ 651,646	$ 10,763
CONTRACTUAL	348,130	1,161,553	360,816	1,161,010	(543)
COMMODITIES	137,544	155,074	139,582	143,433	(11,641)
TOTAL	**$ 1,155,317**	**$ 1,957,510**	**$ 1,101,949**	**$ 1,956,089**	$ (1,421)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 506,883	$ 412,849	$ 428,903	$ 491,373	$ 78,524
SAFETY AND SECURITY	104,435	137,008	110,701	114,277	(22,731)
SNOW CONTROL	71,799	86,369	71,588	74,803	(11,566)
MAINT BLDGS AND GROUNDS	409,045	424,851	430,845	397,721	(27,130)
MAINT RUNWAY AND TAXIWAY	63,025	96,133	59,612	77,615	(18,518)
AIRPORT COMMISSION	130	300	300	300	-
SMALL COMM AIR SVCS DEVELOPMENT	-	800,000	-	800,000	-
TOTAL	**$ 1,155,317**	**$ 1,957,510**	**$ 1,101,949**	**$ 1,956,089**	$ (1,421)

SOURCE OF FUNDING:

AIRPORT FUND	$ 1,956,089
	$ 1,956,089

COMMENTARY:

The Airport operating budget has decreased 1% and there are no capital expenditures (>$10,000) in this section. Personal Services increases are due to a market increase and an increase in benefits costs. Decreases in Contractuals and Commodities are due to prior year one-time items, as well as current year budget reductions. An ongoing increase in utilities has been authorized for $20,787. The Small Comm Air Svcs Development is funded by a grant for the full $800,000.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Specialist	1	1	1	0	1
Airport Director	1	1	1	0	1
Airport Operations/ARFF Specialist	0	6	6	0	6
Airport Operations/ARFF Manager	0	0	0	0	1
Airport Operations Supv	1	1	1	0	0
Airport Service Worker I	3	0	0	0	0
Airport Service Worker II	3	0	0	0	0
Maintenance Wrks - Snow	0.5	0.5	0.5	0	0.5
Total	9.5	9.5	9.5	0	9.5

CAPITAL NONE

SECTION: **71-ARTS AND SCIENCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
CONTRACTUAL	$ 392,092	$ 375,600	$ 384,010	$ 405,683	$ 30,083
COMMODITIES	890	3,056	3,000	3,123	67
CAPITAL	-	258,400	58,400	200,000	(58,400)
TOTAL	**$ 392,982**	**$ 637,056**	**$ 445,410**	**$ 608,806**	$ (28,250)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 53	$ 100	$ 100	$ 183	$ 83
CONTRACTUAL SERVICES	293,000	290,000	290,000	340,000	50,000
PUBLIC ARTWORK	4,424	261,956	70,310	203,623	(58,333)
FCP ADMINISTRATION	69,825	65,000	65,000	65,000	-
RIORDAN MANSION	25,680	20,000	20,000	-	(20,000)
TOTAL	**$ 392,982**	**$ 637,056**	**$ 445,410**	**$ 608,806**	$ (28,250)

SOURCE OF FUNDING:

ARTS AND SCIENCE FUND	$ 608,806
	$ 608,806

COMMENTARY:

The Arts and Science operating budget has increased by 8% due to the Science Foundation ($50,000) transfer from Economic Development to Arts and Science, partially offset by the elimination in funding for the Riordan Mansion ($20,000). There are capital expenditures of $200,000, resulting in an overall net decrease of 4%. Personal Services are handled through internal charge outs and are included in Commodities. One-time expenditures for this division are: $15,000 for the Flagstaff Cultural Partners, and $50,000 for the Science Foundation. Minor fluctuations in year-to-year budgets relate to specific program needs each year while maintaining adequate fund balance. The Capital Public Art Work for $200,000 is the Rendezvous Bronze Sculpture.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Rendezvous Project (Carryforward from 2013)	$ 200,000

SECTION: **73-BEAUTIFICATION GENERAL ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 91,021	$ 173,214	$ 138,834	$ 126,034	$ (47,180)
CONTRACTUAL	22,995	31,625	48,877	23,375	(8,250)
COMMODITIES	2,092	1,150	3,480	900	(250)
TOTAL	**$ 116,108**	**$ 205,989**	**$ 191,191**	**$ 150,309**	$ (55,680)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 93,167	$ 112,398	$ 109,736	$ 130,309	$ 17,911
COMMISSION	-	-	455	-	-
WHEELER PARK LIGHTING	18,931	25,000	25,000	-	(25,000)
RIORDAN MANSION	2,855	-	-	-	-
ENHANCED SERVICE DISTRICT	1,155	68,591	56,000	20,000	(48,591)
TOTAL	**$ 116,108**	**$ 205,989**	**$ 191,191**	**$ 150,309**	$ (55,680)

SOURCE OF FUNDING:

BEAUTIFICATION FUND	$ 150,309
	$ 150,309

COMMENTARY:

The Beautification operating budget has decreased 27% and there are no capital expenditures. Personal Services decreases includes the reduction of 1.0 FTE for the Manager of Enhanced Service District. Contractual has a net decrease of 26% due to reduction of Wheeler Park Lighting and offset partially with one time expenditure in Enhanced Service District's other miscellaneous services. Commodities decrease is due to decreases in food. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **78-ECONOMIC DEVELOPMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 162,198	$ 204,855	$ 216,109	$ 212,987	$ 8,132
CONTRACTUAL	754,746	1,173,261	777,622	722,170	(451,091)
COMMODITIES	34,811	11,139	21,593	18,728	7,589
CAPITAL	275,860	-	-	-	-
TOTAL	**$ 1,227,615**	**$ 1,389,255**	**$ 1,015,324**	**$ 953,885**	$ (435,370)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 47,444	$ 61,921	$ 60,514	$ 37,619	$ (24,302)
INCUBATOR PROGRAM	263,276	265,844	263,554	265,947	103
CONTRIBUTIONS	99,494	139,500	139,500	54,500	(85,000)
BUS RETENTION AND EXPANSION	93,402	100,371	99,044	83,741	(16,630)
BUSINESS ATTRACTION	85,395	124,966	138,559	156,525	31,559
INNOVATION MESA	-	202,500	-	-	(202,500)
REC-EXPAN TGEN N.FACILITY	80,000	-	-	-	-
SW WINDPOWER COMMERCE	302,749	-	-	-	-
ACA RURAL GRANT 2011	-	60,000	60,000	-	(60,000)
ACA RURAL GRANT 2013	-	-	-	100,000	100,000
DEBT SERVICE	255,855	434,153	254,153	255,553	(178,600)
TOTAL	**$ 1,227,615**	**$ 1,389,255**	**$ 1,015,324**	**$ 953,885**	$ (435,370)

SOURCE OF FUNDING:

ECONOMIC DEVELOPMENT FUND	$ 953,885
	$ 953,885

COMMENTARY:

The Economic Development budget has decreased 31% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. The decrease is primarily due to changes in the level of grants, the transfer of the Science Foundation program to the Arts and Science Section, and the timing of the Innovation Mesa Project which affected Debt Service and Contractuals. Commodities increases were due to the budget restructure between Contractual and Commodities.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Business Retention & Expansion Mgr	1	1	1	0	1
Economic Development Manager	1	1	1	0	1
Total	1	2	2	0	2

CAPITAL NONE

SECTION: **84-CONVENTION AND VISITORS BUREAU**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 541,618	$ 561,571	$ 547,700	$ 600,448	$ 38,877
CONTRACTUAL	588,532	652,198	672,837	824,285	172,087
COMMODITIES	97,399	96,932	105,902	110,047	13,115
TOTAL	**$ 1,227,549**	**$ 1,310,701**	**$ 1,326,439**	**$ 1,534,780**	$ 224,079

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 580,468	$ 603,865	$ 590,644	$ 643,180	$ 39,315
MARKETING AND PROMOTION	549,036	579,726	602,025	743,650	163,924
SALES	69,586	78,040	70,215	85,780	7,740
PUBLIC RELATIONS	27,709	33,320	31,180	42,120	8,800
FILM OFFICE	750	750	850	750	-
MILLIGAN HOUSE	-	15,000	31,525	19,300	4,300
TOTAL	**$ 1,227,549**	**$ 1,310,701**	**$ 1,326,439**	**$ 1,534,780**	$ 224,079

SOURCE OF FUNDING:

TOURISM FUND	$ 1,534,780
	$ 1,534,780

COMMENTARY:

The Tourism budget has increased 17% and there are no capital expenditures (>$10,000). Personal services have increased 7% as a result of city wide market increases and benefit costs. One-time requests include $169,700, of which $149,200 is for advertising, Simpleview integration, translation, photoshoots, and video production. Addition one-time requests include $8,500 is for sales, $9,000 for public relations, and $3,000 is for maintenance and structures. Ongoing requests total $47,210 which is primarily composed of advertising, computer equipment maintenance, building maintenance, and miscellaneous items. Differences between the FY 2014 budget and items listed above are due to prior year one-time items.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Spclst	1	1	1	0	1
Creative Services Specialist	0	0	2	0	2
CVB Director	1	1	1	0	1
Marketing & Public Relations Mgr	1	1	1	0	1
Publication Specialist	2	2	0	0	0
Public Relations Associate	1	1	0	0	0
Public Relations Specialist	0	0	1	0	1
Sales Associate	2	2	0	0	0
Sales Specialist	0	0	2	0	2
Total	8	8	8	0	8

CAPITAL NONE

SECTION: **85-VISITOR SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 189,870	$ 193,941	$ 198,428	$ 216,903	$ 22,962
CONTRACTUAL	89,147	92,154	92,584	112,654	20,500
COMMODITIES	34,387	27,306	36,061	31,821	4,515
TOTAL	**$ 313,404**	**$ 313,401**	**$ 327,073**	**$ 361,378**	$ 47,977

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 214,169	$ 216,101	$ 221,794	$ 250,078	$ 33,977
TRAIN STATION OPERATIONS	99,235	97,300	105,279	111,300	14,000
TOTAL	**$ 313,404**	**$ 313,401**	**$ 327,073**	**$ 361,378**	$ 47,977

SOURCE OF FUNDING:

TOURISM FUND	$ 361,378
	$ 361,378

COMMENTARY:

The Visitor Center's budget has increased 15% and there are no capital expenditures. There is no major capital (> $10,000) for this section. Personal Services increases are due to a market increase and an increase in benefits, along with a .44 FTE increase for an Administrative Assistant. One-time requests totaling $17,000 include the following: set-aside for catastrophic funding, computer and kiosk for visitor se, maintenance, and property fence repair. Ongoing requests for $7,800 are for maintenance, restoration of custodial services, and building structure, material and supply cost increases.

NEW PERSONNEL

TITLE	FTE	Proposed TOTAL $	POTENTIAL OFFSET	NET COST Proposed	FUTURE COSTS
Admin Assistant	0.44	12,185	-	12,185	12,185

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Asst	2.99	1.99	1.99	0.44	2.43
Admin Asst (Funded in FY11)	0.76	0	0	0	0
Visitor Center Manager	1	1	1	0	1
Visitor Center Supervisor	0	0	0	0	0
Total	5.25	4.49	4.49	0.44	4.93

UTILITIES DIVISION MISSION

The mission of the **Utilities Section** is to professionally and cost effectively provide water, reclaimed water, and wastewater services that meet the present and future environmental, health, and safety needs of the community and our co-workers.

We are committed to a goal of 100% customer satisfaction. This will be achieved by a dedication to exceed customer expectations by continuously improving our operations.

We value our co-workers and strive to maintain high motivation by providing an environment that encourages improvement and teamwork.

The mission of the **Stormwater Management Section** is to promote the public health, safety and general welfare, to minimize public and private losses due to flood conditions, to reduce the cost of flood insurance and to comply with applicable floodplain and stormwater regulations.

SECTION: **42-UTILITIES ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 653,704	$ 636,880	$ 791,603	$ 815,620	$ 178,740
CONTRACTUAL	347,276	527,029	541,865	514,679	(12,350)
COMMODITIES	27,036	41,120	54,841	32,420	(8,700)
CAPITAL	-	15,000	15,000	-	(15,000)
TOTAL	**$ 1,028,016**	**$ 1,220,029**	**$ 1,403,309**	**$ 1,362,719**	$ 142,690

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 661,078	$ 861,611	$ 1,030,121	$ 994,254	$ 132,643
WATER COMMISSION	292	180	360	180	-
CITY WATER SYSTEM ANALYSIS	6,240	10,185	10,185	10,185	-
CITY WTR SYSTEM ANALYSIS	3,600	10,820	10,820	10,820	-
ENGINEERING	118,780	120,200	135,428	124,087	3,887
WATER CONSERVATION	129,097	132,993	132,613	136,667	3,674
GIS-UTILITIES	105,019	75,940	75,940	78,426	2,486
RED GAP OPER AND LAND MGMT	3,910	8,100	7,842	8,100	-
TOTAL	**$ 1,028,016**	**$ 1,220,029**	**$ 1,403,309**	**$ 1,362,719**	$ 142,690

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,362,719
	$ 1,362,719

COMMENTARY:

The Utilities Administration operating budget has increased 13% there are no capital expenditures resulting in an overall net increase of 12%. Personal Services increased for market pay and benefits increases and restoring the Resource Manager position which was vacant for most of FY 2013. There was also one position that was moved from Water Distribution and Wastewater Collection as part of a reorganization change. Contractual decrease is related to prior year one-time items net of an increase for legal fees. The decrease in Commodities is due to prior year one-time items. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Admin Spclst	2	2	2	0	2
Division Director (Utilities)	1	1	1	0	1
GIS System Analyst	1	1	1	0	1
Project Manager	1	0	0	0	0
Utilities Engineering Manager	1	1	1	0	1
Utilites Operations Section Head	0	0	Transfer	0	1
Utilities Plan Reviewer	1	1	1	0	1
Utilities Program Manager	1	1	1	0	1
Water Resource Manager	1	1	1	0	1
Total	9	8	8	0	9

CAPITAL NONE

SECTION: **47-LAKE MARY WATER TREATMENT PLANT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 671,093	$ 729,494	$ 722,567	$ 763,662	$ 34,168
CONTRACTUAL	2,316,394	2,687,768	2,837,873	2,802,062	114,294
COMMODITIES	206,530	465,820	342,208	497,320	31,500
CAPITAL	16,022	366,297	366,297	50,000	(316,297)
TOTAL	**$ 3,210,039**	**$ 4,249,379**	**$ 4,268,945**	**$ 4,113,044**	$ (136,335)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 448,652	$ 858,006	$ 543,531	$ 690,243	$ (167,763)
WATER TREATMENT OPERATION	349,166	418,571	328,150	454,065	35,494
CHEMICAL ANALYSIS	188,971	293,864	249,963	252,354	(41,510)
BLDGS AND GROUNDS MAINT	46,131	71,373	51,932	84,391	13,018
EQUIPMENT MAINTENANCE	100,999	334,518	325,527	191,628	(142,890)
USFS LAKE MARY CONTRACT	-	8,860	8,860	8,860	-
UPPER LAKE MARY DAM IMPROVE	-	-	32,197	12,000	12,000
SCADA TRACKING	21,866	120,947	116,356	71,186	(49,761)
LOCAL WELLS	844,027	825,701	1,039,326	1,028,574	202,873
LAKE MARY WELLFIELDS	351,577	376,281	307,625	335,823	(40,458)
WOODY MOUNTAIN WELLFIELD	777,733	804,334	1,120,933	797,876	(6,458)
NORTH RESERVOIRS	31,489	45,416	42,310	45,769	353
INNER BASIN DEVELOPMENT	22,958	63,158	71,588	110,865	47,707
INNER BASIN PIPELINE	26,470	28,350	30,647	29,410	1,060
TOTAL	**$ 3,210,039**	**$ 4,249,379**	**$ 4,268,945**	**$ 4,113,044**	$ (136,335)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 4,113,044
	$ 4,113,044

COMMENTARY:

The Lake Mary Water Treatment Plant operating budget increased 5% and capital expenditures total $50,000 resulting in an overall net decrease of 3%. Personal Services increases are due to a market increase and increases in benefits. Contractual increases are due utilities, maintenance, and Lake Mary dam inspection. There is $141,000 budgeted as one-time related to the expectation to use more well water due to the lower lake levels. Commodities increase is related to fuel for the Inner Basin wells. Major capital (>$10,000) is for facility repairs ($20,000) and communication system upgrades ($30,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Instrumentation/Electrical Spec	1	1	1	0	1
Laboratory Specialist	1	1	1	0	1
Maintenance Specialist	1	1	1	0	1
MSW Operations	3	3	3	0	3
MSW Laboratory	1	1	1	0	1
MSW Maintenance	2	2	2	0	2
Operations Specialist	1	1	1	0	1
Water Production Manager	1	1	1	0	1
Total	11	11	11	0	11

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Facilites Repair	$ 20,000
RTUs & Communication	30,000

SECTION: **49-WATER DISTRIBUTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 893,888	$ 954,198	$ 918,304	$ 924,279	$ (29,919)
CONTRACTUAL	37,687	91,650	91,650	215,650	124,000
COMMODITIES	376,312	402,678	402,678	387,747	(14,931)
CAPITAL	51,989	130,000	130,000	45,000	(85,000)
TOTAL	**$ 1,359,876**	**$ 1,578,526**	**$ 1,542,632**	**$ 1,572,676**	$ (5,850)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 157,530	$ 356,577	$ 325,987	$ 201,301	$ (155,276)
WATER SYSTEM MAINT-OPERATION	$ 239,067	$ 233,839	$ 233,270	$ 233,615	$ (224)
MAIN AND SERVCE LINE REPAIR	298,587	314,626	314,381	338,327	23,701
MAIN EXT-FIRE HYDR/VALVE	29,320	31,703	32,288	31,869	166
VALVE AND FIRE HYDR MAINTENANCE	131,464	131,442	130,566	251,196	119,754
METER INSTALLATION	367,423	375,552	372,610	378,234	2,682
METER REPAIR AND TESTING	95,156	98,951	97,640	101,038	2,087
BLUE STAKE	41,329	35,836	35,890	37,096	1,260
TOTAL	**$ 1,359,876**	**$ 1,578,526**	**$ 1,542,632**	**$ 1,572,676**	$ (5,850)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,572,676
	$ 1,572,676

COMMENTARY:

Water Distribution operating budget has increased 5% and capital expenditures total $45,000 resulting in an overall net increase of less than 1%. Personal Services decreased due to moving one position to Utilities Administration. There are increases in personal services for a market increase and increases in benefits. Contractual increases are for three new programs to address aging infrastructure including leak detection, fire hydrant maintenance, and valve maintenance. Commodities decrease is due to prior year one-time items and increases to parts. Major capital (>$10,000) is for a replacement vehicle ($45,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Field Services Manager	1	1	1	0	Transfer
Maintenance Worker	1	1	1	0	1
MSW - Water Services Tech	10	10	10	0	10
Water Services Specialist	1	1	1	0	1
Water/Sewer Util. Locator	1	1	1	0	1
Total	14	14	14	0	13

CAPITAL

DESCRIPTION	TOTALS 2013-2014
2014 Diesel Truck 4x4 w/ Outfitting	$ 45,000

SECTION: **50-BOOSTER STATIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 33,866	$ 39,376	$ 27,911	$ 27,498	$ (11,878)
CONTRACTUAL	28,585	42,062	41,373	42,062	-
COMMODITIES	1,580	2,400	1,200	2,400	-
TOTAL	**$ 64,031**	**$ 83,838**	**$ 70,484**	**$ 71,960**	$ (11,878)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 33,820	$ 46,376	$ 34,911	$ 34,498	$ (11,878)
ZONE A	-	250	-	250	-
KINLANI	1,454	1,911	1,638	1,911	-
UNIVERSITY HIGHLANDS #1	2,908	1,600	3,288	1,600	-
AIRPORT BOOSTER	2,583	1,700	2,217	1,700	-
AMBERWOOD BOOSTER	4,433	6,351	7,230	6,351	-
RAILROAD SPRINGS BOOSTER	18,833	25,650	21,200	25,650	-
TOTAL	**$ 64,031**	**$ 83,838**	**$ 70,484**	**$ 71,960**	$ (11,878)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 71,960
	$ 71,960

COMMENTARY:

The Booster Station operating budget has decreased 14% and there are no capital expenditures. Personal Services decrease is related to a reduction of hours charged to this section. Contractuals and commodities are unchanged. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **53-WILDCAT WASTEWATER TREATMENT PLANT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 843,989	$ 838,211	$ 819,925	$ 911,110	$ 72,899
CONTRACTUAL	849,499	990,050	987,449	1,025,050	35,000
COMMODITIES	328,340	296,614	297,129	296,614	-
CAPITAL	175,767	179,000	175,000	65,000	(114,000)
TOTAL	**$ 2,197,595**	**$ 2,303,875**	**$ 2,279,503**	**$ 2,297,774**	$ (6,101)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 104,297	$ 323,214	$ 270,755	$ 145,291	$ (177,923)
WC-PLANT OPERATIONS	1,017,850	1,126,644	1,095,017	1,126,988	344
WC-PLANT MAINTENANCE	606,585	546,420	609,686	695,534	149,114
WC-LAB-PROC CNTRL-MONITOR	199,663	220,655	216,586	227,708	7,053
WC-SEPTAGE	472	650	600	650	-
WC-WH RIO MAINTENANCE	1,421	1,700	1,138	1,700	-
WC-DRYING BEDS OPERATIONS	-	400	400	400	-
WC-SLUDGE INJECTION	91,505	84,192	85,321	90,303	6,111
RECLAIM SERVICES-WILDCAT	-	-	-	9,200	9,200
DIGESTOR I REPAIR INSURN	100,767	-	-	-	-
DIGESTOR I REPAIR OPTION	75,035	-	-	-	-
TOTAL	**$ 2,197,595**	**$ 2,303,875**	**$ 2,279,503**	**$ 2,297,774**	$ (6,101)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 2,297,774
	$ 2,297,774

COMMENTARY:

Wastewater Treatment Plant operating budget increased by 5% and capital expenditures total $65,000 resulting in an overall net decrease of less than 1%. Personal Services increases are due a market increase and increases in benefits. There is also costs related to increasing hours for one position. Contractuals increased due utilities and maintenance. Commodities remain unchanged. Major capital (>$10,000) includes building repairs ($45,000) and LAN equipment ($20,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Equip Operator II Temp	1.5	1.5	1.5	0	1.5
Instrumentation/Electrical Spec	0	1	1	0	1
MSW - Operations	0	2	2	0	2
MSW - Plant Tech	6	4	4	0	4
Plant Specialist	4	3	3	0	3
Wastewater Treatment Manager	1	1	1	0	1
Total	12.5	12.5	12.5	0	12.5

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Wildcat Bldg Re-Roof	$ 45,000
Wildcat LAN (Micro)	20,000

SECTION: **54-WASTEWATER COLLECTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 713,868	$ 752,585	$ 673,456	$ 677,274	$ (75,311)
CONTRACTUAL	34,621	56,030	56,730	107,530	51,500
COMMODITIES	194,118	211,888	208,641	214,889	3,001
CAPITAL	100,992	85,000	85,000	203,000	118,000
TOTAL	**$ 1,043,599**	**$ 1,105,503**	**$ 1,023,827**	**$ 1,202,693**	$ 97,190

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 352,481	$ 393,141	$ 359,187	$ 462,095	$ 68,954
SERVICE CONNECTIONS	54,681	52,648	49,231	49,917	(2,731)
PREVENTIVE MAINTENANCE	370,271	368,922	349,239	353,221	(15,701)
TV INSPECT AND HYDRO-CLEAN	163,826	175,505	158,973	168,633	(6,872)
CORRECTIVE MAINTENANCE	84,740	102,906	95,772	157,499	54,593
RECLAIMED WATER LINE	17,600	12,381	11,425	11,328	(1,053)
TOTAL	**$ 1,043,599**	**$ 1,105,503**	**$ 1,023,827**	**$ 1,202,693**	$ 97,190

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,202,693
	$ 1,202,693

COMMENTARY:

The Wastewater Collection operating budget has decreased 2% and capital expenditures total $203,000 resulting in an overall net increase of 9%. Personal Services decreased due to moving one position to Utilities Administration. There are increases in personal services for a market increase and increases in benefits. Contractual increase is for manhole rehab to address aging infrastructure. Commodities increases are for fuel costs. Major Capital (>$10,000) is for vehicle replacement ($45,000), air compressor replacement ($25,000), and a dump truck replacement ($125,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
MSW- Water Services Tech	8	8	8	0	8
Water Services Specialist	1	1	1	0	1
Total	9	9	9	0	9

CAPITAL

DESCRIPTION	TOTALS 2013-2014
2014 Diesel Truck 4x4 w/ Outfitting	$ 45,000
Cement Mixer	8,000
Air Compressor	25,000
Dump Truck	125,000

SECTION: **55-INDUSTRIAL WASTE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 187,885	$ 189,174	$ 189,566	$ 196,207	$ 7,033
CONTRACTUAL	58,400	85,417	86,042	239,417	154,000
COMMODITIES	16,158	19,015	17,998	16,015	(3,000)
CAPITAL	6,551	-	-	-	-
TOTAL	**$ 268,994**	**$ 293,606**	**$ 293,606**	**$ 451,639**	$ 158,033

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 112,602	$ 110,034	$ 108,486	$ 113,405	$ 3,371
NPDES MONITORING	34,255	56,746	47,254	44,002	(12,744)
INDUSTRIAL WASTE MONITOR	44,828	68,092	58,606	55,348	(12,744)
HAZARDOUS WASTE	740	-	-	-	-
BACKFLOW X CONN CONTROL	76,569	58,734	79,260	88,884	30,150
LOCAL LIMITS STUDY	-	-	-	150,000	150,000
TOTAL	**$ 268,994**	**$ 293,606**	**$ 293,606**	**$ 451,639**	$ 158,033

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 451,639
	$ 451,639

COMMENTARY:

The Industrial Waste budget has increased 54% and there are no capital expenditures. Personal Services increases are related to a market increase and increases in benefits. Contractuals increased for a local limits study and building maintenance. Commodities decrease is related to prior year one-time items. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Industrial Waste Inspector	2	2	2	0	2
Industrial Waste Supervisor	1	1	1	0	1
Total	3	3	3	0	3

CAPITAL NONE

SECTION: **56-RIO DE FLAG WASTEWATER TREATMENT PLANT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 359,846	$ 345,634	$ 360,681	$ 371,933	$ 26,299
CONTRACTUAL	380,606	496,250	459,650	494,550	(1,700)
COMMODITIES	61,704	118,919	96,100	115,419	(3,500)
CAPITAL	-	125,000	125,000	46,200	(78,800)
TOTAL	**$ 802,156**	**$ 1,085,803**	**$ 1,041,431**	**$ 1,028,102**	$ (57,701)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 64,389	$ 119,576	$ 79,148	$ 133,133	$ 13,557
PLANT OPERATIONS	493,975	679,081	650,181	535,033	(144,048)
PLANT MAINTENANCE	123,208	170,970	173,239	201,879	30,909
LAB-PROCESS CONTROL-MONITOR	120,584	116,176	138,863	124,057	7,881
RECLAIMED CONNECTIONS	-	-	-	34,000	34,000
TOTAL	**$ 802,156**	**$ 1,085,803**	**$ 1,041,431**	**$ 1,028,102**	**$ (57,701)**

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,028,102
	$ 1,028,102

COMMENTARY:

The Rio de Flag Treatment Plant operating budget increased 2% and capital expenditures total $46,200 resulting in an overall net decrease of 5%. Personal Services increases are related to a market increase and increases in benefits. Contractual decrease is related to prior year one-time items. Commodities decrease is related to prior year one time items and an increase for one time maintenance costs. Major capital (>$10,000) is for facility repairs ($22,000) and a chlorination system ($24,200).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Maintenance Specialist	1	0	0	0	0
MSW - Laboratory Tech	1	1	1	0	1
MSW - Plant Tech	1	2	2	0	2
Plant Specialist	1	1	1	0	1
Total	4	4	4	0	4

CAPITAL

DESCRIPTION	TOTALS 2013-2014
Rio Wrp Bldg Facilites Repair	$ 22,000
Chlorination Feed System at Buffalo Park	24,200

SECTION: **98-STORMWATER UTILITY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 502,085	$ 492,458	$ 477,694	$ 488,646	$ (3,812)
CONTRACTUAL	23,677	149,045	149,045	107,045	(42,000)
COMMODITIES	7,853	43,160	43,160	36,460	(6,700)
TOTAL	**$ 533,615**	**$ 684,663**	**$ 669,899**	**$ 632,151**	$ (52,512)

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 247,355	$ 284,494	$ 284,928	$ 277,249	$ (7,245)
ENGINEERING AND MASTER PLANNING	-	87,000	87,000	50,000	(37,000)
OPERATIONS	284,674	313,169	297,971	279,902	(33,267)
WATER QUALITY IMPROVEMENT GRANT	1,586	-	-	-	-
RIO DE FLAG RESTORATION	-	-	-	25,000	25,000
TOTAL	**$ 533,615**	**$ 684,663**	**$ 669,899**	**$ 632,151**	$ (52,512)

SOURCE OF FUNDING:

STORMWATER UTILITY FUND	$ 632,151
	$ 632,151

COMMENTARY:

The Stormwater Utility operating budget has increased 8% and there are no capital expenditures. Personal Services decreases due to a market increase and an increase in benefits offset by salary savings due to personnel turnover. Contractual decreases overall are due to a decrease in the Master Plan project and in consultant fees. Commodities decreased due to a decrease in other operating supplies. There are no major capital (>$10,000) expenditures planned for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2010-2011	2011-2012	Current 2012-2013	Changes 2013-2014	Proposed 2013-2014
Floodplain Inspector	1	1	1	0	1
Intern	1	1	1	-0.5	0.5
Project Manager	2	2	2	0	2
Stormwater Program Manager	1	1	1	0	1
Stormwater Service Analyst	1	1	1	0	1
Total	6	6	6	-0.5	5.5

CAPITAL NONE

NON-DEPARTMENTAL MISSION

Non-Departmental accounts for all divisions which are not under the direct supervision of a department head or whose operations are contractual in nature. These include:

The mission of the **Council and Commission Section** of the City of Flagstaff is to enhance the quality of life of its citizens while supporting the values of its community.

The **Contributions to Other Agencies Section** accounts for contractual agreements with outside agencies that provide services to Flagstaff's citizens. The City is a major contributor to United Way, arts and cultural agencies whose activities benefit the citizens of Flagstaff, and other Alliance partnerships.

The **Non-Departmental Section** accounts for all expenditures that are not specifically allocable to individual divisions or programs, e.g. property and liability insurance, unemployment insurance, audit fees, and capital equipment that benefit various departments (mainframe computer). Costs of this division are allocated to the respective departments based on a cost-allocation formulation.

The mission of **NAIPTA** is to create the finest transportation experience by making services an excellent choice for communities of Northern Arizona.

SECTION: **63-COUNCIL AND COMMISSIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 276,258	$ 324,146	$ 326,386	$ 337,042	$ 12,896
CONTRACTUAL	78,483	80,860	78,210	74,710	(6,150)
COMMODITIES	13,667	3,750	1,100	2,445	(1,305)
TOTAL	**$ 368,408**	**$ 408,756**	**$ 405,696**	**$ 414,197**	$ 5,441

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 367,993	$ 408,156	$ 405,696	$ 414,197	$ 6,041
BOARDS AND COMMISSIONS	415	600	-	-	(600)
TOTAL	**$ 368,408**	**$ 408,756**	**$ 405,696**	**$ 414,197**	$ 5,441

SOURCE OF FUNDING:

GENERAL FUND	$ 238,771
LIBRARY FUND	23,011
HIGHWAY USER REVENUE FUND	20,999
TRANSPORTATION FUND	6,572
WATER AND WASTEWATER FUND	62,369
STORMWATER FUND	3,191
AIRPORT FUND	7,116
ENVIRONMENTAL SERVICES FUND	52,168
	$ 414,197

COMMENTARY:

The Council and Commissions operating budget has increased 1% and there are no capital expenditures. Personal Services increases are due to a market increase and an increase in benefits. Contractuals decreases are due to a decrease in telephone charges and travel expenses. Commodities decreases are due to a decrease in gas & oil and in photo copy charges. There are no major capital (>$10,000) expenditures for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **64-CONTRIBUTIONS TO PARTNERS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
CONTRACTUAL	$ 914,801	$ 937,003	$ 937,003	$ 873,559	$ (63,444)
TOTAL	**$ 914,801**	**$ 937,003**	**$ 937,003**	**$ 873,559**	$ (63,444)

EXPENDITURES BY PROGRAM:

HEALTH AND SOCIAL SERVICES	$ 293,781	$ 293,750	$ 293,750	$ 293,750	$ -
OTHER CONTRIBUTIONS	621,020	643,253	643,253	579,809	(63,444)
TOTAL	**$ 914,801**	**$ 937,003**	**$ 937,003**	**$ 873,559**	$ (63,444)

SOURCE OF FUNDING:

GENERAL FUND	$ 774,155
LIBRARY FUND	13,039
HIGHWAY USER REVENUE FUND	11,899
TRANSPORTATION FUND	3,724
WATER AND WASTEWATER FUND	35,341
STORMWATER FUND	1,808
AIRPORT FUND	4,032
ENVIRONMENTAL SERVICES FUND	29,561
	$ 873,559

COMMENTARY:

The Contributions to Partners operating budget has decreased 7% and there are no capital expenditures. Contributions are as follows: United Way $293,750, FACTS $247,319, Coconino Humane Society $161,985, Intake Triage $74,250, Victim Witness $41,304, Greater Coconino Coalition for Children and Youth $19,669, NACASA $15,627, Weed & Seed $5,503, and NACOG Rural Transportation $4,152.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **66-NON-DEPARTMENTAL**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
PERSONAL SERVICES	$ 53,094	$ 48,539	$ 49,883	$ (146,079)	$ (194,618)
CONTRACTUAL	1,243,915	2,710,051	1,858,601	1,579,517	(1,130,534)
COMMODITIES	(41,478)	(80,000)	(16,313)	(40,000)	40,000
CAPITAL	44,067	720,000	701,141	4,100,000	3,380,000
TOTAL	**$ 1,299,598**	**$ 3,398,590**	**$ 2,593,312**	**$ 5,493,438**	$ 2,094,848

EXPENDITURES BY PROGRAM:

GENERAL ADMINISTRATION	$ 362,523	$ 413,535	$ 436,563	$ 4,147,535	$ 3,734,000
EMPLOYEE BENEFITS	73,068	57,500	49,500	57,500	-
INSURANCE	608,674	833,164	833,164	1,144,492	311,328
CONSULTANTS	261,725	394,520	394,520	114,740	(279,780)
COPY CENTER	(25,423)	(16,211)	4,983	29,171	45,382
REDEVELOPMENT	19,031	1,716,082	874,582	-	(1,716,082)
TOTAL	**$ 1,299,598**	**$ 3,398,590**	**$ 2,593,312**	**$ 5,493,438**	$ 2,094,848

SOURCE OF FUNDING:

GENERAL FUND	$ 4,991,913
LIBRARY FUND	57,045
HIGHWAY USER REVENUE FUND	52,638
TRANSPORTATION FUND	7,374
WATER AND WASTEWATER FUND	165,544
STORMWATER FUND	10,139
AIRPORT FUND	45,915
ENVIRONMENTAL SERVICES FUND	162,870
	$ 5,493,438

COMMENTARY:

The Non-Departmental operating budget has decreased by 48% and capital expenditures total $4,100,000 resulting in an overall net increase of 62%. Personal Services have decreased because of the net of market and benefit increases and the impact for salary savings planned for vacancies. The decrease in contractual is due to FY 2013 one-time items. There were some increases in contractuals related to armor car service and property and casualy insurance. Commodities increased for one-time items for the copy center. The major capital (>$10,000) is for the solar project ($4,000,000) and second floor quadrant remodelling ($100,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL	TOTALS
DESCRIPTION	2013-2014
Management Services Quadrant Remodel	$ 100,000

SECTION: **97-NAIPTA**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2011-2012	Adopted Budget 2012-2013	Estimated Expenditures 2012-2013	Proposed Budget 2013-2014	Budget-Budget Variance
CONTRACTUAL	$ 3,326,876	$ 5,670,410	$ 3,846,127	$ 5,738,691	$ 68,281
TOTAL	**$ 3,326,876**	**$ 5,670,410**	**$ 3,846,127**	**$ 5,738,691**	$ 68,281

EXPENDITURES BY PROGRAM:

TRANSIT	$ 3,326,876	$ 5,670,410	$ 3,846,127	$ 5,738,691	$ 68,281
TOTAL	**$ 3,326,876**	**$ 5,670,410**	**$ 3,846,127**	**$ 5,738,691**	$ 68,281

SOURCE OF FUNDING:

TRANSPORTATION FUND	$ 5,738,691
	$ 5,738,691

COMMENTARY:
The Transit budget has increased by 1% this fiscal year. The City contracts with NAIPTA to run the Transit System. We contribute monthly based on the budget appropriated by the NAIPTA Board and the City Council.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM SUMMARY
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Beginning Balance	$ -	-	-	-	-	-	-	-	-
Resources									
Debt	48,577,911	10,760,281	41,316,722	4,374,063	2,270,977	13,811,450	3,909,342	10,493,790	86,936,625
Grants	16,648,269	7,237,531	14,519,926	7,203,813	1,797,130	4,646,199	4,227,203	3,205,065	42,836,867
Pay-as-you-go	47,893,814	14,933,218	43,038,043	17,459,201	17,746,142	13,032,858	14,134,909	14,756,239	135,100,610
Reserved	-	-	-	-	1,750,000	-	300,000	3,000,000	5,050,000
Total Resources	113,119,994	32,931,030	98,874,691	29,037,077	23,564,249	31,490,507	22,571,454	31,455,094	269,924,102
Expenditures									
General Government	78,304,305	12,099,002	67,280,222	9,189,563	2,468,477	13,811,450	3,915,512	10,493,790	119,258,016
Streets/Transportation	8,358,192	4,741,746	10,996,550	7,168,500	7,513,900	5,055,700	5,509,200	7,710,318	48,695,914
BBB	6,370,649	3,747,202	5,789,484	1,067,500	1,237,500	1,112,500	1,062,500	987,500	15,004,186
Utilities: Water	7,973,511	5,937,424	4,142,000	3,110,000	2,740,000	4,340,000	3,684,000	6,144,000	30,097,424
Utilities: Wastewater	1,649,000	2,449,000	1,513,900	2,890,000	3,815,000	2,100,000	3,323,000	1,763,000	17,853,900
Airport	5,198,170	1,406,709	5,835,127	3,359,514	1,750,372	4,777,777	4,425,000	1,000,000	22,554,499
Solid Waste	383,000	108,000	10,000	1,922,000	3,760,000	10,000	310,000	3,010,000	9,130,000
Stormwater Utility	4,883,167	2,441,947	3,307,408	330,000	279,000	283,080	342,242	346,486	7,330,163
Total Expenditures	113,119,994	32,931,030	98,874,691	29,037,077	23,564,249	31,490,507	22,571,454	31,455,094	269,924,102
Ending Balance	$ -	-	-	-	-	-	-	-	-

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
General Government									
General Fund									
Redevelopment	$ 645,000	-	-	-	-	-	-	-	-
Solar Panel Project	-	-	4,000,000	-	-	-	-	-	4,000,000
Brownfields Assessment	1,000,000	281,500	418,500	-	-	-	-	-	700,000
General Fund Bond Fund									
Fire Stations	8,000	6,000	-	-	-	-	-	-	6,000
FUTS/Open Space Land Acquisition	-	17,409	1,163,845	935,063	270,977	411,450	515,512	-	3,314,256
Picture Canyon	6,600,000	5,251,032	-	-	-	-	-	-	5,251,032
USGS 2010 SFO	1,587,000	-	-	-	-	-	-	-	-
USGS Misc Buildings	-	-	-	-	-	10,000,000	-	10,000,000	20,000,000
Innovation Mesa	7,525,000	186,750	1,074,250	6,254,500	197,500	-	-	-	7,713,000
Observatory Mesa	-	225,000	12,020,000	-	-	-	-	-	12,245,000
Communication System 2010	-	3,747	-	-	-	-	-	-	3,747
2010 Street/Utility	272,000	109,888	577,919	-	-	-	-	-	687,807
Pavement Preservation	650,000	331	-	-	-	-	-	-	331
Cherry Avenue	1,248,000	963,862	-	-	-	-	-	-	963,862
Franklin/Mohawk Avenue	-	241	-	-	-	-	-	-	241
Izabel Avenue	-	568	-	-	-	-	-	-	568
S. Beaver/S. Leroux Street	2,342,350	1,633,599	732,757	-	-	-	-	-	2,366,356
Dodge Avenue	968,467	780,328	16,282	-	-	-	-	-	796,610
Rose Avenue	1,047,500	211,750	988,250	-	-	-	-	-	1,200,000
Coconino/Elden/Humphrey	1,549,900	1,577,181	1,000	-	-	-	-	-	1,578,181
La Plaza Vieja	1,590,088	511,560	1,724,013	-	-	-	-	-	2,235,573
Cedar Avenue	-	20,179	668,406	-	-	-	-	-	688,585
Presidio Subdivision	2,876,000	-	-	-	-	-	-	-	-
Watershed Protection Project	6,000,000	50,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	493,790	10,043,790
Court Facility	12,000,000	250,000	12,000,000	-	-	-	-	-	12,250,000
Public Works Facility	28,295,000	18,077	28,295,000	-	-	-	-	-	28,313,077
Land Acquisition (Parks & Rec)	-	-	-	-	-	1,400,000	1,400,000	-	2,800,000
Parks and Recreation - '96 Bond	1,100,000	-	1,100,000	-	-	-	-	-	1,100,000
Real Estate Proceeds									
Property Purchase/Improvement	1,000,000	-	1,000,000	-	-	-	-	-	1,000,000
Total General Government	$ 78,304,305	12,099,002	67,280,222	9,189,563	2,468,477	13,811,450	3,915,512	10,493,790	119,258,016

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Streets/Transportation									
Streets									
Street Improvement Program	$ 1,154,879	1,054,879	2,146,000	2,146,000	2,146,000	2,146,000	2,253,300	2,365,965	14,258,144
Street Improvement Program-1X funding	-	-	1,550,000	865,000	865,000	-	-	-	3,280,000
Sunnyside	850,000	94,750	755,250	-	-	-	-	-	850,000
Minor Transportation Improvements	50,000	50,000	50,000	60,000	65,000	70,000	75,000	85,000	455,000
Reserve for Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
Sidewalk Replacement Program	15,000	14,450	15,000	15,000	15,000	15,000	15,000	15,000	104,450
Ponderosa Parkway	3,000	-	-	-	-	-	-	-	-
Transportation Tax Funded									
West/ Arrowhead Improvement	4,469,313	2,553,446	5,023,300	-	-	-	-	-	7,576,746
Industrial Drive/Fanning Wash	-	-	575,000	1,375,000	-	-	-	-	1,950,000
Traffic Signal Program	-	-	445,000	-	477,000	-	512,000	-	1,434,000
Reserve for Transportation Improvements	175,000	175,000	159,500	167,500	175,900	184,700	193,900	203,600	1,260,100
Bike/Ped and Safety Improvement	484,500	644,217	137,500	200,000	200,000	200,000	200,000	200,000	1,781,717
Transportation Planning & Programming	95,000	95,000	90,000	90,000	90,000	90,000	90,000	90,000	635,000
Beulah Blvd/ University Drive	995,000	10,004	-	1,500,000	1,580,000	2,300,000	2,120,000	-	7,510,004
2011 HSIP	16,500	-	-	-	-	-	-	-	-
Industrial Drive-Huntington to Purina	-	-	-	700,000	1,850,000	-	-	-	2,550,000
Butler/ 4th Intersection Reconstruction	-	-	-	-	-	-	-	3,585,753	3,585,753
Country Club/ Oakmont	-	-	-	-	-	-	-	1,115,000	1,115,000
Total Streets/Transportation	$ 8,358,192	4,741,746	10,996,550	7,168,500	7,513,900	5,055,700	5,509,200	7,710,318	48,695,914

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Esitmate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
BBB FUNDS									
Beautification									
Streetscape									
Special Projects & Unprogrammed Work	$ 50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
Historic Facades	106,177	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
4th Street Neighborhood Gateway	184,360	184,360	-	-	-	-	-	-	184,360
Neighborhood Gardens	19,000	10,000	10,000	-	-	-	-	-	20,000
Butler Medians Phase III	513,900	125,765	388,135	-	-	-	-	-	513,900
4th Street Corridor Improvements	1,100,000	-	1,300,000	200,000	-	-	-	-	1,500,000
Basque Properties	250,000	14,600	-	-	-	-	-	-	14,600
Heritage Square Permanent Lighting	30,000	30,000	-	-	-	-	-	-	30,000
Visitor Center Route 66 Planter	25,000	25,000	-	-	-	-	-	-	25,000
Arts Incubator Façade Contribution	50,000	25,000	125,000	-	-	-	-	-	150,000
Milton Signs	100,000	25,000	75,000	-	-	-	-	-	100,000
Beautification in Action	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	87,500
Route 66 Preservation Project	20,000	23,000	-	-	-	-	-	-	23,000
Woodlands/Beulah Medians	699,277	769,160	-	-	-	-	-	-	769,160
Southside Plan - Beaver / San Francisco	-	81	-	-	-	-	-	-	81
Butler Avenue - North Edge	-	-	400,000	100,000	-	-	-	-	500,000
Fort Valley Road Enhancements	-	-	25,000	-	-	-	-	-	25,000
Gutter Diversions-Sustainable Streets	-	-	-	100,000	100,000	100,000	-	-	300,000
Butler Medians - Phase IV	-	-	-	-	300,000	300,000	-	-	600,000
City Gateway at Milton Rd	-	-	-	-	-	50,000	200,000	-	250,000
Urban Forest	-	-	-	-	-	50,000	200,000	-	250,000
CSPM Projects	-	-	-	-	-	-	-	450,000	450,000
	3,160,214	1,344,466	2,435,635	512,500	512,500	612,500	512,500	562,500	6,492,601
FUTS									
Special Projects & Unprogrammed Work	50,000	32,200	50,000	50,000	50,000	50,000	50,000	50,000	332,200
FUTS Signage Program	293,000	200,000	95,000	-	-	-	-	-	295,000
Arizona Trail - Rt 66 to McMillan Mesa	316,279	74,135	268,438	-	-	-	-	-	342,573
Country Club FUTS Trail	9,100	9,100	677,395	-	-	-	-	-	686,495
Sixth Avenue/Arrowhead Connector	449,313	340,000	-	-	-	-	-	-	340,000
Cedar Trail - Turquoise Dr to AZ Trail	20,000	20,000	-	-	-	-	-	-	20,000
Switzer Mesa Trail - Forest to AZ Trail	45,000	40,000	5,000	-	-	-	-	-	45,000
Switzer Canyon FUTS Trail	282,552	246,335	-	-	-	-	-	-	246,335
BNSF Walnut - Florence Underpass	647,500	518,000	797,200	-	-	-	-	-	1,315,200
Mall Transfer Center Trail Realignment	80,000	68,066	11,000	-	-	-	-	-	79,066
Florence-Walnut Underpass	478,031	382,400	147,823	-	-	-	-	-	530,223
4th Street-Huntington to Butler	159,660	12,000	679,005	-	-	-	-	-	691,005
Pine Knoll Trail-San Francisco to Lone Tree	80,000	250,500	246,228	-	-	-	-	-	496,728
Ponderosa Trail Rehab	300,000	210,000	-	-	-	-	-	-	210,000
Hospital Rim FUTS Trail	-	-	266,760	-	-	-	-	-	266,760
Brannen Connector	-	-	40,000	-	-	-	-	-	40,000
High Ctry Tr. Wild West - Lake Mary Rd	-	-	70,000	280,000	-	-	-	-	350,000
Sheep Crossing-Ponderosa Tr-Soldiers Tr	-	-	-	125,000	200,000	-	-	-	325,000
Lonetree - Sawmill Rd - Sinclair Wash	-	-	-	100,000	250,000	-	-	-	350,000

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Esitmate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
BBB FUNDS									
FUTS (Cont'd)									
Switzer Cyn Tr - Switzer Cyn Dr-Terrace Ave	$ -	-	-	-	225,000	300,000	-	-	525,000
Shultz Pass Trail - Fort Valley to Shultz Pass	-	-	-	-	-	150,000	-	-	150,000
Lake Mary - Wild West to JW Powell	-	-	-	-	-	-	500,000	225,000	725,000
Little A - ATA to Herold Rn Rd	-	-	-	-	-	-	-	150,000	150,000
	3,210,435	2,402,736	3,353,849	555,000	725,000	500,000	550,000	425,000	8,511,585
Total BBB	$ 6,370,649	3,747,202	5,789,484	1,067,500	1,237,500	1,112,500	1,062,500	987,500	15,004,186

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Water/Wastewater									
Water									
Reserve for Improvements	$ 100,000	67,803	115,000	150,000	150,000	150,000	150,000	150,000	932,803
Railroad Springs Reservior	25,923	181,725	-	-	-	-	-	-	181,725
Future Water Rights	1,322,606	1,322,606	-	-	-	-	-	-	1,322,606
Water Resource Sustainability Study	35,000	35,000	-	-	-	-	-	-	35,000
Inner Basin Pipeline Realignment	3,778,982	1,900,000	-	-	-	-	-	-	1,900,000
Inner Basin Pipeline Relocation	-	9,100	-	-	-	-	-	-	9,100
Aging Water Infrustructure Replacement	-	-	750,000	2,000,000	2,000,000	2,000,000	2,832,000	2,832,000	12,414,000
Radio Read Meter Replacements	100,000	100,000	50,000	290,000	300,000	300,000	340,000	340,000	1,720,000
Water Meter Vault Replacement Program	-	-	120,000	120,000	40,000	40,000	40,000	40,000	400,000
Rio Flood Control Project - W/L Replacement	200,000	200,000	-	-	-	200,000	222,000	32,000	654,000
San Francisco Alley Waterline	50,000	51,635	-	-	-	-	-	-	51,635
Lake Mary Land Acquisition	-	-	-	-	-	1,400,000	-	-	1,400,000
Stonehouse - Well Pump & Building	-	-	900,000	-	-	-	-	-	900,000
LM Wellfield - LM#2 12" Pipeline	382,000	382,000	-	-	-	-	-	-	382,000
LM Electrical Service Upgrade	-	-	-	300,000	-	-	-	-	300,000
Water System Master Plan	150,000	150,000	-	-	150,000	-	-	150,000	450,000
Switzer Canyon Transmission Line	804,000	804,000	880,000	-	-	-	-	-	1,684,000
West/Arrowhead Waterline	230,000	139,000	330,000	-	-	-	-	-	469,000
SCADA Master Plan	50,000	50,000	-	-	-	-	-	-	50,000
SCADA Control Upgrades	80,000	80,000	-	-	-	-	-	-	80,000
Water Plant Efficiency Project	35,000	35,000	97,000	50,000	100,000	100,000	100,000	100,000	582,000
NAZ Water Supply Feasibility	300,000	300,000	-	-	-	-	-	-	300,000
Water Rate Study	-	-	150,000	-	-	150,000	-	-	300,000
Building Improvements - LMWTP	90,000	90,000	-	-	-	-	-	-	90,000
Westside Waterline Expansion - WL Gore	-	-	450,000	-	-	-	-	-	450,000
Cheshire Tank Repairs	-	-	300,000	-	-	-	-	-	300,000
Railroad Springs Res #1 Repaint	-	-	-	200,000	-	-	-	-	200,000
New Well and Pumphouse	-	-	-	-	-	-	-	2,500,000	2,500,000
Walapai Dr Alley Waterline	240,000	39,555	-	-	-	-	-	-	39,555
	7,973,511	5,937,424	4,142,000	3,110,000	2,740,000	4,340,000	3,684,000	6,144,000	30,097,424

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Water/Wastewater									
Wastewater									
Picture Canyon	$ 65,600	65,600	252,000	-	-	-	-	-	317,600
Westside Interceptor Improvements	-	-	-	-	400,000	-	-	-	400,000
Sewer/RC Master Plan	125,000	125,000	-	-	125,000	-	-	125,000	375,000
Rio Plant-Replace UV System	-	-	-	-	-	-	1,400,000	-	1,400,000
WWTP Energy Efficiency Program	120,000	120,000	200,000	400,000	350,000	150,000	150,000	150,000	1,520,000
Wildcat Barscreens	450,000	450,000	-	-	-	-	-	-	450,000
Wildcat - Replacement Grit Pumps	-	-	-	90,000	-	-	-	-	90,000
Wildcat - Third Digestor	-	-	-	1,500,000	1,500,000	-	-	-	3,000,000
Wildcat - Solids Dispoal	-	800,000	400,000	-	-	-	-	-	1,200,000
Annual Sewer Replacement Program	110,000	110,000	327,900	750,000	1,290,000	1,290,000	1,290,000	1,290,000	6,347,900
Rio Flood Control Project - Sewer Replacement	242,000	242,000	-	-	-	300,000	333,000	48,000	923,000
Juniper Point 12" Reclaim Line Connection	-	-	-	-	-	210,000	-	-	210,000
Building Improvements - East Flag	85,000	85,000	-	-	-	-	-	-	85,000
Hillside Sewer Replacement	290,000	290,000	219,000	-	-	-	-	-	509,000
Reserve for Improvements	161,400	161,400	115,000	150,000	150,000	150,000	150,000	150,000	1,026,400
	1,649,000	2,449,000	1,513,900	2,890,000	3,815,000	2,100,000	3,323,000	1,763,000	17,853,900
Total Water And Wastewater	$ 9,622,511	8,386,424	5,655,900	6,000,000	6,555,000	6,440,000	7,007,000	7,907,000	47,951,324

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Airport									
Non-Revenue Parking Design	$ -	-	-	-	-	777,777	-	-	777,777
Non-Revenue Parking	-	-	-	-	-	4,000,000	4,000,000	-	8,000,000
Rehab Taxiway Reconstruct	1,532,757	598,065	-	-	-	-	-	-	598,065
Westplex Taxilane - Design	554,318	554,318	-	-	-	-	-	-	554,318
Rehab Taxilane - Westplex	2,878,732		-	-	-	-	-	-	-
Westplex Taxiway - Rehab Phase II	-	-	5,595,127	-	-	-	-	-	5,595,127
Apron Reconstruction	181,362	203,986	-	-	-	-	-	-	203,986
Apron Rehab	-	-	240,000	-	-	-	-	-	240,000
Runway Rehab/Reconstruction	-	-	-	3,259,514	-	-	-	-	3,259,514
Airport Heliport	-	-	-	-	1,750,372	-	-	-	1,750,372
ADOT Taxi A&West	51,001	50,340	-	-	-	-	-	-	50,340
ADOT Runway Rehab	-	-	-	100,000	-	-	-	-	100,000
Future Projects - FAA	-	-	-	-	-	-	-	1,000,000	1,000,000
Future Projects - Pavement Marking	-	-	-	-	-	-	425,000	-	425,000
Total Airport	$ 5,198,170	1,406,709	5,835,127	3,359,514	1,750,372	4,777,777	4,425,000	1,000,000	22,554,499

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Solid Waste									
Maintenance Building	$ -	-	-	100,000	-	-	-	-	100,000
Stormwater Infrastructure	34,000	34,000	10,000	10,000	10,000	10,000	10,000	10,000	94,000
Methane Gas Collection Wells	-	-	-	-	3,750,000	-	-	-	3,750,000
Road Extension	49,000	49,000	-	-	-	-	-	-	49,000
Cell Preparation Fees	-	-	-	-	-	-	300,000	3,000,000	3,300,000
Sub-Surface Geo Physical Study	300,000	25,000	-	-	-	-	-	-	25,000
Utility infrastructure gas water fiber optics	-	-	-	1,812,000	-	-	-	-	1,812,000
Total Solid Waste	$ 383,000	108,000	10,000	1,922,000	3,760,000	10,000	310,000	3,010,000	9,130,000

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2014-2019

	Budget 2012-2013	Estimate 2012-2013	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Total Plan
Stormwater Utility									
Drainage Spot Improvement	$ 206,625	-	-	255,000	204,000	208,080	267,242	271,486	1,205,808
Spot Improvement - Annual	75,000	43,876	75,000	75,000	75,000	75,000	75,000	75,000	493,876
Spot Improvement - Skunk Canyon	24,032	331,000	-	-	-	-	-	-	331,000
Spot Improvement - East Rt 66 Culvert	198,891	297,000	-	-	-	-	-	-	297,000
Spot Improvement - Shadow Mountain Phase I	189,000	225,000	-	-	-	-	-	-	225,000
Spot Improvement - Fanning at Steves Culvert	37,510	-	-	-	-	-	-	-	-
Spot Improvement - Shultz Creek Design Phase I	81,168	-	-	-	-	-	-	-	-
Spot Improvement - Columbia Circle	-	-	129,000	-	-	-	-	-	129,000
Spot Improvement - City Prop 116 Butler	-	-	32,500	-	-	-	-	-	32,500
Spot Improvement - 10 Bundled Projects	-	55,350	462,000	-	-	-	-	-	517,350
Rio De Flag Project	2,870,941	1,489,721	1,408,908	-	-	-	-	-	2,898,629
Rio Parking Replacement	1,200,000	-	1,200,000	-	-	-	-	-	1,200,000
Total Stormwater Utility	$ 4,883,167	2,441,947	3,307,408	330,000	279,000	283,080	342,242	346,486	7,330,163

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

The following is a list of projects that currently do not have a funding source and therefore are unfunded City Capital projects at this time. This list is updated annually as changes in funding occur as well as changes in priorities for the City

GENERAL GOVERNMENT

Police Department

Police Admin. Facility Expansion	$	2,650,000
Joint City/County Evidence/Property/Document Storage Facility		2,500,000
		5,150,000

Fire Department

Training Center Facility Improvements		250,000
Training Center Ground Improvements		315,000
Fire Station Repairs and Upgrades		205,000
		770,000

Municipal Facilities

Municipal Courts Facility		23,000,000
New Public Works Facility		20,610,000
Downtown Parking Garage		25,000,000
City Hall Annex		3,750,000
Records Storage Facility		250,000
		72,610,000
Total General Government	**$**	**78,530,000**

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

ECONOMIC VITALITY

Community Design/Streetscape

N. Fourth St. Corridor Improvements	$	18,000,000
Arts Incubator Facility		TBD
		18,000,000

Airport Capital

Airport Terminal Access Road Reconstruction - Pulliam Dr	3,160,000

Tourism/Visitor Services

Visitor Center Platform Reconstruction	355,000

Total Economic Vitality		**21,515,000**

COMMUNITY ENRICHMENT

Recreation

Aquaplex Expansion - 25 meter	6,000,000
Competetive Pool - 50 meter	20,000,000
Enclosed Tennis Courts/Flag Rec Center	1,000,000
Snow Play Area	5,640,000
Girls Softball Facility	TBD
	32,640,000

Total Community Enrichment	**$**	**32,640,000**

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

PUBLIC WORKS

Parks

Arroyo Park Improvements	$	1,368,183
Buffalo Park Improvements		1,327,532
Bushmaster Park Land/Expansion		1,915,000
Cheshire Park Improvements		5,563,387
Christensen Park Development		9,766,363
Clay Basin West Park Development		13,708,098
Continental Regional Park Phase I		30,616,014
Continental Regional Park Phase II		16,029,861
Joe Montalvo Park Improvements		1,036,353
Lake Mary Regional Park Development		25,146,009
		106,476,800

Mechanical Shop

New City Shop/Yard Facility		-
Wheeler Park Re-Design Phase I		1,100,000
		1,100,000

Cemetery

Cemetery Entrance		706,520
		706,520

Streets

Deicer Storage Facility		350,000
Historic East Route 66 Overlay		3,500,000
Sunnyside Neighborhood Improvements		5,000,000
Unfunded Street Pavement Preservation		50,000,000
		58,850,000

Total Public Works	**$**	**167,133,320**

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

TRANSPORTATION

Priority			
1	Fourth St./Butler Intersection Improvements		TBD
2	Fourth St./I-40 Overpass & Roadway	$	10,000,000
3	J. Wesley Powell Blvd - Pine Canyon to S. Fourth St.		25,000,000
4	Yale/Plaza Way/Metz Walk Backage Rd.		3,000,000
5	J. Wesley Powell Blvd - Airport to L. Mary Rd.		8,000,000
Lone Tree Corridor			
6	Rte 66 to Butler Ave		50,000,000
7	Pine Knoll to J Wesley Powell Blvd		47,900,000
8	Steves Blvd. / Lakin Realignment		1,550,000
9	Old Walnut Canyon Road Paving		1,700,000
10	Milton Rd. Corridor Improvements (ADOT Partnership)		13,000,000
11	Riordan Ranch St. Backage Rd.		2,000,000
12	Beulah Blvd - Airport T.I. to L. Mary Rd.		14,000,000
13	Woody Mtn Loop - Rte 66 to I-17		28,000,000
14	I-17/Woody Mtn Rd Traffic Interchange		23,300,000
15	E. Butler Ave Extension to Section 20		15,000,000
16	Empire Ave. Extension to E. Rte 66		10,700,000
17	Lockett Road, Fourth to Fanning Reconstruction		3,700,000
			256,850,000
	Total Transportation		**256,850,000**

URBAN TRAILS

Bow & Arrow Trail - Lone Tree to AZ Trail		75,000
Downtown Underpass		550,000
Linda Vista Trail - Linda Vista to Winifred Ranch Trail		175,000
Santa Fe West Trail - Clay Ave. to Railroad Springs		200,000
Santa Fe West Trail - Walnut to Rio		1,050,000
Woodlands Trail - Rte 66 to Santa Fe West		200,000
		2,250,000
Total Urban Trails	**$**	**2,250,000**

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

UTILITIES

Water

Lake Mary Water Plant (**Div 47**)		
Lake Mary Watershed Forest Thinning	$	200,000
LM WTP 2&4 Pitless Adapters		120,000
WTP Replace switchgear at Woody Mtn. Wells 6 & LM#4		150,000
WTP Groundwater Rule Measurement Equipment		75,000
Water Security Monitoring Program qty 8		100,000
Video Surveillance (water production facilities)		300,000
Lake Mary WTP treatment basin upgrades		1,000,000
Water Distribution (**Div 51**)		
Handheld Readers		75,000
Water Loadout Facility		200,000
JW Powell to 4th Street Transmission Line		1,500,000
Westside Route 66 Waterline Extension 3500'		400,000
Water Production (**Div 52**)		
Lake Mary WTP Flocculator Drive Assemblies		350,000
Lake Mary Well #7 & 9 Rehab		250,000
Precast Concrete Structures at Paradise & X-mas Tank sites		75,000
Upgrade Existing Wellhouses-Annual 1 per yr		150,000
Red Gap Ranch drill 10 proving wells		1,350,000
Red Gap Pump test of wells		9,000,000
Red Gap Pipeline & Wellfield Final Design		3,300,000
Red Gap Environmental Impact Study & Statement		9,000,000
Red Gap ROW Acquisition		4,050,000
Red Gap Construciton		225,000,000
		256,645,000

Wastewater

Wastewater Treatment Plant (**Div 53**)		
WCH & Rio HVAC system replacements		250,000
Wastewater Treatment Improvements (Monitoring) (**Div 57**)		
Wildcat Screenings Monster		150,000
WW SCADA Improvements		975,000
WW Treatment Plant Expansion-Design		4,000,000
Wastewater Collection/Reclaim Distribution (**Div 58**)		
Sunnyside Phase VII sewer main replacements		2,810,000
Continental Reclaim Line replacement		2,000,000
	$	10,185,000

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2014 - 2024

Stormwater

Priority			
1	West Street Wash	$	5,595,037
2	Switzer Canyon Wash Upper Reach		5,351,513
3	Steve's Boulevard Wash - Soliere Crossing		308,000
4	Penstock Ave Wash		3,799,802
5	West Phoenix Street Drainage Improvements		TBD
6	Fanning Drive Wash Upper Reach		2,631,526
7	Hospital Hill		714,696
8	Shadow Mtn Phase II - Monte Vista Drainage Improvements		248,000
9	McMillan Mesa		15,000
10	Switzer Canyon Wash Lower Reach		1,578,522
11	Sunnyside Hill		64,000
12	Darlene Dr. Street Drainage Improvements		120,000
13	Mobile Haven		575,861
14	N. Sunset Drainage Improvements		TBD
15	Flag Truckstop		149,000
16	Leroux Ave. Storm Drain Upgrade		30,000
			21,180,957
	Total Utilities		**288,010,957**
	TOTAL UNFUNDED PROJECTS	**$**	**846,929,277**

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
CITY MANAGER						
Admin Specialist	0.5	0.5	0	0	0	0
Assistant to City Mgr (Communications)	1	1	1	1	0	1
Assistant to City Mgr (Real Estate)	1	0.75	1	1	0	1
City Clerk	0	1	1	1	0	1
City Manager	1	1	1	1	0	1
City Records Technician	0	1	1	1	0	1
Deputy City Clerk	0	0.875	0.875	1	0	1
Deputy City Clerk (Funded in FY11)	0	0.125	0	0	0	0
Deputy City Manager	2	2	2	2	0	2
Executive Admin Assistant	1	1.25	1	1	0	1
Executive Assistant	1	1	1	1	0	1
Intern	0	0	0.25	0.25	0	0.25
Mgmt Assistant (Funded in FY11 & FY12)	0	1	0.67	0	0	0
Total	7.5	11.5	10.795	10.25	0	10.25
CITY CLERK						
City Clerk	1	Transfer	0	0	0	0
City Records Technician	1	Transfer	0	0	0	0
Deputy City Clerk	1	Transfer	0	0	0	0
Executive Admin Assistant	1	Transfer	0	0	0	0
Total	4	0	0	0	0	0
CAPITAL IMPROVEMENTS						
Admin Specialist	1	1	1	Transfer	0	0
Capital Improvements Engineer	2	2	1	1	0	1
Project Manager	8	8	6	6	0	6
Total	11	11	8	7	0	7
HUMAN RESOURCES						
Admin Assistant	1	1	1	1	0	1
Admin Specialist	1	1	1	1	0	1
Division Director (HR)	1	1	1	1	0	1
Human Resources Analyst	0.75	0.75	1.75	1.75	0	1.75
Human Resources Benefit Spec.	1	1	1	1	0	1
Human Resources Generalist	1	1	1	2	0	2
Human Resources Recrt Spec	1	0.5	0	0	0	0
Total	6.75	6.25	6.75	7.75	0	7.75
RISK MANAGEMENT						
Assistant to City Manager (Risk Mgt)	1	1	1	1	0	1
Insurance Claim Specialist	1	1	1	1	0	1
Total	2	2	2	2	0	2
CUSTOMER SERVICE						
Admin Assistant	2.75	4	4	4	1	5
Admin Specialist	2	1	1	1	0	1
Admin Spclst Supervisor	0	1	1	0	0	0
Billing Specialist	0	0	0	1	0	1
Collection Specialist	0	0	0	0.75	0	0.75
Customer Srvc Manager	1	0	0	1	0	1
Meter Reader	4	3.25	0	0	0	0
Meter Reader (Funded in FY11)	0	0.75	0	0	0	0
Meter Reader Supervisor	1	1	0	0	0	0
Meter Technician Supervisor	0	0	1	1	0	1
Meter Technician	0	0	3.25	2.25	0	2.25
Meter Technician II	0	0	0	1	0	1
Total	10.75	11	10.25	12	1	13

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
LAW						
Admin Assistant	1.75	1.75	1.5	1.75	0	1.75
Admin Asst (Funded in FY12)	0	0	0.25	0	0	0
Admin Specialist	2	2	2	2	0	2
Asst City Attorney	4	4	4	3	0	3
City Attorney	1	1	1	1	0	1
City Prosecutor	0	0	1	1	0	1
Deputy City Attorney	1	1	1	1	0	1
Legal Assistant	1	1	1	1	0	1
Senior Ass't City Attorney	4	3	2	3	0	3
Senior Ass't City Attorney (Funded in FY11)	0	1	0	0	0	0
Total	14.75	14.75	13.75	13.75	0	13.75
INFORMATION TECHNOLOGY						
Application Support Specialist I	1	0	0	0	0	0
Application Support Specialist II	1	0	0	0	0	0
Database Analyst III	1	0	0	0	0	0
Division Director (IT)	1	1	1	1	0	1
GIS Manager	1	0	0	0	0	0
GIS Specialist	1	0	0	0	0	0
GIS System Analyst	1	0	0	0	0	0
GIS Technician	1	0	0	0	0	0
IT Adminstrator	0	1	1	3	0	3
IT Analyst	0	4	4	3	0	3
IT Manager	0	2	2	2	0	2
IT Services Supervisor	1	1	1	1	0	1
IT Specialist	0	1	1	1	0	1
IT Technician	0	2	2	2	0	2
Network Administator	1	0	0	0	0	0
Senior Network Administrator	1	0	0	0	0	0
System and Applications Mgr	1	0	0	0	0	0
System Administrator	1	1	1	0	0	0
Total	13	13	13	13	0	13
MANAGEMENT SERVICES						
Admin Assistant	1	Transfer	0	0	0	0
Admin Specialist	1	1	1	1	0	1
Buyer	0.5	0	0	0	0	0
Division Director (Mgmt Services)	1	1	1	1	0	1
Financial Systems Analyst	0	0	1	1	0	1
Purchasing Director	1	1	1	1	0	1
Procurement Specialist	0	0	0	3	0	3
Senior Procurement Specialist	3	3	3	0	0	0
Warehouse Technician	1	1	1	1	0	1
Total	8.5	7	8	8	0	8

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
SALES TAX						
Accounts Specialist	1	1	1	0	0	0
Admin Assistant	1	1	1	1	0	1
Admin Specialist	1	1	1	1	0	1
Auditor I	0	1	0	0	0	0
Auditor II	2	1	1	1	0	1
Collections Specialist	2	2	2	1.25	0	1.25
Revenue Director	0	1	1	1	0	1
Sales Tax Manager	0	1	1	0	0	0
Tax Licensing & Revenue Adm	1	0	0	0	0	0
Tax Licensing & Revenue Mgr	0	0	0	1	0	1
Total	8	9	8	6.25	0	6.25
LIBRARY - CITY/GRANTS						
Admin Specialist	1.63	1.63	2	2	0	2
Application Support Specialist II	1	1	1	1	0	1
Librarian	2	2	2	2	0	3
Library Assistant I	16.76	16.76	17.02	17.02	0	13.14
Library Assist. I (temp)	3	3	3	3	-0.35	2.65
Library Assistant II	3	3	2	2	0	0
Library Cataloging Assistant	1	1	1	1	0	1
Library Clerk I	7.38	7.38	7.38	8.2	0	5.76
Library Clerk I (temp)	3.75	3.75	3.75	3.18	-0.45	2.73
Library COE Aide	0.25	0.25	0.25	0	0	0
Library Director	1	1	1	1	0	1
Library IT Analyst	0	0	1	1	0	1
Library IT Manager	0	0	1	1	0	1
Library Inf. Tech. Coord.	2	2	0	0	0	0
Library Manager	3	3	3	3	0	3
Library Page	2	2	2	2	0	2
Library Page (temp)	1	1	1	1	-0.15	0.85
Library Specialist	0	0	0	0	0	2.44
Library Supervisor	1	1	2	2	0	6.88
Network Administrator	1	1	1	1	0	1
Total	50.77	50.77	51.4	51.4	-0.95	50.45
FINANCE						
Account Clerk I	1.5	1	1	1	0	1
Accountant	0	0	0	3	0	3
Accountant I	0	3	3	0	0	0
Accountant II	3	0	0	0	0	0
Accounts Specialist	1	1	1	1	0	1
Finance Director	1	1	1	1	0	1
Finance Manager	2	2	2	2	0	2
Grants Specialist	0	1	1	1	0	1
Grants Manager	1	1	1	1	0	1
Payroll Assistant	1	1	1	1	0	1
Payroll Manager	1	1	1	1	0	1
Total	11.5	12	12	12	0	12

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
FMPO						
Intern	0.38	0.38	0.38	0.38	0	0.38
Admin Specialist	0.5	0.5	0.5	0.5	0	0.5
Metro Planning Org Manager	1	1	1	1	0	1
Multi modal Planner	1	1	1	1	0	1
Total	2.88	2.88	2.88	2.88	0	2.88
COMMUNITY DEVELOPMENT ADMIN						
Admin Specialist	1.5	1	1	1	0	1
Division Director (CD)	1	1	1	1	0	1
Total	2.5	2	2	2	0	2
PLANNING & DEVELOPMENT SERVICES						
Admin Specialist	2	1	1	1	0	1
Associate Planner	0	0	0	0	0	1
Building Inspection Mgr	1	0	0	0	0	0
Building Inspector	0	5	5	5	0	5
Building Official	1	1	1	1	0	1
Building Plans Examiner	3	3	2	2	0	2
Code Compliance Officer II	1	0	0	Transfer	0	1
Code Compliance Officer II (Funded in FY11)	0	1	0	0	0	0
Code Compliance Manager	1	1	1	1	0	1
Comprehensive Planning and Code Administrator	0	0	0	0	0	1
Comprehensive Planning Manager	1	1	1	1	0	1
Current Planning Mgr	1	1	1	1	0	1
Development Services Specialist	1	1	1	1	0	1
Development Services Supervisor	1	1	1	1	0	1
Environmental Code Technician	0	0	0	Transfer	0	1
Inspector I	3.6	0	0	0	0	0
Inspector II	2.7	0	0	0	0	0
Inspection Supervisor	0.9	1	1	1	0	1
Neighborhood Planner	1	1	1	1	0	0
Planning Development Mgr.	3	3	3	3	0	3
Planning Director	1	1	1	1	0	1
Planning Techician	0	0	0.5	0	0	0
Zoning Code Administrator	1	1	1	1	0	0
Zoning Code Manager (Funded thru in FY13)	1	1	1	1	-1	0
Total	27.2	24	22.5	22	-1	23
ENGINEERING						
Admin Specialist	Transfer	0	Transfer	1	0	1
Assistant City Engineer	1	1	1	1	0	1
City Engineer	1	1	1	1	0	1
Construction Manager	1	1	1	1	0	1
Engineering Inspector	5	5	4	3	0	3
Engineering Specialist	0	0	0	1	0	1
Engineering Technician III	1	1	1	0	0	0
Engineering Tech Leadworker	1	0	0	0	0	0
Inspection Supervisor	1	1	1	1	0	1
Intern	0	0	0	0.5	0	0.5
Materials Tech I	2	2	2	2	0	2
Materials Tech II	1	0	0	0	0	0
Project Manager	5	4	4.7	4.7	0.3	5
Traffic Engineer	1	1	1	1	0	1
Total	20	17	16.7	17.2	0.3	17.5

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
COMMUNITY INVESTMENT						
Admin Specialist	1	0	0	0	0	0
Admin Spclst Leadworker	0	1	1	1	0	1
Brownfield Specialist	1	1	1	0	0	0
Community Design & Redevelopment Mgr	0	1	1	1	0	1
Community Design & Redevel. Project Admin.	0	0	1	1	0	1
Community Investment Director	1	0	0	0	0	0
Comm/Neighborhood Planner	Transfer	0	0	0	0	0
Community Planner	1	1	0	0	0	0
Division Director (Economic Vitality)	1	1	1	1	0	1
Economic Analyst	Transfer	0	0	0	0	0
Manager of Enhanced Svcs Dist (Eff 2010-13)	0	1	1	1	-1	0
Planning & Community Design Mgr	1	0	0	0	0	0
Redevelopment Mgr. (Eff. 2010-2012)	1	0	0	0	0	0
Total	7	6	6	5	-1	4
DOWNTOWN MANGEMENT						
Downtown Manager	1	1	1	1	0	1
Parking Ambassador	3	3	3	3	0	3
Park Maintenance	1	1	1	1	0	1
Total	5	5	5	5	0	5
HOUSING						
Admin Specialist	1	1	1	1	0	1
Comm. Housing & Grants Adm. (Grant Fnd)	1	1	1	1	0	1
Community Housing Manager	1	1	1	1	0	1
Community Housing/Neigh Planner	1	1	1	1	0	1
Housing Project Coordinator (Grant Fnd)	1	0	0	0	0	0
Permanent Afford Adm (Grant Fnd)	1	1	1	1	0	1
Total	6	5	5	5	0	5
FIRE						
Admin Specialist	2	2	2	2	0	2
Asst. Wildland Fire Mgr.	2	0	0	0	0	0
Deputy Fire Chief	2	2	1	1	0	1
Division Director (Fire Chief)	1	1	1	1	0	1
Fire Battalion Chief	4	3	3	3	0	3
Fire Captain	24	21	21	21	0	21
Fire Captain (Funded in FY11)	0	3	0	0	0	0
Fire Engineer	21	18	21	21	0	21
Fire Engineer (Funded in FY11)	0	3	0	0	0	0
Fire Fighter	36	29	31	31	-1	30
Fire Fighter - Temp	0	0	0	0	1	1
Fire Fighter (Funded in FY11)	0	4	0	0	0	0
Fire Inspector II	2	2	1	1	0	1
Fire Marshall	0	0	1	1	0	1
Wildland Fire Manager	1	1	1	1	0	1
Wildland Fire Mgt Crew Mmbr (Grt Funded)	2	1	0	0	0	0
Wildland Fire Specialist I	1	0	0	1	0	1
Wildland Fire Specialist I (Funded in FY11)	0	1	0	0	0	0
Wildland Fire Specialist I (Grant Funded)	0	0	1	0	0	0
Wildland Fire Specialist II	1	0	0	0	0	0
Wildland Fire Leadworker (Grant Funded)	0	1	1	1	0	0
Wildland Fire Leadworker (Funded in FY14)	0	0	0	0	0	1
Total	99	92	85	85	0	85

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
POLICE						
Admin Specialist	13	13	13	13	0	13
Animal Control Officer	1	1	1	1	0	1
Deputy Police Chief	2	2	2	2	0	2
Dispatch Admin Call Taker	2	1	2	2	0	2
Dispatch Admin Call Taker (Funded in FY11)	0	1	0	0	0	0
Division Director (Police Chief)	1	1	1	1	0	1
Evidence Technician	2	2	2	2	0	2
Parking Control Officer	1	1	1	1	0	1
Police Communications Mgr	1	1	1	1	0	1
Police Corporal/Det.	19	19	19	19	0	19
Police Emerg Comm Specialist	23	23	23	23	0	23
Police Emerg Comm Speclst Sup.	5	5	5	5	0	5
Police Lieutenant	4	4	4	4	0	4
Police Officer	68	66	65	65	-3	62
Police Officer (Funded in FY12)	0	0	1	0	0	0
Police Records Supervisor	1	1	1	1	0	1
Police Sergeant	12	12	12	12	0	12
Police Special Serv. Sup	1	1	1	1	0	1
Police Support Serv. Sup.	1	1	1	1	0	1
Property Control Coord	1	1	1	1	0	1
Training Officer	0	0	0	0	1	1
Total	158	156	156	155	-2	153
POLICE GRANTS						
Admin Specialist	1	1	1	1	0	1
Police Officer	8	10	14	14	0	14
Police Sergeant	1	1	1	1	0	1
Total	10	12	16	16	0	16
PUBLIC WORKS ADMINISTRATION						
Admin Specialist	1	0.5	0.5	0	0	0
Assistant Public Works Director	1	0	0	0	0	0
Division Director (Public Works)	1	1	1	1	0	1
Project Manager	1	1	1	1	0	1
Total	4	2.5	2.5	2	0	2
PARKS						
Maintenance Worker - Temps	3.2	3.2	3.46	4.69	3.22	7.91
Maintenance Worker	23	21	21	21	0	21
Parks Leadworkers	0	2	2	2	0	2
Public Works Manager (Parks)	0	1	1	1	0	1
Parks Supt.	1	0	0	0	0	0
Parks Supervisor	1	0	0	0	0	0
Total	28.2	27.2	27.46	28.69	3.22	31.91

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
FLEET SERVICES						
Buyer	1	1	1	1	0	1
Fleet Manager	1	0	0	0	0	0
Fleet Mgmt. Supt.	1	0	0	0	0	0
Fleet Services Specialist	0	0	1	1	0	1
Mechanic I	3	3	3	3	-1	2
Mechanic II	4	4	4	4	0	4
Mechanic III Leadworker	2	2	2	2	0	2
Public Works Manager (Fleet)	0	1	1	1	0	1
Service Writer	1	1	0	0	0	0
Welder	1	1	1	1	0	1
Total	14	13	13	13	-1	12
FACILITIES MAINTENANCE						
Facility Maintenance Manager	0	1	1	1	0	1
Facilities Maintenance Superintendent	1	1	1	1	0	1
Facilities Maintenance Supervisor	1	0	0	0	0	0
Maintenance Worker	9	9	9	9	0	9
Total	11	11	11	11	0	11
RECREATION						
Admin Assistant	1	1	1	1	0	1
Admin Specialist	1	1	1	1	0	1
Division Director (Comm Enrichment)	1	1	1	1	-1	0
Intern	0.25	0.25	0.25	0.25	0	0.25
Recreation Coord. I	5.5	5.5	5.5	4.5	0	4.5
Recreation Coordinator II	5	5	5	5	0	5
Recreation Services Director	0	0	1	1	0	1
Recreation Supervisor	1	1	1	1	0	1
Recreation Supt.	1	1	0	0	0	0
Recreation Temporaries	37.91	37.91	39.31	36.15	-1.07	35.08
Recreation Temporaries (Grant Funded)	0	0	0.29	0.29	0	0.29
Senior Recreation Coordinator	6	6	6	5	0	5
Total	59.66	59.66	61.35	56.19	-2.07	54.12
STREET MAINTENANCE & REPAIRS						
Admin Specialist	1	1	1	1	0	1
Cemetary Caretaker	0.75	0.75	0.75	0.75	0	0.75
Cemetery Maint. Specialist	1	1	1	1	0	1
Equip. Opers. Temps	4.31	4.31	4.31	2.97	-0.22	2.75
Equipment Operator	14	15	15	15	0	15
Intern	0.5	0.5	0.5	0.5	0	0.5
Maintenance Worker	7	7	7	7	0	7
Maint. Wkr. III LDWKR	1	0	0	0	0	0
Maint. Worker temp	0.75	0.75	0.75	0.75	0	0.75
Public Works Manager (Streets)	0	1	1	1	0	1
Public Works Section Head	0	1	1	1	0	1
Streets Leadworker	3	3	3	3	0	3
Streets Manager	1	0	0	0	0	0
Street Superintendent	1	0	0	0	0	0
Traffic Signal Technician Ass't	1	1	1	1	0	1
Total	36.31	36.31	36.31	34.97	-0.22	34.75

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
AIRPORT						
Admin Specialist	1	1	1	1	0	1
Airport Director	1	1	1	1	0	1
Airport Operations/ARFF Specialist	0	0	6	6	0	6
Airport Operations/ARFF Manager	0	0	0	0	0	1
Airport Operations Supv	1	1	1	1	0	0
Airport Service Worker I	3	3	0	0	0	0
Airport Service Worker II	3	3	0	0	0	0
Maintenance Wrks - Snow	0.5	0.5	0.5	0.5	0	0.5
Total	9.5	9.5	9.5	9.5	0	9.5
SOLID WASTE						
Admin Assistant	3.5	3.5	3	2.65	0	2.65
Admin Specialist	1	1	1	1	0	1
Admin Spclst Supervisor	1	1	1	1	0	1
Bin Maint. Leadworker	1	1	1	1	0	1
Brownfield Specialist	Transfer	0	0	0	0	0
Conservation Manager	1	0	0	0	0	0
Environmental Aide	0.6	Transfer	0	0	0	0
Environmental Assistant	1	Transfer	0	0	0	0
Environmental Code Enf Aide	1	0	0	0	0	0
Environmental Code Specialist	1	Transfer	0	0	0	0
Environ Program Manager	1	Transfer	0	0	0	0
Environmental Program Specialist	1	Transfer	0	0	0	0
Environmental Services Mgr	2	0	0	0	0	0
Environmental Technician	1	Transfer	0	0	0	0
Equipment Operator	37	34	30	30	-0.3	29.7
ES Collection Super	2	2	2	2	0	2
ES Equip. Oper I - Temp	1	1	1	1	0	1
ES Leadworkers	0	2	2	2	0	2
ES Operations Mgr	1	0	0	0	0	0
Landfill Supervisor	1	1	1	1	0	1
Program Asst	2	1	1	1	0	1
Project Manager	2	2	2	2	0	2
Public Works Manager (ES)	0	2	2	2	0	2
Public Works Section Head	0	1	1	1	0	1
Sustainability and Env Mgr	1	Transfer	0	0	0	0
Sustainability Assistant (Grant Funded)	0.48	Transfer	0	0	0	0
Sustainability Manager	1	Transfer	0	0	0	0
Sustainability Specialist	1	Transfer	0	0	0	0
Total	65.58	52.5	48	47.65	-0.3	47.35
SUSTAINABILITY & ENVIROMENTAL MANAGEMENT SERVICES						
Environmental Aide	0	0.6	0.6	0.6	-0.6	0
Environmental Assistant	0	1	1	1	0	1
Environmental Code Enf Officer	0	1	0	0	0	0
Environmental Code Specialist	0	1	1	1	0	Transfer
Environmental Code Technician	0	0	1	1	0	Transfer
Environ Program Manager	0	1	1	1	0	1
Environmental Program Specialist	0	1	1	1	0	1
Environmental Technician	0	1	1	1	0	1
Public Works Section Head	0	1	1	1	0	1
Sustainability Assistant (Grant Funded)	0	0.48	1	0.25	-0.25	0
Sustainability Manager	0	1	1	1	0	1
Sustainability Specialist	0	2	2	2	0	2
Volunteer Coordinator	0	0	0	0	0.48	0.48
Total	0	11.08	11.6	10.85	-0.37	8.48

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
UTILITIES ADMINISTRATION						
Admin Specialist	2	2	2	2	0	2
Division Director (Utilities)	1	1	1	1	0	1
GIS System Analyst	1	1	1	1	0	1
Project Manager	1	1	0	0	0	0
Utilities Engineering Manager	1	1	1	1	0	1
Utilites Operations Section Head	0	0	0	Transfer	0	1
Utilities Plan Reviewer	1	1	1	1	0	1
Utilities Program Assistant	1	0	0	0	0	0
Utilities Program Manager	1	1	1	1	0	1
Water Resource Manager	1	1	1	1	0	1
Total	10	9	8	8	0	9
LAKE MARY WATER PLANT						
Instrumentation/Electrical Spec	1	1	1	1	0	1
Laboratory Specialist	1	1	1	1	0	1
Maintenance Specialist	1	1	1	1	0	1
MSW Operations	3	3	3	3	0	3
MSW Laboratory	1	1	1	1	0	1
MSW Maintenance	2	2	2	2	0	2
Operations Specialist	1	1	1	1	0	1
Water Production Manager	1	1	1	1	0	1
Total	11	11	11	11	0	11
WATER DISTRIBUTION SYSTEM						
Field Services Manager	1	1	1	1	0	Transfer
Maintenance Worker - Temp	1	0	0	0	0	0
Maintenance Worker	1	1	1	1	0	1
MSW - Water Services Tech	10	10	10	10	0	10
Water Services Specialist	1	1	1	1	0	1
Water/Sewer Util. Locator	1	1	1	1	0	1
Total	15	14	14	14	0	13
WASTEWATER TREATMENT PLANT						
Equip Operator II Temp	1.5	1.5	1.5	1.5	0	1.5
Instrumentation/Electrical Spec	0	0	1	1	0	1
MSW - Operations	0	0	2	2	0	2
MSW - Plant Tech	6	6	4	4	0	4
Plant Specialist	4	4	3	3	0	3
Wastewater Treatment Manager	1	1	1	1	0	1
Total	12.5	12.5	12.5	12.5	0	12.5
WASTEWATER COLLECTION						
MSW- Water Services Tech	8	8	8	8	0	8
Water Services Specialist	1	1	1	1	0	1
Total	9	9	9	9	0	9
WASTEWATER MONITORING						
Industrial Waste Inspector	2	2	2	2	0	2
Industrial Waste Supervisor	1	1	1	1	0	1
Total	3	3	3	3	0	3

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
RECLAIMED WASTEWATER TREATMENT PLANT						
Maintenance Specialist	1	1	0	0	0	0
MSW - Laboratory Tech	1	1	1	1	0	1
MSW - Plant Tech	1	1	2	2	0	2
Plant Specialist	1	1	1	1	0	1
Total	4	4	4	4	0	4
CITY COURT						
Collection Specialist	2	1	1	1	0	1
Court Finance Specialist	0	0	0	0.75	0.05	0.8
Court Info Systems Coordinator	1	1	1	1	0	1
Court Interpreter	0.9	1	1	1	0	1
Court Judicial Specialist	7	6.75	7.75	6.75	1.5	8.25
Court Judicial Specialist (Funded in FY11)	0	1	0	0	0	0
Court Services Supervisor	1.63	1.75	1.75	2	-1	1
Court Training Specialist	1	1	1	1	0	1
Deputy Court Administrator	3	2	2	2	0	2
Deputy Court Admin. (Funded in FY11 & FY12)	0	1	1	0	0	0
Division Director (Court)	1	1	1	1	0	1
Executive Admin Asst (Judicial)	1	0	0	0	0	0
Jury Services Specialist	0.5	1	1	1	0	1
Magistrate	1.75	1.63	1.63	1.63	-0.63	1
Presiding Magistrate	1	1	1	1	0	1
Probation Service Officer	2	1.5	1.5	1.5	-0.5	1
Pro-Tem Magistrate	0.5	0.55	0.55	0.55	0.75	1.3
Warrant Officer	1.6	2	2	2	0	2
Total	25.88	25.18	25.18	24.18	0.17	24.35
ECONOMIC DEVELOPMENT						
Business Retention & Expansion Mgr	1	1	1	1	0	1
Economic Analyst	1	0	0	0	0	0
Economic Development Manager	0	1	1	1	0	1
Total	2	2	2	2	0	2
TOURISM						
Admin Specialist	1	1	1	1	0	1
Creative Services Specialist	0	0	0	2	0	2
CVB Director	1	1	1	1	0	1
Division Director	Transfer	0	0	0	0	0
Marketing & Public Relations Manager	0	1	1	1	0	1
Marketing Manager	1	0	0	0	0	0
Publication Specialist	2	2	2	0	0	0
Public Relations Associate	1	1	1	0	0	0
Public Relations Specialist	0	0	0	1	0	1
Sales Associate	2	2	2	0	0	0
Sales Manager	1	0	0	0	0	0
Sales Specialist	0	0	0	2	0	2
Total	9	8	8	8	0	8
TOURISM-VISITOR CENTER						
Admin Asst	4.25	2.99	1.99	1.99	0.44	2.43
Admin Asst (Funded in FY11)	0	0.76	0	0	0	0
Admin Specialist	0.5	0.5	1.5	1.5	0	1.5
Visitor Center Manager	1	1	1	1	0	1
Total	5.75	5.25	4.49	4.49	0.44	4.93

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2009-2010	2010-2011	2011-2012	2012-2013	Add/Delete 2013-2014	Adopted 2013-2014
STORMWATER						
Floodplain Inspector	1	1	1	1	0	1
Intern	1	1	1	1	-0.5	0.5
Project Manager	2	2	2	2	0	2
Stormwater Program Manager	1	1	1	1	0	1
Stormwater Service Analyst	1	1	1	1	0	1
Total	6	6	6	6	-0.5	5.5
FLAGSTAFF HOUSING AUTHORITY						
Administrative Clerk/Occupancy Specialist	0	1	1	0	0	0
Occupancy Specialist	0	0	0	1	0	1
Executive Director	0	1	1	0	0	0
FHA Director	0	0	0	1	0	1
FHA Manager	0	0	0	4	0	4
Finance Assistant	0	1	1	0	0	0
Finance Director	0	1	1	0	0	0
Finance Specialist	0	0	0	1	0	1
Housing Director	0	2	2	0	0	0
Housing Services Administrator	0	5	5	5	0	5
Maintenance Coordinator	0	1	1	1	0	1
Maintenace Director	0	1	1	0	0	0
Maintenance Lead Worker	0	2	2	2	0	2
Maintenance Worker	0	0	0	5	0	5
Maintenance Worker III	0	1	1	0	0	0
Maintenace Worker II	0	4	4	0	0	0
Maintenance Worker I	0	0	0	2	0	2
Temporary Maintenance Worker	0	3.5	3.5	2	-2	0
Total	0	23.5	23.5	24	-2	22
GRAND TOTALS	827.48	825.33	812.42	802.50	-6.28	796.22

FY 2014 Council Budget Retreat

April 24 – 26, 2013

Overview and Orientation

- Mechanics of the Retreat
- 5 Year Plan Overview – How We Budget
- Fund-Level Presentations
  - Revenues
  - Reallocations
  - Expenditures (Cuts, RSLs, Operating Capital)
- Parking Lot
- Adds/Deletes

FY 2014 Budget Focus

- Targets
  - Employee Compensation
  - Critical Infrastructure
  - Library Structural Changes

Employee Compensation

3.2% Market Increase	11.11% Market Increase
General Fund	
$1,187,200	$4,121,810
All Other Funds	
$435,200	$1,510,960
City Wide	
$1,622,400	**$5,632,770**

Critical Infrastructure

	Additional Cost to Maintain Condition	Cost to Upgrade to Target Condition	Cost to Maintain Target
General Fund Operations			
Facilities	$70,500	$1,710,000	$138,000
Parks	$4,500	$785,192	$226,500
Fleet	$314,552	6,912,257	$438,304
General Fund Total	**$389,553**	**$9,407,449**	**$802,804**
Non General Fund Operations (Fleet and Facilities included in totals)			
Library	$48,183	$360,303	$81,816
BBB	$51,258	$810,046	$321,143
Airport	$413,392	$18,956,938	$494,464
Environmental Services	$467,610	$6,558,817	$510,571
USGS Facilities	$5,000	$25,000	$15,000
Utilities	$278,541	$48,649,500	$2,641,915
Street – Construction	$25,730,827	$51,716,293	$3,429,090
Streets – Non Construction	$375,751	$7,828,993	$873,548
Other Fund Total	**$27,370,562 ($1,639,735 w/o streets)**	**$134,905,890**	**$8,367,547**

Targets – FY 2014 Budget

	Compensation	Infrastructure
General Fund		
	$1,187,200	QIC - $389,553 Streets - $1,000,000
All Other Funds		
	$435,000	Parks – $200,000 QIC - $335,000
City Wide		
	$1,622,400	**$1,924,553**

Employee Innovation Committee

- 15 member Committee
  - Cross section of employees by Division and role
- City Manager commitment to compensation
- Employee suggestions received by email and through Committee members

Employee Innovation Committee

- Received over 300 innovative and cost saving suggestions from employees
  - Some ideas were impractical for various reasons
  - Some ideas are already in progress
  - Committee worked very hard to narrow and further review 19 suggestions
    - 11 are recommended to be implemented in FY 2014

Employee Innovation Committee – Top 19 Suggestions

Suggestions that are recommended for FY 2014:

- Reduce the number of Division Directors
- Move to greater or 100% cost recovery
- Eliminate Cityscape*
- Switch to 100% petroleum diesel during winter months
- Limit take home vehicles/Re-evaluate policy**
- Reduce costs associated with catering and food
- Reduce fuel consumption**

** Partial cost recovery for Cityscape. ** Fleet Management Committee FY 2014 Work Plan.*

Employee Innovation Committee – Top 19 Suggestions

Suggestions that are recommended for FY 2014 (Continued):

- Turn off or reduce lights/HVAC system usage when facilities are not in use
- Charge more for special events
- Reduce bulky trash pick up to 2 or 3 times each year, with additional pickup for fee.
- Look into 1/10 sales tax increase

Employee Innovation Committee – Top 19 Suggestions

Suggestions that are not in recommended in FY 2014 budget:

- Consider change to 4 10 hour work schedule*
- DCM level reduction
- Supervisor/Manager reduction
- Re-evaluate costs associated with outside agencies and non-profits (e.g. United Way)
- Charge NAU for fire related calls*
- Use cinders on roads instead of chemicals/salt*
- Defer street maintenance and/or contract out for street maintenance services
- Install parking meters downtown

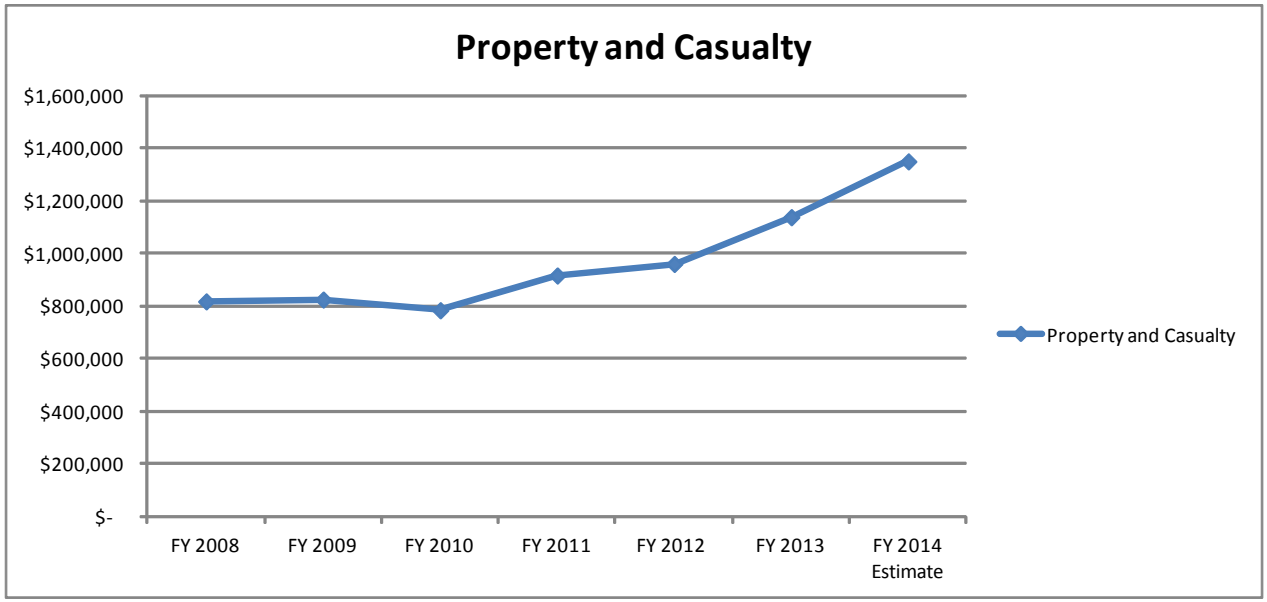
** Suggestions that will be reviewed further in FY 2014*

Fixed Costs and Expenditure Outlook

- Property and Casualty
- Utility – Natural Gas/ Electric
- Pension
- Health Insurance
- Workers Compensation

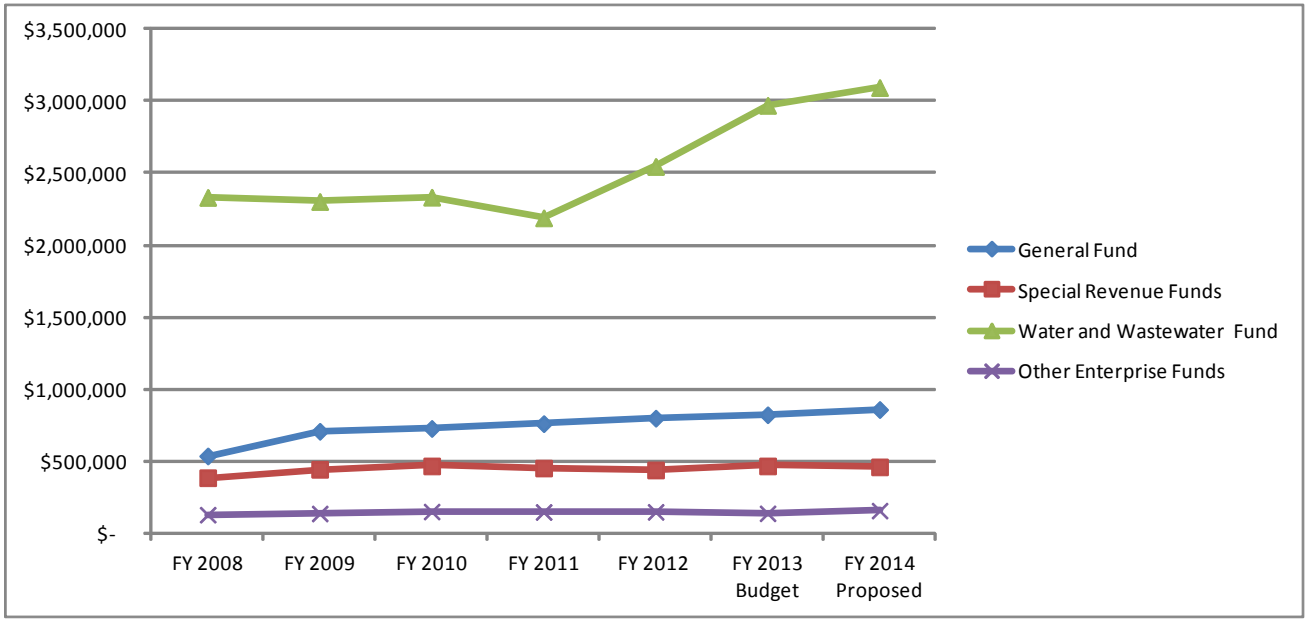
Fixed Costs and Expenditure Outlook Property and Casualty Insurance

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014 Estimate
Property and Casualty	$ 818,137	825,116	784,558	916,466	960,486	1,138,166	1,350,166
CHANGE YEAR TO YEAR							
General Fund	(15,610)	6,979	(40,558)	131,908	175,928	221,700	212,000
% CHANGE							
General Fund	-2%	1%	-5%	17%	22%	24%	19%



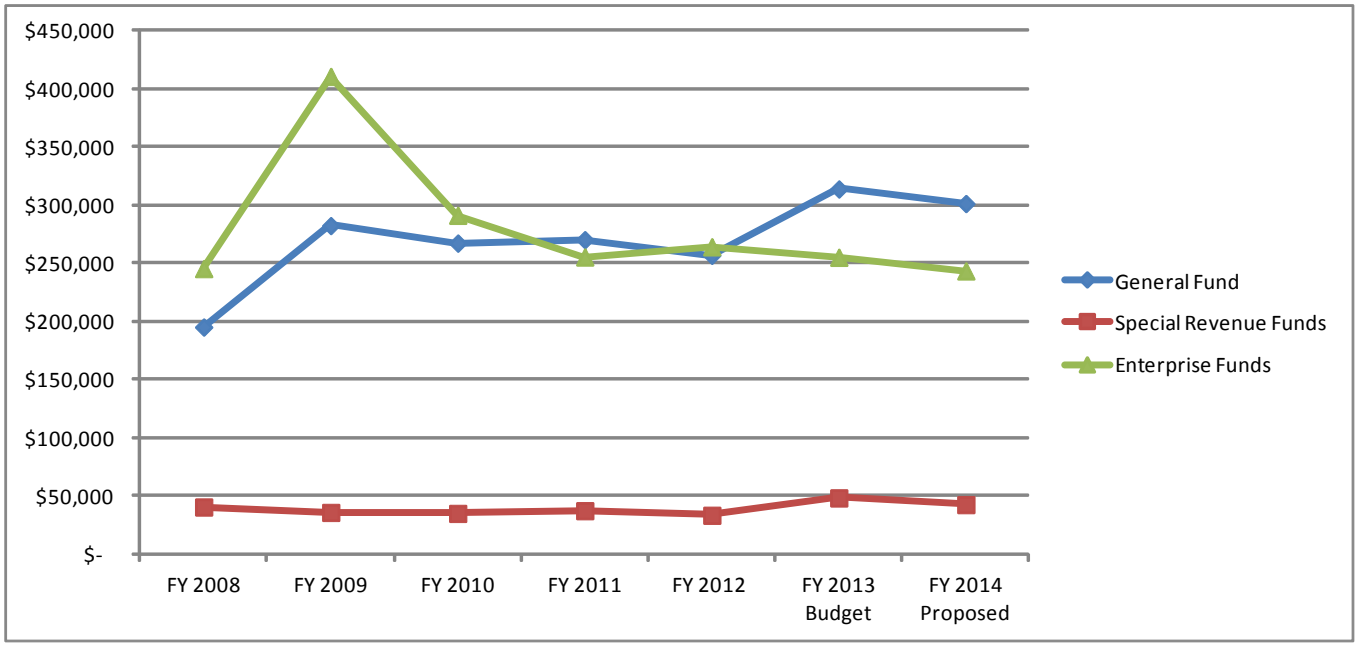
Fixed Costs and Expenditure Outlook Electric Expense

UTILITIES-LIGHT & POWER	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013 Budget	FY 2014 Proposed
General Fund	$ 537,536	708,729	728,680	761,813	800,023	823,412	860,006
Special Revenue Funds	386,370	444,845	468,438	454,243	440,485	468,771	461,945
Water and Wastewater Fund	2,332,313	2,303,578	2,333,314	2,190,164	2,547,268	2,971,162	3,094,456
Other Enterprise Funds	129,816	138,254	151,941	148,639	149,425	139,179	158,390
	$ 3,386,035	3,595,406	3,682,373	3,554,859	3,937,201	4,402,524	4,574,797



Fixed Costs and Expenditure Outlook
Natural Gas Expense

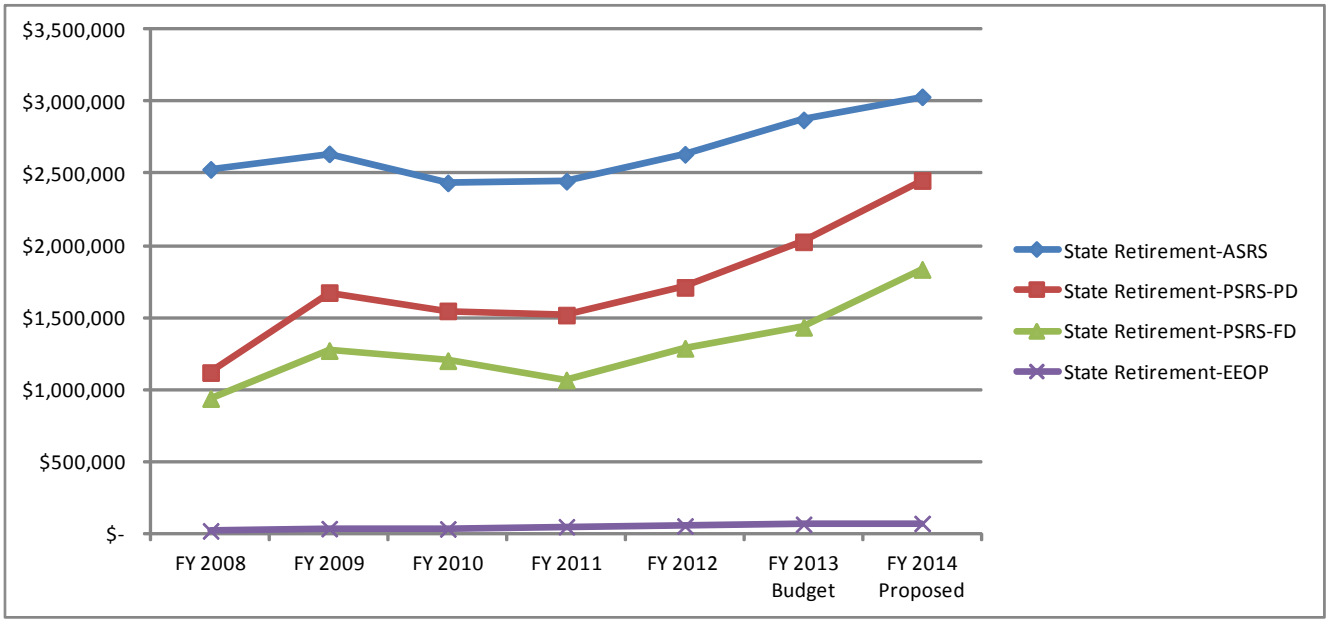
UTILITIES-NATURAL GAS	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013 Budget	FY 2014 Proposed
General Fund	$ 195,323	282,558	267,480	270,401	257,039	314,043	301,499
Special Revenue Funds	40,665	36,002	35,159	37,452	33,528	48,452	42,701
Enterprise Funds	245,539	410,776	291,384	255,566	264,276	255,305	243,563
	$ 481,527	729,336	594,023	563,419	554,843	617,800	587,763



Fixed Costs and Expenditure Outlook Pension Expense

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013 Budget	FY 2014 Proposed
State Retirement-ASRS	$ 2,529,620	2,637,137	2,435,790	2,447,568	2,634,123	2,872,836	3,033,395
State Retirement-PSRS-PD	1,119,536	1,674,365	1,547,200	1,517,911	1,710,445	2,027,000	2,452,868
State Retirement-PSRS-FD	938,565	1,271,824	1,201,360	1,067,592	1,287,623	1,433,170	1,835,149
State Retirement-EEOP	20,003	35,837	33,859	48,694	54,254	65,765	71,512
	$ 4,607,724	5,619,163	5,218,209	5,081,765	5,686,445	6,398,771	7,392,924

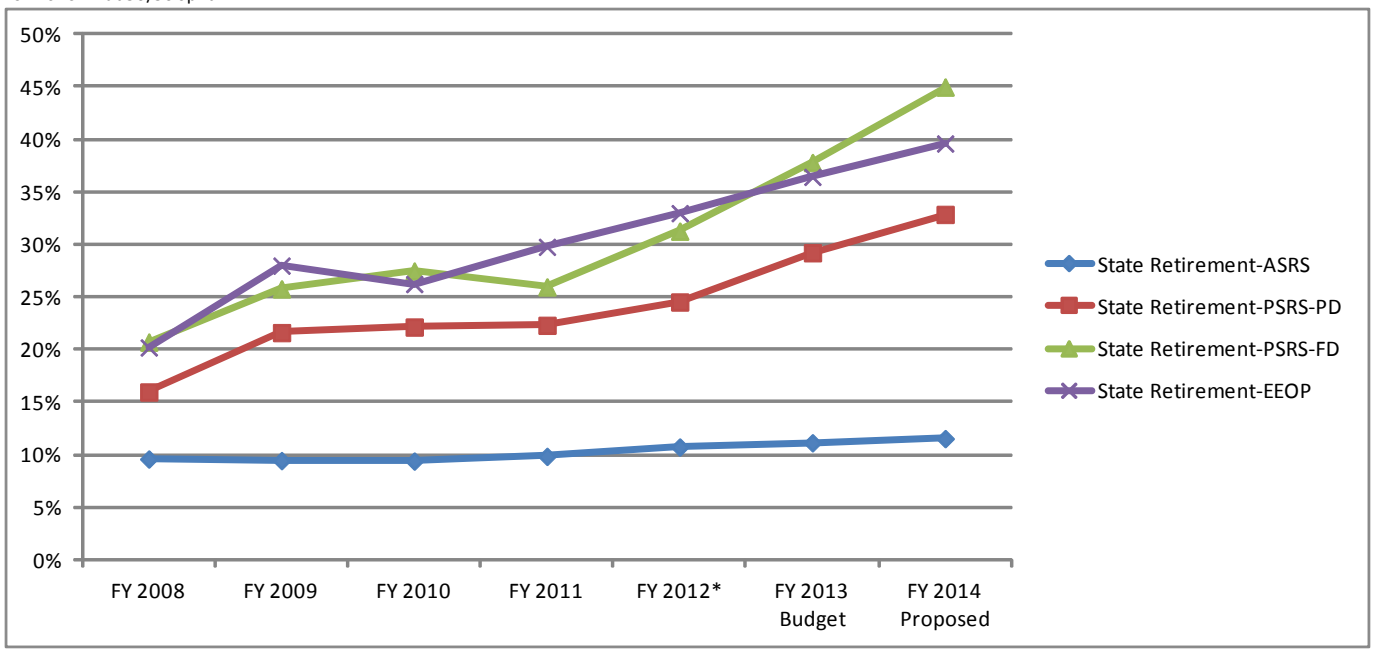
(Does not include potential impact to Arport retirement.)



Fixed Costs and Expenditure Outlook Pension Rates

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012*	FY 2013 Budget	FY 2014 Proposed
State Retirement-ASRS	9.60%	9.45%	9.40%	9.85%	10.74%	11.14%	11.54%
State Retirement-PSRS-PD	15.98%	21.63%	22.15%	22.32%	24.54%	29.22%	32.87%
State Retirement-PSRS-FD	20.72%	25.78%	27.48%	25.97%	31.28%	37.80%	44.99%
State Retirement-EEOP	20.21%	28.00%	26.25%	29.79%	32.99%	36.44%	39.62%

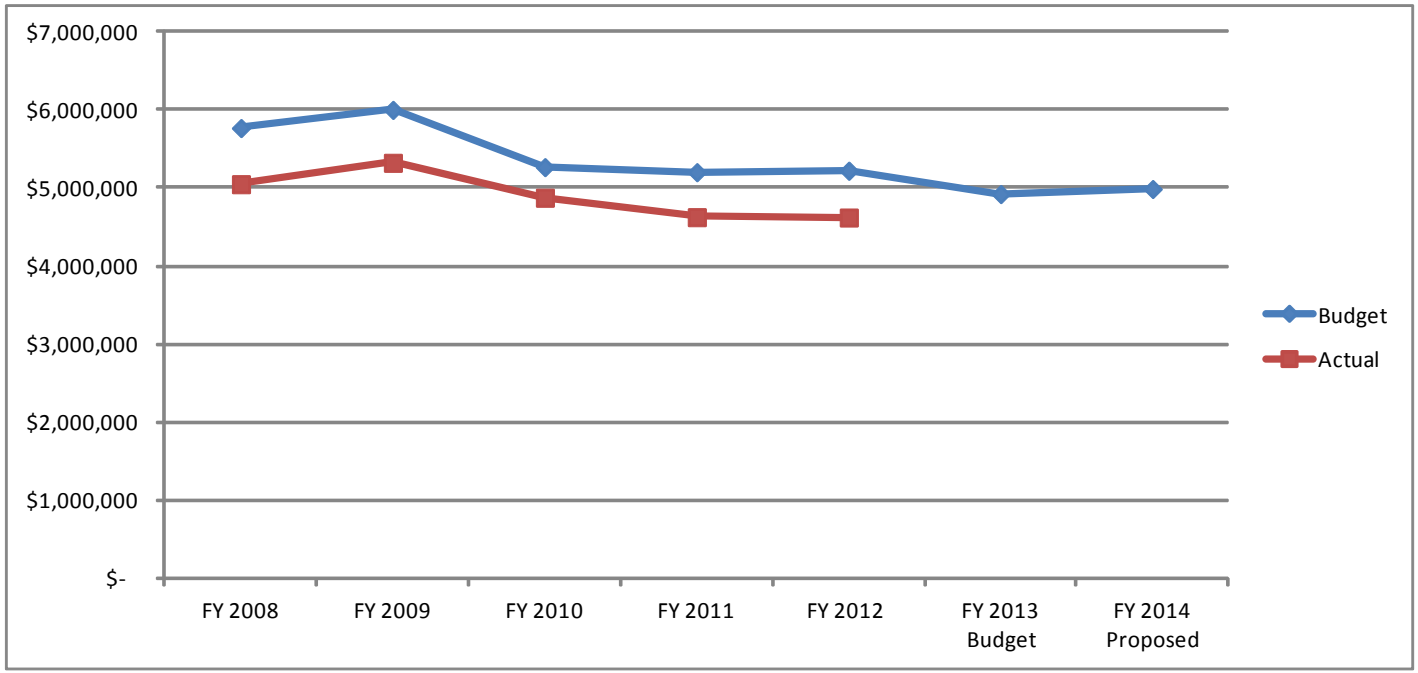
* FY 2012 shown at 50/50 split.



Fixed Costs and Expenditure Outlook Heath Insurance Expense-City

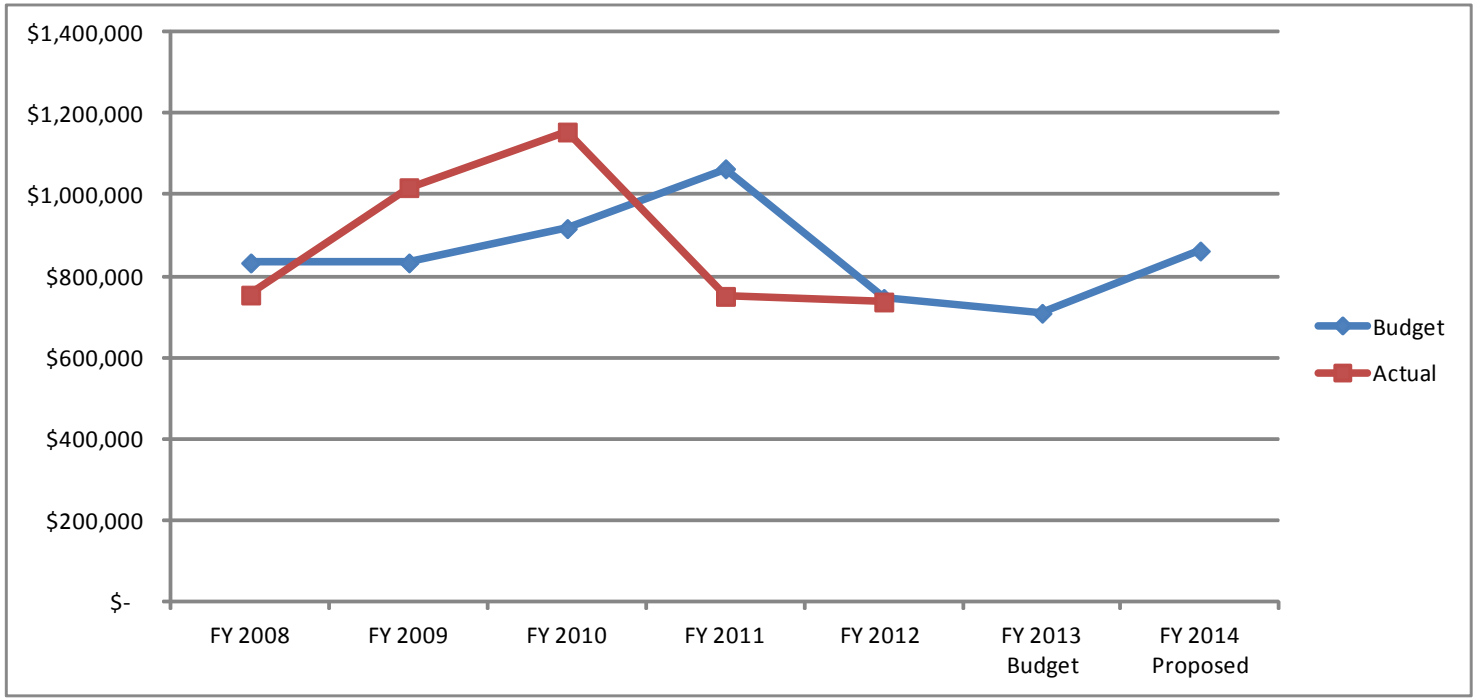
HEALTH BENEFITS	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013 Budget	FY 2014 Proposed
Budget	$ 5,769,269	6,002,093	5,268,888	5,204,107	5,223,160	4,924,110	4,988,784
Actual	5,049,652	5,324,007	4,877,074	4,627,674	4,623,186		

(Includes: Employee Health Insurance, Dependent Insurance, Dental, Vision, and HSA)



Fixed Costs and Expenditure Outlook Worker's Comp Expense

WORKER'S COMP	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013 Budget	FY 2014 Proposed
Budget	$ 833,072	833,110	917,470	1,064,623	745,839	709,257	862,443
Actual	753,979	1,018,194	1,155,250	750,791	737,089		



Fixed Costs and Expenditure Outlook Summary

	FY 2014 Estimate	Change
Property and Casualty	$1,350,166	$212,000
Utility - Natural Gas/Electric	$5,669,689	$77,197
Pension	$7,392,924	$994,153
Health Insurance	$3,841,817	$101,285
Workers Compensation	$862,443	$153,186
Total	**$19,117,039**	**$1,537,821**

Employee Advisory Committee

- EAC Overview
- EAC Purpose
- EAC Vision
- EAC Work Plan
- Moving Forward
- EAC Recommendations

Employee Advisory Committee

What is the Employee Advisory Committee (EAC)?

- The EAC is a group of elected representatives from different City sections who come together to discuss and make recommendations on behalf of the employee body.

Employee Advisory Committee

What is our purpose?

- To foster healthy employee-employer relations by providing a process and forum for employees to recommend changes to employment related policies and procedures, safety, compensation and benefits.

Employee Advisory Committee

What is our vision?

- To provide a safe and comfortable avenue for employees to bring forward ideas, concerns, and recommendations for the organization.
- To maintain and enhance employee/employer relations.
- To nurture open communication with Leadership, Budget Team, Human Resources, and Upper Management.
- To focus our efforts on proactive goals.
- To create a healthy forum where real topics are discussed and render results.

Employee Advisory Committee

Work Program- FY 13

- 0.6% pay increase.
- Focused goal for compensation.
- Quarterly joint EAC/Leadership meetings.
- Participation in budget review process.
- Donated Leave Policy.
- Personal Day Purchase Program.

Employee Advisory Committee

Moving forward

- Re-build morale.
- Restore the ability to earn merit increases.
- Develop and implement a 5-year plan.
- Increase employee involvement in EAC.
- Fill vacancies in EAC to better represent all employees.
- Participate in providing solutions.

Employee Advisory Committee

Recommendations

- 6% Market increase for FY 14.
- Reinstatement of merit increases for FY 15.
- Continuation of 3 PTO days until market is reached.

Employee Advisory Committee

Thank you for your support.

Compensation and Benefits

- Classification Results
- Compensation Outlook
  - Market
  - Triggers
- FY 2014 Budget Recommendations
- City Benefits
- Retirement

Compensation and Benefits – Classification Results

- 2 new classification (position) requests
- 11 reclassification requests (45 employees)
- 12 rezone requests

Compensation and Benefits – Compensation Outlook

- Market Competitiveness
  - 2008 market comparison 19% below market
  - 2012 market comparison 11% below market
- Current Budget Triggers
  - 0.6% pay plan increase
  - Address positions 25% or more below market

Compensation and Benefits – FY 2014 Budget Recommendations

- 3.2% increase to pay plan effective July 1st
- Equal Pay for Equal Work
- Revenue triggers
  - Maintenance Worker/Equipment Operator
  - Library
  - Commissioned Police Structure
- Explore a Market Based Pay Plan

Compensation and Benefits – City Benefits

- 3% increase to medical translates to 5.4% increase to Base premium
- No change to other benefits
- Dependent Subsidy and Deferred Compensation remain at reduced levels
- Health Care Reform and Wellness Incentive

Compensation and Benefits – Benefit Expenses

Benefit	Increase/Decrease	Cost
Medical	3% increase (5.4%)	$4 M
Dental		$291 K
Vision		$12 K
Life and AD&D		$88 K
Dependent Subsidy		$828 K

Compensation and Benefits – Retirement

- 12.5% rate increase PSPRS - Police
- 19% rate increase PSPRS – Fire
- 3.7% rate increase ASRS pension & health insurance
- No Change ASRS long term disability
- $4.3M PSPRS Cost
- $3.1M ASRS Cost

Personnel Changes and Reorganizations

- Reductions
- Additions
- Reorganizations
  - Community Development
  - Courts
- Reclassifications – Library

PERSONNEL CHANGES BY FUND

CUTS	Section	FTE	GF	LIBRARY	HURF	BBB	SOLID WASTE	SEMS	STORM-WATER	FHA
Mechanic I	Fleet	(1.00)	(1.00)							
Zoning Code Manager	Planning	(1.00)	(1.00)							
Fire Fighter	Fire	(1.00)	(1.00)							
Police Officers	Police	(3.00)	(3.00)							
Division Director - Comm. Enrichment	Recreation	(1.00)	(1.00)							
Recreation Temps	Recreation	(1.07)	(1.07)							
Library Temps	Library	(0.95)		(0.95)						
Equipment Operator – Temp	Streets	(0.22)			(0.22)					
Manager of Enhanced Service District	Comm Invest	(1.00)				(1.00)				
Equipment Operator	Solid Waste	(0.30)					(0.30)			
Environmental Aide	SEMS	(0.60)						(0.60)		
Sustainability Assistant - Grant Funded	SEMS	(0.25)						(0.25)		
Intern	Stormwater	(0.50)							(0.50)	
Maintenance Worker - Temp	Housing Authority	(2.00)								(2.00)
		(13.89)	**(8.07)**	**(0.95)**	**(0.22)**	**(1.00)**	**(0.30)**	**(0.85)**	**(0.50)**	**(2.00)**

PERSONNEL CHANGES BY FUND

ADDS	Section	FTE	GF	LIBRARY	HURF	BBB	SOLID WASTE	SEMS	STORM WATER	FHA
Admin Assistant for Switchboard	Customer Svc	1.00	1.00							
Fire Fighter - Temp	Fire	1.00	1.00							
Training Officer	Police	1.00	1.00							
Court Finance Specialist	Court	0.05	0.05							
Pro-Tem Magistrate	Court	0.09	0.09							
Maintenance Worker - Temp	Parks	3.22				3.22				
Admin Assistant	Visitor Center	0.44				0.44				
Volunteer Coordinator	SEMS	0.48						0.48		
		7.28	**3.14**	**-**	**-**	**3.66**	**-**	**0.48**	**-**	**-**

PERSONNEL CHANGES BY FUND

REORGS	Section	FTE	GF	LIBRARY	HURF	BBB	SOLID WASTE	SEMS	STORMWATER	FHA
Community Development										
	Planning (Associate Planner)	1.00	1.00							
	Planning (Neighborhood Planner)	(1.00)	(1.00)							
	Engineering (Project Manager)	0.30	0.30							
			-							
		0.30	**0.30**	**-**		**-**	**- -**		**- -**	

PERSONNEL CHANGES BY FUND

REORGS	FTE	GF	LIBRARY	HURF	BBB	SOLID WASTE	SEMS	STORMWATER	FHA
COURTS									
Court Services Supervisor	(1.00)	(1.00)							
Magistrate	(0.63)	(0.63)							
Probation Service Officer	(0.50)	(0.50)							
Court Judicial Specialist	1.50	1.50							
Pro-Tem Magistrate	0.66	0.66							
	0.03	**0.03**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

PERSONNEL CHANGES BY FUND

Library Reclasses	FTE	GF	LIBRARY	HURF	BBB	SOLID WASTE	SEMS	STORM WATER	FHA
Library Assistant I	(3.88)		(3.88)						
Library Clerk I	(2.44)		(2.44)						
Library Assistant II	(2.00)		(2.00)						
Library Specialist	2.44		2.44						
Library Supervisors	4.88		4.88						
Librarian	1.00		1.00						
	0.00	**-**	**0.00**	**-**	**-**	**-**	**-**		

Personnel Changes – Total FY 2014

Personnel Changes by Fund									
	FTE	GF	Library	HURF	BBB	SOLID WASTE	SEMS	STORM WATER	FHA
Total Change in Personnel	(6.28)	(4.60)	(.95)	(.22)	2.66	(.30)	(.37)	(.50)	(2.00)

Fund Level Overviews

- Revenues (the “Starting Point”)
- Reallocations
- Expenditures (Cuts, RSLs, Operating Capital)

General Fund

Sources/Revenues (Ongoing)	Amount
Sales Tax-City	$1,080,000
State Shared Sales Tax	$35,000
State Shared Income Tax	$475,000
Auto Lieu	$20,000
Building Permits	$315,000
TOTAL	**$1,925,000**

Primary Property Tax

Based on Limited Property Value

Statutorily allowed annual levy increases include:

- New construction
- 2% increase to existing levy

Council direction

- Flat levy for existing property
- New construction

FY	Base	New Const	Total Primary	Rate
2012	$5,374,361	$21,009	$5,395,370	$0.6917
2013	$5,395,370	$30,725	$5,426,095	$0.7131
2014	$5,426,095	$94,078	$5,520,173	$0.8429

General Fund

New Revenues	Amount
Recreation Revenues-10% Increase	$100,000
Recreation Revenues-7% Increase	$70,000
Water Sales Tax	$120,000
	$290,000

General Fund

Reallocations (Ongoing)	Amount
Reduce HURF Operating Trans-New Rev	$400,000
Reduce HURF Operating Trans-LTAF	$167,000
Reduce HURF Operating Trans -Fund Part Medians w/ Beautification	$57,000
Fund Special Event from Tourism	$85,000
Fund FMPO with Transportation Funds	$22,500
Fund Townsite Trees with Beautification	$10,000
Additional Recreation Funding-BBB Rec	$250,000
Fund GFFP with Environmental Management Fee	$20,000
Fund Opens Space Maint with Env Fee	$10,000
Fund Science Foundation with A&S	$50,000
Continued next page…	**$1,071,500**

General Fund

Reallocations	Amount
Reduce Transfer to Econ Dev Fund	$14,000
Fund Portion of Code Compl-Env Fee	$200,000
Fund Graffiti Expense with Env Fee	$12,000
Fund 1/2 Wildfire Position-Env Fee	$37,000
Fund 1/2 Wildfire Position-FWPP	$37,000
Fund Addl Parks Maint-Level 2-BBB Rec	$200,000
Cardinals Funding	$41,000
Delete Grad Nite/Route 66 Events	$4,500
Total	**$1,617,000**

General Fund

Cuts Recommended	Amount
Vacancy Savings	$200,000
Position Savings	$172,000
Reduce Wildfire Contingency	$150,000
Cuts Approved-2.5%	$428,600
	$950,600
Cuts Not Approved-2.5%	**$801,400**

General Fund

Cuts Recommended-2.5% Listing	Amount
Charge for Materials Testing 100%	$122,000
Civilianize Officers	$60,000
Court Reorg Positions	$33,000
Advertising in Cityscape	$33,000
Restructure Fleet Rates	$30,000
Fleet-Reduce .5 FTE	$26,000
Facility Maint-QIC Charge Out	$23,400
Close Aquaplex 1 Hour Early	$18,000
Pay/Overtime Reduction	$18,000
Fire Fighters to Part Time	$16,000
Eliminate Men's Basketball	$14,800
Eliminate Men's Basketball Revenue	$(13,800)

General Fund

Cuts Recommended -2.5% Listing (Continued)	Amount
Bio Diesel in Winter Months	$12,000
Miscellaneous Items Under $3K	$9,000
Discontinue Senior Games/Holiday Bazaar	$7,700
Open Flag Rec Ctr 1 Hour Later	$6,900
Reduce Water Use	$5,000
Reduce Youth Committee	$4,600
Close City Hall Early - Reduce HVAC use	$3,000
	$428,600

General Fund

Expenditures/Uses (Ongoing)	Amount
ASRS/EEOP Increase	$55,000
PSPRS Increase-Police	$260,000
PSPRS Increase-Fire	$295,000
FY 2013 Compensation Triggers	$400,000
Health Insurance Increase	$110,000
Workers Compensation Increase	$210,000
Property and Casualty-Policy Increase	$210,000
QIC-Fleet	$315,000
QIC-Facilities	$70,500
QIC-Parks	$4,500
Compensation-3.2%	$1,187,000
Street Maintenance - GF Transfer to HURF	$1,000,000
Subtotal-Continued Next Page	**$4,117,000**

General Fund

Expenditures/Uses (Ongoing)-Continued	Amount
Reclass/Rezones	$32,000
Airport Transfer-PSPRS	$100,000
Library Transfer-Reclass/Reorg	$50,000
Switchboard Position	$40,000
Parks Maint-Level 2-BBB Rec	$200,000
Open Space Maint-Env Fee	$10,000
Graffiti Expense-Env Fee	$12,000
Wildfire Position-Env Fee/Bond	$74,000
Property and Casualty-Add'l	$100,000
Revised Service Levels	$77,000
Total	**$4,780,000**

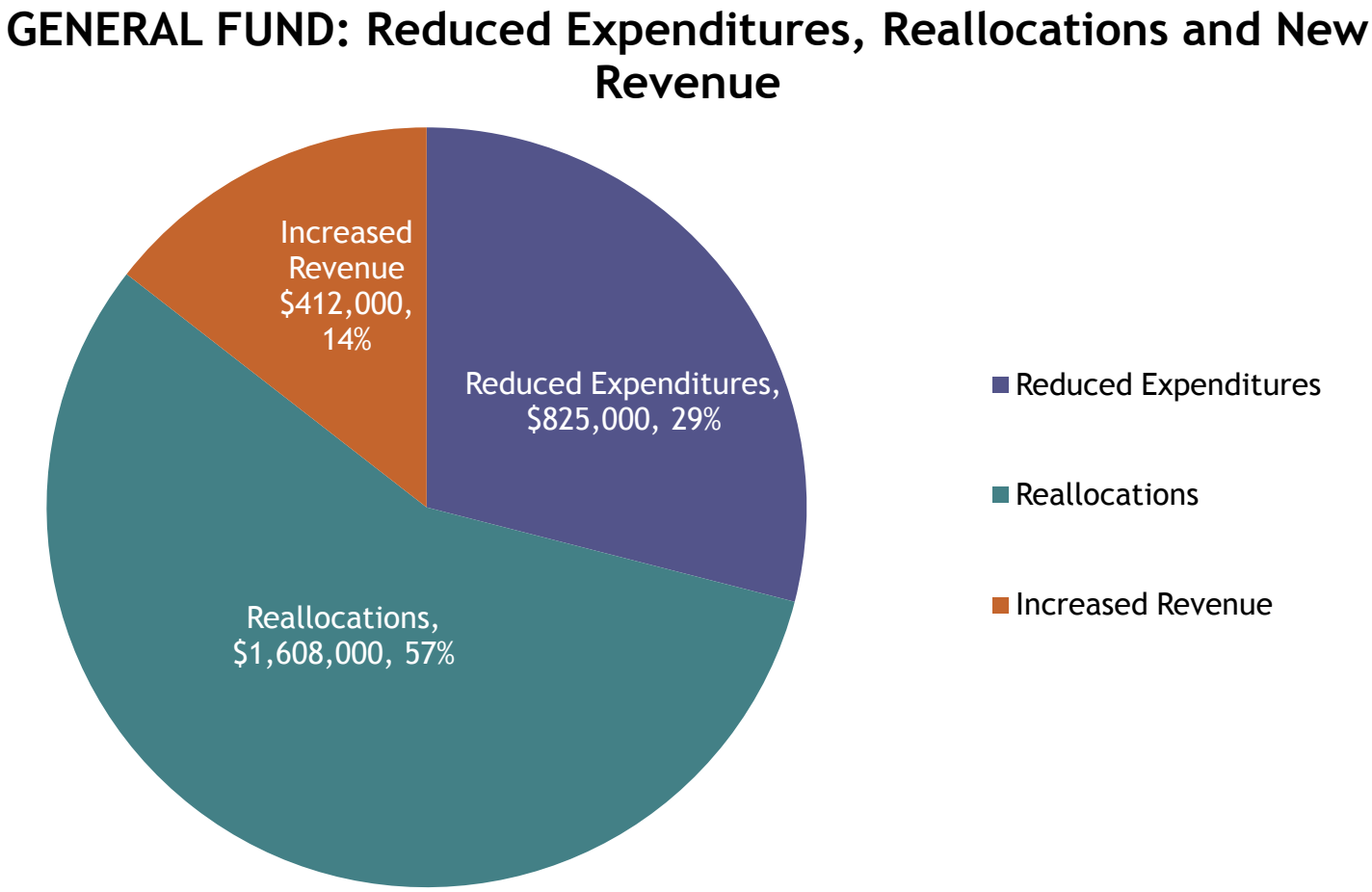
General Fund

Revised Service Levels (RSLs)	Amount
Approved	$77,000
Not Approved	$1,177,000

General Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$2,215,000
Reallocations	$1,617,000
Cuts Approved	$950,600
Uses/Expenditures	$(4,780,000)
Available Balance	**($2,600)**

General Fund



General Fund

One Time Sources/Uses	Amount
Fund Balance	$1,300,000
Contingency-Triggers	$300,000
Streets Preservation	$ (300,000)
Airport PSPRS	$ (400,000)
Revised Service Levels-One Time	$ (870,000)
Contingency-PD Overtime	$ (30,000)
	$ -

General Fund

Operating Capital	Amount
Police / Fire	
Police Cruisers (5)	$ 150,000
Police Sedan	$21,000
PD Emergency Responder Equipment–Grant	$100,000
Firefighter Equipment-Grant	$40,000
AZ Homeland FD Equipment-Grant	$350,000
Fleet	
Catastrophic/ Fleet Replacement Fund	$557,670
Recreation	
Annual Recreation Capital	$15,000
Dehumidifier at Ice Rink	$25,000
Non-Departmental	
Mgt Svs Quadrant Remodel	$100,000

General Fund

Operating Capital	Amount
Parks	
BASKETBALL COURT RESURFACE (GF)	$18,100
THORPE FIELD PARKING LOT OVERLAY (GF)	$21,000
PONDEROSA PARK PARKING LOT OVERLAY (GF)	$9,600
THORPE PLAYGROUND PARKING LOT OVERLAY (GF)	$28,000
BASKETBALL/TENNIS COURT OVERLAY (GF)	$25,570
THORPE BARK PARK EQUIPMENT (GF)	$22,000
CHESHIRE PARKING LOT OVERLAY (GF)	$5,730
SKATE TRACK SURFACE REPAIRS (BBB)	$24,000
CONTINENTAL PARKING LOT OVERLAY (BBB)	$48,500
CONTINENTAL FENCE REPAIR (BBB)	$7,500
FOXGLENN PARK PARKING LOT OVERLAY (QIC)	$45,000
BBB FLEET REPLACEMENT	$40,946

General Fund – Recreation Fees

Presentation Overview

- Direction from February Budget Retreat
- Special Event Cost Breakdown
- User Fees – Proposed Changes
- Aquaplex Fees – Proposed Changes
- Program Fees – Proposed Changes

General Fund – Recreation Fees

Direction from February Retreat

- Move forward with user fee increase to obtain the goal of an additional $330,000 in revenue.
- Implement a facility/field fee for all adult sport leagues.
- Build in a CPI into the fees.

General Fund – Recreation Fees

Special Event Cost Breakdown

- Examples of “A” “B” and “C” Events
  - Commercial, non profit and series events are represented.
  - PD overtime variable depending on veteran status of the officer(s) assigned to the event.
  - Fire department “tent fee” will not change for FY 2014.

City Fees Charged to Special Events FY2012-2013 (current fee structure)

Event Name	# of days	Application Fee	Site/Park/ Field Fee	Ramada Rental Fee	Parking Lot Fee	Electricity Use Fee	Fire Depart-ment Tent Fee	Late Fee	PD Overtime	Street Closure Fee	Total
A Level Events											
Non Profit											
Armed Forces Day Parade - Downtown Streets	1	$ 41.75						$ 100.00		$ 85.00	$ 226.75
Celtic Festival - Foxglenn Park	3	$ 41.75	$ 1,302.00	$ 636.00	$ 73.00		$ 50.00		$ 1,188.03		$ 3,290.78
Fiesta De Mayo - Ponderosa Park	2	$ 41.75	$ 468.25	$ 200.00				$ 100.00			$ 810.00
Fourh of July Parade - Downtown Streets	1	$ 41.75	$ 47.00			$ 25.00			$ 1,712.66	$ 125.00	$ 1,951.41
Pride in the Pines - Wheeler Park	2	$ 41.75	$ 146.00		$ 260.00	$ 83.50	$ 50.00		$ 1,317.58	$ 96.00	$ 1,994.83
Commercial											
Hullaballoo - Wheeler Park	2	$ 41.75	$ 427.00		$ 270.50	$ 41.75	$ 50.00			$ 117.00	$ 948.00
Clips of Faith - Thorpe Multi Purpose Field	1	$ 41.75	$ 168.00						$ 1,566.20		$ 1,775.95
B Level Events											
Non Profit											
KJACK Day - Heritage Square	1	$ 31.25	$ 73.00			$ 41.75		$ 75.00			$ 221.00
Commercial											
Art in the Park - Wheeler Park	3	$ 31.25	$ 437.25		$ 156.00	$ 125.25					$ 749.75
Series Commercial											
Community Market - City Hall Parking Lot	19	$ 31.25	$ 361.00								$ 392.25
C Level Events											
Non Profit											
Colorado River Days - Heritage Square	1	$ 21.00	$ 47.00			$ 13.00					$ 81.00
Private Party											
Francis Birthday - Bushmaster Park	1	$ 21.00	$ 21.00	$ 40.00							$ 82.00

City Fees Charged to Special Events FY2012-2013 With Proposed Increases (10% + 21%)

Event Name	# of days	Application Fee	Site/Park/ Field Fee	Ramada Rental Fee	Parking Lot Fee	Electricity Use Fee	Fire Depart-ment Tent Fee	Late Fee	PD Overtime	Street Closure Fee	Total
A Level Events											
Non Profit											
Armed Forces Day Parade - Downtown Streets	1	$ 75.78						$ 133.10		$ 113.14	$ 322.02
Celtic Festival - Foxglenn Park	3	$ 75.78	$ 1,733.52	$ 846.72	$ 97.16		$ 50.00		$ 1,188.03		$ 3,991.21
Fiesta De Mayo - Ponderosa Park	2	$ 75.78	$ 623.27	$ 265.17				$ 133.10			$ 1,097.32
Fourh of July Parade - Downtown Streets	1	$ 75.78	$ 62.56			$ 45.38			$ 1,712.66	$ 166.38	$ 2,062.76
Pride in the Pines - Wheeler Park	2	$ 75.78	$ 194.32		$ 276.84	$ 151.56	$ 50.00		$ 1,317.58	$ 127.79	$ 2,193.87
Commercial											
Hullaballoo - Wheeler Park	2	$ 75.78	$ 512.76		$ 360.03	$ 151.56	$ 50.00			$ 155.74	$ 1,305.87
Clips of Faith - Thorpe Multi Purpose Field	1	$ 75.78	$ 223.68						$ 1,566.20		$ 1,865.66
B Level Events											
Non Profit											
KJACK Day - Heritage Square	1	$ 56.72	$ 97.16			$ 75.78		$ 99.83			$ 329.49
Commercial											
Art in the Park - Wheeler Park	3	$ 56.72	$ 581.97		$ 207.63	$ 227.34					$ 1,073.66
Series Commercial											
Community Market - City Hall Parking Lot	19	$ 56.72	$ 524.21								$ 580.93
C Level Events											
Non Profit											
Colorado River Days - Heritage Square	1	$ 27.95	$ 62.56			$ 23.60					$ 114.11
Private Party											
Francis Birthday - Bushmaster Park	1	$ 27.94	$ 27.95	$ 53.25							$ 109.14

General Fund – Recreation Fees

User Fees – Proposed Changes

- Initial increase 10% across the board, unless otherwise noted.
- Additional 21% added to fees.
  - Suggestions were made by Council for an “all at once” or “staggered” approach.

Attachment # 2
Recreation Services
FY14 User Fee worksheet (excluding Aqauplex)

Ice Arena

Key
20%
50%

Admissions - Single Entry - each	Current Fees 9/18/09	10% increase or other	Additional 21%
Child (4 & under)	N/C w/paid CG		
Youth (5-17)	$2.75	$3.03	$3.66
Adult (18 & over)	$5.25	$5.78	$6.99
Chaperoned Youth Group Participant (10 or more youth, 1:15 ratio)	$2.25	$2.48	$2.99
Specialty Session (ex. Scrimmage, Stick Time)	$10.50	$11.55	$13.98

Admissions - Punch Cards			
Youth (20 admissions)	$39.00	$42.90	$51.91
Adult (20 admissions)	$78.00	$85.80	$103.82
Specialty Session (10 admissions)	$78.00	$85.80	$103.82

Arena Rental (*Note 1, 8*) - hour			
Non-Public Arena Time			
Individuals	$104.00	$114.40	$138.42
Youth Non-Profit Community Organizations	$52.00	$57.20	$69.21
Adult Non-Profit Community Organizations	$104.00	$124.80	$151.01
Commercial, For-Profit, or Out of Community Organizations	$208.00	$249.60	$302.02
Holiday Rental - Add 25% on fee	no change	no change	
Public Arena Time "Buy Out" Time - hour (entire session only)			
Individuals	not available		
Youth Non-Profit Community Organizations	$260.00	$286.00	$346.06
Adult Non-Profit Community Organizations	$520.00	$572.00	$692.12
Commercial, For-Profit, or Out of Community Organizations	$1,040.00	$1,144.00	$1,384.24
Holiday Rental - Add 25% on fee	no change	no change	

Arena Rental (Note 1,8) - hour Continued	Current	10% or other	additional 21%
Arena Rental Without Ice - Hour			
Individuals	$31.25	$34.38	$41.59
Youth Non-Profit Community Organizations	$15.75	$17.33	$20.96
Adult Non-Profit Community Organizations	$31.25	$34.38	
Commercial, For-Profit, or Out of Community Organizations	$62.50	$68.75	$83.19
Holiday Rental - Add 25% on fee	no change	no change	

Key
20%
50%

Spectator Admission (*Note 2*) - each

Child		N/C w/paid CG	
Youth	$1.25	$1.38	$1.66
Adult	$2.25	$2.48	$2.99

Arena Permits

Concession/Merchandise Table - each, per event	$5.25	$5.78	$6.99
Party/Meeting Room (3, 8)- hour			
Individuals	$16.75	$18.43	$22.29
Youth Non-Profit Community Organizations	$9.50	$10.45	$12.64
Adult Non-Profit Community Organizations	$16.75	$18.43	$22.29
Commercial, For-Profit, or Out of Community Organizations	$31.25	$34.38	$41.59
Holiday Rental - Add 25% on fee			
Training Room (*Note 3, 8*) - hour			
Individuals	$14.75	$16.23	$19.63
Youth Non-Profit Community Organizations	$7.50	$8.25	$9.98
Adult Non-Profit Community Organizations	$14.75	$16.23	$19.63
Commercial, For-Profit, or Out of Community Organizations	$29.25	$32.18	$38.93
Holiday Rental - Add 25% on fee	no change	no change	

Equipment Rental

Figure Skates	$3.25	$3.58	$4.33
Hockey Skates	$3.25	$3.58	$4.33
Skate Rental Punch Pass (20 rentals)	$47.00	$51.70	$62.56
Skate Sharpening	$5.25	$5.78	$6.99

Recreation Centers

Deposit for Room/Facility Rentals (refundable)	Current	10% or other	additional 21%	
Room Deposit (per room)	$50.00	$55.00	$66.55	Key
Facility Rental Deposit (five rooms or more)	$200.00	$220.00	$266.20	20%
Club Annual Meeting Permit (during regular hours only)				50%
1-3 meetings/yr	$26.00	$31.20		
4-12 meetings/yr	$47.00	$56.40	$68.24	
13-26 meetings/yr	$67.57	$81.08	$98.11	
27-52 meetings/yr	$88.50	$106.20	$128.50	
53 + meetings/yr	$109.25	$131.10	$158.63	

Room Rental (*Note 3, 8*) - hour

Standard Room			
Individuals	$16.75	$18.43	$22.29
Youth Non-Profit Community Organizations	$9.50	$10.45	$12.64
Adult Non-Profit Community Organizations	$16.75	$18.43	$22.29
Commercial, For-Profit, or Out of Community Organizations	$31.25	$34.38	$41.59
Holiday Rental - Add 25% on fee	no change	no change	
Thorpe Park Community and Senior Center Kitchen			
Individuals	$15.75	$17.33	$20.96
Youth Non-Profit Community Organizations	$8.00	$8.80	$10.65
Adult Non-Profit Community Organizations	$15.75	$17.33	$20.96
Commercial, For-Profit, or Out of Community Organizations	$31.25	$34.38	$41.59
Holiday Rental - Add 25% on fee	no change	no change	
Individuals	$35.50	$39.05	$47.25
Youth Non-Profit Community Organizations	$17.75	$19.53	$23.63
Adult Non-Profit Community Organizations	$35.50	$39.05	$47.25
Commercial, For-Profit, or Out of Community Organizations	$70.75	$77.83	$94.17
Holiday Rental - Add 25% on fee	no change	no change	
Flagstaff Recreation Center Gymnasium			
Individuals	$27.25	$29.98	$36.27
Youth Non-Profit Community Organizations	$13.75	$15.13	$18.30
Adult Non-Profit Community Organizations	$27.25	$29.98	$36.27
Commercial, For-Profit, or Out of Community Organizations	$62.50	$68.75	$83.19
Holiday Rental - Add 25% on fee	no change		

Room Rental (Note 3,8) - hour Continued	Current	10% or other	additional 21%
Individuals	discontinue		
Youth Non-Profit Community Organizations	discontinue		
Adult Non-Profit Community Organizations	discontinue		
Commercial, For-Profit, or Out of Community Organizations	discontinue		
Holiday Rental - Add 25% on fee	no change		

Key
20%
50%

Recreation Center Equipment Rental

Disc Golf Discs	$.25/ea		
Billiard Set			
Youth (6-17)	no charge		
Adult (18 & over)	$1.25/set		

Weight Room Annual Pass - each

Cogdill and Flagstaff Recreation Centers			
Youth (13-17)	$15.75	$17.33	$20.96
Adult (18 & over)	$47.00	$51.70	$62.56
Thorpe Park Community and Senior Center			
Youth (13-17)	$60.00	$66.00	$79.86
Adult (18 & over)	$78.00	$85.80	$103.82
Senior Citizen - 55 and older	$52.00	$57.20	$69.21
Adult Pass = $6.25 per month. Sr. Pass = $4.17 per month	$6.50 /$4.50		

Outdoor Courts

Reserved Practice and Game Allocations (Note 8)			
Individuals	$2.75	$3.03	$3.66
Youth Non-Profit Community Organizations	$1.50	$1.65	$2.00
Adult Non-Profit Community Organizations	$2.75	$3.03	$3.66
Commercial, For-Profit, or Out of Community Organizations	$5.25	$5.78	$6.99
Holiday Rental - Add 25% on fee	no change		
Reserved Tournament Rentals			
Individuals	$5.25	$5.78	$6.99
Youth Non-Profit Community Organizations	$2.75	$3.03	$3.66
Adult Non-Profit Community Organizations	$5.25	$5.78	$6.99
Commercial, For-Profit, or Out of Community Organizations	$10.50	$11.55	$13.98
Holiday Rental - Add 25% on fee	no change		

Outdoor Courts Continued

Tennis Courts/per hour/per court	Current	10% or other	additional 21%	Key
Reserved Practice and Game Allocations (Note 8)				20%
Individuals	$5.25	$5.78	$6.99	
Youth Non-Profit Community Organizations	$2.00	$2.20	$2.66	50%
Adult Non-Profit Community Organizations	$5.25	$5.78	$6.99	
Commercial, For-Profit, or Out of Community Organizations	$10.50	$11.55	$13.98	
Holiday Rental - Add 25% on fee	no change			
This for exclusive use				
Reserved Tournament Rentals/ hour				
Individuals	$10.50	$11.55	$13.98	
Youth Non-Profit Community Organizations	$5.25	$5.78	$6.99	
Adult Non-Profit Community Organizations	$10.50	$11.55	$13.98	
Commercial, For-Profit, or Out of Community Organizations	$21.00	$23.10	$27.95	
Holiday Rental - Add 25% on fee	no change			

Outdoor Fields

Baseball, Softball - per field per hour			
Practice and Game Allocations (Note 8)			
Individuals	$5.25	$5.78	$6.99
Youth Non-Profit Community Organizations **(per part./per season-$15/max/fam)**	$5.25	$5.78	$6.99
Adult Non-Profit Community Organizations	$5.25	$5.78	$6.99
Commercial, For-Profit, or Out of Community Organizations	$10.50	$11.55	$13.98
Holiday Rental - Add 25% on fee	no change		
Tournament Rentals			
Individuals	$10.50	$11.55	$13.98
Youth Non-Profit Community Organizations **(per team/per tournament)**	$5.25	$5.78	$6.99
Adult Non-Profit Community Organizations	$10.50	$11.55	$13.98
Commercial, For-Profit, or Out of Community Organizations (*Note 4*)	$21.00	$23.10	$27.95
Holiday Rental - Add 25% on fee	no change		

Outdoor Fields Continued

	Current	10% or other	additional 21%
Soccer - per field per hour			
Practice and Game Allocations (Note 8)			
Individuals	$5.25	$5.78	$6.99
Youth Non-Profit Community Organizations **(per part./per season- $15/max/fam)**	$5.25	$5.78	$6.99
Adult Non-Profit Community Organizations	$5.25	$5.78	$6.99
Commercial, For-Profit, or Out of Community Organizations	$10.50	$11.55	$13.98
Holiday Rental - Add 25% on fee	no change		
Tournament Rentals			
Individuals	$10.50	$11.55	$13.98
Youth Non-Profit Community Organizations **(per team/per tournament)**	$5.25	$5.78	$6.99
Adult Non-Profit Community Organizations	$10.50	$11.55	$13.98
Commercial, For-Profit, or Out of Community Organizations (*Note 4*)	$21.00	$23.10	$27.95
Additional Beginning of day Field Prep. [Per Field]	$15.75	$17.33	$20.96
Holiday Rental - Add 25% on fee	no change		
Field & Court Permits			
Concession Stand - per week, per number fields allocated @ site	$5.25	$5.78	$6.99
Concession/Merchandise Table - each, per event	$5.25	$5.78	$6.99
Field and Court Lights			
Sport Courts - per court, per hour	$10.50	$11.55	$13.98
Sport Fields - per field, per hour	$31.25	$34.38	$41.59
Sport Fields - Youth Non-Profit Community Organizations - per field, per hour	$10.50	$11.55	$13.98

Key
20%
50%

Ramadas (per hour)

Level A (Bushmaster South, Foxglenn 1, Thorpe)	$10.50	$11.55	$13.98
Level B (Bushmaster North, Foxglenn 2 & 3, Ponderosa)	$8.00	$8.80	$10.65
Level C (Buffalo, Kiwanis, Mobile Haven, Old Town Springs, Ponderosa Trls)	$5.25	$5.78	$6.99
Equipment Rental - each			
Activity/Picnic Pack	$15.75	$17.33	$20.96

Special Events/Reserved Areas in Parks (*Note 5*)

	Current	10% or other	additional 21%
Special Event Application Fee			
"A" Events	$41.75	$62.63	$75.78
"B" Events	$31.25	$46.88	$56.72
"C" Events	$21.00	$23.10	$27.95
Late Fee			
"A" Events	$100.00	$110.00	$133.10
"B" Events	$75.00	$82.50	$99.83
"C" Events	$52.00	$57.20	$69.21
Refundable deposits			
A & B Events	$350.00	$385.00	$465.85
C Events	$100.00	$110.00	$133.10
Half Day 7 Hours or Less			
Individuals/Private Gatherings on City Property	$21.00	$23.10	$27.95
Non-Profit Community Organizations/Public Gatherings on City Property	$41.75	$45.93	$55.57
Commercial, For-Profit, or Out of Community Organizations on City Property	$83.25	$91.58	$110.81
Full Day More than 7 Hours			$0.00
Individuals/Private Gatherings on City Property	$33.50	$36.85	$44.59
Non-Profit Community Organizations/Public Gatherings on City Property	$66.75	$73.43	$88.84
Commercial, For-Profit, or Out of Community Organizations on City Property	$135.25	$148.78	$180.02
Heritage Square/Wheeler Park			
Half Day 7 Hours or Less			
Individuals/Private Gatherings on City Property	$47.00	$51.70	$62.56
Non-Profit Community Organizations/Public Gatherings on City Property	$47.00	$51.70	$62.56
Commercial, For-Profit, or Out of Community Organizations on City Property	$93.75	$103.13	$124.78
Full Day More than 7 hours			
Individuals/Private Gatherings on City Property	$73.00	$80.30	$97.16
Non-Profit Community Organizations/Public Gatherings on City Property	$73.00	$80.30	$97.16
Commercial, For-Profit, or Out of Community Organizations on City Property	$145.75	$160.33	$193.99

Key
20%
50%

Event Series (*Note 6*) - *each*	Current	10% or other	additional 21%
Half Day Non-Profit (7 Hours or Less)			
3-6 events	$18.75	$22.50	$27.23
7-12 events	$15.75	$18.90	$22.87
13-24	$12.50	$15.00	$18.15
25+	$9.50	$11.40	$13.79
Full Day Non-profit (More than 7 Hours)			
3-6 events	$25.25	$30.30	$36.66
7-12 events	$21.00	$25.20	$30.49
13-24	$17.00	$20.40	$24.68
25+	$12.75	$15.30	$18.51
Half Day Commercial(7 Hours or Less)			
3-6 events	$28.50	$34.20	$41.38
7-12 events	$23.75	$28.50	$34.49
13-24	$19.00	$22.80	$27.59
25+	$14.25	$17.10	$20.69
Full Day Commercial (More than 7 Hours)			
3-6 events	$39.75	$47.70	$57.72
7-12 events	$33.25	$39.90	$48.28
13-24	$26.50	$31.80	$38.48
25+	$20.00	$24.00	$29.04

Key
20%
50%

Parking Lot Closure for Events (excludes Wheeler and City Hall Lots)

Half Day (7 Hours or Less)			
Individuals/Private Gatherings on City Property	$23.00	$25.30	$30.61
Non-Profit Community Organizations/Public Gatherings on City Property	$23.00	$25.30	$30.61
Commercial, For-Profit, or Out of Community Organizations on City Property	$46.00	$50.60	$61.23
Full Day (More than 7 Hours)			
Individuals/Private Gatherings on City Property	$36.50	$40.15	$48.58
Non-Profit Community Organizations/Public Gatherings on City Property	$36.50	$40.15	$48.58
Commercial, For-Profit, or Out of Community Organizations on City Property	$73.00	$80.30	$97.16

Parking Lot Closure for Events Continued

Key
20%
50%

Wheeler Park & City Hall Parking Lot Closure for Event

	Current	10% or other	additional 21%
Half Day (7 Hours or Less)			
Individuals/Private Gatherings on City Property	$45.00	$49.50	$59.90
Non-profit/Community Organization on City Property	$31.25	$34.38	$41.59
Commercial, For-Profit, or Out of Community Organizations on City Property	$62.50	$68.75	$83.19
Full Day (More than 7 Hours)			
Individuals/Private Gatherings on City Property	$52.00	$57.20	$69.21
Non-Profit Community Organizations/Public Gatherings on City Property	$52.00	$57.20	$69.21
Commercial, For-Profit, or Out of Community Organizations on City Property	$104.00	$114.40	$138.42

Street Closure/Parade (Per Street Block)

Staging Area	$25.00	$27.50	$33.28
Half Day (7 Hours or Less)			
Non-Profit	$10.00	$11.00	$13.31
Commercial, or Profit, or out of community	$20.00	$22.00	$26.62
Full Day			
Non-Profit	$15.00	$16.50	$19.97
Commercial, or Profit, or out of community	$30.00	$33.00	$39.93
Overnight (10pm - 8am)	$21.00	$23.10	$27.95

Wheeler Park & Heritage Square Electrical Use

Half Day(7 Hours or Less)			
"A", "B" Events	$25.00	$37.50	$45.38
"C" Events	$13.00	$19.50	$23.60
Wheeler Park & Heritage Square Electrical Use			
Full Day (More than 7 Hours)			
"A", "B" Events	$41.75	$62.63	$75.78
"C" Events	$21.00	$31.50	$38.12
Event Series - each Electrical Use			
Half Day (7 Hours or Less)			
"A", "B" Events	$9.00	$9.90	$11.98
Full Day (More than 7 Hours)			
"A", "B" Events	$18.00	$19.80	$23.96

Event Equipment Rental - each, per event day	Current	10% or other	additional 21%
Banner poles (set) - Wheeler Park and Heritage Square	$5.00/ set	$7.50/set	$9.08/set
Downtown Banner (*Note 7*) - each			
North Downtown	n/a		
C Pricing (Outlining Areas)			
1-3 month display	$21.00	$31.50	$38.12
4-6 month display	$31.25	$46.88	$56.72
7-9 month display	$41.75	$62.63	$75.78
10-12 month display	$52.00	$78.00	$94.38
A Pricing (Premium)			
1-3 month display	$32.00	$48.00	$58.08
4-6 month display	$48.00	$72.00	$87.12
7-9 month display	$63.00	$94.50	$114.35
10-12 month display	$79.00	$118.50	$143.39
B Pricing (Mid-Range)			
1-3 month display	$25.00	$37.50	$45.38
4-6 month display	$38.00	$57.00	$68.97
7-9 month display	$50.00	$75.00	$90.75
10-12 month display	$63.00	$94.50	$114.35
South Downtown			
4-6 month display	$32.00	$48.00	$58.08
7-9 month display	$48.00	$72.00	$87.12
10-12 month display	$79.00	$118.50	$143.39

Key
20%
50%

General Fund – Recreation Fees

Program Fees – Proposed Changes

- Implement a facility/field use fee (adults)
  - Applied to program fees not user fees
  - Recommendation is $7 per person
  - This will generate approximately $40,000 in additional revenue (based on historical averages)

General Fund – Recreation Fees

Aquaplex Fees – Proposed Changes

- Initial increase 10% across the board
  - 15% for visitor daily admission and memberships
- Additional 21% added to fees
- Exceptions
  - Aquaplex memberships (cap 10% and 15%)
  - Community room rental (cap at 10%)

Attachment #3

Flagstaff Aquaplex
2009 Fees & Charges

General Admission

	City Resident	Visitor	Additional Member Discount*	City Resident 10% increase	Visitor 15% increase	City Resident 21% increase	Visitor 21% increase
Daily Admissions			Resident / Visitor	Resident	Visitor	Resident	Visitor
Child	$3.00	$3.00		$3.30	$3.45	$3.99	$4.17
Youth	$4.00	$5.00		$4.40	$5.75	$5.32	$6.96
Adult	$5.00	$7.00		$5.50	$8.05	$6.66	$9.74
55 Plus	$4.00	$5.00		$4.40	$5.75	$5.32	$6.96
Household	$20.00	$25.00		$22.00	$28.75	$26.62	$34.79
3 Month Pass							
Child	$50.00	$55.00	$37.50 / $41.25	$55.00	$63.25	~~$66.55~~	~~$76.53~~
Youth	$65.00	$71.00	$48.75 / $53.25	$71.50	$81.65	~~$86.52~~	~~$98.80~~
Adult	$105.00	$115.00	$78.75 / $86.25	$115.50	$132.25	~~$139.76~~	~~$160.02~~
55 Plus	$65.00	$71.00	$48.75 / $53.25	$71.50	$81.65	~~$86.52~~	~~$98.80~~
2 Member Household	$148.00	$164.00		$162.80	$188.60	~~$196.99~~	~~$228.21~~
Household	$174.00	$192.00		$191.40	$220.80	~~$231.59~~	~~$267.17~~
6 Month Pass							
Child	$90.00	$99.00	$67.50 / $74.25	$99.00	$113.85	~~$119.79~~	~~$137.76~~
Youth	$110.00	$121.00	$82.50 / $90.75	$121.00	$139.15	~~$146.41~~	~~$168.37~~
Adult	$175.00	$192.00	$131.25 / $144.00	$192.50	$220.80	~~$232.93~~	~~$267.17~~
55 Plus	$110.00	$121.00	$82.50 / $90.75	$121.00	$139.15	~~$146.41~~	~~$168.37~~
2 Member Household	$234.00	$256.00		$257.40	$294.40	~~$311.45~~	~~$356.22~~
Household	$275.00	$302.00		$302.50	$347.30	~~$366.03~~	~~$420.23~~
Annual Pass							
Child	$150.00	$165.00	$112.50 / $123.75	$165.00	$189.75	~~$199.65~~	~~$229.60~~
Youth	$190.00	$209.00	$142.50 / $156.75	$209.00	$240.35	~~$252.89~~	~~$290.82~~
Adult	$310.00	$340.00	$232.50 / $255.00	$341.00	$391.00	~~$412.61~~	~~$473.11~~
55 Plus	$190.00	$209.00	$142.50 / $156.75	$209.00	$240.35	~~$252.89~~	~~$290.82~~
2 Member Household	$425.00	$468.00		$467.50	$538.20	~~$565.68~~	~~$651.22~~
Household	$500.00	$550.00		$550.00	$632.50	~~$665.50~~	~~$765.33~~

General Fund – Recreation Fees

QUESTIONS?

New Revenue

- These revenues have been included as part of balancing the General Fund
  - Materials testing lab - $150,000 direct cost; burdened approximately $200,000
  - Cityscape advertising - $33,000
  - Sales tax on water
    - 1% General Fund - $120,000
    - 0.721% transportation funds - $86,000

Council Consideration for Additional New Revenue

REAL ESTATE LEASE & LAND SALE

- 4% fee; $4,000 per $100,000 land sale/lease revenue generated
- Land sales – per occurrence
- Leases as up for renewal

Additional New Revenue (cont.)

SPECIAL EVENT LIQUOR LICENSE

- City currently charges only an event fee ($41.75)
- No separate/additional charge for Liquor License
- 10 events in 2012 pulled a State Liquor License
- Cost/cost recovery would have to be determined

Additional New Revenue (cont.)

LIQUOR LICENSES

- One-time fee
  - Currently at 70% - $560/each; generates approximately $12,000 per year
  - Increase to 100% or $800 each;
  - Revenue increment of $5,000

Additional New Revenue (cont.)

NAU FIRE CALLS

- 333 alarms in 2012 (calendar year)
  - 60% (203) were EMS calls
- 15.8% of calls from Station 1 (3.2% of total calls)

- Options
  - Charge per response (City Code 5-01-001-0001, Section C)
    - $878 per hour for fire response
    - $250 per EMS response
    - Based on stats provided above - $88,796 revenue potential
  - Payment in lieu of tax
  - No Fee – NAU is largest employer and an economic engine.
  - Other

Additional New Revenue (cont.)

POLICE & FIRE

- Charge a payment in lieu of tax to enterprise funds, special revenue funds
- Usually based on assessed value
- Environmental services currently assessed $33,000 per year for fire coverage at the landfill

Additional New Revenue (cont.)

CEMETERY FEES

- At 66% recovery for approximately $100,000/year revenue.
- Every additional 10% recovery increase will generate an additional $10,000
- Cemetery fee areas include:
  - Open/close – Grave site, mausoleum, columbarium
  - Cremains
  - Marker setting
  - Infants
  - Exhumations

Additional New Revenue (cont.)

CELL TOWER LEASES

- Property near NAU is a priority
- Approximately $1,000 - $1,500 per site

Additional New Revenue (cont.)

PLAN REVIEW

- Increase plan review from 50% to 100% recovery based on current fees
- Based on 3 year average - $350,000 incremental increase

Additional New Revenue (cont.)

BUILDING PERMIT FEES

- Currently set based on International Code Council Building Safety Journal fee
- Every 5% increase generates approximately $50,000

Additional New Revenue (cont.)

ENGINEERING INSPECTION

- Increase engineering inspection from 50% to 100% recovery
- Estimated increase - $200,000

Additional New Revenue (cont.)

Does Council want to pursue any of these fees?

BBB Funds

- 5 components – FY2014 Budget

▫ Tourism	30%	$1.8 M
▫ Beautification	20%	$1.2 M
▫ Economic Development	9.5%	$0.5 M
▫ Arts & Science	7.5%	$0.4 M
▫ Parks & Recreation	33%	$2.0 M

- Sunset in 2028

Tourism Fund

Sources/Revenues (Ongoing)	Amount
BBB Revenue Increase & Ex. Capacity	$164,010

Reallocations (Ongoing)	Amount
Trans to Gen Fund - Special Events	$ (85,000)
Marketing (formerly Cardinals)	$ (41,000)
Total	**$(126,000)**

Tourism Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Marketing	$3,000
AIGA Membership	$960
Blogger contracts	$2,040
Total	**$6,000**
Cuts Not Approved	$34,000

Tourism Fund

Expenditures (Ongoing)	Amount
Compensation	$20,000
Part-time staff addition	$10,000
QIC	$3,500
Simpleview CRM Interface	$2,750
Constant Contact	$960
Custodial Services at Visitor Center	$6,000
Building Supplies	$800
Total	**$44,010**

Tourism Fund

Revised Service Levels (RSLs)	Amount
Approved	$24,010
Not Approved	$34,625

Tourism Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$164,010
Reallocations	$ (126,000)
Cuts Approved-2.5%	$6,000
Expenditures	$ (44,010)
	$-

Tourism Fund

One Time Sources/Uses	Amount
Fund Balance	$186,700
Marketing	$ (100,000)
Photo shoot, video production, etc	$(65,000)
Copy/print	$(1,700)
Building maintenance/property repairs	$(16,500)
Computer/kiosk - visitor use	$(3,500)
Net one time	**$-**

Operating Capital	Amount
None	$-

Economic Development Fund

Sources/Revenues (Ongoing)	Amount
BBB Revenue Increases	**$38,300**

Reallocations (Ongoing)	Amount
Science Foundation to Arts & Science	$50,000
Gen Fund Transfer for Science Foundation	($50,000)
Gen Fund Transfer for ECONA	($40,000)
	($40,000)

Economic Development Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Retention - Travel	$500
Retention - Food	$150
Retention - Advertisement	$2,500
Attraction - Travel	$600
Attraction - Miscellaneous	$3,500
Attraction - Promotional Materials	$2,000
TOTAL	**$9,250**
Cuts Not Approved	$22,000

Economic Development Fund

Expenditures (Ongoing)	Amount
Compensation	$6,000
Surveys/Outreach	$250
Contracts for Services	$1,300
Total	**$7,550**

Economic Development Fund

Revised Service Levels (RSLs)	Amount
Approved	$1,550
Not Approved	$37,400

Economic Development Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$38,300
Reallocations	($40,000)
Cuts Approved-2.5%	$9,250
Expenditures	($7,550)
	$0

Economic Development Fund

One Time Sources/Uses	Amount
None	$0

Operating Capital	Amount
None	$0

Arts & Science Fund

Sources/Revenues (Ongoing)	Amount
BBB Revenue Increases	**$25,150**

Reallocations (Ongoing)	Amount
Fund Balance	$25,000
Science Foundation	$(50,000)

Arts & Science Fund

Cuts Recommended-2.5% (Ongoing)	Amount
None	$0
Cuts Not Approved	$8,591

Arts & Science Fund

Expenditures (Ongoing)	Amount
Postage	$150
Revised Service Levels-Not Approved	$15,000 (Moved to One Time)

Arts & Science Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$25,150
Reallocations	$(25,000)
Cuts Approved-2.5%	$0
Expenditures	$(150)
	$0

Arts & Science Fund

One Time Sources/Uses	Amount
Fund Balance	$15,000
FCP Grants	($15,000)
Net one time	**$0**

Operating Capital	Amount
Rendezvous Project	$200,000

Beautification Fund

Sources/Revenues (Ongoing)	Amount
BBB Revenue Increases	**$70,000**

Reallocations (Ongoing)	Amount
Townsite Trees	$ (10,000)
Medians Maintenance	$ (57,000)

Beautification Fund

Cuts Recommended-2.5% (Ongoing)	Amount
None	$0
Cuts Not Approved	$3,000

Beautification Fund

Expenditures (Ongoing)	Amount
Compensation	$3,000
Revised Service Levels-Not Approved	$0

Beautification Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$70,000
Reallocations	$(67,000)
Cuts Approved-2.5%	$0
Expenditures	$(3,000)
	$0

Beautification Fund

One Time Sources/Uses	Amount
Fund Balance	$20,000
Enhanced Service Districts	($20,000)
Net one time	**$0**

Operating Capital	Amount
None	**$0**

Parks & Rec Fund

Sources/Revenues (Ongoing)	Amount
BBB Revenue Increases	$90,000
Current Ongoing Available	$330,000
Eliminate FUTS Transfer	$110,000
	$530,000

Reallocations (Ongoing)	Amount
Recreation programming	($250,000)
BBB Parks - Service Level 2	($200,000)
	($450,000)

Parks & Rec Fund

Cuts Recommended-2.5% (Ongoing)	Amount
None	$0
Cuts Not Approved	$0

Parks & Rec Fund

Expenditures (Ongoing)	Amount
QIC - Fleet	($40,000)
QIC - Parks	($37,000)
Total	($77,000)
Revised Service Levels-Not Approved	**$0**

Parks & Rec Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$530,000
Reallocations	($450,000)
Cuts Approved-2.5%	$0
Expenditures	($77,000)
	$3,000

Parks & Rec Fund

One Time Sources/Uses	Amount
None	$0

Operating Capital	Amount
None	$0

Library Fund

Sources/Revenues (Ongoing)	Amount
Levy Increase	$100,000

Reallocations (Ongoing)	Amount
Transfer from General Fund	$50,000

Library Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Circulation (Moved to One Time Only)	($100,000)
Close Main 1 hr Monday - Saturday	($31,940)
Close Branch 1 hr Monday - Thursday	($4,560)
Database/Memberships	($8,500)
Building Material/Supply	($1,000)
	($146,000)

Library Fund

Expenditures (Ongoing)	Amount
Compensation	$60,000
Triggers - 1 & 2	$25,200
Reclasses	$50,000
Reorganization	$122,000
Base Transfer	$30,000
Total	**$287,200**

Library Fund

Revised Service Levels (RSLs)	Amount
Approved	$0
Not Approved	$35,652

Library Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$100,000
Reallocations	$50,000
Cuts Approved-2.5%	$146,000
Expenditures	($287,200)
	$8,800

Library Fund

One Time Sources/Uses	Amount
Fund Balance	$100,000
Circulation	($100,000)
Net one time	**$0**

Operating Capital	Amount
Public Restroom - ADA	$15,000
Ramp Access - ADA	$15,000
QIC - Fleet	$29,195
	$59,195

Library – Secondary Property Tax

Fiscal Year	Full Cash Value	Rate	Levy	Library Base Distributed
2009	$2,057,478,154	$0.2205	$4,536,739	$4,246,739
2010	2,155,908,970	0.2205	4,753,779	4,246,739
2011	2,083,915,983	0.2205	4,595,035	4,296,739
2012	1,840,142,610	0.2205	4,057,514	4,296,739
2013	1,759,564,057	0.2367	4,164,888	4,296,739
2014 – flat rate	1,533,065,282	0.2367	3,628,766	4,296,739
2014 – flat levy	1,533,065,282	0.2716	4,164,888	4,296,739
2014 - proposed	1,533,065,282	0.2847	4,364,888	4,364,888

Library – Secondary Property Tax

Questions

- Which levy does Council recommend?

Flagstaff Housing Authority

Major Funding Source	Actual FY 11	Actual FY 12	Estimate FY 13	Budget FY 14
LIPH Rent	$1,139,561	$1,057,705	$970,511	$990,000
LIPH Operating Subsidies	749,586	882,303	762,193	818,963
S8HCV HAP	3,179,387	3,060,537	3,126,992	3,033,180
S8HCV Administration	252,922	265,283	240,224	223,008
Total	5,321,456	5,265,828	5,099,920	5,065,151
Annual Change		(55,628)	(165,908)	(34,769)
Change Budget Year 14 Compared to FY 12				(200,677)
Change Budget Year 14 Compared to FY 11				(256,305)

Flagstaff Housing Authority

Balancing Expenditures and Revenue – Overview

- Increase Non-HUD Revenue – $9,000
- Decrease Administrative Expenses - $66,000
- Reduce Maintenance Labor - $57,000
- Cut Maintenance Supplies & Contracts - $6,000
- Total Impact = $138,000

Projected Change in Fund Balance = ($104,737)

Airport Fund

Sources/Revenues (Ongoing)	Amount
Revenue Increases	**$24,800**

Reallocations (Ongoing)	Amount
General Fund Transfer-PSPRS	$100,000

Airport Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Veh/Mach Parts	$4,000
Office and Safety Supplies	$4,000
Grounds Maintenance	$5,100
Building Maintenance	$1,500
	$14,600
Cuts Not Approved	**$13,500**

Airport Fund

Expenditures (Ongoing)	Amount
Compensation	$14,000
Reclass/Rezones	$4,000
Utility Increases	$20,800
PSPRS-Contingency	$100,000
	$138,800

Airport Fund

Revised Service Levels (RSLs)	Amount
Approved	$20,800
Not Approved	$19,931

Airport Fund

Ongoing Balance - Summary	Amount
Sources/Revenues	$24,800
Reallocations	$100,000
Cuts Approved-2.5%	$14,600
Expenditures	($138,800)
	$600

Airport Fund

One Time Sources/Uses	Amount
General Fund Transfer	$400,000
PSPRS Contingency	($400,000)

Operating Capital	Amount
ARFF Vehicle Replacement	**$1,350,000**

Airport Fund –Sequestration Impacts

Flagstaff Pulliam Airport

- Operation Angel Thunder canceled.
- Reductions in military training resulting in reduced fuel sales at Wiseman Aviation (FBO).
- No known impact to FAA/DOT grants at this time.
- May see more impacts next budget cycle.

Other

- Most of the impacts are to the Air Traffic Control System:
  - Four towers are closing: Tucson Ryan Field, Phoenix Goodyear, Glendale, and Laughlin-Bullhead City.
  - Air traffic controllers will have one furlough day per pay period until the end of the Federal fiscal year.

Solid Waste Fund

Sources/Revenues (Ongoing)	Amount
Revenue Increases	$59,700
Salary Savings	$70,500
Total	**$130,200**

Reallocations (Ongoing)	Amount
Funding of HPC	($160,000)
Indirect to SEMS	$80,000
Total	**$80,000**

Solid Waste Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Bulky Trash Pick Up	$35,000
Downtown Commercial Revenue	$33,000
Cuts Not Approved	$136,500

Solid Waste Fund

Expenditures (Ongoing)	Amount
Compensation	$80,000
QIC-Fleet	$35,200
QIC-Facilities	$3,000
Total	**$118,200**
Revised Service Levels-Not Approved	$0

Solid Waste Fund

Ongoing Balance - Summary	
Sources/Revenues	$130,200
Reallocations	($80,000)
Cuts Approved-2.5%	$68,000
Expenditures	($118,200)
	$0

One Time Sources/ Uses	
None	**$0**

Solid Waste Fund

Operating Capital	Amount
LITTER FENCING NW	$200,000
SCALE REPLACEMENT	$100,000
STORMWATER INFRASTRUCTURE	$10,000
ANNUAL SETASIDE-LANDFILL CLOSURE	$35,000
WASTE MANAGEMENT PLAN LANDFILL	$50,000
DUST CONTROL	$10,000
SOUTH BORROW PIT	$110,000
ADEQ MITIGATION PROJECT	$250,000
	$765,000

Sustainability and Environmental Management Fund (New in FY 2014)

Sources/Revenues (Ongoing)	Amount
Revenue Deficit	**($21,500)**

Reallocations (Ongoing)	Amount
Funding of HPC-Solid Waste	$193,000
HPC Cut .6 FTE-Reduce SW Transfer	($33,000)
Fund GFFP with Env Mgt Fee	($20,000)
Indirect Cost	($80,000)
	$60,000

Sustainability and Environmental Management Fund (New in FY 2014)

Cuts Recommended-2.5% (Ongoing)	Amount
APS Green Choice	$27,000
Cuts Not Approved	**$0**

Expenditures (Ongoing)	Amount
Compensation	$20,000
Graffiti Funding – Transfer to General Fund	$12,000
Open Space Maintenance – Transfer to General Fund	$10,000
QIC-Facilities	$2,000
Volunteer Coordinator	$21,500
	$65,500

Sustainability and Environmental Management Fund (New in FY 2014)

Ongoing Balance - Summary	Amount
Sources/Revenues	($21,500)
Reallocations	$60,000
Cuts Approved-2.5%	$27,000
Expenditures	($65,500)
	$0

Sustainability and Environmental Management Fund (New in FY 2014)

Operating Capital	Amount
None	**$0**

One Time Sources/Uses	Amount
Fund Balance	$37,000
Fund 1/2 of Wildland Fire Position	($37,000)

Capital Improvements Program

- Overview of Capital Improvements Program
- Overview of CIP Procurement Delivery Methods
- Overview of Secondary Property Tax
- Overview of Outstanding General Obligation Authorized by not Issued

NOTE – Operating Capital was discussed by fund but we will reference the schedule at this time

Overview of Capital Improvements Program

- What is the definition of a Capital Improvement project?
- How is it funded?
- Why are we talking about procurement delivery method?
- Timing?
- How do we plan to deliver projects?

Capital Improvements Program – Procurement Delivery Methods

Professional Services

- On-Call – task orders <$100K (On-Call)
- Request for Statement of Qualifications (RSOQ)

Capital Improvements Program – Procurement Delivery Methods

Construction Services

- Invitation for Bids (IFB aka *Design-Bid-Build)*
- Alternative Delivery (RSOQ)
  - Construction Manager at Risk (CMAR)
  - Design/Build (DB)
  - Job-Order Contracting (JOC)
- Public/Private Partnership (P3)
- Request for Proposals (RFP)

Capital Improvements Program – Procurement Delivery Methods

Factors to be Considered

- Scope
- Type of work (Heavy Civil/Facility)
- Special features/complexity (bridges, treatment plants, round-abouts, pools, jails, etc.)
- Partnering/Team establishment
- Agency involvement/collaboration (ADOT/USACE/FUSD/BNSF)

Capital Improvements Program – Procurement Delivery Methods

Factors to be Considered - Continued

- Extent of public participation
- Alternatives Analysis
- Property Acquisition
- Funding Source (Grants)
- Timing (Schedule)
- Budget (Risk, Certainty)

Capital Improvements Program – Program Overview

- $270 million FY 13 – FY 19
- Fund Description (General Government; Streets/Transportation; BBB; Water; Wastewater; Airport; Solid Waste; Stormwater)
- Revenue projections
- Maintain a minimum fund balance
- Inclusive of all [total] project costs
- Projects scoped to be holistic
- Mapping process to look for opportunities/conflict

Capital Improvements Program

Components of Total Project Costs

- Planning (project scoping)
- Design
- Environmental
- Geotechnical
- Property acquisition
- Construction
- Warranty
- Agency contracts/agreement
- Legal (Bond Issuance Costs)
- Internal staff time (internal engineering and indirects)
- Placeholders
- Reserves

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014

SECT #	SECTION	PROJECT	BUDGET 2013-2014	Anticipated Funding	Anticipated Procurement
GENERAL FUND					
18	COMMUNITY INVESTMENT	BROWNFIELD ASSESSMENT	418,500	Grant	Various
66	NON-DEPARTMENTAL	SOLAR PANEL PROJECT	4,000,000	Lease Proceeds	Agency (APS)
		GENERAL FUND TOTAL	4,418,500		
HIGHWAY USER REVENUE					
33	STREET CONSTRUCTION	RESERVE FOR IMPROVEMENTS	50,000	HURF	N/A
		MINOR TRANSPORTATION IMPROVEMENTS	50,000	HURF	In-house
		SIDEWALK REPLACEMENT PROGRAM	15,000	HURF	In-house
		STREET IMPROVEMENT PROGRAM	2,146,000	HURF	CMAR
		STREET IMPROVEMENT PROGRAM - 1X FUNDING	1,550,000	HURF	CMAR
		SUNNYSIDE	755,250	HURF	Design/Bid/Build
92	TRANSPORTATION CIP	BIKE/PED & SAFETY IMPROVEMENT	137,500	Trans Tax	Design/Bid/Build
		TRANSPORTATION PLANNING & PROGRAMS	90,000	Trans Tax	In-house
		RESERVE FOR IMPROVEMENTS	159,500	Trans Tax	N/A
		WEST/ARROWHEAD IMPROVEMENT	5,023,300	Trans Tax	Design/Bid/Build
		INDUSTRIAL DRIVE/FANNING WASH	575,000	Trans Tax	Design/Bid/Build
		TRAFFIC SIGNAL PROGRAM	445,000	Trans Tax	Design/Bid/Build
		HIGHWAY USER REVENUE TOTAL	10,996,550		
BEAUTIFICATION					
74	STREETSCAPE	SPECIAL PROJECTS & UNPROGRAMMED WORK	50,000	BBB	Various
		HISTORIC FACADES	50,000	BBB	Citizens (Grants)
		NEIGHBORHOOD GARDENS	10,000	BBB	Contract
		BUTLER MEDIANS PHASE III	388,135	BBB	Design/Bid/Build
		4TH ST CORRIDOR IMPROVEMENT	1,300,000	BBB	Design/Bid/Build
		BUTLER AVENUE - NORTH EDGE	400,000	BBB	Design/Bid/Build
		FORT VALLEY ROAD ENHANCEMENTS	25,000	BBB	Design/Bid/Build
		ART INCUBATOR	125,000	BBB	TBD
		MILTON SIGNS	75,000	BBB	Citizens (Grants)
		BEAUTIFICATION IN ACTION	12,500	BBB	Citizens (Grants)
75	FLAGSTAFF URBAN TRAIL	SPECIAL PROJECTS & UNPROGRAMMED WORK	50,000	Trans Tax	N/A
		SIGNAGE PROGRAM	95,000	Grant	Design/Bid/Build
		ARIZONA TRAIL-RT 66 TO MCMILLAN MESA	268,438	Trans Tax	Design/Bid/Build
		COUNTRY CLUB TR - RT 66 TO CORTLAND	677,395	Grant	ADOT Administered
		SWITZER CANYON TRAIL	5,000	Trans Tax	Warranty
		BNSF WALNUT-FLORENCE UNDERPASS	797,200	Trans Tax	COF - Design and BNSF Crews - Construction
		MALL TRASFER CENTER TRAIL REALIGNMENT	11,000	Trans Tax	In-house
		FLORENCE-WALNUT UNDERPASS	147,823	Trans Tax/Grant	Design/Bid/Build
		4TH ST TRAIL - HUNTINGTON TO BUTLER	679,005	Grant	ADOT Administered
		PINE KNOLL TRAIL-SAN FRANCISCO TO LONE TREE	246,228	Grant	ADOT Administered
		HOSPITAL RIM FUTS TRAIL	266,760	Trans Tax	Design/Bid/Build
		BRANNEN CONNECTOR	40,000	Trans Tax	TBD
		HIGH COUNTRY TRAIL-WILD WEST TO LAKE MARY RD	70,000	Trans Tax	TBD
		BEAUTIFICATION TOTAL	5,789,484		
RECREATION					

91	RECREATION-BBB TAX	PARKS AND RECREATION	1,100,000	Bond	
		RECREATION TOTAL	1,100,000		
REAL ESTATE PROCEEDS					
67	REAL ESTATE PROCEEDS	PROPERTY PURCHASE/IMPROVEMENT	1,000,000	RE Proceeds	TBD
		REAL ESTATE PROCEEDS TOTAL	1,000,000		
CAPITAL PROJECTS					
24	CAPITAL PROJECTS FUND	FUTS/OPEN SPACE LAND ACQUISITION	1,163,845	Bond	
		INNOVATION MESA	1,074,250	Bond/Grant	Design/Bid/Build
		OBSERVATORY MESA	12,020,000	Bond	Auction, Direct purchase from State Land Depar
		2010 STREET/UTILITY	577,919	Bond	N/A
		S BEAVER / S LEROUX	732,757	Bond	Construction Manager @ Risk
		DODGE AVENUE	16,282	Bond	Staff Time Only/Warranty
		ROSE AVENUE	988,250	Bond	Design/Bid/Build
		COCONINO / ELDEN / HUMPHREY	1,000	Bond	Staff Time Only
		LA PLAZA VIEJA	1,724,013	Bond	Design/Bid/Build
		CEDAR AVENUE	668,406	Bond	Design/Bid/Build
		WATERSHED PROTECTION PROJECT	1,500,000	Bond	TBD
		COURT FACILITY	12,000,000	Bond	TBD
		MUNICIPAL MAINTENANCE FACILITY	28,295,000	Bond	TBD
		CAPITAL PROJECTS TOTAL	60,761,722		
WATER & WASTEWATER					
51	BETTRMTS & IMP WATER DIST	AGING WATER INFRASTRUCTURE REPLACEMENT	750,000	Water Revenues	Design/Bid/Build
		RADIO READ METER REPLACMENTS	50,000	Water Revenues	Bid/Purchase
		SWITZER CANYON TRANSMISISON LINE	880,000	Water Revenues	Design/Bid/Build
		WEST/ARROWHEAD WATERLINE	330,000	Water Revenues	Design/Bid/Build
		WATER METER VAULT REPLACEMENT PROGRAM	120,000	Water Revenues	Design/Bid/Build
		WESTSIDE WATERLINE EXPANSION-WL GORE	450,000	Water Revenues	WL Gore Administered-Reimbursement Only
		RESERVE FOR IMPROVEMENTS	115,000	Water Revenues	N/A
52	BETTRMTS & IMP WATER PROD	WATER PLANT EFFICIENCY PROJECT	97,000	Water Revenues	Design/Bid/Build
		WATER RATE STUDY	150,000	Water Revenues	RSOQ/Rate Analysis Study
		CHESHIRE TANK REPAIRS	300,000	Water Revenues	Service Contract/Bid/Repair
		STONEHOUSE-WELL PUMPING & BUILDING	900,000	Water Revenues	Design/Bid/Build
57	WASTEWATER TREATMENT IMPRV	PICTURE CANYON IMPROVEMENTS	252,000	Grant	Design/Bid/Build
		WWTP ENERGY EFFICIENCY PROJECT	200,000	Wastewater Revenues	Design/Bid/Build
		WILDCAT SOLIDS DISPOSAL	400,000	Wastewater Revenues	Design/Bid/Build
58	WSTWTR COLLECTION IMRPV	AGING SEWER INFRASTRUCTURE REPLACEMENTS	327,900	Wastewater Revenues	Design/Bid/Build
		HILLSIDE SEWER REPLACEMENT	219,000	Wastewater Revenues	Design/Bid/Build
		RESERVE FOR IMPROVEMENTS	115,000	Wastewater Revenues	N/A
		WATER & WASTEWATER TOTAL	5,655,900		
STORMWATER					
34	STORMWATER	RIO DE FLAG PROJECT	1,408,908	General Fund	US Army Corps' of Engineers Administered
		RIO PARKING REPLACEMENT	1,200,000	General Fund	US Army Corps' of Engineers Administered
99	STORMWATER CAPITAL PROJECT	DRAINAGE SPOT IMPROVEMENT	75,000	Stormwater Revenue	Reoccurring for Streets drainage improvements
		SPOT IMPROVEMENT - COLUMBIA CIRCLE	129,000	Stormwater Revenue	Design/Bid/Build
		SPOT IMPROVEMENT - CITY PROP 116 BUTLER	32,500	Stormwater Revenue	Design/Bid/Build
		SPOT IMPROVEMENT - 10 BUNDLED PROJECTS	462,000	Stormwater Revenue	Bid/Build (Design Phase Complete)
		STORMWATER TOTAL	3,307,408		

HOUSING AUTHORITY

45	FLAGSTAFF HOUSING AUTHORITY	HOUSING FACILITIES IMPROVEMENTS	311,853	Grant	Job-Order Contracting
		HOUSING AUTHORITY TOTAL	311,853		

AIRPORT

37	AIRPORT CAPITAL PROJECTS	WESTPLEX TAXILANE - REHAB PHASE II	5,595,127	Grant	CMAR
		APRON REHAB	240,000	Grant	Design/Bid/Build
		AIRPORT TOTAL	5,835,127		

ENVIRONMENTAL SERVICES

41	SOLID WASTE	STORMWATER INFRASTRUCTURE	10,000	Env. Svc Revenue	In-house
		ENVIRONMENTAL SERVICES TOTAL	10,000		
		Total	99,186,544		

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2013-2014

SECT #	SECTION	OPERATING CAPITAL	CARRYFWD 2012-2013	BUDGET 2013-2014
GENERAL FUND				
22	POLICE	POLICE CRUISERS (5)	$ -	150,000
		POLICE SEDAN	-	21,000
23	POLICE GRANTS	COMMUNICATIONS EQUIPMENT	-	100,000
26	PARKS	BASKETBALL COURT RESURFACE	-	18,100
		THORPE FIELD PARKING LOT OVERLAY	-	21,000
		PONDEROSA PARK PARKING LOT OVERLAY	-	9,600
		THORPE PLAYGROUND PARKING LOT OVERLAY	-	28,000
		BASKETBALL/TENNIS COURT OVERLAY	-	25,570
		THORPE BARK PARK EQUIPMENT	-	22,000
		CHESHIRE PARKING LOT OVERLAY	-	5,730
		SKATE TRACK SURFACE REPAIRS	-	24,000
		CONTINENTAL PARKING LOT OVERLAY	-	48,500
		CONTINENTAL FENCE REPAIR	-	7,500
		FOXGLENN PARK PARKING LOT OVERLAY	-	45,000
		BBB SETASIDE FOR FLEET REPLACEMENT FUND	-	40,946
27	FLEET SERVICES	SETASIDE FOR CATASTROPHIC/FLEET REPLACE FUND	-	557,670
30	RECREATION	GENERAL IMPROVEMENTS	-	15,000
		DEHUMIDIFIER FOR RINK	-	25,000
44	FIRE GRANTS	ASSISTANCE TO FIREFIGHTER GRANT EQUIPMENT	-	40,000
		AZ HOMELAND SECURITY EQUIPMENT	-	350,000
66	NON-DEPARTMENTAL	MANAGEMENT SERVICES QUADRANT REMODEL	-	100,000
		GENERAL FUND TOTAL	-	1,654,616
LIBRARY				
11	LIBRARY	PUBLIC RESTROOM ADA COMPLIANCE	-	15,000
		RAMP ACCESS ADA COMPLIANCE	-	15,000
		SETASIDE FOR FLEET REPLACEMENT FUND	-	29,195
		LIBRARY TOTAL	-	59,195
HIGHWAY USER REVENUE				
32	STREET MAINT. & REPAIRS	DUST ABATEMENT TANK & PUMP	-	20,000
		SOLAR PORTABLE VARIABLE MESSAGE BOARDS (2)	-	90,000
		TRAFFIC SIGNAL CABINET & CONTROLLER REPLACEMENT	-	90,000
		HIGHWAY USER REVENUE TOTAL	-	200,000
ARTS & SCIENCE				
71	ARTS & SCIENCE	RENDEZVOUS PROJECT	200,000	200,000
		ARTS & SCIENCE TOTAL	200,000	200,000

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2013-2014

SECT #	SECTION	OPERATING CAPITAL	CARRYFWD 2012-2013	BUDGET 2013-2014
WATER & WASTEWATER				
47	LAKE MARY WATER PLANT	FACILITIES REPAIR	$ -	20,000
		RTUs & COMMUNICATION	-	30,000
49	WATER DISTRIBUTION	2014 DIESEL TRUCK 4X4 W/ OUTFITTING	-	45,000
53	WASTEWATER TREATMENT	WILDCAT BLDG RE-ROOF	-	45,000
		WILDCAT LAN (MICRO)	-	20,000
54	WASTEWATER COLLECTION	2014 DIESEL TRUCK 4X4 W/ OUTFITTING	-	45,000
		CEMENT MIXER	-	8,000
		AIR COMPRESSOR	-	25,000
		DUMP TRUCK	-	125,000
56	RECLAIMED WATER PLANT-RIO	RIO WRP BLDG FACILITIES REPAIR	-	22,000
		CHLORINATION FEED SYSTEM AT BUFFALO PARK	-	24,200
57	WASTEWATER TREATMENT IMPRV	WWTP IMPROVEMENTS-GATES/DOORS	-	24,000
		WWTP SECURITY	-	25,000
		WATER & WASTEWATER TOTAL	-	458,200
HOUSING AUTHORITY				
45	FLAGSTAFF HOUSING AUTHORITY	HOUSING FACILITIES IMPROVEMENTS	-	401,697
		HOUSING AUTHORITY TOTAL	-	401,697
AIRPORT				
38	AIRPORT	ARRF REPLACEMENT VEHICLE	-	1,350,000
		AIRPORT TOTAL	-	1,350,000
ENVIRONMENTAL SERVICES				
41	SOLID WASTE	LITTER FENCING NW	-	200,000
		SCALE REPLACEMENT	-	100,000
		ANNUAL SETASIDE - LANDFILL CLOSURE	-	35,000
		WASTE MANAGEMENT PLAN LANDFILL	-	50,000
		DUST CONTROL	-	10,000
		SOUTH BORROW PIT	-	110,000
		ADEQ MITIGATION PROJECT NW DESIGN GAS REHAB	-	250,000
		ENVIRONMENTAL SERVICES TOTAL	-	755,000
		TOTAL	$ 200,000	5,078,708

PROCUREMENT PROCESS FOR OPERATING CAPITAL:

With regard to this summary list of Operating Capital for FY2013-2014, those items **under $50,000** would be purchased utilizing an informal bid process, where the City would obtain three (3) written quotes. Every effort will be made to obtain these quotes from local Flagstaff vendors.

Those items **at $50,000 and higher**, would be purchased utilizing a formal invitation for bids.

There are approximately eight (8) items that would be purchased, utilizing a cooperative State of Arizona contract, as currently, there are not any local Flagstaff vendors who can provide those items.

Capital Improvements Program

General Government

Project	Budget FY14	Funding	Anticipated Procurement
Innovation Mesa	$1,074,250	Bond/ Grant	IFB
Observatory Mesa	$12,020,000	Bond/ Grant	Agency
2010 Street/Utility	$577,919	Bond	N/A
-Beaver/Leroux	$732,757	Bond	CMAR
-Dodge	$16,282	Bond	Warranty
-Rose	$988,250	Bond	IFB
-C/E/H	$1,000	Bond	Warranty
-La Plaza Vieja	$1,724,013	Bond	IFB
-Cedar Overlay	$668,406	Bond	IFB

Capital Improvements Program

General Government (Continued)

Project	Budget FY 14	Funding	Anticipated Procurement
FUTS/Open Space	$1,163,845	Bond	N/A
Brownfields Assessment	$418,500	Grant	TBD
Solar Panel Project	$4,000,000	Lease Proceeds	Agency
Watershed Protection	$1,500,000	Bond	TBD
Court Facility	$12,000,000	Various	TBD
Core Services Facility	$28,295,000	Various	TBD
Parks & Recreation – ’96 Bond	$1,100,000	Bond	TBD
Property Purchase/Improvement	$1,000,000	RE Proceeds	TBD

Capital Improvements Program

Streets

Project	Budget FY 14	Funding	Anticipated Procurement
Reserve	$50,000	HURF	TBD
Minor Transportation	$50,000	HURF	TBD
Sidewalk Replacement	$15,000	HURF	In-house
Street Improvement Program	$2,146,000	GF/HURF	CMAR
Street Improvements Program (1X)	$1,550,000	GF/HURF	CMAR
Sunnyside	$755,250	RE Proceeds	Placeholder

Capital Improvements Program

Transportation

Project	Budget FY 14	Funding	Anticipated Procurement
Bike/Ped/Safety	$137,500	Trans Tax	IFB
Transportation Planning	$90,000	Trans Tax	In-house
Reserve	$159,500	Trans Tax	IFB
West/Arrowhead	$5,023,300	Trans Tax	IFB
Industrial/Fanning Wash	$575,000	Trans Tax	IFB
Traffic Signal Program	$445,000	Trans Tax	IFB

Capital Improvements Program

BBB Streetscape

Project	Budget FY14	Funding	Anticipated Procurement
Special & Unprogrammed	$50,000	BBB	Various
Historic Facades	$50,000	BBB	Various
Neighborhood Gardens	$10,000	BBB	In-house
Butler Medians III	$388,135	BBB	IFB
Fourth Street Corridor	$1,300,000	BBB	IFB
Butler - North Edge	$400,000	BBB	IFB
Ft. Valley Enhancements	$25,000	BBB	IFB
Art Incubator	$125,000	BBB	TBD
Milton Signs	$75,000	BBB	Various
Beautification in Action	$12,500	BBB	Various

Capital Improvements Program

BBB FUTS

Project	Budget FY 14	Funding	Anticipated Procurement
Special & Unprogrammed	$50,000	Trans Tax	TBD
Signage Program	$95,000	Grant	IFB
AZ Trail – Rt. 66 to McMillan Mesa	$268,438	Trans Tax	IFB
Country Club Trail – Rt. 66 to Courtland	$677,395	Grant	Agency
Switzer Mesa Trail	$5,000	Trans Tax	Warranty
Walnut Florence Underpass (BNSF)	$797,200	Trans Tax	Agency
Mall Transfer Center Trail Realignment	$11,000	Trans Tax	In-house

Capital Improvements Program

BBB FUTS (continued)

Project	Budget FY 14	Funding	Anticipated Procurement
Florence/Walnut Underpass	$147,823	Trans Tax/ Grants	IFB
Fourth St. Trail – Huntington to Butler	$679,005	Grant	Agency
Pine Knoll Trail – SF to LT	$246,228	Grant	Agency
Hospital Rim Trail	$266,760	Trans Tax	IFB
Brannen Connector	$40,000	Trans Tax	TBD
High Country Trail – Wild West to LM	$70,000	Trans Tax	TBD

Capital Improvements Program

Water Distribution

Project	Budget FY14	Funding	Anticipated Procurement
Aging Water Infrastructure Replacement	$750,000	Water Rev	TBD
Radio Read Meter Replacements	$50,000	Water Rev	In-house
Switzer Canyon Transmission Line	$880,000	Water Rev	IFB
West Arrowhead Waterline	$330,000	Water Rev	IFB
Water Meter Vault Replacement Program	$120,000	Water Rev	IFB
Westside Waterline Expansion	$450,000	Water Rev	Agency
Reserve	$115,000	Water Rev	TBD

Capital Improvements Program

Water Production

Project	Budget FY 14	Funding	Anticipated Procurement
Water Plant Efficiency	$97,000	Water Revenue	IFB
Water Rate Study	$150,000	Water Revenue	RSOQ
Cheshire Tank Repairs	$300,000	Water Revenue	IFB
Stonehouse Well	$900,000	Water Revenue	IFB

Capital Improvements Program

Wastewater Treatment

Project	Budget FY 14	Funding	Anticipated Procurement
Picture Canyon Improvements	$252,000	Grant	IFB
WWTP Energy Efficiency	$200,000	WW Revenue	IFB
Wildcat Solids Disposal	$400,000	WW Revenue	IFB

Capital Improvements Program

Wastewater Collection

Project	Budget FY 14	Funding	Anticipated Procurement
Aging Sewer Replacement	$327,900	WW Revenue	IFB
Hillside Sewer	$219,000	WW Revenue	IFB
Reserve	$115,000	WW Revenue	TBD

Capital Improvements Program

Airport

Project	Budget FY 14	Funding	Anticipated Procurement
Westplex Taxi lane – Rehab Phase II	$5,595,127	Grant	CMAR
Apron Rehab	$240,000	Grant	IFB

Capital Improvements Program

Solid Waste

Project	Budget FY 14	Funding	Anticipated Procurement
Stormwater Infrastructure	$10,000	Env. Serv. Revenue	In-house

Capital Improvements Program

Stormwater

Project	Budget FY 14	Funding	Anticipated Procurement
Rio de Flag	$1,408,908	GF	Agency
RDF Parking Replacement	$1,200,000	GF	Agency
Drainage Spot Improvements	$75,000	Stormwater Revenue	In-house
-Columbia Circle	$129,000	Stormwater Revenue	IFB
-City Prop 116 Butler	$32,500	Stormwater Revenue	IFB
-10 Bundled projects	$462,000	Stormwater Revenue	IFB

Capital Improvements Program – Program Overview

Resources

Resources	FY 14	Total Plan
Debt	$41,316,722 (42%)	$86,936,625 (32%)
Grants	$14,519,926 (15%)	$42,836,867 (16%)
Pay-as-you-go	$43,038,043 (43%)	$135,100,610 (50%)
Reserved	$0 (0%)	$5,050,000 (2%)
Total	**$98,874,691**	**$269,924,102**

Program Overview – Expenditures

Fund	FY 14	Total Plan
General Government	$67,280,222 (68%)	$119,258,016 (44%)
Streets/Transportation	$10,996,550 (11%)	$48,695,914 (18%)
BBB	$5,789,484 (6%)	$15,004,186 (6%)
Water	$4,142,000 (4%)	$30,097,424 (11%)
Sewer	$1,513,900 (2%)	$17,853,900 (7%)
Airport	$5,835,127 (6%)	$22,554,499 (8%)
Solid Waste	$10,000 (0%)	$9,130,000 (3%)
Stormwater	$3,307,408 (3%)	$7,330,163 (3%)
Total	**$98,874,691**	**$269,924,102**

Secondary Property Tax

Fiscal Year	Full Cash Value	Rate	Levy	Issued Debt Payments
2009	$878,781,823	$0.8366	$7,351,888	$7,170,152
2010	912,165,425	0.8366	7,631,176	6,821,281
2011	864,039,469	0.8366	7,228,554	4,828,247
2012	791,371,939	0.8366	6,620,618	5,964,295
2013	765,276,651	0.8366	6,402,304	4,222,692
2014	661,062,990	0.8366	5,530,453	8,530,825
2015	668,863,533	0.8366	5,595,712	7,208,305
2016	676,756,123	0.8366	5,661,742	7,610,458

Outstanding GO Authorized but Not Issued

Year Authorized	Purpose	Amount	Est. Annual Taxpayer Impact, $300K House
1996	Recreation	$1,100,000	$3.33
2004	Observatory Mesa	5,500,000	$16.68
2004	Lake Mary Regional Park	2,800,000	$8.50
2004	FUTS/Open Space	$2,200,000	$6.67
2012	Watershed Protection	8,000,000	$24.27
2012	Core Services Facility	14,000,000	$42.48

Water and Wastewater Fund

Sources/Revenues (Ongoing)	Amount
FY 14 Revenue Increases	$518,000

Reallocations (Ongoing)	Amount
None	$0

Water and Wastewater Fund

Cuts Recommended-2.5% (Ongoing)	Amount
Water/Sewer Parts	$25,900
Electric/Natural Gas	$41,700
Gas	$3,000
Chemicals	$15,000
Permits	$7,000
ADEQ Fee	$21,300
Veh/Mach Parts	$7,000
	$120,900
Cuts Not Approved	**$143,800**

Water and Wastewater Fund

Expenditures (Ongoing)	Amount
Compensation	$120,000
Position to Full Time	$15,000
Electric	$215,000
Fuel	$65,000
Leak Detection	$20,000
Water/Sewer Parts	$30,000
Hydrant/Valve/Manhole Maintenance	$173,000
	$638,000
Revised Service Levels-Not Approved	**$0**

Water and Wastewater Fund

Ongoing Balance - Summary	Amount
FY 14 Sources/Revenues	$518,000
Reallocations	$0
Cuts Approved-2.5%	$120,900
Expenditures	($638,000)
Unallocated to Fund Balance	**$900**

Water and Wastewater Fund

One Time Sources/Uses	Amount
Fund Balance	$545,800
Legal Fees	($150,000)
Maintenance-OSHA	($34,800)
Lake Mary Dam Inspection	($12,000)
Electricity	($142,000)
Maintenance-Security/Control Room	($17,000)
Retirement	($40,000)
Local Limits Study	($150,000)
Balance Available	**$0**

Water and Wastewater Fund

Operating Capital Water Services	Amount
Water Production	
47-Facility Repairs-LMWTP	$20,000
47- SCADA Communications	$30,000
Water Distribution	
49- 2014 Diesel 4X4 (1999)	$45,000

Water and Wastewater Fund

Operating Capital-Wastewater Services	Amount
Waste Water Treatment-Wildcat	
53-Facilty Repairs-Roof-Wildcat	$45,000
53-LAN Microwave	$20,000
Wastewater Collection	
54-2014 Diesel 4X4 (2002)	$45,000
54-Cement Mixer	$8,000
54-Air Compressor	$25,000
54-Dump Truck	$125,000
Reclaim Treatment Plant-Rio	
56-Facility Repairs-Rio Plant	$22,000
56-Chlorination System-Buffalo Tank	$24,200
Wastewater Improvements	
57-WWTP Gates and Doors	$24,000
57-WWTP Security	$25,000

Water and Wastewater Fund – Wildcat Solution – FY 2013

- Solids Handling Project ($1.2 Million)
  - $400,000 Capacity Fees
  - $400,000 FY 2014 CIP to FY 2013
- Process Optimization Analysis
  - $100,000 Sewer Reserve
- Blowers, *sizing & engineering design* (Energy efficiency & Dissolved O_2)
  - $20,000 FY 2013 CIP
- Reclaimed Pump Booster Pump Station, *engineering re-design*
  - $18,000 Sewer Reserve

Water and Wastewater Fund - Wildcat Solution – FY 2014

- Solids Handling Project ($1.2 Million)
  - $400,000 FY 14 CIP
- Blowers, *Construction & Implementation – Financing*,(Energy Efficiency & Dissolved O2)
  - $0 to $200,000 FY14 CIP
- New Project(s) from Process Optimization Analysis Contingency Funds
  - Centrate Pre-Treatment (Ammonia), Grease Pre-Treatment, Septage Pre-Treatment
- Reclaimed Pump Booster Pump Station, *Construction & Implementation*
  - Contingency Funds

Stormwater Fund

Sources/Revenues (Ongoing)	Amount
FY14 Revenue Increases	$25,500

Reallocations (Ongoing)	Amount
None	$0

Cuts Recommended-2.5% (Ongoing)	Amount
None	$0
Cuts Not Approved	$12,562

Stormwater Fund

Expenditures (Ongoing)	Amount
Compensation	$12,000
Rain Gauge Site	$3,500
Public Outreach	$5,000
Stream Team	$5,000
	$25,500
Revised Service Levels-Not Approved	**$0**

Stormwater Fund

Ongoing Balance - Summary	Amount
FY14 Sources/Revenues	$25,500
Reallocations	$0
Cuts Approved-2.5%	$0
Expenditures	($25,500)
	$0

Stormwater Fund

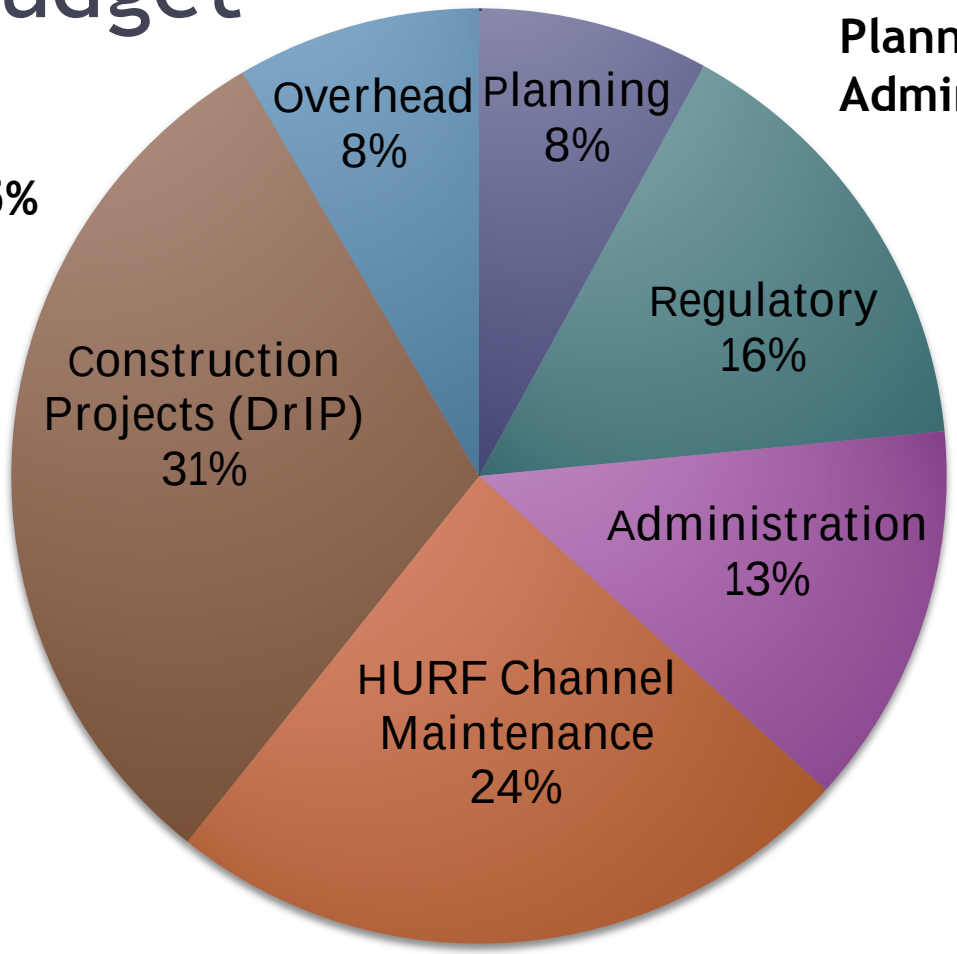
One Time Sources/Uses	Amount
Fund Balance	$70,000
FEMA Flood Mapping	($20,000)
Design-Bow and Arrow Wash	($50,000)
One Time Not Approved-Aerials	**$20,000**

Operating Capital	Amount
None	**$0**

Stormwater Fund Ratio – FY 2014 Ongoing Budget

Planning & Administration 45%

Construction & Maintenance 55%



As a Percent of Revenue
$1,441,171

HURF

Sources/Revenues (Ongoing)	Amount
HURF Revenue Increases	$400,000
LTAF Revenue Increase	$200,000
Reallocations (Ongoing)	**Amount**
Reduce GF Operating Transfer	($624,000)
Increase GF Transfer - Overlay Program	$1,000,000
Medians maintenance to Beautification	$57,000
Total	**$433,000**

HURF

Cuts Recommended-2.5% (Ongoing)	Amount
Hauling snow out of cul-de-sacs	$15,000
Rental of property for snow storage	$6,000
Bike lane marking (move to grant funded)	$36,000
TOTAL	**$57,000**
Cuts Not Approved	$36,000

HURF

Expenditures (Ongoing)	Amount
Compensation	$50,000
Rezones	$40,000
Street Preservation Program	$1,000,000
	$1,090,000
Revised Service Levels-Not Approved	**$325,218**

HURF

Ongoing Balance - Summary	
Sources/Revenues	$600,000
Reallocations	$433,000
Cuts Approved-2.5%	$57,000
Expenditures	($1,090,000)
	$0

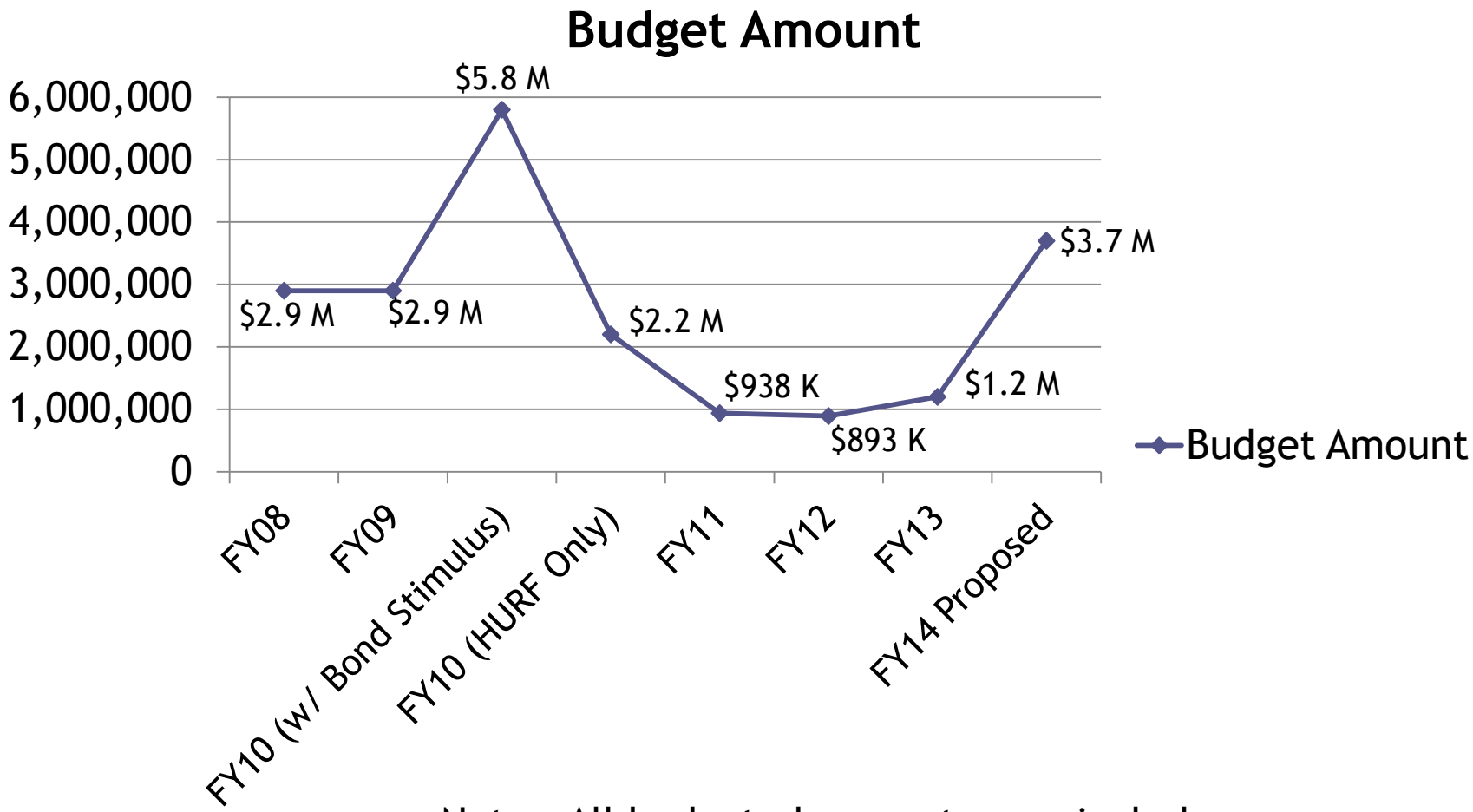
HURF

One Time Sources/Uses	Amount
Fund Balance	($1,265,500)
General Fund Transfer	($300,000)
QIC - Facilities	$15,500
Street Preservation Program	$1,550,000
	$0

HURF

Operating Capital	Amount
Dust Abatement Tank & Pump	$20,000
2 Solar Portable Message Boards	$90,000
Traffic Signal Program	$90,000
	$200,000

Pavement Preservation Funding History



Note: All budgeted amounts may include carry forward balances from previous fiscal year.

FMPO

Sequestration Impacts

- No foreseeable impacts.
- Most federal highway funds are not affected.
- The impacted funds largely apply to other programs.
- ADOT is working to keep most MPO and COG operations whole.
- There may be minor impacts to the already small construction program.

FMPO

Review of In-Kind Transfers

- FMPO receives approximately $280,000 in annual Federal planning grants
- These grants require a match of $40-50,000
- FMPO uses a combination of
  - In-kind Time: City and County staff participation in FMPO work tasks
  - Local cash contribution: $22,000 in City and $5,000 County
  - Multi-modal Planner Interdivisional Service Request Time supplied to Capital Programming
    - Applied to eligible activities

FMPO

Opportunities to offset other street maintenance needs (STP, etc.). FMPO annually receives:

- $480-500,000 in surface transportation program capital construction funds
  - These funds are eligible for pavement preservation activities
- $600,000 in highway safety improvement program funds.
  - These funds are federally eligible to maintain high, retro-reflective signing, striping and marking, but await a decision to lift state restrictions
- Occasional discretionary grant funds

FMPO

Opportunities Continued…

- All funds are subject to review and approval by the FMPO Executive Board with acceptance by the State and Federal governments.
- The next three-four years of funding are heavily programmed.

Future Transportation Planning

- Series of forums planned with the Alliance members plus FMPO and NAIPTA to strategize on future transportation Planning.
- If November 13 ballot question, need question by July and more money.
- If May 2014, need question adopted by Resolution no later than 1/21/2014.

Parking Lot

- To be logged throughout retreat.

Adds

- To be logged throughout the retreat.

Deletes

- To be logged throughout the retreat.

City of Flagstaff
FY2014 Budget
2.5% cut scenario

	SECTION	2.5% Cut	Cuts included in FY14 Budget		Cuts not taken
GENER	AL FUND - 001				
*	CITY MANAGER	31,413	33,000	**	-1,587
*	CAPITAL IMPROVEMENTS	19,783	0		19,783
*	HUMAN RESOURCES	14,179	3,375		10,804
*	RISK MANAGEMENT	4,760	0		4,760
*	CUSTOMER SERVICE	21,985	0		21,985
*	LAW	34,180	0		34,180
*	INFORMATION TECHNOLOGY	34,001	8,022		25,979
*	MANAGEMENT SERVICES	18,145	0		18,145
*	SALES TAX & LICENSING	12,309	0		12,309
*	FINANCE	23,336	0		23,336
*	COMMUNITY DEV. ADMIN.	7,294	0		7,294
*	PLANNING DEVELOPMENT SRVC	49,719	0		49,719
*	ENGINEERING DIV	35,128	121,686	**	-86,558
*	COMMUNITY INVESTMENT	4,875	4,500		375
*	HOUSING	6,368	0		6,368
*	FIRE	223,231	16,000		207,231
*	POLICE	369,675	60,000		309,675
*	PUBLIC WORKS ADMIN.	715	200		515
*	PARKS	67,103	5,177		61,926
*	FLEET SERVICES	24,603	68,226		-43,623
*	CEMETERY	5,218	5,457		-239
*	PUBLIC FACILITIES MAINT.	23,456	28,456		-5,000
*	RECREATION	76,433	39,200		37,233
*	COUNCIL & COMMISSIONS	10,403	2,500		7,903
*	CONTR TO OTHER AGENCIES	21,150	0		21,150
*	CITY COURT	60,011	32,838		27,173
*	NON-DEPARTMENTAL	30,649	0		30,649
	TOTAL GENERAL FUND	**1,230,122**	**428,637**		**801,485**
*	LIBRARY	89,022	46,000		43,022
*	STREET MAINT. & REPAIRS	92,867	57,000	**	35,867
*	BEAUT GEN ADMIN.	3,152			3,152
*	ECON DEV GEN ADMIN	27,234	5,250		21,984
*	TOURISM GEN ADMIN	32,605	6,000		26,605
*	VISITOR SERVICES	7,826			7,826
*	ARTS AND SCIENCE	8,591			8,591
*	UTIL./ WS ADMIN	30,169	21,350		8,819

*	LAKE MARY WATER PLANT	91,706	49,706		42,000
*	WATER DISTRIBUTION	33,932	25,932		8,000
*	BOOSTER STATIONS	1,777	18,000		-16,223
*	WASTEWATER TREATMENT	52,643	0		52,643
*	WSTWTR COLLECTION	22,885	0		22,885
*	WSTWTR MONITORING	7,290	0		7,290
*	RECLAIMED WATER PLANT-RIO	24,309	6,000		18,309
*	STORMWATER	12,562	0		12,562
*	AIRPORT	28,118	14,618		13,500
*	SOLID WASTE	204,464	68,000	**	136,464
*	SUSTAINABILITY ENV MGT	21,489	27,000		-5,511
	Total of Other Funds	**792,639**	**344,856**		**447,783**
	All Funds	**2,022,761**	**773,493**		**1,249,268**

GENERAL FUND
ONGOING REQUESTS
BUDGET 2014
4/10/13

DIVISION - SECTION	ONG REQUEST	TOTAL ONG REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	APPROVED AS 1X	APPROVED 1X WITH OTHER FUNDING	APPROVED 1X WITH GF FUNDING	NOT APPROVED
City Manager	AMERI CORP STUDENT	3,938	3,938	3,938	-				
City Manager	ANTICIPATED INCREASES TO LOBBYING CONTRACT	7,500	3,600		3,600				3,900
City Manager	POSTAGE INCREASES AND ONE ADDITIONAL CITYSCAPE EDITION	10,000			-				10,000
City Manager	TO CONTINUE OFFERING SAME NUMBER OF EDITIONS OF CITYSCAPE AS PRIOR YEAR	5,000			-				5,000
City Manager	ANTICIPATED DESIGN INCREASES	2,000			-				2,000
City Manager	TRAVEL & TRAINING FOR REAL ESTATE MGR	6,650			-	400			6,250
City Manager	WINTOTAL $2000	2,000			-	2,000		2,000	-
City Manager	LOOPNET $2000	2,000			-				2,000
City Manager	PLOTTING SOFTWARE $20	2,000			-				2,000
City Manager	TUITION REIMBURSEMENT FOR CITY CLERK	4,500			-				4,500
City Manager	ENROLLMENT IN FLP	400			-	400		400	-
City Manager	ONGOING CODIFICATION COSTS	789	789		789				-
Human Resource	ONGOING - ANNUAL LICENSE FOR PERFORMANCE EVALUATION SOFTWARE. (FUNDED WITH REDUCTION OR 0833 FUNDING - ANY UNSPENT WILL BE CARRIED OVER FOR NEXT MAINT. COSTS)	22,990			-	82,500	82,500		-
IT	IBM OPERATING SYSTEM SUPPORT INCREASE	2,000			-	2,000		2,000	-
Mgmt Svcs - Purchasing	ANTICIPATED UTILITY INCREASES	364			-				364
Mgmt Svcs - Finance/Budget	TRAVEL & TRAINING FOR PAYROLL STAFF	2,435			-				2,435
Mgmt Svcs - Finance/Budget	WORKSTATIONS FOR PAYROLL STAFF (2)	3,000			-				3,000
Mgmt Svcs - Finance/Budget	AMERESCO/AXIS INVOICE MANAGEMENT SERVICES	16,430			-				16,430
Comm Dev - Gen Adm	FACILITIES QIC REQUEST - Cherry Building (SEMS/CD/Risk Mgmt)	2,000	2,000	2,000					
Comm Dev - P&D & Engineering	CD reorg	6,582	6,582	6,582	-				-
Comm Dev - P&D	ONG - QIC, VEHICLE MAINTENANCE TO MAINTAIN AT CURRENT CONDITION.	300	300	300	-				-
Comm Dev - P&D	ANTICIPATED UTILITY INCREASES	177			-				177
Comm Dev - P&D	ONG RSL - INCREASE IN COSTS	765			-				765
Comm Dev - P&D	ONG RSL - FY12 COSTS WERE OVER BY 18%.	1,858			-				1,858
Comm Dev - P&D	ONG RSL - QIC RSL REQUEST.	300	300	300	-				-
Comm Dev - P&D	ONG RSL - GRAFFITI BUSTER OPERATINGS NEEDS	11,860	11,860	11,860	-				-
Comm Dev - P&D	ONG RSL - ADOPT A TRAIL SIGNS, 3,000 PER YEAR TO CATCH UP. BEGINNING FY15 IT WILL ONLY BE $3,000/YEAR.	6,000			-				6,000

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DIVISION - SECTION	ONG REQUEST	TOTAL ONG REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	APPROVED AS 1X	APPROVED 1X WITH OTHER FUNDING	APPROVED 1X WITH GF FUNDING	NOT APPROVED
Comm Dev - Egr	OVERTIME - INCREASED WORK LOAD FOR REDUCED STAFFING LEVEL. REMOVED FROM ONGOING.	5,000	5,000	5,000	-				-
Comm Dev - Egr	ONG RSL - QIC RSL REQUEST, TO MAINTAIN AT CURRENT CONDITION FOR ALL VEHICLES IN DIVISION 17.	200	200	200	-				-
Comm Dev - Egr	MAINT - TRANSCAD TRAFFIC SOFTWARE	1,000	1,000		1,000				-
Comm Dev - Egr	ANTICIPATED UTILITY INCREASES	577			-				577
Comm Dev - Egr	ONG - TRSFR ONG REQ FROM 1708-2201 TO 1708-2208 FOR $350.00 PER RITA S.	350			-				350
Comm Dev - Housing	FLEET QIC RSL REQUEST	36	36	36	-				-
Comm Dev - Housing	INCREASE FOR ANNUAL SOFWARE UPDATE FOR LOAN TRACKING SOFTWARE	495	495		495				-
Public Works - USGS	FACILITIES QIC RSL REQUEST: USGS-4 REPAIRS	5,000	5,000	5,000	-				-
Fire Department	INCREASE PARAMEDIC ASSIGNMENT PAY 2K EACH	60,000			-				60,000
Fire Department	ADD ADDITIONAL ASSIGNMENT PAYS 6 @ 3,000 EACH	18,000			-				18,000
Fire Department	LOWER LEVEL EMPLOYEES RAISE	9,000			-				9,000
Fire Department	ONE DAY HAZ-MAT RECERT CLASS	5,000			-				5,000
Fire Department	REINSTATE PUBLIC EDUCATION PROGRAM	8,000			-				8,000
Fire Department	ANTICIPATED UTILITY INCREASES	10,510	8,740	8,740	-				1,770
Fire Department	FACILITIES QIC RSL REQUEST - STATION 10 NEEDS	500	500	500	-				-
Fire Department	TRAVEL & TRAINING FOR FIRE	7,600			-				7,600
Fire Department	YEAR 2 OF 3 - EMS RECERT UNDER NEW CURRICULUM	10,000			-	10,000		10,000	-
Fire Department	ONG QIC RSL - INCREASE TO COVER ADDITIONAL FLEET REPAIRS	8,868	8,868	8,868	-				-
Fire Department	UNIFORM ALLOWANCE TO INCREASE TO $500 PER PERSON	22,000			-				22,000
Fire Department	ADD BERHL TO GENERAL FUND	70,356	-	-	-	70,356	70,356		-
Fire Department	SUMMER FUEL CREW	35,000			-	30,000	30,000		5,000
Fire Department	WINTER FUEL CREW	25,000			-	-	-		25,000
Fire Department	SEASONAL CREWS SAFETY EQUIPMENT - 12 WILFIRE PANTS	1,800			-				1,800
Fire Department	SEASONAL CREW SAFETY EQUIPMENT - 12 WILDLAND BOOTS	3,600			-				3,600
Police Department	INCREASE OVERTIME PAY BY 10%. POLICE BUDGET SHOWS WE WILL BE OVER BY 10% BY SEPTEMBER 2013	50,000			-				50,000
Police Department	FACILITIES QIC REQUEST - Coconino Warehouse	1,000	1,000	1,000					
Police Department	CONDUCT RANDOM DRUG SCREENS FOR CAUSE	5,000			-				5,000
Police Department	IA PRO MAINTENANCE CONTRACT	2,000	2,000		2,000				-
Police Department	INCREASE IN ANNUAL LEASE FEE	1,090	1,090		1,090				-
Police Department	PATROL SHARE IPS CAD SOFTWARE MAINTENANCE. MISC REPAIRS TO PC'S. COSTS ARE SPLIT WITHIN PATROL 2207, COMMUNICATIONS 2210, AND RECORDS 2209	61,820	56,561	56,561	-				5,259
Police Department	COPLOGIC MAINTENANCE CONTRACT. PREVIOUSLY FUNDED IN 0833.	4,043	4,043	4,043	-				-
Police Department	INCREASE FUEL COSTS NEEDS FOR PATROL CAR. MOVED FROM 1X.	24,000	24,000		24,000				-

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Police Department	QIC RSL REQUEST - INCREASE 3105 ACCOUNT TO MAINTAIN THE CURRENT CONDITION OF OUR FLEET VEHICLES AND EXTEND THE LIFE OF THE VEHICLE.	8,481	8,481	8,481	-				-
Police Department	ADD IPHONES TO DETECTIVE DIVISION IN ORDER TO RETRIEVE EMAILS, CALENDARS AND TO COMMUNICATE EFFICIENTLY. UTILIZE FUNDS FROM PAGERS THAT HAVE BEEN REMOVED TO HELP COVER COSTS. (16 PHONES)	2,640	2,640		2,640				-
Police Department	ONG RSL - SOFTWARE MAINTENANCE. CROSS MATCH TECHNOLOGIES SOFTWARE INSTALLED IN FORENSICS LAB.	1,933			-				1,933
Police Department	SOFTWARE MAINTENANCE AND SUPPORT ACCESSDATA INC. SOFTWARE IN FORENSICS LAB.	2,520			-				2,520
Police Department	INCREASE FEE FOR LEADS ONLINE	1,200	1,200		1,200				-
Police Department	CRITICAL REACH PROGRAM TO ASSIST IN INVESTIGATIONS AND NOTIFICATIONS - SIMILAR TO READY COCONINO BUT VIA INTERNET	800			-				800
Police Department	IPS RECORDS MANAGEMENT SOFTWARE MAINTENANCE INCREASE OF 10%. RECORD SHARE IS CURRENTLY $41,000 BASE IS $25,000	2,500			-				2,500
Police Department	CRIME REPORT MAINTENANCE CONTRACT PREVIOUSLY FUNDED IN 0833.	3,576	3,576	3,576	-				-
Police Department	ANNUAL MAINTENANCE FOR ANALOG AND DIGITAL LOGGING RECORDER SYSTEM FOR MULTIPLELAW ENFORCEMENT AND FIRE AGENCIES DISPATCHED OUT OF COMM CTR. CURRENTLY ESTIMATED AT 36,515. BASE BUDGET OF 24,550, REQUIRED BY LAW TO RETAIN ALL PHONE AND RADIO TRANSMISSIONS.	11,965	11,965		11,965				-
Police Department	ONG RSL- ANNUAL MAINTENANCE FOR INTERGRAPH PUBLIC SAFETY COMPUTER AIDED DISPATCH SYSTEM. INCREASE OF 10%. COMMUNICATIONS SHARE HAS A BASE OF 83,200	8,320	5,520	5,520	-				2,800
Police Department	RSL ONG - PROJECTED INCREASE FOR US MAIL RATES AND BASED ON FY HISTORICAL EXP	1,200			-				1,200
Public Works	ONG QIC RSL REQUEST - VEHICLE MAINTENANCE ON P5-21	38	38	38	-				-
Public Works Parks	QIC RSL REQUEST - ADDITIONAL COST NEEDED TO MAINTAIN VEHICLES AT THE CURRENT CONDITION. RECOMMENDED BY FLEET.	2,314	2,314	2,314	-				-
Public Works Parks	OVERTIME REDUCTION - REQUEST SERVICE LEVEL: ADJUSTMENT PER SZ, MMM 1/17	(4,561)	(4,561)	(4,561)	-				-
Public Works Parks	QIC RSL REQUEST- ADDITIONAL COST TO MAINTAIN VEHICLES AT THE CURRENT CONDITION - RECOMMENDED BY FLEET	2,276	2,276	2,276	-				-
Public Works Parks	BBB PARKS TO LEVEL 2	200,000	200,000	200,000	-				

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Public Works Parks	(QIC RSL REQUEST) BBB FLEET CAPITAL FUND REPLACEMENT PER FLEET MANAGEMENT	40,946	40,946	40,946	-				-
Public Works Parks	OPEN SPACE MAINTENANCE	10,000	10,000	10,000	-				-
Public Works Fleet	FLEET SHOP QIC FACILITY REQUEST	8,000	8,000	8,000	-				
Public Works Fleet	ADDITIONAL FUEL NEEDS BASED ON HISTORICAL COSTS.	1,000			-				1,000
Public Works Fleet	QIC RSL REQUEST - ADDITIONAL COST NEEDED TO MAINTAIN VEHICLES AT THE CURRENT CONDITION.	333	333	333	-				-
Public Works Fleet	MOTOR VEHICLE PARTS FOR SERVICE TRUCK BASEDON HISTORICAL COST TO MAINTAIN.	1,000			-				1,000
Public Works Fleet	FUEL NEED FOR INCREASED USE OF POOL VEHICLE	1,000	1,000		1,000				-
Public Works Fleet	PRIORITY ONE - FUNDING TO PAY FOR LABOR COSTS FOR POOL MADE OF UNDERUTILIZED VEHICLES CHIPPER & TRUCK BACK HOE 3/4 TON TRUCK 2-10	2,400	2,400		2,400				-
Public Works Fleet	PRIORITY TWO - FUNDING TO PAY FOR MOTOR VEHICLE GAS AND OIL FOR POOL VEHICLES MADE OF UNDERUTILIZED VEHICLES	2,000	2,000		2,000				-
Public Works Fleet	PRIORITY THREE - FUNDING TO PAY FOR MOTOR VEHICLE AND MACHINE PARTS FOR POOL VEHICLES MADE OF UNDERUTILIZED VEHICLES	2,000			-				2,000
Public Works - Cemetery	ONG - QIC RSL REQUEST TO ASSIST IN MAINTAINING VEHICLES AT CURRENT LEVEL.	315	315	315	-				-
Public Works - Cemetery	GAS AND OIL	500	500		500				-
Public Works - Cemetery	MACH/VEH PARTS	500			-				500
Public Works - Cemetery	MECH SHOP LABOR	500			-				500
Public Works - Cemetery	GAS & OIL	500			-				500
Public Works - Cemetery	VEHICLE PARTS	500	500		500				-
Public Works - Facility Maintenance	QIC RSL REQUEST FLEET	160	160	160	-				-
Public Works - Facility Maintenance	YEARLY FUNDING FOR ATTENDANCE TO THE FACILITIES EXPO IN PHOENIX (3 EMPLOYEES: 2 MGMT, 2 STAFF). TO SEARCH FOR NEW TECHNOLOGIES, METHODS, PROCESSES.	500			-				500
Public Works - Facility Maintenance	FACILITIES STAFF TRAING VIDEOS (LIBRARY) HVAC TRAINING DVD SET ($500) CARPENTRY COURSE DVD SET $500 BASIC ELECTRICITY COURSE DVD SET - $500 THIS TRAINING WILL BE PROVIDED TO 9 FACILITIES EMPLOYEES AND MADE AVAILABLE TO OTHER DIVISIONS.	1,500			-	1,500		1,500	-

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Public Works - Facility Maintenance	NEW TIRES FOR THE FOLLOWING VEHICLES: M2-4, M2-6, M2-7, M2-18, AND M2-19. (ALL OF THESE VEHICLES WERE PURCHASED IN 2006 & 2007).	2,400			-	2,400		2,400	-
Public Works - Facility Maintenance	COST TO INCREASE CITY HALL MAINTENCE/CUSTODIAL SVCS FROM 4 TO 5 DAYS.	5,000			-				5,000
Public Works - Facility Maintenance	COST TO COMPLETE ONE WALL-TO-WALL CARPET CLN	2,000			-	2,000		2,000	-
Public Works - Facility Maintenance	COST TO COMPLETE ONE EXTERIOR WINDOW CLN	1,000			-	1,000		1,000	-
Public Works - Facility Maintenance	MULTIPLE VENDOR INCREASES FOR: PAPER PRODUCTS (TOWELS, TOILET PAPER, SEAT COVERS), CLEANING SUPPLIES (SOAPS, FLOORING, WINDOW, ANTI-BACTERIAL), AND OTHER SUPPLIES (TRASH BAGS, URINAL CARTRIDGES).	2,000	2,000		2,000				-
Public Works - Facility Maintenance	ONG-FACILITY QIC RSL REQUEST: THEATRIKOS REPAIRS.	10,000	10,000	10,000	-				-
Public Works - Facility Maintenance	ONG-FACILITY QIC RSL REQUEST: HUNTER HOUSE REPAIRS.	4,000	4,000	4,000	-				-
Public Works - Facility Maintenance	ELECTRIC APS ENERGY INCREASES RELATED CITY HALL RENEWABLE ENERGY (SOLAR SYSTEM PPA CONTRACT).	10,000			-	10,000	10,000		-
Public Works - Facility Maintenance	ANTICIPATED UTILITY INCREASES	5,638	5,153	5,153	-				485
Public Works - Facility Maintenance	INCREASES RELATED TO BLDG EQUIPMENT AGING. BEGIN HVAC AIR HANDLER BEARINGS/SHAFT REPLACEMENTS	5,000			-				5,000
Public Works - Facility Maintenance	FACILITY QIC RSL REQUEST: FACILITIES CITY HALL REPAIRS. SCHEDULED REPAIRS: CONTRETE SIDEWALK REPLACE $5K CHAMBERS & LOBBY STRUCTURAL BEAMS $10K MISC PLUMBING, PAINTING AND ELECT. $10K	25,000	25,000	25,000	-				-
Public Works - Facility Maintenance	INCREASE IN SERVICE COSTS (ELEVATOR, PEST, ALARM)	3,000	1,500		1,500				1,500
Public Works - Facility Maintenance	HVAC/BOILER SYSTEM CHEMICALS - PREVIOUSLY 1XRSL. THIS NEEDS TO BE AN ONGOING EXPENSE. THESE ARE CHEMICALS FOR THE CITY HALL COOLING TOWER WATER TREATMENT AND BOILER HOT WATER LOOP SYSTEMS.	2,000			-				2,000
Public Works - Facility Maintenance	THIS ACCOUNT HAD PREVIOUSLY BEEN REDUCED TO MEET BUDGET CUTS. THE ACTUAL EXPENDITURES CONTINUE TO REMAIN THE SAME. THIS INCREASE NEEDS TO BE AN ONGOING AND THE NEW BASE PROTECTED.	2,000			-				2,000
Public Works - Facility Maintenance	ANTICIPATED UTILITY INCREASES	273	53	53	-				220

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Public Works - Facility Maintenance	ADD ANOTHER DAY OF SERVICE FROM 2X TO 3X A WEEK. THIS IS FOR PROSECUTOR BLDG 107 W. ASPEN	2,000			-				2,000
Public Works - Facility Maintenance	THIS INCREASE IS NEEDED FOR VENDOR SERVICE. CONTRACT INCREASES RELATED TO: PEST CONTROL AND ALARM MONITORING.	200	200		200				-
Public Works - Facility Maintenance	THIS INCREASE IS NEEDED FOR MATERIAL INCREASES FOR HVAC FILTERS, WORK ORDER RELATED REPAIR PARTS SUCH AS NUTS, BOLTS, ANCHORS, WOOD, PLUMBING, ELECT, AND LIGHTING.	400			-				400
Public Works - Facility Maintenance	ANTICIPATED UTILITY INCREASES	369			-				369
Public Works - Facility Maintenance	QIC RSL REQUEST: PHOENIX BLDG REPAIRS. TARGET REPAIRS: EXT. PAINT, UNIT HEATERS REPLACEMENT (TWO) , AND ELECTRICAL AND LIGHTING REPAIRS.	5,000	5,000	5,000	-				-
Comm Enrich - Recreation	FACILITIES QIC REQUEST - McPherson center/Recreation	5,000	5,000	5,000					
Comm Enrich - Recreation	FLEET QIC RSL REQUEST	875	875	875	-				-
Comm Enrich - Recreation	NPRA ANNUAL CONFERENCE-3 ADDITIONAL STAFF MEMBERS.	7,500			-				7,500
Comm Enrich - Recreation	INCREASE FOR ELECTRICITY DUE TO OVERAGES IN FY11 AND FY12	5,000	5,000	5,000	-				-
Comm Enrich - Recreation	DEW DOWNTOWN EVENT - OFFSET BY REVENUES 100%	40,000			-	60,000	60,000		-
Comm Enrich - Recreation	PPA ELECTIC RATE INCREASE	12,000			-	12,000		12,000	-
Comm Enrich - Recreation	ONG RSL - WATER TURNOVER TO ASSURE PROPER CHEMICAL BALANCE TO THE POOL WATER.	12,000	6,000	6,000	-				6,000
Comm Enrich - Recreation	BOILER MAINTENANCE	10,000			-	10,000		10,000	-
Council	REPAIR OR REPLACEMENT IPADS AND IPHONES	1,000			-				1,000
Council	ONGOING FLEET MAINTENANCE INCREASE PER QIC	45	45	45	-				-
Council	MISCELLANEOUS OFFICE SUPPLIES FOR COUNCIL	500			-				500
Non-Dept - Contrib	CARDINALS - INCREASE IN CONTRACT	10,000			-				10,000
Court	INDICATE THAT PUBLIC DEFENDER SERVICES WILL INCREASE IN COST SUBSTANTIALLY IN THE NEXT FISCAL YEAR. THIS IS A CONSTITUTIONALLY MANDATED REQUIREMENT FOR THE COURT AND MUST BE PAID FOR BY THE CTIY.	60,000			-	60,000		60,000	-
Court	ANTICIPATED UTILITY INCREASES	852			-				852

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Court	ADD 2.50 JUDICIAL SPECIALITY POSITIONS. THESE ARE FOR THE NEEDS OF THE COURT FOR ONGOING WORKLOAD INCREASED. (EST SALARY $29,410/FTE).	97,668			-				97,668
Court	ADD 0.05 FINANCIAL SPECIALIST, INCREASE IN HOURS. THESE ARE FOR THE NEEDS OF THE COURT FOR ONGOING WORKLOAD INCREASES. (EST SALARY 36,021.44/FTE)	2,401	2,401	2,401	-				-
Court	(ONGOING RSL) QIC RSL REQUEST	169	169	169	-				-
Court	TO MAINTAIN FACILITY AT OPERATIONAL LEVEL. ADDITIONAL FUNDS OF $3,000 ARE REQUESTED, FACILITY INFRASTRUCTURE QIC.	3,000	3,000	3,000	-				-
Court	THIS ITEM WAS REDUCED DUE TO PREVIOUS YEARS BUDGET CUTS. WE ARE SEEKING TO BRING SERVICES UP TO AN ACCEPTABLE LEVEL TO MAINTAIN FACILITIES.	6,000	3,000		3,000				3,000
Court	\AFTER APPOINTMENT OF MAGISTRATES CITY COUNCIL REQUESTED SALARY CHANGES TO BE INCORPORATED INTO THE BUDGET PROCESS.	60,000			-				60,000
Court	DUE TO THE CONTINUED INCREASE IN NEEDS FOR COURTROOM HOURS AND THE ASSOCIATED TIME FOR JUDGES, WE ARE REQUESTING AN INCREASE TO THE HOURS FOR OUR ON-CALL PRO TEM JUDGES TO ALLOW US THE OPPORTUNITY TO ADD IN ADDITIONAL EVENTS TO THE CALENDAR. THIS WOULD COVER AN ADDITIONAL 14.8 HOURS PER WEEK. THE ADDITIONAL HOURS WOULD ALLOW THE SEPARATION OF CIVIL CASES INTO A DEDICATED DIVISION.	44,178	10,000		10,000				34,178
Non-Departmental	INCREASE IN ARMORED CAR SERVICE EXP	5,000	5,000		5,000				-
Non-Departmental	INCREMENTAL INCREASE TOWARD FULL PROPERTY INSURANCE FUNDING	311,328	311,328	311,328	-				-
	TOTAL GENERAL FUND	1,681,335	852,229	775,350	76,879	356,556	252,856	103,300	552,060

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Comm Enrich - Library	QIC ONG RSL REQUEST -FLEET OPERATION & MAINTENANCE - COSTS TO MAINTAIN AT CURRENT CONDITION.	488							488
Comm Enrich - Library	ANTICIPATED UTILITY INCREASES	4,282							4,282
Comm Enrich - Library	ONG RSL QIC: QUALITY INFRASTRUCTURE CABINET BUILDINGS & UTILITIES, PER SERGIO	18,500							18,500
Comm Enrich - Library	ONG - IN 2009 OUR CIRCULATED MATERIALS BUDGET WAS $248,036, CUTS OF $8,122 WERE MADE TO TAKE OUR BUDGET DOWN TO $229,914 WHICH IS SIMILAR TO THE 2002 BUDGET OF $228,395. WE WOULD LIKE TO RE-COOP HALF OF THE CUT THIS YEAR FY 14 AND THE OTHER HALF ($9061) IN FY 15	9,061							9,061
Comm Enrich - Library	IN 2009 OUR CIRCULATED MATERIALS BUDGET WAS $70,000. CUTS OF $6641 WERE MADE, TAKING THE BUDGET DOWN TO $63,359. WE WOULD LIKE TO RECOOP HALF OF THE CUT THIS YEAR FY14 & THE OTHER HALF ($3320) IN FY15.	3,321							3,321
Public Works - Streets	ANTICIPATED UTILITY INCREASES	1,196							1,196
Public Works - Streets	INCREASE IN EDUCATION AND TRAINING LTAP CLASSES	405							405
Public Works - Streets	ADVERTISING FOR STREETS POSITIONS	225							225
Public Works - Streets	HAND TOOLS FOR STREET SWEEPER OPERATORS FOR MINOR REPAIRS	400							400
Public Works - Streets	GAS AND OIL INCREASE TO MEET RISING FUEL COSTS	3,084							3,084
Public Works - Streets	INCREASE IN GAS AND OIL FOR RISING FUEL COSTS	10,555							10,555
Public Works - Streets	INCREASE IN PARTS FOR SNOW OPERATIONS EQUIPMENT	13,522							13,522
Public Works - Streets	INCREASE RISING COSTS FOR SNOW OPERATIONS MATERIAL	21,215							21,215
Public Works - Streets	"QIC RSL REQUEST" 1 FTE FOR SIGN AND PAINT OPERATIONS	50,000							50,000
Public Works - Streets	SIGN AND PAINT	150							150
Public Works - Streets	INCREASE IN GAS AND OIL FOR RISING COSTS	975							975
Public Works - Streets	INCREASE IN MOTOR VEHICLE PARTS DUE TO INCREASED WORKLOAD	1,500							1,500
Public Works - Streets	INCREASE DUE TO INCREASED WORKLOAD	18,136							18,136
Public Works - Streets	"QIC RSL REQUEST" 1.5 FTE'S FOR TEMPORARY EMPLOYEES FOR AN ASPHALT CREW DURING THE SUMMER TO HELP WITH ASPHALT REPAIRS	75,000							75,000
Public Works - Streets	INCREASE IN USE OF UTILITIES, RECLAIMED WATER	180							180
Public Works - Streets	INCREASE IN GAS AND OIL COSTS	7,618							7,618
Public Works - Streets	"QIC RSL REQUEST FLEET" INCREASE IN MAINTENANCE FOR STREETS EQUIPMENT	10,200							10,200
Public Works - Streets	INCREASE IN PARTS FOR STREETS EQUIPMENT	2,000							2,000
Public Works - Streets	"QIC RSL REQUEST" FOR ADDITIONAL MATERIAL FOR TEMPORARY ASPHALT CREW FOR REPAIRING ROADS	20,000							20,000
Public Works - Streets	INCREASE IN SAFETY SUPPLIES FOR STREET EMPLOYEES, BARRICADES, GLOVES, PERSONAL PROTECTIVE EQUIPMENT	2,500							2,500
Public Works - Streets	INCREASE IN UTILITIES FOR ELECTRICITY FOR APPROX 3350 STREET LIGHTS	21,865							21,865
Public Works - Streets	"QIC RSL REQUEST" INCREASE IN MAINTENANCE CONTRACT FOR 3350 STREET LIGHTS	20,000							20,000
Public Works - Streets	INCREASE IN MAINTENANCE CONTRACT FOR 3350 STREET LIGHTS	15,116							15,116
Public Works - Streets	INCREASE IN UTILITIES FOR ELECTRICITY FOR TRAFFIC SIGNALS	11,000							11,000
Public Works - Streets	INCREASE IN REPLACEMENT OF SPECIALIZED PARTS FOR TRAFFIC SIGNALS	3,700							3,700

DIVISION - SECTION	ONG REQUEST	TOTAL ONG REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	APPROVED AS 1X	APPROVED 1X WITH OTHER FUNDING	APPROVED 1X WITH GF FUNDING	NOT APPROVED
Public Works - Streets	INCREASE IN REPLACEMENT OF TOOLS FOR SIGNAL TECHS	1,400							1,400
Public Works - Streets	INCREASE IN FUEL COSTS	776							776
Public Works - Streets	INCREASE IN REPLACEMENT PARTS FOR EQUIPMENT DUE TO AGE OF EQUIPMENT	1,500							1,500
Public Works - Streets	INCREASE IN SAFETY SUPLIES FOR SIGNAL TECHS, BARRICADES, GLOVES, PERSONAL PROTECTIVE EQUIPMENT	1,000							1,000
Public Works - Streets	STREET IMPROVEMENT PROGRAM - OVERLAY	1,000,000	1,000,000	1,000,000					-
Public Works - Streets	"QIC RSL REQUEST" INCREASE IN FUNDING FOR SIDEWALKS IDENTIFIED AS IN NEED OF REPAIR. WE HAVE HAD MANY SIDEWALKS IDENTIFIED BY CITIZENS THIS LASY YEAR AND WE CANNOT SUSTAIN THE PROGRAM WITHOUT AN INCREASE IN FUNDING.	10,000							10,000
Econ Vitality - Econ Dev	ONG - TEMPORARY INTERN TO ASSIST WITH MARKETING FOR ATTRACTION AND BR&E PROGRAMS. WAGE - $10 / HOUR HOURS - 20/WEEK * 52 NO BENEFITS	10,400							10,400
Econ Vitality - Econ Dev	ONG: WORKFORCE DEVELOPMENT INTERNS FOR BR&E AGENCIES/PROGRAMS FOR GENERAL WORKFORCE TRAINING FOR NACET, CCC, SBDC, MEP, ETC. $20,000 minus $6,000 = $14,000 ($6,000 moved to base)	14,000							14,000
Econ Vitality - Econ Dev	ONG: AAED PATRON SPONSORSHIP	3,000							3,000
Econ Vitality - Econ Dev	ONG: ADVERTISING FOR BR&E PROGRAMS	2,500							2,500
Econ Vitality - Econ Dev	ONG: ADDITIONAL B3 SURVEYS, OUTREACH TO LOCAL BUSINESS COMMUNITY	250	250	250					-
Econ Vitality - Econ Dev	ONG: PROSPECTOR.COM ANNUAL HOSTING FEE - $5,600 LOOP NET $600 RPI AND SALES FORCE $5,100 REDUCE BY $5,000 AND MOVE TO BASE PER SB	6,300	1,300	1,300					5,000
Econ Vitality - Econ Dev	ONG: ADDITIONAL PROFESSIONAL DEVELOPMENT FOR ECONOMIC DEVELOPMENT MANAGER - NAU COURSES PER HIRING AGREEMENT	2,500		-					2,500
Econ Vitality-Tourism	ONG - INCREASE DUE TO CVB DIRECTOR AND STAFF	1,000		-					1,000
Econ Vitality-Tourism	SIMPLEVIEW CRM INTERFACE	2,750	2,750	2,750					-
Econ Vitality-Tourism	ONG - TO UPDATE MATERIALS DUE TO RE-IMAGING	3,200		-					3,200
Econ Vitality-Tourism	ONG - AMERICAN INSTITUTE OF GRAPHIC ARTS (AIGA)	960	960	960					-
Econ Vitality-Tourism	TRAVEL BASED ON NEW SALES SPECIALIST, AUSTRALIAN MISSION, IMEX	12,934		-					12,934
Econ Vitality-Tourism	TRAVEL BASED ON NEW SALES SPECIALIST, AUSTRALIAN MISSION, IMEX	14,290		-					14,290
Econ Vitality-Tourism	ONG - PER SERGIO - MAINT BLDG & STRUCTURES	2,000	2,000	2,000					-
Econ Vitality-Tourism	ONG - PER SERGIO - OTHER MISC SVCS	500	500	500					-
Econ Vitality-Tourism	ONG - TRANSFERRED FROM CVB PES CONTROL AND ALARM MONITORING	2,500		-					2,500
Econ Vitality-Tourism	ONG - NEWSPAPER SUBSCRIPTION INCREASE	15		-					15
Econ Vitality-Tourism	ONG - PER SERGIO -MAINT BLDGDS & ST TRAIN	1,000	1,000	1,000					-
Econ Vitality-Tourism	ONG - RESTORES SERVICE LEVELS	6,000	6,000	6,000					-
Econ Vitality-Tourism	ONG - AVERAGE COST INCREASE	686		-					686
Econ Vitality-Tourism	ONG - AVERAGE COST INCREASE - BLDG, STRUCTURE, MAT & SUPP	800	800	800					-
Econ Vitality - A&S	ONG: ADDITIONAL POSTAGE COSTS FOR ADDITIONAL CALLS TO ARTISTS, INCLUDING RENDEZVOUS BRONZE SCULPTURE, VARIOUS MURAL AND INDOOR PUBLIC ART PROJECTS.	150	150	150					-
Econ Vitality - A&S	ONG: RESTORATION OF FLAG CULTURAL PARTNERS GRANT FUNDING - TOTAL ALLOCATION TO BE $290,000 PER PREVIOUS FY FUNDING.	15,000	-	-		15,000	15,000		-
Utilities	INCREASE IN POWER COST AND INCREASED USAGE OF THE LOCAL WELLS	200,000	200,000	200,000					-

OTHER FUNDS
ONGOING REQUESTS
BUDGET 2014
4/10/13

DIVISION - SECTION	ONG REQUEST	TOTAL ONG REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	APPROVED AS 1X	APPROVED 1X WITH OTHER FUNDING	APPROVED 1X WITH GF FUNDING	NOT APPROVED
Utilities	FUEL TO POWER THE IB WELLS, 2 WELLS FOR 20 WEEKS AT 1000 GAL/WEEK	57,000	57,000	57,000					-
Utilities	17% INCREASE DUE TO NO-LEAD BRASS PRODUCT LAW TAKING EFFECT JANUARY	30,000	30,000	30,000					-
Utilities	LEAK DETECTION PROGRAM MOVED FROM CAPITAL ACCT.	20,000	20,000	20,000					-
Utilities	INCREASE IN ELECTRICAL CHARGES FOR SOLAR POWER	15,000	15,000	15,000					-
Utilities	INCREASE IN FUEL COSTS	5,000	5,000	5,000					-
Utilities	INCREASE IN FUEL COSTS	3,000	3,000	3,000					-
Utilities	FACILITIES QIC REQUEST - GIS Building-Utility/Industrial Waste	4,000	4,000	4,000					
Utilities	HYDRANT, VALVE & MANHOLE MAINTENANCE PROGRAMS	173,000	173,000	173,000					
Utilities - Stormwater	ONG - ONE ADDITIONAL RAIN AND STAGE GUAGE SITE. WE HAVE BEEN INCREASING THE GAUGES BY ONE SITE PER YEAR. THIS HELPS US TO COLLECT DATA FROM A BROADER SAMPLING ACROSS THE CITY. IT ALSO ALLOWS FOR MORE COMPREHENSIVE DATA SHARING WITH THE STATE WIDE ALERT NETWORK.	3,500	3,500	3,500					-
Utilities - Stormwater	ONG PUBLIC OUTREACH FOR FLOODPLAIN MGMT, RAINWATER HARVESTING, WATER CONSERVATION COSTS. INCLUDE PRINTING, ADVERTISING, EXHIBITS, SIGNS, DISPLAYS	5,000	5,000	5,000					-
Utilities - Stormwater	ONG STREAM TEAM ACTIVITIES WATERCOURSE CLEANUPS, WATERSHED RESTORATION PROJECTS, EDUCATIONAL MATERIALS	5,000	5,000	5,000					-
Econ Vitality-Airport	PSPRS CONTRIBUTION ESTIMATE (CONTINGENCY) - Funded with General Fund Transfer	100,000	100,000	100,000					
Econ Vitality-Airport	TRAVEL AND TRAINING NEEDS	2,600		-					2,600
Econ Vitality-Airport	ANTICIPATED UTILITY INCREASES	22,553	20,787	20,787					1,766
Econ Vitality-Airport	MISCELLANEOUS TERMINAL UPGRADES	15,565		-					15,565
Public Works - Envir Svcs	QIC RSL PER FLEET REQUEST FOR ALL SOLID WASTE PROGRAMS	35,173	35,173	35,173					-
Public Works - Envir Svcs	FACILITIES QIC REQUEST - PW - Env Services Office	3,000	3,000	3,000					
Public Works - Sustainability	ONGOING: QIC RSL REQUEST (WINDOW SEAL REPAIR AND HVAC)	2,000	2,000	2,000					-
	ALL OTHER FUNDS	2,164,996	1,697,170	1,697,170	-	15,000	15,000	-	452,826

DIVISION/ SECTION	MISCELLANEOUS DATA	FY2014 BUDGET REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	NOT APPROVED
City Manager	2 ELECTIONS INCLUDING REGIONAL PLAN	150,000	125,000		125,000	25,000
City Manager	SISTER CITIES CONTRIBUTION (TOTAL AVAILABLE FUNDING - ANY UNSPENT WILL BE CARRIED OVER TO THE NEXT YEAR)	6,154	6,154	6,154		
ALL SECTIONS	RETIREMENT PAYOUT	259,663	259,663	13,642	246,021	-
Human Resources	IMPLEMENTATION OF THE PERFORMANCE EVALUATION SOFTWARE	7,500	7,500	7,500		-
Information Technology	MICROSOFT SQL LICENSES FOR ERP SYSTEM	35,000	35,000		35,000	-
Information Technology	PUBLIC SAFETY IT - POLICE AND FIRE CAD REPORTING FIX ($50,000)	50,000				50,000
Information Technology	POLICE -- MDCS (3) ($15,000)	15,000	10,000		10,000	5,000
Information Technology	FIRE -- MDCS (3) ($15,000);	15,000				15,000
Information Technology	STATION 3 MICROWAVE NETWORK ($26,000)	26,000				26,000
Mgmt Svcs - Finance/Budget	TRAINING - ADVANCED GOV FINANCE INSTITUTE	2,700	2,700		2,700	-
Mgmt Svcs - Finance/Budget	ONLINE PAYROLL CHECK VIEWING-ATS ($300/MONTH)	3,600	3,600		3,600	-
Comm Dev - P&D	NEIGHBORHOOD INTERN, REGIONAL PLAN HELP	2,500	2,500		2,500	-
Comm Dev - P&D	REGIONAL PLAN - VOTER EDUCATION OUTREACH ($20,000) 1X RSL - CENTRAL CREATIVE CONTRACT SALARY SAVINGS FY13 PER EMAIL TO BUDGET COMMITTEE ($30,000)	50,000	40,000		40,000	10,000 -
Comm Dev - P&D	FMPO MAILING TO RESIDENCE WITHIN THE CITY LIMITS TO NOTIFY NEW REGIONAL PLAN ($30,000) ONE MAILING FOR COUNCIL HEARINGS IN OCT AND NOV OF 2013, AND ONE MAILING FOR BOND ELECTION IN MARCH 2014.	45,000	30,000		30,000	15,000 -
Comm Dev - P&D	REGIONAL PLAN ADVERTISING	13,652	3,000		3,000	10,652
Comm Dev - P&D	PRINTING OF NOTICES TO ALL CITY RESIDENCE OF NEW REGIONAL PLAN THIS IS FOR THE MAILING S FOR COUNCIL AND BOND PER RITA S	16,000	16,000		16,000	-
Comm Dev - P&D	BUILDING INSPECTION CONSULTANT FEES - PER COUNCIL DIRECTIVE OF FY-2013, OUTSIDE CONSULTANT AUTHORIZED TO PERFORM PLAN CHECKS 75% OF PLAN CHECK FEES ARE REMITTED TO CONSULTANT. CITY OF FLAGSTAFF KEEPS 25%	75,000	75,000	75,000		- -
Comm Dev - P&D	BUILDING INSPECTION - 7 IPADS WITH KEYBOARDS AND CASE ($5,600), 1X - 6 WIRELESS PRINTERS WITH PAPER ($4,200), 1X - ELECTRONIC PLAN REVIEW SOFTWARE ($5,000)	14,800	14,800		14,800	- -
Comm Dev - P&D	BUILDING CODE BOOK FOR NEW CODES ADOPTION FROM ICC	7,400	7,400		7,400	-
Comm Dev - P&D	CODE COMPLIANCE - 4 IPADS WITH KEYBOARDS AND CASE ($3,200), 1X RSL - 3 WIRELESS PRINTERS WITH PAPER	5,300	5,300		5,300	-
Comm Dev - Engineering	IPADS FOR ENGINEERING	5,000	5,000		5,000	
Fire Department	OVERTIME PAY- RECRUIT SELECTION FOR 2014 PROCESS ($8,000), FIRE OFFICER ACADEMY ($12,000)	20,000	8,000		8,000	12,000
Fire Department	1X FUNDING FOR OVERLAP IN FIRE CHIEF POSITION FOR A PARTIAL YEAR	34,000	34,000	34,000		
Fire Department	MAINTENANCE-ELECTRICAL- REQUIRED BY OSHA ARC FLASH ANALISYS, AND PROTECTIVE MEASURES FOR 6 FIRE STATIONS	13,400	4,600		4,600	8,800
Fire Department	REGISTRATION FOR 6 NEW AESON INVESTIGATORS	3,800				3,800
Fire Department	REPLACE 9 MOBILE DATA COMPUTERS ($42,000) REPLACE 5 THERMAL CAMERAS ($45,000) - $20,000 WAS ORIGINALLY PART OF THE 0834 BASE BUDGET FOR MDCS	87,000	20,000	-	20,000	67,000
Fire Department	REPLACE 5 THERMAL CAMERAS	45,000				45,000
Fire Department	REPLACE 10 CHAIN SAWS	10,000	5,000		5,000	5,000
Police Department	PURCHASE ID CARD MACHINE TO PRODUCE AND PRINT ID CARDS FOR EMPLOYEES. COST OF NEW MACHINE WILL BE SPLIT BY THREE AGENCIES- FLAGSTAFF POLICE DEPARTMENT ($3,333), COCONINO COUNTY SHERIFFS DEPARTMENT ($3,333), NORTHERN AZ UNIVERSITY POLICE DEPARTMENT ($3,333),	9,999	9,999	6,666	3,333	- - -
Police Department	1X RSL - TYPEWRITER FOR ADMINISTRATION TO TYPE PRINT CARDS AND AZ POST FORMS THAT ARE NOT COMPUTERIZED- IBM SELEC TRIC TYPEWRITER	600				600
Police Department	LEAF ROOF REPAIRS/REPLACEMENT - CITY'S SHARE	20,000	20,000		20,000	-
Police Department	REGULAR PAY; CM40 HOLD ONE PATROL OFFICER POSITION VACANT TO FUND TRAVEL AND TRAINING (-$72,500),	(72,500)	(72,500)	(72,500)		-
Police Department	TRAVEL & TRAINING FUNDED WITH OFFICER VACANCY	24,166	24,166	24,166		-
Police Department	REGISTRATION FOR TRAINING AND SEMINARS PHLEBOTOMY TRAINING, INTOXYLIZER 8000 CERTIFICATION, CHILD CRIME SEMINARS	6,400				6,400
Police Department	TRAINING FOR PD FUNDED WITH OFFICER VACANCY	48,334	48,334	48,334		-

Police Department	EQUIPMENT NEEDS FUNDED WITH NEW COURT/CITATION; TOTAL COLLECTED IN FY12: $27,426; BALANCE TO ADD TO BUDGET FY14: $5,426; PROJECTED COLLECTION FOR FY13: $33,000; TOTAL 1X RSL REQUEST: (TASERS AND FIRST AID KITS) ($38,426);	38,426	38,426	38,426		- -
Police Department	REPLACEMENT OF CROWN VICTORIA TO POSSIBLE FORD INTERCEPTOR OR CHEVY CAPRICE SEDAN. WILL NEED TO INSTALL NEW EMERGENCY EQUIPMENT IN VEHICLE CURRENT EQUIPMENT INVENTORY WILL NOT FIT IN NEW MODEL SEDANS ($15,000)	15,000	15,000		15,000	- -
Police Department	PURCHASE 5 MOBILE DATA COMPUTERS FOR PATROL VEHICLES TO HELP ASSIST IN DAILY OPERATING DUTIES FOR PATROL OFFICERS	25,000	-		-	25,000
Police Department	$49700 ORIGINAL FUNDED IN 0834 BASES BUDGET FOR MDCS ($20,000), DESKTOPS ($20,000) AND SERVER REPLACEMENTS ($9,700)	49,700	49,700		49,700	-
Police Department	DETECTIVE INTERVIEW RECORDING SYSTEM TO IMPROVE INTERVIEWS AND HELP PROSECUTE CASES WITH QUALITY SOUND/VIEWING MEDIA	5,000				5,000
Police Department	RECORDS COPIER TO PRODUCE COPIES FOR THE PUBLIC ATTORNEYS WITH ABILITY TO SCAN DOCUMENTS ($5,000);	5,000				5,000
Police Department	RECORDS SCANNER FOR SCANNING REPORTS AND DOCUMENTS TO THE RECORDS MANAGEMENT SYSTEM ($1,500)	1,500	1,500		1,500	-
Police Department	PURCHASE NEW CELLULAR BLINDS W/BLACK OUT LINER FOR 911 COMMCENTER. CURRENT BLINDS ARE 10 YEARS OLD AND ARE NOLONGER REPAIRABLE	1,861				1,861 -
Public Works - Facility Maintenance	FUNDING FOR COMPLETION OF THE BACK-UP CHILLER & COOLING TOWER INSTALLATION PROJECT. THIS IS TO PURCHASE FINAL COMPONENTS (VALVES, PIPING, HEAT EXCHANGERS), INSTALLATION OF ALL PIPING AND FOR STARTUP COSTS INCLUDING CHEMICALS. THIS PROJECT BEGAN IN 2009 AND REALLY NEEDS TO BE COMPLETED. THE ICE RINK CURRENTLY DOES NOT HAVE ANY BACKUP.	150,000				150,000 - -
Public Works - Facility Maintenance	NEW SECURITY EMPLOYEE CARD SWIPE SYSTEM CITY HALL, THIS SYSTEM WILL PROVIDE INCREASED SECURITY WITHIN CITY HALL.	50,000				50,000
Comm Enrich - Recreation	FLAG REC CENTER - 2 COMPUTERS ($3,000); 1 PRINTER ($600)	3,600				3,600
Comm Enrich - Recreation	FLAG REC CENTER - BENCHES IN GYM & RACQUETBALL COURT HALLWAY; 2 7.5 FT ($600); 2 15 FT ($740)	1,340				1,340
Comm Enrich - Recreation	FLAG REC CENTER - COMPLETE DUMBELL SET	1,800				1,800
Comm Enrich - Recreation	FLAG REC CENTER - REPLACE CARPET IN GAME & WEIGHT ROOM	8,000				8,000
Comm Enrich - Recreation	ADULT CENTER - REPLACE ALL CARPET IN CENTER	17,000	17,000		17,000	-
Comm Enrich - Recreation	FY 2014 CONTRIBUTION TO BOYS & GIRLS CLUB FOR START UP ASSISTANCE AT COGDILL RECREATION CENTER FY 2015 WILL BE $25,000	50,000	50,000	50,000		-
Comm Enrich - Recreation	J Lively - BLACK RUBBER FLOORING FOR 3 RESTROOMS & THE REFEREES ROOM (INC INSTALL & GLUE) ($4,000); BLACK RUBBER FLOORING FOR ENTIRE BACK LOCKER ROOM AREA INCLUDING RESTROOMS & REFEREE ROOM (INC INSTALL & GLUE) ($19,000)	23,000	14,000		14,000	9,000 -
Comm Enrich - Recreation	AQUAPLEX - POOL PLASTER REPAIR AND SEALING WILL SIGNIFACANTLY EXTEND THE LIFE OF THE PLASTER	6,000	6,000		6,000	-
Comm Enrich - Recreation	BUILDING RENOVATIONS TO MCPHERSON - PLUMBING, ROOF REPAIRS, WINDOW/DOOR TRIM	20,000	20,000	20,000		
Non-Dept - Contrib	1X UNITED WAY - TO MAINTIAN PRIOR YEAR FUNDING	71,000	71,000		71,000	-
Gen Admin - Court	THE COURT CONTINUES TO STRUGGLE TO MAINTAIN OPERATIONAL INTEGRITY WITH DECREASES IN STAFFING AND INCREASES IN CASE LOAD. FUNDING OF TEMPORARY STAFF THROUGH THE CITY CONTRACTED TEMP AGENCY HELPS PROVIDE RELIEF TO BACKLOG AND STAFF OVERLOAD. THIS WILL BE FUNDED THROUGH FILL THE GAP FUNDS AND COURT IMPROVEMENT FUNDS. THIS ITEM WAS IN 6504 13.01 IN FY13. SHOULD ADDITIONAL PERMANENT STAFFING BE PROVIDED IN THEN THIS REQUEST WOULD BE WITHDRAWN. 1X RSL FOR TEMPORARY STAFFING - $73,020; (FILL THE GAP AND COURT IMPROVEMENT FUNDS) ALLOCATION FOR FUNDING AS FOLLOWS: FILL THE GAP - $20,000, COURT IMPROVEMENT FUNDS -$53,020 PER DON JACOBSON IN FY-2013, THIS ITEM WAS BUDGETED IN 6504-1301 AS A 1X REQUEST. PER DON JACOBSON	73,020	20,000	20,000		53,020 - - - - - -
Gen Admin - Court	THE COURT HAS AN IGA WITH COCONINO COUNTY TO PROVIDE INTEGRATION SERVICES FOR CRIMINAL JUSTICE AGENCIES THROUGHOUT THE JUSTICE SYSTEM. THIS HAS INCLUDED PROJECTS SUCH AS OUR ELECTRONIC TRANSFER OF CITATION INFORMATION AND ELECTRONIC FIELD CITATION UNITS. ELIMINATION OF THIS FUNDING WILL INCREASE WORKLOADS AT THE POLICE DEPARTMENT AND THE COURT AND ELIMINATE THE USE OF HANDHELD DEVICES. IT WILL ALSO IMPACT PROSECUTORS WHO USE THE LONG FORM FILING PROCESS AND MANY OTHER AGENCIES THROUGHOUT THE SYSTEM INCLUDING SUPERIOR COURT, COUNTY ATTORNEY, SHERIFF, JAIL, ETC. 1X RSL FOR INTEGRATION	36,000	36,000	36,000		- - - - -

	PROGRAM - $36,000 (COURT IMPROVEMENT FUNDS)					-
Gen Admin - Court	WARRANTS IGA - ADDITIONAL UNEXPECTED EXPENDITURES BASED ON WARRANTS. ACTUAL COSTS ARE ONLY PROVIDED BY THE COUNTY AT FYE. ESTIMATES AT MID-YEAR DO NOT NECESSARILY REFLECT WHAT YEAR-END WILL BE.	25,000	25,000		25,000	- - -
Non-Departmental	PUB LIAB & PROP DAMAGE INSURANCE - BAL NEEDED TO FULLY FUND INS IN SIT AT FY13 AMOUNT	266,432				266,432
Non-Departmental	LANIER COPIER REPLACEMENT ($25,000) REPLACEMENT FOR THE WORKSHORSE COPY CENTER COPIER OLD COPIER IS 5 YEARS OLD AND REPLACEMENT PARTS ARE BECOMING HARDER TO FIND. REQUIRES A SERVICE CALL APPROXIMATELY 1X PER MONTH. QUOTE CALLS FOR DECREASE IN MAINTENANCE COSTS FROM $0.00583 PER COPY TO $0.0027 PER COPY, A 50% DECREASE. MICROPRESS SOFTWARE REPLACEMENT ($14,000) THIS IS THE PRINTER COMPATIBLE SOFTWARE REPLACEMENT FOR THE MICROPRESS. COMPUTER TO RUN NEW SOFTWARE ($1,000) THE QUOTE IS BASED ON MOHAVE CONT. 10I-KMBS-0127 THE PLANNED FUNDS FOR THIS PURCHASE ARE THE COPY CENTER RESERVE FUNDS. THE COPY CENTER HAS GENERATED APPROXIMATELY 20K A YEAR FOR THE PAST 3 YEARS TO HELP FINANCE MACHINE IMPROVEMENTS.	40,000	40,000	40,000		- - - - - - -
	TOTAL GENERAL FUND	**2,039,147**	**1,153,842**	**347,388**	**806,454**	**885,305**

OTHER FUNDS
1X RSL REQUESTS
BUDGET 2014
4/10/13

DIVISION/ SECTION	MISCELLANEOUS DATA	FY2014 BUDGET REQUEST	APPROVED	APPROVED WITH OTHER FUNDING	APPROVED WITH GF FUNDING	NOT APPROVED
Comm Enrich - Library	CIRCULATION MATERIALS (MOVED FROM ONG TO 1X)	100,000	100,000	100,000		-
Public Works - Streets	STREETS FACILITIES QIC	15,500	15,500	15,500		-
Public Works - Streets	STREET, CURB & GUTTER CON CM40; TRANSFER FROM STREET MAINTENANCE; CAPITAL ($300,000); AVAILABLE FUNDS FROM HURF FUND BALANCE ($350,000)	1,550,000	1,550,000	1,550,000 -		- -
Gen Admin - Beautification	ENHANCED SERVICE DISTRICT FTE TO BE EXTEND FOR ONE YEAR	68,754	20,000	20,000		48,754
Econ Vitality-Tourism	PHOTOSHOOT, VIDEO PRODUCTION, COPY-WRITING, TRANSLATION, SIMPLEVIEW INTEGRATION	65,000	65,000	65,000		-
Econ Vitality-Tourism	VISITOR CENTER PHOTO UPDATES	1,700	1,700	1,700		-
Econ Vitality-Tourism	MILLIGAN HOUSE CATASTROPHIC FACILITY FUNDING SET ASIDE EACH YEAR. UNUSED PORTION WILL BE ROLLED INTO THE FOLLOWING YEAR AND ADDED IN ORDER TO BUILD THE RESERVE FOR LARGE CAPITAL EMERGENCIES.	3,000	3,000	3,000 -		- -
Econ Vitality-Tourism	VISITOR CENTER. CATASTROPHIC FACILITY FUNDING SET ASIDE EACH YEAR. UNUSED PORTION WILL BE ROLLED INTO THE FOLLOWING YEAR AND ADDED TO IN ORDER TO BUILDING THE RESERVE FOR CAPITAL EMERGENCIES.	7,500	7,500	7,500 -		- -
Econ Vitality-Tourism	COMPUTER AND KIOSK FOR VISITOR USE IN THE VISITOR CENTER	3,500	3,500	3,500		-
Econ Vitality-Tourism	INCREASE IN MAINTENANCE BLDGS & STRUC PER SERGIO	1,000	1,000	1,000		-
Econ Vitality-Tourism	PROPERTY FENCE REPAIRS	5,000	5,000	5,000		-
Econ Vitality-Tourism	TOURISM - ADDITIONAL MARKETING CAMPAIGNS	100,000	100,000	100,000		-
Utilities	RETIREMENT PAYOUT	40,000	40,000	40,000		-
Utilities	LEGAL FEES	150,000	150,000	150,000		-
Utilities	ANNUAL INSPECTIONS OF THE LAKE MARY DAM	12,000	12,000	12,000		-
Utilities	INCREASE POWER COST & INCREASED USAGE OF THE LOCAL WELLS	141,000	141,000	141,000		-
Utilities	INCREASE IN ELECTRICAL CHARGES FOR SOLAR POWER	1,000	1,000	1,000		-
Utilities	THE DEPARTMENT OF HOMELAND SECURITY CONDUCTED AN INSPECTION. THERE WERE SOME SECURITY CONCERNS REGARDING THE CONTROL ROOM & SERVER LOCATIONS. THIS RSL WILL HELP US RESOLVE THOSE CONCERNS ($17,000)	17,000	17,000	17,000 -		- -
Utilities	ARC FLASH PROGRAM - NFPA/OSHA REQUIREMENT	34,800	34,800	34,800		-
Utilities	LOCAL LIMIT STUDY	150,000	150,000	150,000		
Utilities - Stormwater	TO PARTICIPATE & PARTNER IN THE PURCHASE OF CITY-WIDE AERIAL PHOTOG RAPHY INCLUDING CONTOURS. NOTE: PARTNER WITH IT DEPENDING ON FUNDS NEEDED TO COMPLETE AERIALS. REMAINDER MAY BE USED FOR FEMA FLOOD HAZARD MAPPING MAINTENANCE.	40,000	20,000	20,000 -		20,000 -
Utilities - Stormwater	TO COMPLETING FINAL DESIGN PLANS FOR PROPOSED DRAINAGE IMPROVEMENTS IN THE BOW & ARROW WASH DRAINAGE BASIN	50,000	50,000	50,000		-
Econ Vitality-Airport	PSPRS RETIREMENT CONTRIBUTION (CONTINGENCY) - Funded with General Fund Transfer	400,000	400,000	400,000		
	TOTAL ALL OTHER FUNDS	**2,856,754**	**2,788,000**	**2,788,000**	**-**	**68,754**

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To:	The Honorable Mayor and Council
From:	Elizabeth A. Burke, City Clerk
Date:	04/17/2013
Meeting Date:	04/24/2013

TITLE

Council Discussion re Procedure for Agenda Items

RECOMMENDED ACTION:

Council direction

INFORMATION

Recently some issues have arisen regarding the procedure to be used for Councilmembers to have an item placed on a future agenda. Staff was directed to include this item on the Budget Retreat agenda to further discuss this process and direct staff accordingly. Attached is a memo from the City Manager that provides some history on this issue, as well as some options to consider. The current wording contained in the Council's Rules of Procedure is also attached for your reference.

Attachments: City Manager Memo
4.01 - Rules of Procedure

MEMORANDUM
CITY MANAGER'S OFFICE

DATE: **Wednesday, April 17, 2013**

TO: **Mayor and Council**

FROM: **Kevin Burke, City Manager**

REGARDING: **Council Placing and Item on the Agenda**

In preparation for the Rule of Procedure discussion as it relates to placing something on the agenda and the associated public participation or lack thereof, I offer the following background information.

Upon my arrival in January 2008, the City Manager had exclusive control of setting the agenda. This was based in Article III, Section 3(a) of the Charter which notes, "The City Manager shall…prepare the agenda for…all meetings of the Council." Following the 2008 general election, three Councilmember indicated a desire to be able to add things to the agenda. Other Councilmembers expressed concern that the agenda would fill with pet projects that only one or two Councilmembers cared about. The compromise (by Council including myself) was that so long as four Councilmembers were interested in the topic, the city manager would place it on the agenda.

The initial procedure for securing the support of four Councilmembers came during the weekly "To/From" agenda item. A Councilmember would announce his or her interest in having an agenda item placed on a future agenda. That councilmember would say a little bit about the topic and then the Mayor would ask if there were three others who supported this or not. It was decided right then and there.

Some time into that procedure, the City Attorney voiced concern that these decisions to add something to the agenda were subject to the Open Meeting Law (because by that time there was discussion and debate about the topic not merely a head nod after the sponsor introduced it) and should be posted ahead of time. This then lead to the two step process of any one councilmember asking for an item to be placed on Section 15

(or its equivalent) and then the majority deciding whether to place it as a full discussion or actionable item with staff support.

This beget another set of issues. Section 15 was labeled as discussion items. The intent was to enable discussion on any potential agenda item and to also serve for work session items when the regular agenda was light. The problem was that to determine if there were a majority of Councilmembers who wanted to place an item on the agenda, the head nods were sometimes took the form of votes. The Clerk and Attorney discussed this and added the words "and Possible Action" to the Discussion section heading.

Lastly is the issue of public participation. State law clearly requires public participation during "Public Hearings." Flagstaff's practice has been to designate Public Hearings in its own section (Section 13) and use them when required by law (such as for a rezoning case). Furthermore, Council as a practice has allowed public participation on any agenda item except consent items. This is not required, simply practice.

Merge this practice with the evolution of Council adding agenda items and we had a new situation where Councilmembers were asking citizens (and sometimes people came without being asked) to speak in support of adding their item to the agenda. This created its own complication because many citizens did not understand this was the first of two steps. So when the majority **voted** to add the item to the agenda, some members of the public thought the subject matter itself had been voted upon favorably. This created confusion and accusations of unnecessary bureaucracy.

Consequently, the Mayor imposed a temporary rule that the Councilmember proposing the agenda item could allow one person from the public to speak in support of the item. No other public participation would be allowed. This of course led to people speaking during the generic public participation section about an item that was on the agenda (currently prohibited by our rules of procedure). This meant the Mayor had to make a decision about refusing to let speakers continue during public participation or letting them finish their 3 minutes.

This brings us to today. In order to avoid adopting the U.S. Senate's rules on debate, I would like to propose the following:

<u>Option 1- Recommended</u>

- Create a section dedicated to "Future Agenda Items."
- Any single member of Council may place an item upon this section by following the current rules of procedure.
- There is no public participation. Councilmembers need to sell their counterparts on the merits of the item. Those in the public wishing to address this item would be instructed to fill out blue written comment cards and submit them to the Clerk who will forward them to Council during the meeting but prior to this section. Rule to be noted on the agenda.

- It takes a vote of four Councilmembers to advance this to a work session or Regular Council meeting with full staff resources available.

I recommend this because it avoids meetings consumed by debating what to debate. It preserves majority rule so agendas aren't consumed by items the majority is not interested in. And it sets a higher bar when Council is taking on a role reserved for the Manager in the Charter.

Option 2- Not Recommended

- Create a Section dedicate to "Future Agenda Items."
- Any single member of Council may place an item upon this section by following the current rules of procedure.
- Full public participation. Any member of the public may speak related to the agenda item following the established rules.
- It takes a vote of four Councilmembers to advance this to a work session or Regular Council meeting with full staff resources available.

Option 3 – Not Recommended

- Any member of Council may place an item on the Section 14 "Regular Agenda" provided a second member of Council supports. This would be the equivalent of opening a discussion by making a motion and a second under Roberts Rules of Order. This request could happen during to/from or through email communication with the City Manager.
- The same rules about supporting material apply. Staff will not dedicate any time or resources to the agenda item, but sponsoring Councilmember may provide information that will be included in the packet. City Manager retains discretion of when it is placed upon the agenda.
- The item becomes actionable immediately. Council may choose to refer the item to staff for analysis, research, or other background. Council may choose to take the recommended action at the time it is first heard. Or Council may choose to schedule this for a future agenda item similar to existing process.
- Full public participation occurs on first night.

While a seemingly simple action, this actually represents a significant issue because it represents a Charter interpretation. Agenda preparation was assigned to the City Manager presumably as a separation of powers and a balance against any one voting member controlling the agenda. At the same time, citizens elected a Mayor and Councilmembers to carry-out policies and Council Meetings are the primary tool. Consequently, whatever solution is arrived needs to be a balance of these competing values.

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Kevin Burke

4.01 Procedures for Preparation of Council Agendas

All reports, communications, ordinances and resolutions, contracts or other documents, or other matters to be submitted to the Council as part of the Council meeting agenda packet shall be available to the Council, along with a staff summary by the Friday preceding the agenda review work session for the draft agenda and by the Friday preceding the regular meeting for the regular agenda. The City Manager shall review items submitted for timeliness and completeness of information and shall make a preliminary determination whether an item should be placed on the 4:00 p.m. or 6:00 p.m. portion of the regular meeting agenda.

The City Manager shall honor any request by a member of the Council to include an item on the Council Discussion portion of the agenda. A Councilmember may submit an item for consideration at any time and the City Manager will place it in a queue with other Council requests to be placed on an agenda. The date and time of scheduling shall be weighted with other Council priority requests. The Council request for discussion of such item will be placed in the Council Discussion Section of the agenda. Upon a majority vote of the Council, discussion items will be moved to a regularly-scheduled Council meeting. The requesting Councilmember may, but is not required to, specify in a memorandum what discussion, action, or options are proposed.

Those items which are approved for the Council agenda by the City Manager shall be placed on the agenda in accordance with the order prescribed in Rule 5. Copies of the agenda and any background material shall be disseminated to the Mayor and the City Council in the manner prescribed by the Council; to the City Manager, the Deputy City Managers, the City Attorney, and the City Clerk; and shall be made available to the public no later than noon on the Friday preceding the Council meeting at which the agenda will be reviewed.

The agenda shall be made public in advance of the meeting by posting on the regular public posting board at City Hall and on the City's website. Such action shall be taken concurrently with the furnishing of the agenda to the City Council.