



More than
20 Years
 of **GFOA**
 Recognition

FLAGSTAFF, ARIZONA

2016

**City of Flagstaff
 Annual Budget and
 Financial Plan
 2015-2016**

In Remembrance

TYLER JACOB STEWART



On December 27, 2014 Flagstaff Police Officer Tyler Jacob Stewart was shot and killed investigating a domestic violence incident.

Tyler had served with the Flagstaff Police Department for nearly a year. His Police Department family recalls Tyler as a caring person with a great sense of humor who was devoted to his family and his squad.

Law enforcement ran in Tyler's family -- his father and grandfather are officers with the Arizona Department of Public Safety and his uncle is an officer with the Phoenix Police Department. However it is important to know that Tyler didn't join the Flagstaff Police Department because of his family, he joined because he knew he could make a difference in Flagstaff.

We miss you Tyler and we will never forget you!

On the Cover: On the cover is a depiction of just some of the 20 years of the Comprehensive Annual Financial Reports and the Annual Budget and Financial Plans which have guided the City of Flagstaff. In addition, we are honored to be the recipient of the Government Finance Officers Association Distinguished Budget Presentation Award during those years as well as the Certificate of Achievement for Excellence in Financial Reporting. We offer recognition to all the personnel through the years who have helped with input, preparation, guidance, review, and especially, humor through all those years.

Annual Budget and Financial Plan

Fiscal Year 2015-2016
City of Flagstaff, Arizona

CITY COUNCIL

Jerry Nabours, Mayor
Celia Barotz, Vice-Mayor
Karla Brewster
Coral Evans
Jeff Oravits
Scott Overton
Eva Putzova



BUDGET TEAM

Jeff Meilbeck, Interim City Manager
Josh Copley, Deputy City Manager
Jerene Watson, Deputy City Manager
Shannon Anderson, Human Resources Director
Barbara Goodrich, Management Services Director
Ladd Vagen, Information Technology Director
Stephanie Smith, Assistant to City Manager
Brandi Suda, Finance Manager
Rick Tadder, Finance Director

PREPARED BY

Brandi Suda, Finance Manager
Maryellen Pugh, Finance Manager
Stacey Brechler-Knaggs, Grants Manager
Tricia Almendarez, Payroll Manager
Matt Luhman, Accountant
Kristi Markey, Accountant
Wanda Noffz, Accountant



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Flagstaff
Arizona**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

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Flagstaff Extreme

USER GUIDE

The budget document serves a myriad of purposes. Most important is its use as a communications device. The budget presents the public an opportunity to review the types of services and level of service provided within the financial constraints of the community. The allocation of financial resources translates into what services will be provided to the community. As community needs and demands for service change, the allocation of resources should respond accordingly. Therefore, this document attempts to communicate financial information to allow for informed citizenry.

Transmittal - The City Manager's Message and Budget Summary provides readers with a synopsis of the resource allocation priorities established by the City Council.

Budget Overview - The overview provides an overview of the key policy issues, priorities and strategies which shaped the budget, the budget process fiscal policies, revenue assumptions, and expenditure highlights.

Policies and Procedures – This section provides information on fiscal and budget policies as related to certain funds, debt performance, fund balances, expenditure limitation control, revenues, operating budget impact, and capital investments.

Issues and Updates - Excerpts from the Council Review and Discussion Book used during the two weeks of study sessions discuss specific Council decision/directions impacting the prior and current fiscal year budgets.

Financial Summaries - The schedules consolidate the major financial information and operating data elements. Several schedules also serve to meet state statutory reporting requirements. The expenditure summaries are used primarily for operational purposes, e.g., monitoring expenditures at a fund level and at a category level, and maintaining accountability at a department level, with managers accountable at the cost center level.

Department Detail - Each operating Division Summary provides a description, goals and objectives, major accomplishments of the current fiscal year, performance indicators, expenditure history and budget, commentary on significant changes, and sources of funding.

Capital Improvements - The current year portion of the five-year capital improvement program is listed, along with location maps and funding source. A more detailed project-planning sheet is available in the separately published five-year Capital Budget and Capital Improvement Plan.

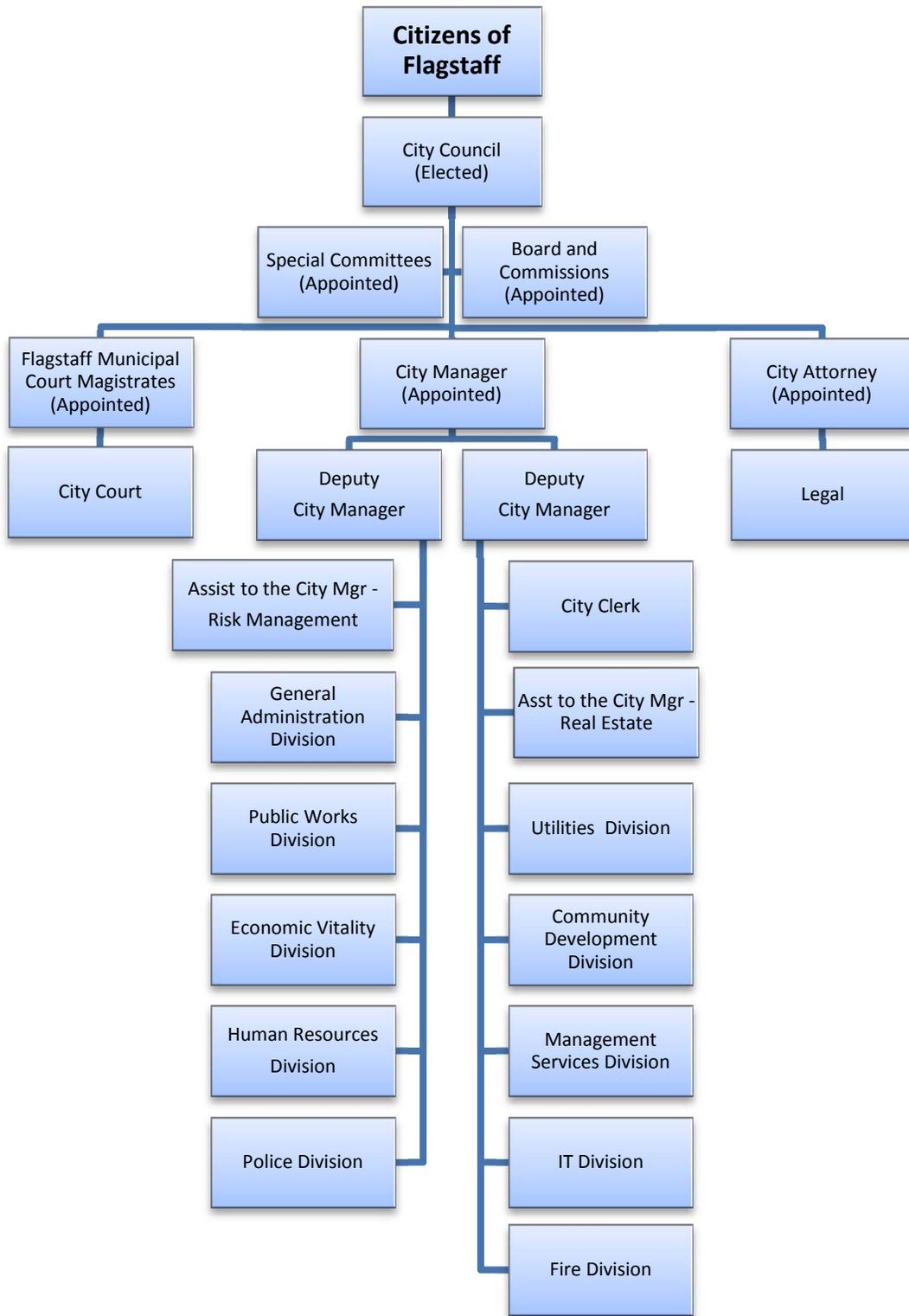
Community Profile - The profile provides background information so that the budget can be viewed in the context of the factors that shape and affect budget decisions, priorities, and financial parameters within which the community operates. Also provided are select statistical tables providing historical trend information on tax rates, expenditures, and assessed valuations of property.

Appendix - In the appendices the user will find a glossary of budget terminology, ordinances/resolutions adopting the levies and budget, a summary of authorized personnel/positions by department, and the city pay plan.

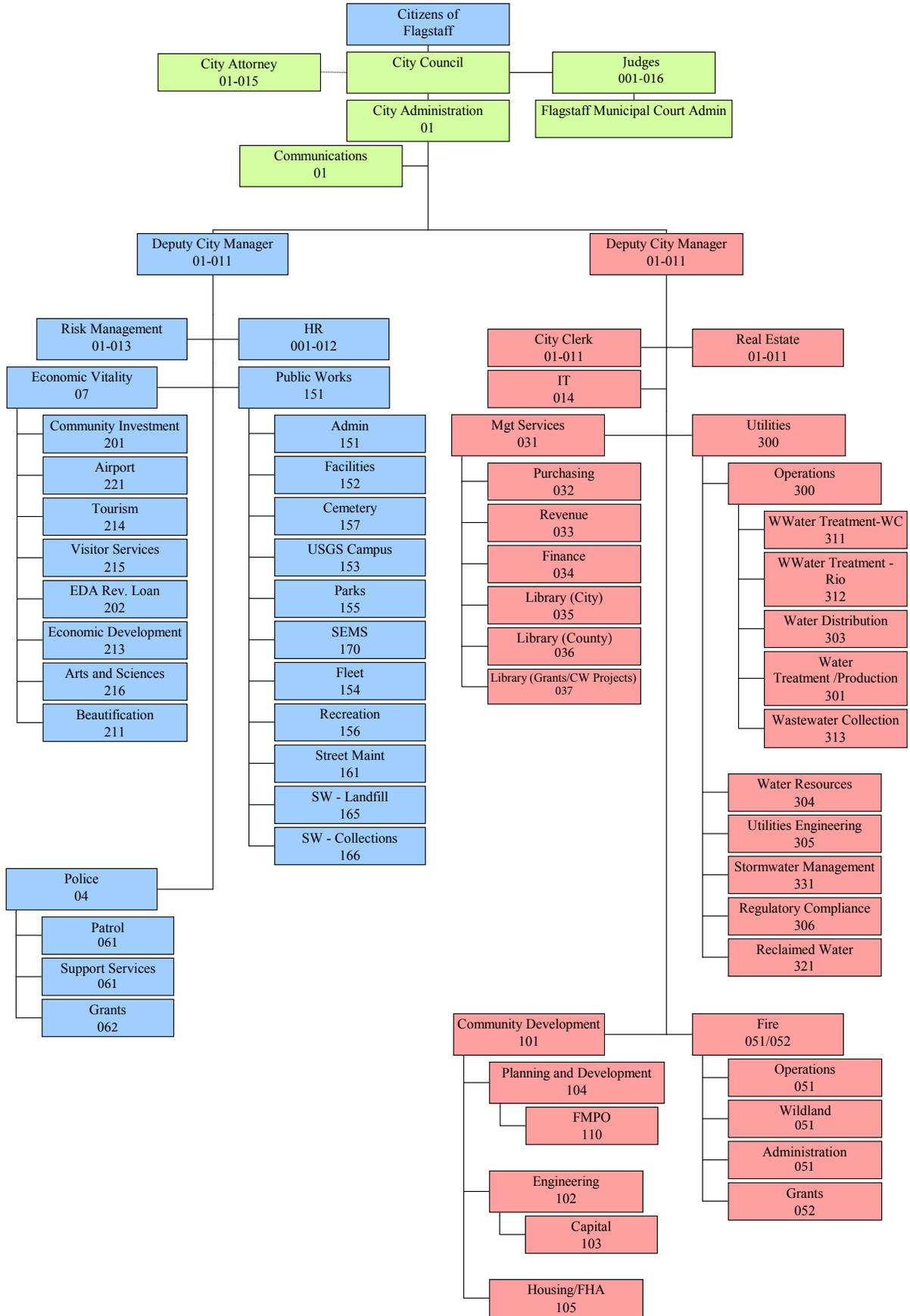
For additional information, please call the Finance and Budget Office directly at (928) 213-2215. This budget document may also be viewed in Adobe Acrobat format on the City of Flagstaff website, www.flagstaff.az.gov under the Finance and Budget section.



CITY OF FLAGSTAFF



CITY OF FLAGSTAFF



City Council

Mayor Jerry Nabours



"My goal is to make Flagstaff a great place to do business, to live and to raise children. I want to make every other city jealous!" So says Jerry Nabours, Flagstaff's Mayor.

Jerry has been an attorney in Flagstaff for 38 years. Much of his practice brought him to City Hall. He is well experienced in land development, zoning, construction and business issues. Jerry has been president of the Northern Arizona Building Association and served six years on the board of directors of the Chamber of Commerce. He retired from law and was elected Mayor in 2012.

Jerry has been recognized for his service with civic organizations such as the Lions Club, Goodwill Industries, SunSounds, Paws to Read and others.

He has been married to Barbara for 35 years and they raised two children in Flagstaff. Both Jerry and Barbara are natives of Arizona and graduates of Northern Arizona University.

Vice-Mayor Celia Barotz

Vice-Mayor Celia Barotz was re-elected to a second four-year term on the Flagstaff City Council in November 2014, receiving the most votes in both the primary and general elections. She was selected by the Council to serve as Vice-Mayor for the next two years, a position she also held during the first two years of her first term in office.

Celia ran for the Flagstaff City Council after serving seven years on a wide variety of local boards and commissions, including the Coconino County Planning and Zoning Commission, City of Flagstaff Planning and Zoning Commission, Water Commission, Open Spaces Commission, Board of Adjustment, and Mountain Line Citizen's Review Commission.

Celia has served as the City Council liaison on the Flagstaff City-Coconino County Public Library Board and the Flagstaff Arts Council. She is serving her fifth year as the City Council liaison on the Board of and Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA). For 2014-2016, Celia will also serve as the City Council representative on the Economic Collaborative of Northern Arizona (ECONA) Board of Directors. In her individual capacity, Celia serves on the Board of Directors of North Country Healthcare, which provides services to 14 communities across northern Arizona and is the only publicly supported community health center in the area.



Celia's professional experience includes practicing real estate and land use law, coordinating the Alternative Dispute Resolution (ADR) Program for Coconino County Superior Court in Flagstaff and mediating and arbitrating civil and family law cases. She earned a Bachelor of Science, cum laude, from the University of Vermont, and a Juris Doctor from Tulane University. She is a member of the Connecticut Bar. Celia loves to explore the Flagstaff Trail System, hike with her dog Bailey in the forests around Flagstaff, knit, weave pine needle baskets, read, and practice yoga.

Councilmember Karla Brewster



Karla Brewster was re-elected to the Flagstaff City Council in May 2012. She was first elected in May 2008. A native of Oregon, Karla lived most of her life in the Phoenix area until moving to Flagstaff in 1998, where she enjoys our diversity, friendly people and beautiful community.

Karla represents all citizens of Flagstaff with a vision and leadership for thoughtful foresighted planning in growth, open spaces, water, and alternative energy sources. She believes that a community that doesn't move forward in economic development and redevelopment through encouraging businesses to locate or expand in Flagstaff will lose what they value, as biking, hiking trails, open spaces, and parks require funding through our tax base. Our quality of life, our sense of place in Flagstaff for today and for the future depends upon economic growth that allows citizens to earn a living wage here.

Karla is currently serving on the Northern Arizona Intergovernmental Transportation Authority (NAIPTA) and the Library Board. Throughout her term on the City Council she has also served on the Open Spaces Commission, as an alternate to the Colorado Plateau Water Advisory Commission, Board of Adjustments, the Economic Collaborative of Northern Arizona (ECONA), and NAIPTA.

Karla has earned degrees from Arizona State University (B.A. in Education), and University of Northern Colorado (M.A. in Education). Karla works at Northern Arizona University (NAU). She is the president of the Democratic Women of Northern Arizona, past president of Classified Staff Advisory Council at NAU, and past president of the Organization of Administrative Support Staff at NAU. She was in the first class of Glendale's (AZ) Leadership Program.

Councilmember Coral Evans

Council member Coral Evans was elected to her second four-year term in May, 2012 and served as Vice-Mayor from May 2012 to November 2014. She is the third generation of her family to live in Flagstaff. Her family (the Dorsey's) has been an active part of the Flagstaff and greater Northern Arizona community since the early 1900's. In addition to serving on Council, Coral is the Executive Director of a nonprofit organization (the Sunnyside Neighborhood Association of Flagstaff, Inc.).

Presently Coral is pursuing a Ph.D. in Education with an emphasis in sustainability; she holds a master's degree in Business Administration and a bachelor's degree in Business Management. Coral is certified nationally in workforce development and public participation practices and is a graduate of the Flagstaff Leadership Program. Coral is a Flinn-Brown Foundations Center for Civic Leadership Fellow.



Coral's recognitions include the Chamber of Commerce Athena Award, the United Way of Northern Arizona Community Builder Award and the Soroptimist's Women of Distinction Award for Economic & Social Development. In 2011, Coral was recognized as a "Rising Star" by Arizona's List.

Coral believes in a balanced approach to the stewardship of community resources and is passionate about creating opportunities that allow for civic engagement, civil discord, community revitalization and genuine sustainability and advancement for Flagstaff citizens.

Councilmember Jeff Oravits



Jeff Oravits was elected to a four-year term on the Flagstaff City Council in 2012.

Jeff has extensive business experience in the Flagstaff community. He has founded several successful companies, all based in Flagstaff. Jeff's worked hard since getting elected to ensure that taxpayer resources are used ethically and spent conservatively. He has and continues to be a major advocate for refocusing priorities at City Hall to core functions such as paving our streets and fixing our infrastructure.

As an active member of the community he has served as chair of the Flagstaff Water Commission, as a member of the Chamber of Commerce Government Affairs Committee and on the Fourth Street Steering Committee. He has also served on the Storm Water Advisory Committee, Flagstaff Metropolitan Planning Organization, Northern Arizona Municipal Water Users Association and various other organizations over the years.

Northern Arizona Municipal Water Users Association and various other organizations over the years.

Jeff has been married to Angela for 17 years and has two young daughters and a son and is proud to call Flagstaff home for over 25 years.

Councilmember Scott Overton

Councilmember Scott Overton was elected to the Flagstaff City Council in May 2006, re-elected in 2010 and 2014, and served as the Vice-Mayor from 2006-2008.

He is a Flagstaff native and graduate of Sinagua High School and Northern Arizona University. His leadership role is based on a solid foundation of experiences as a small business owner and an instructor in the Flagstaff Unified School District teaching technical education courses at Flagstaff High School.

Councilmember Overton graduated with a Bachelor of Science degree in Industrial Technology Education in 1996 and a Master of Education degree in Educational Leadership in 2002. He currently operates a small construction company, SR Overton Construction. Councilmember Overton has an interest in providing a reasonable, common sense, working approach in addressing issues and concerns facing the citizens of Flagstaff.



He will continue to utilize his personal ethics and professionalism to serve the City of Flagstaff to the best of his ability.

Councilmember Eva Putzova



Councilmember Eva Putzova was elected to the Flagstaff City Council in November 2014 with the most votes a first-time council candidate has received in the history of Flagstaff's municipal elections.

Eva was born and raised in Slovakia and made Flagstaff her home in 2000. With an academic background in economics and marketing, she started her professional career at Southwest Windpower and, in 2003, began working for Northern Arizona University, where she is currently Director for Strategic Planning. In addition to earning her master's degree from the University of Economics in Bratislava,

Slovakia, Eva completed leadership programs at Harvard University and Cornell University. Since 2007, she has also operated a professional services consulting company and occasionally works with clients from the public and private sectors.

For six years, Eva was an active board member of Friends of Flagstaff's Future—a multi-issue organization that advocates for a socially and environmentally just Flagstaff. Over the years, she has also contributed to the goals of local commissions and committees, including the Regional Plan Citizen Advisory Committee, Coconino Community College Citizen Review Panel, Citizen Review Commission for Flagstaff Regional Five-year and Long-Range Transit Plan, and the Greater Flagstaff Economic Council.





Native American flute music is often heard at events in this community.