



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

Office: 100 West Birch Avenue ♦ Flagstaff, Arizona 86001

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Phone: (928) 226-4849 ♦ Fax: (928) 213-4825

www.flagstaffmpo.org ♦ fmpo@flagstaffaz.gov

Special A G E N D A **Executive Board**

1:00 p.m.-3:00 p.m., Monday, December 13, 2010

Coconino County 2nd Floor Conference Room
219 E. Cherry Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-779-6693. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-226-4849 as early as possible to allow time to arrange the accommodation. *A quorum of the TAC may be present.*

CALL TO ORDER

EXECUTIVE BOARD MEMBERS

Scott Overton, Chair

Robert "Bob" Montoya, Vice-Chair

Carl Taylor

Matt Ryan

Art Babbott

Coral Evans

FMPO STAFF

David Wessel, FMPO Manager

Martin Ince, Multimodal Planner

Meg Roederer, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

B. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

C. APPROVAL of MINUTES.

1) Meeting of October 27, 2010

pgs 4-5

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. FMPO Title VI Plan and Annual Report

verbal

FMPO Staff:

David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and possible action
Staff will ask for repeat action from the Board. A public comment period is required and staff placed the plan and report on the website, advertised in the paper and circulated the announcement to the Title VI community (list to be provided.) No comments have been received to date.

RECOMMENDED ACTION: Adopt the Plan and Report

2. Rural Transportation Advocacy Council Appointment verbal

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and Possible Action

Staff will seek an appointee to serve on the RTAC Board.

RECOMMENDED ACTION: Nominate and appoint an FMPO representative to the RTAC.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FMPO FY 2011 Unified Planning Work Program pgs 6-7

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and Possible Action

Staff will seek approval for several work program amendments to accommodate recent grant approvals, changes in tasks scopes, and the shifting and/or deferral of funds to improve the scope of other projects.

RECOMMENDED ACTION: Discussion only

2. FMPO FY 2012 Unified Planning Work Program pgs 8-9

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion only

Staff will present ideas and seek input on next year's work program.

RECOMMENDED ACTION: Discussion only

3. FY 2011-12 Highway Safety Improvement Program Projects pgs 10-14

FMPO Staff: Martin Ince, Multimodal Planner

REQUESTED ACTION: Discussion only

Staff will present results of the Technical Advisory Committee's work to date on project proposals in the context of the state run, federal program.

RECOMMENDED ACTION: Discussion only

4. Legislative Update & Outreach Opportunity verbal

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and Possible Action

RTAC Director, Kevin Adam, will be available to report on legislative issues and take questions. Staff is presenting at the Transportation Research Board in Washington, D.C. in January and should have the opportunity to carry a message to congressional and agency contacts.

RECOMMENDED ACTION: Authorize the Chairman to send letters, as deemed necessary, regarding lame-duck Congressional session issues

5. FMPO Calendar pg 15

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion

FMPO Manager will be out of town for the January 26, 2011 Executive Board meeting

RECOMMENDED ACTION: Discussion

IV. CONCLUDING GENERAL BUSINESS

D. REPORTS

pgs 16-19

- 1) TAC Action Summary
- 2) Staff Reports

E. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Executive Board	January 26, 2011 City, 2 nd Floor Staff Conference Room
TAC	January 6, 2011 County, Human Resources
Management Committee	January 14, 2011 ADOT, 1801 S. Milton

V. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this _____ day of _____, 2010.

Meg Roederer, Administrative Specialist II



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Draft Minutes **Executive Board**

8:00 a.m., Wednesday, October 27, 2010

Flagstaff City Hall 2nd Floor Staff Conference Room,
211 W. Aspen Avenue, Flagstaff, AZ 86001

CALL TO ORDER

Vice-Chair Montoya called the meeting to order at 8:05 a.m.

ROLL CALL

Present: Bob Montoya, Arizona Department of Transportation; Carl Taylor, Supervisor Coconino County; Coral Evans, Councilmember City of Flagstaff; Art Babbott, Councilmember City of Flagstaff;

Absent/Excused: Chairman Scott Overton, Councilmember City of Flagstaff; Matt Ryan, Supervisor Coconino County

Others Present:

Celia Barotz, Councilmember City of Flagstaff; Jennifer Toth, ADOT; David Wessel, FMPO Manager; Meg Roederer, FMPO Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

None

B. ANNOUNCEMENTS

None

C. APPROVAL of MINUTES.

Mr. Taylor made a motion to approve the Retreat Minutes of September 22, 2010 and Mr. Babbott seconded conditional of the TIP discussion regarding the Lone Tree T-I. Ms. Roederer will add the information and the Board approved the motion as amended unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

None

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. Retreat Follow-up: Action Items

Mr. Wessel explained the action items that occurred following the Retreat and directed the Board to the packet materials. There was comment and discussion on the legislative agenda which was based on retreat input. Ms. Evans made a motion to support the legislative agenda and Mr. Babbott seconded, Mr. Taylor abstained because he did not see the document. The motion carried.

2. ADOT Consultation with Rural Elected Officials

Mr. Wessel introduced the topic and the Board provided input and comment on the consultation

guide. There was discussion only with the recommendation to submit the survey on behalf of the Board.

3. FMPO Title VI Plan and Annual Report

Mr. Wessel presented the plan and explained the Title VI report as recommended by the Technical Advisory Committee. Conditions by the TAC were addressed by staff in the plan include designation of a host-agency Title VI Coordinator (Stacey Brechler-Knaggs), inclusion of State comments, additional forms and condition of LEP review and approval of City attorney. Mr. Taylor also suggested contacting literacy volunteers to provide additional information and open an ongoing dialog with literacy volunteers and similar groups for input. Mr. Taylor made a motion to adopt the Title VI Plan and Annual Report and Mr. Babbott seconded, which passed unanimously.

4. Rural Transportation Advocacy Council Appointment

Mr. Wessel explained RTAC and requested an appointee to serve on the RTAC Board. The Board discussed Mr. Ryan or Mr. Overton serving as the FMPO representative to the RTAC. The Board tabled action for a future meeting because the members were not present to discuss or accept.

TABLED.

5. Transportation Improvement Program (TIP) Amendment Mountain Links Bus Rapid Transit Project

Mr. Wessel explained the status of the Mountain Links BRT projects, its funding and requested the Board take action to amend the TIP to bring the project from illustrative year 2014 to year 2011. The Board made comments and discussed the TIP Amendment, as well as, reviewed the revised TIP table. Mr. Taylor commented on hybrid buses. Ms. Evans stated there are voter constraints and specific language regarding hybrid buses with the bond the voters passed. Mr. Babbott requested additional information on the scope of work. Mr. Wessel explained the scope of work per the terms of the contract and that the MPO funded up to 30% of the preliminary engineering. Mr. Babbott moved to amend the TIP as recommended moving the Mountain Links Bus Rapid Transit project and associated funding and line items into the year 2011 and Ms. Evans seconded, which passed unanimously.

6. FMPO Calendar

The Board reviewed the calendar and canceled the November 24 and December 22, 2010 meetings due to the holidays and discussed having a joint meeting on December 13, 2010 from 1-3pm. Ms. Roederer will follow-up on the proposed date and email the Board members the information.

IV. CONCLUDING GENERAL BUSINESS

D. REPORTS

There was a brief discussion regarding the staff reports.

E. ANNOUNCEMENTS

Mr. Wessel announced he has been invited to speak about the Regional Transportation Program at TRB in January, as well as, to participate on the FHWA processes. He stated it speaks well of the FMPO and this information will be included in the arguments regarding the importance of MPOs our size. Mr. Taylor congratulated Mr. Wessel.

Vice-Chair Montoya announced the committee meeting dates and times on the agenda.

V. ADJOURNMENT

Vice-Chair Montoya adjourned the meeting at 9:26 a.m.

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION STAFF SUMMARY REPORT



To: FMPO Executive Board
From: David Wessel, FMPO Manager
Date: December 3, 2010
Meeting Date: December 13, 2010

Title: FMPO FY 2011 Work Program Amendments

Recommended Actions: Approve amendments to the FY 2011 Work Program

ACTION SUMMARY: Amendments will permit staff to “repackage” the scopes, budgets, and schedules of a variety of tasks to better utilize resources and reflect the recent PARA grant, expressed positions by the TAC and Board on the maintenance program, and input from task team members on their respective grants.

DISCUSSION:

Background/History:

- Amendments are permissible.
- PARA grant approved to support the Regional Plan 2012. This influences several tasks within the work program including the Decision Theater, modeling and others.
- TAC and Executive Board have registered a desire to simplify the maintenance cost estimation tool task.
- An accounting error may result in a \$10,000 impact to the FMPO program.

Key Considerations:

- ADOT & FHWA should have a chance to rule on the amendments. Staff is working with them to gain timely approval.
- The “Current Costs” in the table below reflect an estimated consultant contract and not staff time.
- Regarding the Winter Congestion Study: There were little, if any expectations by the Winter Activities Task Force from this study for this year’s operations. If data collection outside the study is successfully implemented this 2010-2011 snow season then the study should remain on schedule.

Current Costs	Proposed Amendment	Balance (-10,000)
Regional Plan 2012 – Decision Theater	Defer \$20,000 to FY 2012 to coordinate with PARA grant; commit additional \$20,000 in FY 2012 to make up difference	+10,000
Regional Plan 2012 – Miscellaneous Services \$30,000	Reduce amount to \$20,000 to reflect purchase order with NAU Rural Policy Inst.	+20,000
Maintenance Cost Projection Tool - \$40,000	Reduce amount to \$15,000 to reflect an in-house effort by staff with review by outside consultants	+45,000
Travel Time Research - \$25,000	Split into a purchase and rental of equipment (\$12,000 purchase, \$12,000 rental); and research \$30,000. This permits expanded data collection and evaluation for the Winter Congestion Study	+16,000
Winter Congestion Study - \$90,000 (plus \$5,000 for Economic evaluation)	Rely on traffic data collection and travel time research to support data needs for this effort. Add \$16,000 for supplemental data, and more complete evaluation of alternatives	+/-0
Model Update - \$25,000	No changes	

Community Involvement:

- Open meetings at the TAC and EB.
- The intent of the work program is unchanged and hopefully better managed.

Financial Impacts:

- The proposed amendments reflect the current year’s funds less the anticipated loss of \$10,000 due to the accounting error. That \$10,000 is subject to ADOT approving the invoice.
- This “pre-commits” \$20,000 of next year’s program to the ASU Decision Theater as opposed to carrying forward the full \$40,000.

Alternatives/Consequences:

- Maintain the current work program as closely as possible.
 - The \$10,000 accounting error would be taken from the Maintenance Cost Tool task.
 - The \$40,000 for the ASU Decision Theater will be carried forward to FY 2012 in full.
 - The excess funds from the Maintenance Cost Tool and NAU RPI would be carried forward to FY 2012.
 - The Travel Time Research Project will be limited to a purchase of two machines and curtailed evaluation of their performance.
 - Winter Congestion Study – this study has been delayed and will potentially miss the opportunity to collect data during peak events. This will require extension into next season and/or work based on most reasonable assumptions.
- Partial approval. Consequences will depend on tasks impacted.

Attachments/Exhibits:

- None

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION STAFF SUMMARY REPORT



To: FMPO Executive Board
From: David Wessel, FMPO Manager
Date: December 3, 2010
Meeting Date: December 13, 2010

Title: FMPO FY 2012 Work Program

Recommended Actions: Provide input on needs for the upcoming work program

ACTION SUMMARY: Assists staff in producing the budget and work program in a timely manner

DISCUSSION:

Background/History:

- Draft budget due 12/22/2010
- Work Program due to ADOT 5/1/2011
- Federally mandated requirement

Key Considerations (TAC Input in *italics*):

- Retreat Input: Consider programming more staff time for outreach to stakeholders
- Recurring Needs: *Routine processes such as Safety Program; Enhancement Cycle, ADOT Transit Programs, etc., and Traffic Data (\$30,000), Trip Diary Survey for five year cycle (\$35-40,000); 5-Year Transit Plan (\$50,000 to \$150,000).*
 - Transit Plan needs scope of work. At the low-end it's a simple packaging of known voter approved revenue streams and service with some nominal analysis to help refine that service. At the high-end, it's the simple piece plus some more visionary evaluation of institutional boundaries, long-term service to new areas and potential funding sources.
 - The institutional boundary consideration may look at the relationship of the NAIPTA boundary, FMPO boundary, County boundary and legislative limitations to taxing authority.
 - Funding for this plan may be cost-shared with NAIPTA. NAIPTA and/or FMPO might seek special funding from ADOT for this study.
- Mandated Requirements: Transportation Improvement Program; Title VI Report with update to reflect 2010 census numbers;
- 2010 Carry forward: Support for Regional Plan 2012 *includes the recently approved PARA grant with the Arizona Decision Theater (\$40,000) and meeting advertising, etc. (\$6,000); Statewide Long Range Plan; Doney Park PARA Grant, complete work with City of Flagstaff on Traffic Impact Analysis process.*

- Other prospects: Federal initiatives (Every Day Counts - EDC) on Adaptive Traffic Signal Control (\$100,000 +/-, perhaps as demonstration or safety project); *EDC promotion in concert with ADOT and FHWA; Statewide Model Support*
- 2010 Work Program Status Report:
 - Regional Plan 2012 –
 - Miscellaneous consulting \$30,000. Anticipate \$20,000 with NAU RPI
 - ASU Decision Theater \$40,000. Defer to FY 2012
 - Maintenance Cost Tool \$40,000. Anticipate doing much in-house with maybe \$10-15,000 in review fees to a specialist
 - Model Update \$20,000. Not issued, but should spend full amount.
 - Winter Congestion Study \$75,000. Not issued, Held up in ADOT DBE office. Desire to shift funds from miscellaneous consulting and maintenance tool to this study.
 - NAU Travel Time Research: Will seek rental terms with equipment provider.
 - Title VI Update: Out for public input. None received to date.

Community Involvement:

- Open meetings at the TAC and EB.

Financial Impacts:

- Funding levels are expected to remain the same for the FY 2012 period.

Alternatives/Consequences:

- Discussion only.

Attachments/Exhibits:

- None

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION STAFF SUMMARY REPORT



To: FMPO Executive Board
From: Martin Ince, Multimodal Planner
Date: December 3, 2010
Meeting Date: December 13, 2010

Title: Fiscal Year 2011 FMPO Highway Safety Improvement Program Overview

Recommended Action:

Review the proposed criteria for prioritizing safety projects, and make changes as necessary

ACTION SUMMARY: The Board is asked to review proposed criteria for prioritizing safety projects, evaluate and rank proposed safety projects submitted for FY 2011 using the criteria, and forward a list of ranked safety projects for the FMPO region to ADOT and FHWA. Project identification and subsequent obligation will secure funding from the \$600,000 annual allocation to be received by the FMPO.

DISCUSSION:

Background/History:

- In fiscal year 2010, the ADOT Hazard Elimination System (HES) Program began allocating Highway Safety Improvement Program (HSIP) funds through local COGs and MPOs. HSIP funding is federal money provided through the federal surface transportation act (SAFETEA-LU).
- Each small COG and MPO in Arizona receives \$600,000 annually (MAG and PAG receive more).
- The funding cycle is based on the state fiscal year – July 1 to June 30. The cut-off date for obligation in the current fiscal year is May 1, 2011. To be obligated, a project must be essentially ready to bid, have an approved intergovernmental agreement (IGA) in place, and have all required clearances, including environmental, right-of-way, and utilities. Any funding not obligated within the fiscal year is returned to ADOT.
- HSIP funds are intended for projects that systematically reduce the frequency and severity of transportation crashes. All projects must be consistent with ADOT's Strategic Highway Safety Plan.
- Some projects, including roundabouts, traffic control signalization, safety rest areas, pavement markings, or installation of traffic signs, traffic lights, guardrails, impact attenuators, concrete barrier end treatments, breakaway utility poles, or priority control

systems for emergency vehicles or transit vehicles at signalized intersections, are eligible for 100 percent funding by HSIP funds. Other projects will be funded with a 94.3 percent federal share and 5.7 percent local match.

- Last year's projects included the FMPO Safety Program, replacement of pedestrian heads at city signals, and the development of a city sign management and inventory program. Approximately \$385,000 was lost last fiscal year for failure to obligate projects.
- In general, ADOT will manage these projects for the local agencies. Part of the motivation for this lies in the federal evaluation and reporting requirements associated with this program and resulting projects. Some projects, such as sign replacement, have a presumed improvement effect and are not subject to pre and post project comparisons.

Key Considerations:

- The review process for safety projects in this fiscal year is abbreviated. For future years, ADOT intends to hire a consultant to develop a formal process, including a more robust evaluation process. This process is intended to yield a more comprehensive list of projects that span multiple fiscal years and ensures that the FMPO's full allotment is obligated each fiscal year
- A total of 9 projects were submitted from local FMPO entities for consideration. More information about each project is attached. In review of these projects with the ADOT HSIP Program Manager on the phone, the TAC recommended that many be split into design in FY 2011 and construction in FY 2012.
- Following the TAC's review and prioritization, FMPO will forward the list of ranked projects to ADOT. ADOT and FHWA will review the projects and return a letter of eligibility to the FMPO and local project sponsor. ADOT and FHWA may also request further clarification for the project. At this time ADOT will also assign a project manager.
- Eligible projects will be programmed through a Transportation Improvement Program (TIP) amendment, which will be scheduled for consideration at the January TAC and Executive Board meetings. The total cost of safety projects included in the TIP amendment cannot exceed \$600,000 for any given year.

Community Involvement:

- Safety remains a highly valued criterion for prioritizing projects.

Attachments/Exhibits:

- Project prioritization criteria
- Project score sheet

- Project descriptions
- HSIP process flow chart

**FY 2011- FY 2012
FMPO Highway Safety Improvement Program
Project Summary**



<i>Project</i>	<i>Description</i>	<i>Sponsor</i>	<i>FY 2011</i>	<i>FY 2012</i>
Beulah Boulevard Bike Lanes	Add bike lanes to both sides of Beulah Boulevard from Woodlands Village Blvd to McConnell Drive.	City of Flagstaff	Design \$ 25,000	Construction \$ 150,000
Guardrail Improvement Program	Study to determine condition, conformance with current standards, and need/warrants for existing guardrail installations; replacement of non-conforming end terminals and sub-standard sections, removal of unnecessary guardrails.	City of Flagstaff	Study \$ 30,000	Replacement Removal \$ 120,000
Kona Trail Sidewalk	Construct 1,160 linear feet of 5-foot sidewalk, plus storm drain, curb and gutter; along the south side of Kona Trail from Wakas Trail to Bird Springs Ovi in Kachina Village.	Coconino County	Design \$ 160,000	Construction \$ 450,000
Sinclair Wash FUTS Crossing	Enhance the mid-block crossing on the Sinclair Wash FUTS Trail at Woodlands Village Boulevard by widening the existing median to create a refuge and diagonal crossing, applying high-visibility crosswalk markings and advanced yield lines (shark's teeth), and installing rectangular rapid flashing beacons.	City of Flagstaff	Design Construction \$ 150,000	
Switzer Canyon-Turquoise and Lone Tree-Zuni Intersection Design	Scoping, alternatives evaluation and design of two intersections where signal warrants are currently met. Work will include evaluation of roundabout alternative as well as conventional signalization.	City of Flagstaff	Design \$ 150,000	
Lone Tree-Zuni Intersection	Installation of traffic control (either signalization or roundabout) and other safety improvements at intersection of Lone Tree Road and Zuni Drive.	City of Flagstaff		Construction \$ 350,000

Switzer Canyon-Turquoise Intersection	Installation of traffic control (either signalization or roundabout) and other safety improvements at intersection of Switzer Canyon Drive and Turquoise Drive.	City of Flagstaff	Construction \$ 350,000
Sign Management Inventory	Supplemental funding to complete City-wide inventory of traffic signs.	City of Flagstaff	Study \$ 50,000
Traffic Sign Replacement	Replace existing regulatory and warning signs as required for compliance with new federal reflectivity requirements. FMPO-wide locations will be determined by current City HSIP Sign Management Inventory project and County inventory. Replacement of non-conforming signs is mandated by new federal requirements.	City of Flagstaff Coconino County	Replacement \$ 150,000
Transverse Pavement Marking Upgrades	Upgrade stop bar and crosswalk markings at signalized and other select intersections. Markings will use thermoplastic material, which is more durable, longer wearing, and easier to install than preformed tape. Crosswalks will use higher-visibility piano key layout.	City of Flagstaff	Installation \$ 150,000
Woody Mountain Roundabout Reconstruction	Redesign and replacement of existing roundabout at the intersection of Woody Mountain Road and El Presidio Drive to correct geometric deficiencies.	City of Flagstaff	Construction \$ 300,000
		Total	\$ 1,015,000
			\$ 1,570,000

Please note that these projects are conceptual and will be refined prior to submittal to ADOT and FHWA and inclusion in the FMPO Transportation Improvement Program (TIP)

Projects will be ranked by the FMPO Technical Advisory Committee in January 2011



2011 CALENDAR



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

JANUARY 2011

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DECEMBER 2011

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Important Dates

Annual UPWP Approval Process May 2011

Annual TIP Approval Process June 2011

Annual MPO Dinner 5/19/11 & ASTB Flagstaff Mtg 5/20/11

Annual FMPO Retreat Tentative 9/28/11

Note: November & December, 2011 Executive Board

Meetings may be combined due to the Holidays—Date TBD

□ TAC

○ Management Committee

◇ Executive Board

★ Holiday



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Action Summary **Technical Advisory Committee** **10:00 a.m. – Noon – Thursday, December 2, 2010**

Coconino County Human Resources Building
420 N. San Francisco Street, Flagstaff, AZ 86001

CALL TO ORDER

Chair Feek called the meeting to order at 10:09 a.m.

TAC COMMITTEE MEMBERS PRESENT

Justin Feek, ADOT Senior Transportation Planner, Chair
Jeff Bauman, City of Flagstaff Transportation Manager, Vice Chair
Audra Merrick, ADOT, Flagstaff District Development Engineer
Rick Barrett, City of Flagstaff Engineer
Andy Bertelsen, Coconino County Public Works Director

Excused Absent

Bill Towler, Coconino County Community Development Director
Jim Cronk, Flagstaff Development Services Director
Heather Dalmolin, Sr. Manager Internal Services NAIPTA

FMPO STAFF & Others Present

David Wessel, FMPO Manager
Martin Ince, FMPO Multimodal Planner
Meg Roederer, Administrative Specialist
Gail Lewis, ADOT
Caleb Lanting, GHD
Tim Dalegowski, County
Irene Higgs, ADOT (telephonically 11:13 am)

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

None

B. ANNOUNCEMENTS

Mr. Wessel with permission from the Chair re-ordered the agenda and discussed New Business Item 2 FMPO FY 2012 Unified Planning Work Program and then New Business Item 1 ADOT Public Private Partnership Program presented by Gail Lewis, Director of the Office of P3 Initiatives and International Affairs for ADOT.

C. APPROVAL of MINUTES

Mr. Barrett made a motion to approve the November 4, 2010 Minutes and Mr. Bertelsen

seconded, which passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. FY 2011 Highway Safety Improvement Program (HSIP) Projects

Mr. Wessel introduced Ms. Irene Higgs the Traffic Safety Section HSIP local Government Manger for ADOT. Ms. Higgs provided an overview of the HSIP Program to the TAC. Mr. Ince presented the status of the process to the TAC. The TAC provided input and comment and Ms. Higgs responded to questions and clarifications regarding the HSIP process, IGA, obligation, deadlines and federal authorization. Mr. Ince reviewed the project prioritization criteria with TAC. The TAC discussed bid ready and obligation deadline regarding construction and design. Ms. Higgs clarified that construction needs to be bid ready by May 1, 2011 in order to be obligated by July 1, 2011. The TAC discussed the project score sheet and identified projects to be ranked by the TAC at the January 2011 meeting. The projects will be refined prior to submittal to ADOT and FHWA, and inclusion in the FMPO Transportation Improvement Plan (TIP.) There was discussion only.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. ADOT Public Private Partnership Program

Chair Feek introduced Ms. Gail Lewis the Director of the Office of P3 Initiatives and International Affairs for ADOT. Ms. Lewis presented a PowerPoint presentation on the ADOT Public Private Partnership Program. There was discussion only.

2. FMPO FY 2012 Unified Planning Work Program

Mr. Wessel explained the status of the FMPO FY 2012 Unified Planning Work Program and presented ideas to the TAC. The TAC provided comment and input on next year's work program. There was discussion only.

3. FMPO Calendar

Mr. Wessel stated the City has an ongoing morning meeting conflict and suggested moving the meeting to Thursday afternoon. Ms. Roederer will follow up with the TAC members regarding rescheduling the regular TAC meetings to a new day/time. There was discussion only.

IV. CONCLUDING GENERAL BUSINESS

D. REPORTS

There was no discussion.

E. ANNOUNCEMENTS

Ms. Merrick stated there have been thefts on lighting wiring at a loss of approximately \$20,000 on Flagstaff Ranch Road, West Flag T-I and the South Flag T-I at Kachina Village and "to please keep your eyes and ears open." She mentioned the I-17 DCR Team has received a draft from the FHWA and Forest Service and an initial DCR should be released in two weeks.

ADJOURNMENT

Chair Feek adjourned the meeting at 12:30 p.m.



Memorandum – Staff Reports

Date: December 3, 2010
To: FMPO Executive Board
From: Martin Ince, Multi-Modal Planner
David Wessel, FMPO Manager

Re: Ongoing Transportation Projects

Federal Reauthorization

A Republic take-over of the House and not the Senate may mean delays in the reauthorization process. If so, continuing resolutions with the fear of rescissions are in order.

I-40 Design Concept Report – A draft DCR is now scheduled for late January. Turn around time for comment may be brief. City and FMPO staff are pushing to extend the review period. Internal and multi-agency talks on the Lone Tree Traffic Interchange continue. ADOT acknowledged the median character issues and will provide several strategies in the DCR.

I-17 Design Concept Report. The draft environmental assessment is nearly complete. Upon completion the initial Design Concept Report will be issued, about two weeks.

Camp Navajo EUL – The USACE Project Manager has been assigned to Afghanistan and a replacement assigned. That contact informed the FMPO that a business proposal is still under development by the prospective master developer, but is not a priority due to the economy.

Bond Discussions - The elections of November 2, 2010 supported the road/utility improvements and the radio upgrade. The public works yard and court facility failed.

Fourth Street North - Presentation to the City Council and public will take place on December 2, 2010.

Mountain Links BRT Design - NAIPTA successfully concluded negotiations with Hunter-Jacobs on the final design contract. The IGA with NAU, City, and NAIPTA is near complete. FMPO is making minor adjustment to the TIP amendment to move the project into fiscal year 2011. Delivery of the route service is planned for fall 2011.

Regional Plan 2012

FMPO staff drafted a grant on behalf of the City for assistance from ADOT and has been notified that an award will be made. Staff continues to work with the Core Planning Team and NAU Rural Policy Institute on demographics data production.

Doney Park Planning Assistance to Rural Areas Study (PARA)

Kimley-Horn has been selected. Working Paper #1 – Existing and Future conditions will be presented on December 2, 2010. FMPO has registered comments.

State Long Range Transportation Plan - What Moves You Arizona

Staff is weighing in on modeling and performance measures issues. The process may be sound, but is not being well-communicated. Staff continues to encourage ADOT meetings to be tailored to appropriate technical, managerial or policy level.

FHWA Initiative - Every Day Counts

FMPO Manager was invited to attend a work session in Sacramento in early November to learn about improved processes and technologies that the FHWA are important and should be institutionalized across the country. Staff followed with a meeting in Phoenix of the Arizona delegation and its named federal and ADOT champions for each of the 15 initiatives. The five areas of principal focus selected by those in attendance are:

1. Planning & Environmental Linkages (Coordination with the NEPA process)
2. Programmatic Permitting and Approvals (Environmental clearance)
3. Clarifying Scopes for Preliminary Engineering
4. Congestion Manager at Risk
5. Safety Edge (angle edge for pavement to improve car return, see Lake Mary Rd)

The other 11 initiatives will be followed up on in some fashion. Areas where there are opportunities for the region include:

- Adaptive Control Systems Lite (interconnected arterial traffic control system)
- Mitigation banking/In-lieu fees
- Warm Mix Asphalt – an approved mix that uses less energy, produces fewer emissions and could extend paving seasons.

Work Program Update

- US 180 Winter Congestion Study – Request for Proposal was anticipated for release week of 10/25/2010. The project is currently held up in the ADOT DBE office.
- Maintenance Cost Tool – deferred as role of MPO and implications for scope of project are refined. Staff is making progress on an internal meetings and development of a working model. Recommendations from City staff are to do separate pavement and asset models and combine results for total fiscal impact.. Meetings with the ADOT District and County Public Works are scheduled for later this month.
- Regional Plan 2012/State Long Range Plan – see earlier report status
 - ASU Decision Theater is likely to be deferred to FY 2012.
- Travel Time Study – staff is preparing to take bids from vendors for the equipment. A draft scope of work is in place with NAU.