



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

Office: 100 West Birch Avenue ♦ Flagstaff, Arizona 86001

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A G E N D A Executive Board

8:00 a.m. to 10:00 a.m., Wednesday, June 27, 2012

Arizona Department of Transportation – Flagstaff District Conference Room
1801 South Milton Road, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

CALL TO ORDER

EXECUTIVE BOARD MEMBERS

Hank Rogers, Chair

Scott Overton

Mandy Metzger

Matt Ryan, Vice Chair

Mark Woodson

Coral Evans

FMPO STAFF

David Wessel, FMPO Manager

Martin Ince, Multimodal Planner

Meg Roederer, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

B. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

C. APPROVAL of MINUTES.

Meeting June 18, 2012

Page 4

II. EXECUTIVE SESSION

1. FMPO Manager Annual Personnel Review

N/A

FMPO Staff:

David Wessel, FMPO Manager

REQUESTED ACTION:

Discussion and Possible Action

An updated evaluation will be presented for Board action.

RECOMMENDED ACTION:

Approve the evaluation

III. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Legislative and Regulatory Update and Review Page 7

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion and Possible action

Staff seeks Board direction as needed. Board may wish to discuss positions of federal reauthorization issues with a set policy and/or to support indexing in the short term. Staff will report on state legislation with an update from RTAC.

RECOMMENDED ACTION: Discussion and Possible Action

2. Transportation Summit Follow Up Page 8

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion Only

Staff will report briefly on the status of the presentation materials and content, invitations and other matters pertaining to the event.

RECOMMENDED ACTION: Discussion Only/Staff direction

IV. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FY 2013-17 Transportation Improvement Program Page 9

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion and Possible Action

Staff will present the 2013-2017 TIP. The TAC recommended this at their June 7, 2012 meeting. New projects include a County pavement preservation project on Stardust Trail and a City street light upgrade project. A draft of the document may be found at this link:

<http://flagstaff.az.gov/DocumentCenter/Home/View/39165>

RECOMMENDED ACTION: Approve the TIP as presented.

2. Transportation Improvement Program Process Update Page 10

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion only

Staff will provide a brief overview of some of the changes in the process being considered by the TAC and Staff and how they address key issues raised by the Executive Board

RECOMMENDED ACTION: Discussion only

3. Benefit Cost Assessment Page 10

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion only

Staff will present an internally prepared assessment of the Lone Tree Traffic Interchange and use that as a basis for establish a scope of work for the Benefit Cost Assessment template. A draft of the document may be found at this link:

<http://flagstaff.az.gov/DocumentCenter/Home/View/39166>

RECOMMENDED ACTION: Discussion only

4. Regional Plan 2012 Update Page 11

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion and Possible Action

Staff will present an internally prepared assessment of the Lone Tree Traffic Interchange and use that as a basis for establish a scope of work for the Benefit Cost Assessment template.

RECOMMENDED ACTION: Discussion only

5. Current Topics of Interest

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion only

During this time Board members can raise topics of interest to the full Board. Items may relate to upcoming events, emerging issues or future or past agenda items. Discussion will be limited and no action may be taken on any item raised during this time.

RECOMMENDED ACTION: Discussion only

6. FMPO Working Calendar

Page n/a

FMPO Staff: David Wessel, FMPO Manager
REQUESTED ACTION: Discussion Only

Staff will discuss a possible project retreat with the Board and review upcoming meeting dates and agenda items.

RECOMMENDED ACTION: Discussion Only

V. CONCLUDING GENERAL BUSINESS

D. REPORTS

Page 13

- 1) Technical Advisory Committee
- 2) Staff Report

E. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

TAC	July 5, 2012 (probable cancellation) Coconino County Human Resources Bldg
Management Committee	July 13, 2012 (as needed) ADOT Flagstaff District Office, Conference Room
Executive Board	July 25, 2012 (probable cancellation) ADOT Flagstaff District Office, Conference Room

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at ____ a.m./p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this _____ day of _____, 2012.



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Draft Minutes
Special Executive Board
1:30 p.m. to 3:00 p.m., Monday, June 18, 2012

City of Flagstaff – Staff Conference Room
211 W Aspen Ave, Flagstaff, AZ 86001

Vice Chair Ryan called the meeting to order at 1:35 p.m.

Roll Call

Present: Vice Chair Matt Ryan, Supervisor Coconino County; John Harper (designated alternate), Arizona Department of Transportation; Scott Overton, Councilmember City of Flagstaff; Mark Woodson, Councilmember City of Flagstaff; Mandy Metzger, Supervisor Coconino County

Excused Absent:

Chair Hank Rogers, Arizona Department of Transportation; Coral Evans, Councilmember City of Flagstaff; Carl Taylor (designated alternate), Supervisor Coconino County

Others Present:

David Wessel, FMPO Manager; Justine Otto, FMPO Administrative Specialist Temp; Jim Cronk; Julian Avila, ADOT; Kevin Burke, City Manager; Kevin Adam; Martin Ince, Multimodal Planner

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

None.

B. ANNOUNCEMENTS

Mr. Wessel requested an agenda revision of Old Business Items 2 and 3: *Legislative and Regulatory Update and Review*, and *Transportation Summit Follow Up*. Mr. Wessel recommended moving the items to the end of the agenda for better time management, Vice Chair Ryan approved.

C. APPROVAL of MINUTES.

Mr. Overton made a motion to approve the Minutes of March 28, 2012 and Mr. Woodson seconded, motion passed unanimously.

II. EXECUTIVE SESSION

1. FMPO Manager Annual Personnel Review

Mr. Overton made a motion to move into Executive Session and Ms. Metzger seconded, motion passed unanimously. Session was closed to non-executive members at 1:36 p.m.

Vice Chair Ryan called the meeting back into order at 2:15 p.m.

III. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Resolution of Support for Arizona's Ports of Entry With Mexico

Mr. Wessel introduced the resolution. Ms. Metzger inquired why the item had been tabled at a previous meeting, Mr. Wessel answered that when the resolution had first been introduced it was very new and the departments had needed time to review it. Mr. Harper stated that ADOT would abstain from discussion and voting to avoid a conflict of interest. Mr. Ryan stated his support for the "FMPO version" of the resolution and suggested adding a cover letter directed to the partner agencies that "While we support this resolution and its intent, it should be noted that it is independent of the state's system plans, prioritization, and funding. [...] We wish for coordinated system solutions that do not lessen the priorities in this system." The intent behind both the resolution and the cover letter was discussed. Wording of letter discussed, Mr. Wessel stated on behalf of Ms. Evans the need to remove the word "legal" from the resolution as it was a commerce issue and not a security issue. Wording of the potential cover letter was reviewed again to ensure clarity to the board. It was agreed that in the absence of Chair Rogers Vice Chair Ryan would sign. Ms. Metzger made a motion to include a cover letter "with the wording as proposed [by Mr. Ryan]" for the resolution, Mr. Woodson seconded. Mr. Harper abstained due to ADOT issue conflict of interest, motion otherwise passed unanimously.

IV. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FY 2012-16 Transportation Improvement Program (TIP) Amendment

Mr. Wessel introduced the topic, reminded the board that at the end of the fiscal year remaining funds need to be turned over to ADOT in the form of a loan, and then returned when projects needed funding, in order to protect local funding. Mr. Wessel explained the current plan to loan \$1,600,000 in FMPO FY 2012 fund balance to ADOT and added that revenue is currently \$300,000 higher than anticipated, suggested re-amending plan to make loan amount \$1,900,000, which will allow both Beulah and signal control projects to be funded. Mr. Overton made a motion to approve the amendment, Ms. Metzger seconded, the motion passed unanimously.

2. FY 2013 Unified Planning Work Program

Mr. Wessel introduced the topic, stated that no substantial changes had been made to the drafts the board had earlier received, and gave an overview of the work program, including the unique project of the year of a benefit/cost analysis tool that could be used to aid other projects. He brought to the board's attention two future actions, firstly making the administration specialist full-time position in the following year, and finding local funding for the MPO to ease an increasingly difficult "in-kind match" funding process. Vice Chair Ryan called for questions, and when none were presented called for a motion. Mr. Wessel indicated that further modifications to the work program could be made later in the year as necessary. Mr. Woodson made a motion to adopt the program as presented. Mr. Overton seconded, Vice Chair Ryan requested that Mr. Wessel give the board a written version of the program, and the motion passed unanimously.

3. Highway Safety Improvement Program Procedures

Mr. Wessel introduced the topic and Mr. Ince took over the discussion to introduce the program of projects and the proposed process to develop the program. Mr. Ince stated that the FMPO receives \$600,000 annually for safety-related projects, and also stated that in 2010 they retained Kimley-Horn and Associates to create an HSIP process and program to help the FMPO allocate the money. In response to Mr. Woodson, Mr. Wessel pointed out the list of projects. Mr. Woodson inquired if the process was faster with the program in place and if they would need a new program from year to year, Mr. Ince confirmed that the system was in place and things should move faster. Ms. Metzger inquired about guardrail construction that was marked 2012 and the funding, dates were discussed. Mr. Wessel overviewed the full list of projects and projects were discussed. Mr. Woodson made a motion to approve the program and process as presented, Mr. Overton seconded the motion. Vice Chair Ryan points out that safety issues may be neglected in low-traffic areas. Mr. Ince states that a minimum cost/benefit ratio must be met to get a project approved for funding.

Mr. Burke inquired if the projects would include bikes and pedestrians, Mr. Ince stated that bike or pedestrian projects were eligible but needed to meet the cost/benefit ratio minimum. Mr. Wessel added that the program would help identify safety issues and areas that could be addressed, and that there was another source of funding for more rural areas that had lower volume traffic. Mr. Ryan reiterated that low-traffic areas would need attention, Mr. Woodson pointed out that once a project has been approved money can be freed up from other areas to fund it. Ms. Metzger requested the definition of "rural" in this context, and the term was clarified as dependent on census geography. The motion passed unanimously.

4. Coordinated Public Transit-Human Services Transportation Plan

Mr. Wessel introduced the topic and stated that the Technical Advisory Committee recommended the plan and that ADOT had written favorably of it. Mr. Ince presented the plan and confirmed for Mr. Overton that past versions of the plan had been introduced to the board at previous meetings, and that it took into account private and non-profit groups doing the same thing, and that efforts were being coordinated with those outside groups. Mr. Overton moved to adopt the plan, Mr. Woodson seconded, and the motion passed unanimously.

V. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Legislative and Regulatory Update and Review

Mr. Wessel provided a legislative review and update to the Executive Board. Mr. Adam took over the discussion to present a more in-depth legislative review, and suggested that new revenue sources might be needed. He noted that federal spending may need to be cut to balance against existing revenues. Mr. Overton requested clarification about the bill to renew the state's temporary sales tax and how it would be distributed. It was confirmed that the current language had funds split roughly 90% for education and 10% transportation and that signatures were already being collected for the bill. There was discussion only.

2. Transportation Summit Preparation Update

Item not discussed due to time constraints.

VI. CONCLUDING GENERAL BUSINESS

D. REPORTS

There was no discussion.

E. ANNOUNCEMENTS

Mr. Overton announced that the City Council will be making to new commission appointments, that he may not be present at future FMPO meetings, and that the board may need to appoint a new member.

ADJOURNMENT

Vice Chair Ryan adjourned the meeting 3:04 p.m.

FMPO Executive Board

June 27, 2012

III.1 Legislative Review

- No updates from last week

III.2 – Transportation Summit Update

- **Requested Action**
 - Direction to staff on follow up actions, if any, regarding Summit outcomes
- **Background**
 - Response to expressed interests of FMPO Members and last year's retreat
 - FMPO, NAIPTA, ECoNA and the Flagstaff Chamber collaborative effort
- **Summit Results:**
 - More than 60 in attendance
 - General interest in presentation content and support for the five recommended priority projects: Increased commercial air service, Lone Tree Traffic Interchange, I-17 improvements, Intermodal Rail Yard, "Bus-port"
- **Key Considerations**
 - What is FMPO's forward looking role in support of economic development?
 - Participation on transportation action teams hosted by ED interests?
 - Pursue interest in I-40 or I-17 coalitions (perhaps as part of an action team)
 - Report and response to the Executive Board on ED transportation concerns, factoring such concern into plans, studies and programs.

III.2 – Transportation Summit Update

- **Actions since the summit**
 - Jeff Meilbeck has followed up with Task Force members and is scheduling a strategy session
 - FMPO met with ADOT, FHWA and City to expedite Lone Tree T.I. design
 - FMPO has explored Railroad 101 classes to be hosted by BNSF for local businesses.
 - NAIPTA's 5-Year Plan update is ongoing and includes evaluation of a bus center
 - No Task Force action to date on the Commercial Air Service or I-17 improvements

4

IV. 1. 2013-2017 TIP

Action Summary – Adoption of the TIP authorizes federal transportation dollars to be spent in the region. It establishes the exchange of money between ADOT and the FMPO to protect and effectively utilize full obligation authority. It establishes two new projects.

Background:

- Complies with federal mandate and ADOT timeline
- Has been released for call for projects and public comment
- No public comments received
- Two projects introduced by member agencies
 - Stardust Trail: \$500,000 in 2017 for pavement preservation and shoulder widening
 - City LED Streetlight Upgrade: \$1,000,000 over three years

Key Issues

- Fiscal constraint: Funds are anticipated to be available for these projects and projects previously programmed
- Regional Transportation Plan compliance: Both new projects comply. Stardust Trail maintains existing assets and improves safety and multimodal connectivity. LED Streetlights improves efficient delivery of services and may address safety depending on final product selection.

IV. 1. 2013-2017 TIP

Key Issues

- Beulah Boulevard Project remains in the program with slight delay in delivery.
- Lone Tree Traffic Interchange design funding is no longer in the program. Some answers regarding construction cost estimates, potential for construction phasing and related interstate traffic operations are moving forward through other means provided by ADOT.

Actions/Alternatives:

- Adopt the TIP as presented. **Recommended.**
- Adopt the TIP with changes. The TIP may be amended in the future. The TIP is mandated to be four years, so a fifth year is not required.
- Do not adopt the TIP. Similar to the previous point, the TIP is effective for at least two years. The critical project – Beulah Boulevard – was addressed in the last amendment to the FY 2012-2016 TIP.

IV.2 TIP Process Update

- **Requested Action**
 - Discussion Only
- **Background**
 - Process definition needed to address the following:
 - Introduction and prioritization of new projects
 - Clear justification for projects in the TIP
 - Historical documentation – information for staff, officials and the public over time
 - TAC has reviewed and supported the following M.A.G. based elements
 - Guiding principles: legislative compliance, regional plan support, due process, fund utilization, monitoring-reporting-accountability
 - Project “security” in the program increases as it moves forward. First and second years are most secure. Third year projects to have some flexibility to be moved out for a higher priority “new” project
 - Process Objectives: better scoping and cost estimates, pool of projects for flexibility, progress and consequences, roles for TAC and Executive Board
 - Clear process schedule
 - TAC is exploring different project scoring schemes. Seeking a simplified approach in keeping with the small amount of funding

IV.3 Benefit Cost Analysis Lone Tree Traffic Interchange Example

- **Requested Action** – Update, discussion and input on items critical to the Board for BCA using the Lone Tree Traffic Interchange as an example
- **Background** – BCA considers life-cycle benefits as well as life-cycle costs and attempts to capture all benefits and costs accruing to society from a project or course of action, regardless of which particular party realizes the benefits or costs, or the form these benefits and costs take. Used properly, BCA reveals the economically efficient investment alternative, i.e., the one that maximizes the net benefits to the public from an allocation of resources. It is distinct from a financial analysis that defines how the project is funded over its life-cycle and a more broad economic assessment that looks at economic activity (regardless of transfers) and societal benefits – many of which can't be monetized.
 - The BCA tool is intended to support FMPO mission as follows:
 - Fiscal constraint and accountability – establish more explicit relationships between transportation and the economy,
 - Decision-making - equip decision-makers with comparative information regarding returns on investment to complement traditional information on system performance
 - Funding – create a tool that enables the FMPO to readily include BCA into grant applications. Often a grant requirement.
 - FMPO staff attempted a BCA for the Lone Tree Traffic Interchange in anticipation of potential funding requests

IV.3 Benefit Cost Analysis Lone Tree Traffic Interchange Example

- Keypoints
 - Scope of work should provide the following
 - A template – probably spreadsheet format - and training for use by the FMPO and member agencies
 - Calibrated test cases on existing and proposed projects
 - Standardized reporting format
 - BCA Performance Expectations
 - Uses readily available data and tools (i.e., traffic counts and travel model)
 - Successfully compares projects across urban, suburban and rural geographies
 - Successfully compares projects across an acceptable range of costs. There may be a price range so small as to return benefits that cannot be measured
 - Successfully compares benefits across modes. Again, modes such as pedestrians and bikes may require a set of projects to create comparable costs and benefits
 - Expectations for the Consultant
 - Experience and ability to train local agency staff.
 - Demonstrated ability to clearly distinguish between a Benefit Cost Analysis and the more broad Economic Assessment
 - Ability to develop a tool that meets federal grant expectations for BCA analysis.

9

IV.4 Regional Plan 2012 Update

- **Requested Action: Discussion Only**
- **Background** - The Citizens Advisory Committee (CAC) concluded its spring hiatus with a retreat held June 21-22, 2012
 - Retreat outcomes
 - Reaffirmed consensus components of the vision and guiding principles.
 - General concurrence based on development scenario analysis that urban form does not drive key indicators such as water and energy consumption or open space and wildlife preservation in dramatically different ways.
 - However, most indicators move in a desirable direction (as defined by draft policies to date) as density/intensity increase, so the CAC generally favors creating a compact land use plan
 - The CAC elected not to pursue the Decision Theater, but does desire more visualization techniques be employed to illustrate policies and development types.
 - Next steps – over the next five months
 - CAC review of new plan elements (economic development, circulation, housing, public facilities)
 - CAC development of land use policies
 - CAC development of a land use plan and supporting maps

IV.4 Regional Plan 2012

- **Next Steps (continued)**
 - To develop the land use map, the CAC will take the information gleaned from and for the scenario analysis and replay the “chip game” from the charrette process seeking to approach a performance similar to that of Scenario “D” – the most compact scenario.
- **FMPO Role**
 - Support for the “chip game”
 - Review and comment on policies
 - Development of transportation plan (modeling, evaluation, etc.) to support eventual land use plan



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Action Summary **Technical Advisory Committee** **1:30 p.m. – 3:30 p.m. – Thursday, June 7, 2012**

Coconino County Human Resources Building – Bright Angel Room
420 N. San Francisco Street, Flagstaff, AZ 86001

CALL TO ORDER

Chair Bauman called the meeting to order at 1:36 p.m.

TAC COMMITTEE MEMBERS PRESENT

Jeff Bauman, City of Flagstaff Transportation Manager, Chair

Sue Pratt, Coconino County Community Development Interim Director, Vice Chair

Jim Cronk, Flagstaff Development Services

Justin Feek, ADOT Senior Transportation Planner

Heather Dalmolin, NAIPTA Designated Alternate

Audra Merrick, ADOT Flagstaff District Development Engineer

Absent

Rick Barrett, City of Flagstaff Engineer

Tim Dalegowski, County Designated Alternate for Andy Bertelsen, Coconino County Public Works Director

Erika Mazza, NAIPTA Transit Planner

FMPO STAFF & Others Present

David Wessel, FMPO Manager

Martin Ince, FMPO Multimodal Planner

Meg Roederer, FMPO Administrative Specialist

Caleb Lanting, Peak Engineering

Sylvia Sedillo, Coconino County

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

None.

B. ANNOUNCEMENTS

None.

C. APPROVAL of MINUTES

Mr. Cronk made a motion to approve the Minutes of May 3, 2012 with the condition of correcting John Abers to John Ebers under the HSIP discussion and Ms. Merrick seconded, which passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. FY 2013-2017 Transportation Improvement Program: Recommendation

Ms. Pratt made a motion to recommend the TIP for adoption to the Executive Board with the condition on table eight regarding the adaption of Stardust Trail phasing project in the TIP with minor administrative edits such as fonts and pagination. Mr. Feek seconded, which passed unanimously.

2. Highway Safety Improvement Program & Projects

Mr. Ince stated the status of the FMPO HSIP Program. Chair Bauman reported on the City of Flagstaff projects. There was discussion only.

3. Transportation Improvement Program Process

Mr. Wessel explained the Transportation Improvement Program process and the TAC provided input and comment related to the process, criteria, scoring, weighting, ranking, guidelines, principles and consensus. Mr. Wessel provided a memo on TIP Scoring Criteria to the committee. There was discussion only.

4. Transportation Enhancement Applications Process

Mr. Ince provided an update to the TAC regarding the City and County application status. Mr. Wessel stated the FMPO will be able to offer application support to ADOT regarding a project near NAU on McConnell. Ms. Pratt will follow-up with Mr. Dalegowski on the County application status. Mr. Ince stated the deadline as July 10, 2012. Mr. Wessel stated the application projects as Kona (County), possibly Butler (City) and McConnel (ADOT). There was discussion only.

5. Planning Assistance for Rural Areas Grant Process

Mr. Wessel provided the Committee a handout on PARA Grant ideas. Mr. Feek provided an overview of the PARA Grant process and stated the application deadline as July 23, 2012. Mr. Feek announced a webinar on June 28, 2012 and mentioned the process has not changed much and provides flexibility. Mr. Feek stated the project cap as \$250,000 but smaller projects are encouraged and acceptable. Mr. Feek mentioned the FMPO can not submit the application but may assist with application process. Mr. Wessel reviewed the PARA Grant ideas handout with the TAC. There was discussion only.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FMPO Working Calendar

Mr. Wessel stated the TAC may recess for July and agenda topics for August may include the Fourth Street North Corridor Study, Highway 180 Cultural Corridor and Scope of Work on Benefit Cost Analysis, as well as P3 Proposal Status and its impacts. Mr. Wessel mentioned the Executive Board June meetings. There was discussion only.

IV. CONCLUDING GENERAL BUSINESS

C. REPORTS

Mr. Wessel provided an update to the TAC on the Lone Tree Traffic Interchange.

E. ANNOUNCEMENTS

Ms. Wessel stated FMPO Administrative Specialist, Meg Roederer, will be temporarily working in the City Manager Office for three months to fill in while a staff member is on a leave of absence. Mr. Wessel announced he has been nominated as a Board member to AMPO. Mr. Cronk stated the FMPO Office will be moving to City Hall because the City offices at the Chase facility will be closed. Ms. Pratt stated at the June 19 Board of Supervisors meetings there will be a presentation on the Highway 180 Cultural Park.

ADJOURNMENT

Chair Bauman adjourned the meeting at 3:30 p.m.