

# MINUTES

WORK SESSION  
TUESDAY, SEPTEMBER 11, 2012  
COUNCIL CHAMBERS  
211 WEST ASPEN AVENUE  
5:30 P.M.

## 1. CALL TO ORDER

Mayor Nabours called the Flagstaff Work Session of September 11, 2012, to order at 5:32 p.m.

### **Notice of Option to Recess Into Executive Session**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

## 2. 9/11 COMMEMORATION - Posting of the Colors and Pledge of Allegiance

Members of the Flagstaff Police Department and Fire Department Honor Guard posted the Colors and the Council and audience recited the Pledge of Allegiance.

## 3. Roll Call

Councilmembers present:

Councilmembers absent:

MAYOR NABOURS  
VICE MAYOR EVANS  
COUNCILMEMBER BAROTZ  
COUNCILMEMBER BREWSTER  
COUNCILMEMBER ORAVITS  
COUNCILMEMBER OVERTON  
COUNCILMEMBER WOODSON

None

Others present: City Manager Kevin Burke; City Attorney Rosemary Rosales.

## 4. **Public Participation (Non-Agenda Items Only):**

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes

per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Dexter Albert, Flagstaff, and Gordon Watkins, members of the Commission on Diversity Awareness, spoke on the upcoming Drums, Dance and Song to be held on Saturday from 11 a.m. to 5 p.m. on the Square in Flagstaff, and introduced a few of the members of the Ballet Folklorico de Mexico (Carmen, Sierra, Marcus and Leonel).

Chris Kemmerly, developer of Presido in the Pines, commended the Council on City staff for their work on this project.

Matthew Capalby, Flagstaff, thanked Council members for moving forward with the Civil Rights Ordinance.

5. **Preliminary Review of Draft Agenda for the September 18, 2012, City Council Meeting.\***

*\* Public comment on draft agenda items will be taken under "Review of Draft Agenda Items" later in the meeting. Citizens wishing to speak on agenda items not specifically called out by the City Council for discussion under the second Review section may submit a speaker card for their items of interest to the recording clerk. The item will be called out during the second "Review of Draft Agenda Items" to allow citizens the opportunity to comment. Citizens are also encouraged to submit written comments.*

Staff involved with the Regional Plan Update Citizens Advisory Committee was asked to remain for further discussion later in the meeting.

6. Presentation of Flagstaff 40 STEM-City Initiative

David Engelthaler with Flagstaff Forty and Director of TGen North, gave a presentation on the STEM (Science, Technology, Engineering, Math) Initiative, that addressed:

- ▶ SCIENCE • TECHNOLOGY • ENGINEERING • MATH
- ▶ WHY STEM?
- ▶ WHY STEM IN FLAGSTAFF?
- ▶ STEM IN FLAGSTAFF
- ▶ STEM LITERACY LEADS TO
- ▶ EXPECTATIONS
- ▶ STEM: A VISION FOR COMMUNITY IMPACT
- ▶ STEM CITY STRATEGY
- ▶ EARLY SUPPORT FROM COMMUNITY

His purpose was to provide information on the initiative to the Council and public, and request the City's support of the initiative. Further discussion was held and Council members voiced support for the program.

7. Draft 2012 Parks and Recreation Organizational Master Plan

Elizabeth Anderson, Community Enrichment Services Director, presented the first four chapters of the draft Parks and Recreation Organizational Master Plan, through a PowerPoint presentation which addressed:

- ▶ PROPOSED WORK SESSION SCHEDULE
- ▶ PLAN LAYOUT
- ▶ PURPOSE AND ORGANIZATION
- ▶ PLAN VISION – SEVEN TYPES OF EXCELLENCE

Excellence in Services  
Excellence in Economic Vitality  
Excellence in Equity  
Excellence in Efficiency of Operations  
Excellence in Responsiveness to Community Needs  
Excellence in Environmental Sustainability  
Excellence with Regards to Enjoyment

- ▶ PLAN CONTEXT

Natural Resources  
History  
Geography  
Demographics  
Land Use  
Economy

- ▶ KEY RECOMMENDATIONS
- ▶ PARKS – CHAPTER 4
- ▶ PARKS: ANALYSIS
- ▶ PLANNING CONSIDERATIONS
- ▶ ADDITIONAL PLANNING CONSIDERATIONS
- ▶ KEY RECOMMENDATIONS
- ▶ BUDGET ACTION STRATEGIES

Questions/comments were:

**Reclassification of Parks.** Selling or repurposing of existing parks, particularly the two acres or less, was a concern as many are located in areas needing the facilities. Infill was being encouraged in older neighborhoods and there may not be enough room for

larger parks, but they were still needed. Communication with affected neighborhoods should take place if such sale or repurpose was proposed. Clearer articulation within the document on this subject should be made.

Additionally, some parks could be considered a variety of types, such as Buffalo was noted as a Regional Park, but could also be a Specialty Park. Concern was voiced with having a Regional Park at Lake Mary when the County already had a Regional Park at Fort Tuthill. It was noted that there would not be duplication of amenities; they would offer different services, such as fields at Lake Mary. Additionally, the City staff has been working with County staff through this process.

The goal was to reduce the inventory of smaller parks, where appropriate, to provide better efficiencies but there would still be parks available in those areas. Some parks may be changed to open space, or civic spaces.

**Private maintenance of some parks.** This was problematic; there needs to be some type of mechanism for the City to facilitate maintenance.

Council took a break from 7:23 p.m. to 7:33 p.m.

**418.\* Review of Draft Agenda Items for the September 18, 2012, City Council Meeting.\***

*\* Public comment on draft agenda items will be taken at this time.*

Council returned to further discussion of Item 4C of the Draft Agenda regarding the Regional Plan Update Citizens Advisory Committee (RPUCAC) membership. The questions to be answered were: 1) does the Council want to fill the vacancy for a City resident? and, if so, 2) does the Council want to make that appointment next week?

Concerns raised were:

- ▶ Lack of balanced representation on the current RPUCAC and Steering Committee
- ▶ Some members of the RPUCAC itself voiced concern with lack of balance
- ▶ The RPUCAC members have been working on this project for over three years
- ▶ If the Council were to appoint a City representative, the County could appoint up to three County residents, which could still skew the makeup of the membership
- ▶ Without balanced representation the voters may not approve the General Plan Amendments
- ▶ The City's partner (the County) should be consulted through the Steering Committee prior to making any appointment
- ▶ Need to move quickly on appointment versus taking time to communicate with County and ultimate impact on schedule in relation to election
- ▶ Some flexibility with election dates during 2014
- ▶ There has been a great deal of public participation throughout the process
- ▶ The proposed amendments will go into the public for further comment in January of 2013 and return to the RPUCAC prior to placement on the ballot
- ▶ Members of other boards/commissions have terms; perhaps all of the members should be reappointed
- ▶ Appearance of push-back on various sides—wanting to appoint now and wanting to first meet with the Steering Committee

Tom Wyatt, Chamber of Commerce, spoke in favor of moving forward with an appointment.

Staff was directed to keep this item on the September 18, 2012, agenda for discussion only.

**89.\* Public Participation.**

Cathy Antroda said that during Councilmember Karen Cooper's service on the Council work was done regarding the Red Gap Ranch with regard to water quality studies and the item on next week's agenda may not be necessary if they were able to access those prior documents.

**910.\* Informational Items To/From Mayor, Council, and City Manager.**

Council commented as follows:

- Glad to see the flags outside and appreciated the group that put on the remembrance for 9/11; some also attended the American Legion's ceremony and the Veterans Forum
- Many attended the Fallen Officers Memorial last Saturday at the Law Enforcement facility
- Concern with southside neighborhood and related parking issues
- Has Economic Vitality met with the Navajo Economic Development group to discuss the east entrance into the Grand Canyon?
- Request that staff bring forward a resolution to support the STEM Initiative
- Attended the Boys and Girls Club grand opening
- Issues on Urban Trail system: crack on east side of Forest going to Cedar; a big drainage ditch has developed on the Buffalo Park side of the Cedar bridge; dead Aspen trees; upside boat on trail
- Tomorrow NAU was hosting a community meeting re collaboration
- NAU's first home football game was this coming Saturday night
- Looking forward to the Schultz tour
- Discovery Channel Telescope program recently on television put Flagstaff in a good light
- Jeff Hall from Lowell Observatory was trying to get a tour put together of the Discovery telescope

Staff was directed to address the following issues:

- Establishment of a Parking District on a future agenda for discussion
- Have Economic Vitality report at next week's meeting, preferably at the beginning, on this week's Governor's Rural Development Conference
- Future Work Session on Early Childhood Initiative – Baby College Initiative

Staff noted that the upcoming work sessions were pretty full, leaving little time for budget discussions, so it appeared that a Budget Retreat would be needed sometime in November; they were looking in the area of November 12.

11. **Adjournment.**

The Flagstaff City Council meeting of September 11, 2012, adjourned at 8:35 p.m.

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MAYOR

ATTEST:

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CITY CLERK

CERTIFICATION

STATE OF ARIZONA)  
  ) ss.  
County of Coconino )

I, ELIZABETH A. BURKE, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 11, 2012. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 18th day of September, 2012.

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CITY CLERK