



# Minutes

City of Flagstaff

## AIRPORT COMMISSION

3:00 P.M. - Thursday April 18 , 2013

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**Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive**



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### CALL TO ORDER

Chair Keegan called the meeting to order at 3:03 pm

#### COMMISSION MEMBERS:

Jack Keegan, Chair, present  
Matt Evans, Vice-Chair, present  
Terry Marxen, excused  
Roger Brace, excused  
April Gavin, present  
Paul Shankland, present  
James Wallace, present

#### CITY STAFF:

Stacey Button, Economic Vitality Director  
Barney Helmick, Airport Director  
Paul Dingwell, Operations/ARFF Manger  
Amanda Shankland, Administrative Specialist

### I. PRELIMINARY GENERAL BUSINESS

#### 1. PUBLIC COMMENT

#### **PUBLIC PARTICIPATION/INPUT**

*(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)*

None.

#### 2. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None.

3. APPROVAL OF MINUTES
  - a. Regular Meeting of March 14, 2013

**RECOMMENDED ACTION:** Approve the minutes of March 14, 2013 as submitted.

**MOTION:**

Commissioner Gavin moved to approve the minutes of March 14, 2013. Commissioner Shankland seconded the motion; the motion passed unaniamously.

**II. STAFF REPORTS**

1. Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)

Mr. Helmick reviewed the following for the Commission:

**Commercial Enplanements:** Total enplanements are down over last month. Enplanements are down due to poor weather conditions, high winds and poor overall economic issues resulting in cancellations.

**Total Operations:** Overall operations have been consistent due to general aviation, and military use. Commercial operations had several cancellations, resulting in the loss of operations.

**Fuel sales:** Fuel sales are far below last year at this time. Weather has been a major contributing factor to the decline of fuel sales.

2. Westplex Construction Design Update (*Barney Helmick*)

Mr. Helmick reported to the Commission that the construction contract has been awarded to Banicki Construction. They have a start date of June 3, 2013 and 95% of the construction plans have been submitted and are currently under review.

3. Operation Angel Thunder (*Barney Helmick*)

Mr. Helmick advised due to sequestration, the Military Operation Angel Thunder has been cancelled. The Military is hopeful that they will be able to pursue the Flagstaff operations in 2014.

### **III. DISCUSSION ITEMS**

#### 1. Armed Forces Day (*Chair Keegan*)

Chair Keegan has relayed a strong concern that due to government sequestration we are at a standstill with USAF, Army and Coast Guard. However, there is the potential for the Navy still to attend. Commissioner Shankland has been working with Chair Keegan on finding military aircraft for the Open House. Several Military Bases have halted all flying and air show personal including static displays. Both Commissioners are optimistic that we have a chance for a cross country from Kingsville, however the budget changes daily.

#### 2. Blue Angels 2015 (*Commissioner Shankland, Barney Helmick*)

Commissioner Shankland shared Ideas on how to implement the approval process to secure the Blue Angels in 2015. Commissioner Shankland noted to the Commission although intensely lengthy, the paperwork needs to be in the process for two years. After having communications with the Public Affairs Officer at Corpus Christi, Commissioner Shankland believes that Flagstaff is well suited as a unique niche for them. The “sell” through the Chain of Command would prove perfect timing for a September Air Show. This Air Show could also coincide seamlessly with the Festival of Science. Along with better weather in the fall and reasonable density altitude/high altitude training along with a five State draw, Flagstaff would uniquely benefit from the visit of such an event.

### **IV. ACTION ITEMS**

#### 1. Airport Budget Review FY 2014. (*Barney Helmick*)

After a thorough review of Airport Budget FY 2014 and Narrative Budget, the Commission unanimously approved the Budget for FY 2014

### **V. FIXED BASE OPERATOR REPORT**

#### 1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

None.

**VI. NEXT MEETING DATE/TIME AND AGENDA ITEMS FOR NEXT MEETING**

1. Next meeting date - **May 9, 2013 at 3:00 p.m.**

2. Agenda Items

Flagstaff Aviation Historical Exhibit.  
APS Substation  
FAA Tower closures

3. Action Items

Navy Blue Angels 2015

**VII. INFORMATION ITEMS**

1. Chairperson  
None

2. Commissioners

Commissioner Evans expressed his gratitude for being back and wanted to thank Jim Zemezouak for joining in on the meeting.

Commissioner Shankland congratulated Mr. Helmick for his unsung work and on receiving the AzAA 2012-2013 President's Award!

Commissioner Wallace asked if anyone had knowledge for a venue for Back Country Pilots out of Durango. They have a post crash trauma class to help educate the public.

Chair Keegan applauded the continuous efforts of Paul Dingwell and the Airport Staff on scoring a 100% for the FAA 14 part 139 certification.

**VIII. ADJOURNMENT OF REGULAR MEETING**

The meeting adjourned at 4:34 p.m. by unanimous consent.