



MINUTES

City of Flagstaff

Beautification & Public Art Commission

4:00 p.m. – Wednesday, August 7, 2013

City Hall, Council Conference Room, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Aiken called the meeting to order at 4:05 p.m.

COMMISSION MEMBERS:

Bruce Aiken, Chair, [present](#)
Robert Chambers, [present](#)
Anne Doyle, [present](#)
Vicky Foster, [present](#)
Emma Gardner, [absent](#)
Linda Giesecke, [present](#)
Dan Hunt, [present](#)
Laura Kelly, [present](#)
Heather Malloy, [absent](#)

CITY STAFF:

Karl Eberhard, Staff Liaison, [present](#)
Carrie Nelson, Recording Secretary, [present](#)
Michelle Book, Recording Secretary, [present](#)

Others Present: [Kevin Burke and Mark DiLucido](#)

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

[None](#)

2. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

[Due to Commissioner Kelly having to leave early the agenda will start with Old Business, Item 3, then Item 2.](#)

Mr. Eberhard introduced Michelle Book as the new recording Secretary as Carrie Nelson will be leaving.

3. APPROVAL OF MINUTES

- a. June 5, 2013 Regular Meeting

MOTION:

Commissioner Foster made a motion to accept the minutes of the June 5, 2013 regular meeting. Commissioner Kelly seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items)

1. East Flagstaff Gateway Project

Address: NE Corner of Route 66 and Fourth Street
City Staff: Mark DiLucido, CD&R Project Administrator

REQUESTED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Update: On a City owned parcel (approx. 1/6 ac), this project proposes landscaping, signage, and public art emphasizing East Flagstaff commercial district.

RECOMMENDED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Mr. Mark DiLucido gave a short presentation on the East Flagstaff Gateway Project. Mr. Karl Eberhard advised that we may or may not be reporting on this regularly.

2. Woodlands / Belauh Medians

Address: Woodlands Boulevard and Beulah Boulevard Medians
City Staff: Karl Eberhard, Staff Liaison
Mark DiLucido, CD&R project Administrator

REQUESTED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Update: This project involves the installation of landscaping and irrigation in the medians of Woodlands Boulevard and Beulah Boulevard. Work may include other streetscape features including an enhanced FUTS trail crossing and may be joined with a separate project that involves installing missing sidewalk sections.

[Please visit the project location prior to the meeting.]

RECOMMENDED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Mr. Mark DiLucido gave a short presentation on the Woodlands/Beulah Medians Project.

3. BPAC Beautification and Public Art Guidelines

Address: City of Flagstaff
City Staff: Karl Eberhard, BPAC Liaison

REQUESTED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Update: The Beautification and Public Art Guidelines that the Commission is currently updating is still under development. When completed, the guidelines will specify the basis used by the Commission in making recommendations to the City Council regarding Beautification and Public Art.

[Please review materials for this item sent under separate cover July 3, 2013.]

RECOMMENDED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Mr. Eberhard reviewed the Public Art Guidelines draft. Commissioners added some changes and additional comments can be emailed to Mr. Eberhard. This item will be on the next agenda.

4. Discussion: VisionFlagstaff.com

Address: City of Flagstaff
City Staff: Mark DiLucido, CD&R Project Administrator

REQUESTED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Update: VisionFlagstaff.com, is a crowd-sourced place-making website that receives public input on projects related to public art, beautification, community design, heritage preservation, and **redevelopment**. This input will be used by staff and commissions to initiate and prioritize projects.

RECOMMENDED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Mr. Mark DiLucido gave a short presentation on VisionFlagstaff.com and noted that announcements are being sent via their new Twitter account.

III. NEW BUSINESS

None

IV. CONCLUDING GENERAL BUSINESS REPORTS

1. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Future Agenda Items:

- Woodlands Village Medians

Announcements:

- Commissioner Giesecke's term has ended and will remain on the Commission until a replacement is appointed. Mr. Eberhard thanked Commissioner Giesecke for all her hard work, dedication, ideas, and years of service.
- Two more appointments are open. Current commissioners should reapply.

a. **Next regular meeting date: September 4, 2013**

ADJOURNMENT

The meeting adjourned at 5:33 p.m. by unanimous consent.