



RETREAT - MINUTES

City of Flagstaff

Beautification & Public Art Commission

12:00 PM – Friday, October 11, 2013

Flagstaff Pulliam Airport Conference Room, 2nd floor



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-779-7636 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Aiken called the meeting to order at 12:20 p.m.

COMMISSION MEMBERS:

Bruce Aiken, Chair, *present*
Robert Chambers, *present*
Anne Doyle, *present*
Vicky Foster, *present*
Emma Gardner, *present*
Jason Hasenbank, *absent*
Dan Hunt, *absent-excused*
Laura Kelly, *present*
Jeff Knorr, *present*

CITY STAFF:

Karl Eberhard, Staff Liaison, *present*
Michelle Book, Recording Secretary, *present*

Others Present: Mark DiLucido and Jerene Watson

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. ANNOUNCEMENTS

(Changes to the Agenda and other Preliminary Announcements)

II. OLD BUSINESS

1. East Flagstaff Gateway Ideas Presentation

Address: NE Corner of Route 66 and Fourth Street
City Staff: Mark DiLucido, CD&R Project Administrator
REQUESTED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Update: On a City owned parcel (approx. 1/6 ac), this project proposes landscaping, signage, and public art emphasizing East Flagstaff commercial district.

RECOMMENDED ACTION: Receive Staff update, discuss, and provide direction as appropriate.

Mr. Mark DiLucido gave a short PowerPoint presentation on the East Flagstaff Gateway project.

2. BPAC Beautification and Public Art Guidelines

Address: City of Flagstaff
City Staff: Karl Eberhard, BPAC Liaison
REQUESTED ACTION: Approve Guidelines as Bylaws of the Commission.

Update: The Beautification and Public Art Guidelines are currently under development. When completed, the guidelines will specify the basis used by the Commission in making recommendations to the City Council regarding Beautification and Public Art.

RECOMMENDED ACTION: Approve Guidelines and Bylaws of the Commission.

Chair Aiken stated that he was not ready to discuss the Beautification and Public Art Guidelines at length and suggested the Commissioners adopt the guidelines suggested by Mr. Eberhard. Chair Aiken suggested that the guidelines be reviewed annually.

MOTION:

Commissioner Kelly made a motion to adopt the proposed guidelines. Commissioner Doyle seconded the motion; the motion passed with five voting yes and one abstained vote.

3. Discussion: Beautification Five-year Plan

- a. Review Current Project/Program Descriptions
 1. Historic Facades & Signs Grant Program
 2. Beautification in Action Grant Program
- b. Review Financial Planning
 1. Annual Income/Expense
 2. Fund Balance Analysis
 3. Understanding Saving for Projects
- c. Identify Future Projects/Programs
- d. Edit, Confirm, and Prioritize
- e. Other

Commissioners reviewed the Beautification Five-Year Plan and current project/program descriptions, financial planning, identified future projects/programs, and prioritized projects. The budget changes were noted on a spreadsheet.

4. Discussion: Public Art Five-year Plan

- a. Review Current Project/Program Descriptions
- b. Review Financial Planning
 1. Annual Income/Expense
 2. Fund Balance Analysis
- c. Arts Stimulus Program
 1. Public Art Map
 2. Public Art Website
 3. Then & Now Photo Project
 4. Rendezvous Sculpture
 5. Lumberyard Mural
 6. 4 South San Francisco
- d. Identify Future Projects/Programs
- e. Edit, Confirm, and Prioritize
- f. Other

Commissioners reviewed the Public Art Five-Year Plan and current project/program descriptions, financial planning, identified future projects/programs, and prioritized projects. The budget changes were noted on a spreadsheet.

ADJOURNMENT

The meeting adjourned at 4:27 p.m. by unanimous consent.