



MINUTES

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, April 17, 2013

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Paradis called the meeting to order at 4:04 p.m.

COMMISSION MEMBERS: Tom Paradis, Chair, **present**
Lynne Corbin, **present**
Jonathan Day, **present**
Laurel Dunn, **excused**
Rich Rummel, **excused**
Phil Scandura, **present**
David Zimmerman, **present**

CITY STAFF: Karl Eberhard, Staff Liaison, **present**
Carrie Nelson, Recording Secretary, **present**

Others Present: E. Kent Robinson, Antoinette Beiser, and Duffie Westheimer

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

2. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

3. APPROVAL of MINUTES.

Regular Meeting of November 21, 2012

MOTION:

Commissioner Scandura moved to approve the November 21, 2012 regular meeting minutes, Commissioner Corbin seconded the motion; the motion passed unanimously.

Regular Meeting of February 20, 2013

MOTION:

Commissioner Zimmerman moved to approve the February 20, 2013 regular meeting minutes, Commissioner Corbin seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Historic Facades and Signs Grant – Lowell Observatory

Address: 1400 W. Mars Hill Road

Property Owner: Lowell Observatory

City Staff: Karl Eberhard, HPO

REQUESTED ACTION: Approve grant in the amount of \$10,000.

This is a request to receive a grant toward the installation of foundation waterproofing and drainage system to arrest leaking, cracking, and structural decay. Application attached. The property is a National Register Landmark and Historic District.

RECOMMENDED ACTION: Determine if work meets grant guidelines. If the Commission approves the grant, the following conditions are recommended: Work must be complete and grant funds must be invoiced to the City within one year.

Mr. Eberhard reviewed the grand request and mentioned that a member from Lowell was present at the meeting to answer any questions. Lowell Observatory's request is for \$10,000 to install waterproofing and drainage system for leaking, cracking, and decay.

MOTION:

Commissioner Corbin moved to approve the application as presented, to include work to be completed within a year and funds to be dispersed within a year. Commissioner Day seconded the motion; the motion was approved unanimously.

2. Commission Elections

The Commission is requested to nominate and elect a Vice-Chair to begin commencement at the May 5, 2013 meeting.

Commissioner Zimmerman moved to nominate Commissioner Scandura as the next Vice-chair until the next regular election of officers. Commissioner Corbin seconded the motion; the motion passed unanimously.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.
- Hotel Monte Vista, 100 N. San Francisco St. – Mr. Eberhard approved on consent to the expansion to Rendezvous.
- Babbitt Ford, 402 E. Route 66 – Mr. Eberhard approved on consent new signage.
- The Physic Reader. 13 N. San Francisco St. #105 – Mr. Eberhard approved on consent a new sign. Commissioner Day asked if the lock box can be removed on the building. Mr. Eberhard state that he would take care of it.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Commissioner's Zimmerman and Paradis will not be present at the May meeting.

- a. Next Regularly Scheduled Meeting: May 15, 2013
- b. Future Agenda Items
 - Route 66 Signs Update. (In May or June) Notify Mr. Eberhard to add to agenda
 - Painted signs (i.e. ghost signs) – Inventory and Discuss
 - Grandma's House – Mr. Eberhard stated that the City has initiated enforcement that could lead to demolition of the building should the owners refuse to fix (building behind Tourism Home). If a demolition is initiated by the City then a Cultural Resource Study will be completed by the City.

ADJOURNMENT

The meeting adjourned at 4:45 p.m. by unanimous consent.