



MINUTES

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, October 16, 2013

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Commissioner Zimmerman called the meeting to order at 4:04 p.m.

COMMISSION MEMBERS:

Tom Paradis, Chair, 4:32 p.m.
David Zimmerman, Vice-Chair, present
Lynne Corbin, present
Jonathan Day, present
Laurel Dunn, present
Rich Rummel, present
Phil Scandura, present

CITY STAFF:

Karl Eberhard, Staff Liaison, present
Carrie Nelson, Recording Secretary, present

Others Present: Kimberly Proa, Annie Lutes, Patty Luttrell, Kent Luttrell, Jana Sterling, Jean Bonderud, Duffie Westheimer, Michael Scheu, Roger Eastman, and Mark DiLucido

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL of MINUTES.

Regular Meeting of August 21, 2013

MOTION:

Commissioner Rummel made a motion to accept the August 21, 2013 regular meeting minutes. Commissioner Scandura seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Lindemann Residence (aka Grandma's House)

Address:	23 S. Agassiz Street
Assessor's Parcel Number:	104-01-080C
Property Owner:	Tri-K Holdings, LLC
Applicant:	Patty Luttrell
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION:	Review and accept Phase I Cultural Resource Study.
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The applicant anticipates submitting for a Demolition Permit for the subject residence. For this work, Zoning Code Section 10-30.30.050 requires the preparation of a Cultural Resource Study to evaluate the significance and integrity of the structure(s), to identify impacts of the proposed work on significant resources, and to prescribe **mitigation measures for major impacts. The Commission can reject the report and require additional research and documentation; reject the report and require additional mitigation measures; accept the report, finding that the impacts have been sufficiently mitigated; or accept the report conditioned on the development and implementation of additional mitigation measures. Preparation of a Phase II Cultural Resource Study is the required standard mitigation measure when total destruction is proposed.**

Due to the length of the report (file size), it is not attached but can be downloaded by clicking [here](#). A hardcopy is on file in the Historic Preservation Office for Commissioner and public review.

RECOMMENDED ACTION:	Review and accept the Phase I Cultural Resource Study and require that a Phase II Cultural Resource Study be prepared as recommended by the author.
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Commissioner Zimmerman explained the procedures for this agenda item: Presentation by City Staff followed by Applicant and then Commissioners will make comments, open to public comments, deliberate and a motion.

Mr. Eberhard gave a brief overview of the Lindemann Residence. Ms. Patty Luttrell wanted clarification on the Cultural Resource Study.

Public Comment. None

Commissioners discussed and asked questions about the Lindemann Residence.

Vice-Chair reopened public comment:

Ms. Duffie Westheimer, Flagstaff resident, stated that she appreciates the City of Flagstaff City Council wanting the Cultural Resource Study. She hopes the property can be sold and not go to demolition.

MOTION:

Commissioner Rummel made a motion to approve the adequacy of the report and recommend moving into a Phase II Study. Commissioner Dunn seconded the motion; the motion passed unanimously.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.
- Firecreek Coffee Company, 22 E. Route 66 – Mr. Eberhard approved on consent a new sign (blade and cut sign)
- World Class Massage and Art Gallery, 120 N. San Francisco – Mr. Eberhard approved on consent a new sign. Sandblasted wood, letter's raised and stained. A hanging blade sign.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Informal Announcements:

Mr. Eberhard stated that the City of Flagstaff is working on requirements for sidewalk vending – enclosures on area, expect on future agenda (cafés and vending i.e, pushcart)

Board and Commissioner Training – Look for and email from the City Clerk's office regarding Board and Commissioner training.

Commissioner Zimmerman announced that Tucson and Phoenix have formed and organization called Arizona Vintage Sign Coalition. They work on historic signs and neon. Mr. Zimmerman asked who on the Commission or individual would be interested in helping get an inventory together—and possibly put together a Flagstaff group. Please contact Commissioner Zimmerman.

- a. Next Regularly Scheduled Meeting: November 20, 2013

Mr. Eberhard asked that Commissioners please make the November meeting. Commissioner Zimmerman stated that he will not be at the November 20, 2013 meeting.

- b. Future Agenda Items

- Yaeger, Picture Canyon, and Du Beau Motel

ADJOURNMENT

The meeting adjourned at 4:34 p.m. by unanimous consent.