



MINUTES

City of Flagstaff

Beautification & Public Art Commission

4:00 p.m. – Wednesday, November 6, 2013

City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book at 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Aiken called the meeting to order at 4:03 p.m.

COMMISSION MEMBERS:

Bruce Aiken, Chair, *present*
Robert Chambers, *present*
Anne Doyle, *present*
Vicky Foster, *present*
Emma Gardner, *present*
Jason Hasenbank, *present*
Dan Hunt, *excused absent*
Laura Kelly, *present*
Jeff Knorr, *present*

CITY STAFF:

Karl Eberhard, Staff Liaison, *excused absent*
Michelle Book, Recording Secretary, *present*

Others Present: Pieter Schaafsma, Mark DiLucido and Stacey Button

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

2. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

In order to accommodate Mr. Pieter Schaafsma's schedule the agenda is rearranged to start with New Business, Item 1 first, then continue with Old Business and follow the rest of the agenda.

3. APPROVAL OF MINUTES

a. October 11, 2013 Retreat Meeting

MOTION:

Commissioner Foster made a motion to accept the minutes of the October 11, 2013 retreat meeting. Commissioner Doyle seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items)

1. East Flagstaff Gateway

Address: NE Corner of Route 66 and Fourth Street
City Staff: Mark DiLucido, CD&R Project Administrator

REQUESTED ACTION: Discuss, provide comments and direction as appropriate.

Update: Located on a City owned parcel (approx. 1/6 ac), this project proposes landscaping, signage, and public art emphasizing East Flagstaff's commercial district. The project will need to be coordinated with anticipated adjacent development; address temporary event banners; and brand the neighborhood. Extensive community participation conducted.

RECOMMENDED ACTION: Discuss, provide comments and direction as appropriate.

Mr. Mark DiLucido gave a short presentation on the East Flagstaff Gateway Project.

III. NEW BUSINESS

1. Butler Avenue – North Edge

Address: 850 Butler Avenue
City Staff: Mark DiLucido, CD&R Project Administrator

REQUESTED ACTION: Discuss, provide comments and direction as appropriate.

Update: This project re-invigorates landscaping installed several years ago. Located in City right-of-way on the north side of Butler Avenue across from the Sawmill development, this project would provide additional screening walls and landscaping. Project concepts include creative stone works and possible programmatic components.

REQUESTED ACTION: Discuss, provide comments and direction as appropriate.

Mr. Mark DiLucido gave a short presentation on the Butler Avenue-North Edge project as a part of the East Flagstaff Gateway Project. Afterword Mr. Pieter Schaafsma presented his project concept to the Commissioners and answered questions.

2. Commission Elections

The Commission is requested to nominate and elect a Vice-Chair to begin commencement at the December 4, 2013 meeting.

MOTION:

Commissioner Foster made a motion to nominate Commissioner Doyle. Commissioner Hasenbank seconded the motion.

Commissioner Gardner made a motion to nominate Commissioner Chambers. Commissioner Foster seconded the motion.

Commissioner Aiken asked for a vote. Commissioner Doyle was appointed by majority vote. Commissioner Doyle will start her term as Vice-Chair at the December 4, 2013 meeting.

IV. CONCLUDING GENERAL BUSINESS REPORTS

1. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- Mr. Mark DiLucido thanked the Commission for their support of the Phoenix Avenue Mural.
- Commissioner Chambers stated that he will not be present for the December and January meetings.

a. Next regular meeting date: December 4, 2013

ADJOURNMENT

The meeting adjourned at 5:48 p.m. by unanimous consent.