



FLAGSTAFF METROPOLITAN
PLANNING ORGANIZATION
CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT
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Action Summary **Executive Board**

8:00 a.m. to 10:00 a.m., Wednesday, December 11, 2013

ADOT, Conference Room
1801 S. Milton, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. *A quorum of the TAC may be present.*

Chair Merrick called the meeting to order at 8:05 a.m.

EXECUTIVE BOARD MEMBERS

Present:

Audra Merrick, Chair (designated alternate for Hank Rogers)
Mark Woodson, Vice Chair
Matt Ryan
Art Babbott

FMPO STAFF

David Wessel, FMPO Manager
Sydney Francis, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

None

B. ANNOUNCEMENTS

Mr. Wessel announced the Arizona Rural Transportation Summit is in Prescott on January 15-17th.
Mr. Babbott asked if information and details could be sent out to the Executive Board.

C. APPROVAL of MINUTES.

(pages 4-10)

Board Action: Mr. Woodson moved to approve the minutes from Special Meeting June 12, 2013 and Meeting September 25, 2013. Mr. Babbott seconded the motion. All were in favor of approving the minutes from Special Meeting June 12, 2013 and Meeting September 25, 2013.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Legislative and Regulatory Update and Review

(pages 12-13)

The Rural Transportation Advocacy Council is preparing a letter about HURF transfers to submit to legislators. The FMPO is looking for an authorization from the Executive Board to sign onto the letter.

Board Action: Mr. Ryan moves to sign onto the letter. Mr. Woodson seconds the motion. Chair Merrick defers to the Vice Chair. All were in favor of signing onto the letter regarding HURF transfers.

2. I-11 Feasibility Study Update

(page 14)

Mr. Wessel presented on the I-11 Feasibility Study Update. ADOT has completed the Tier 1 analysis for route alternatives and will present Tier 2 results for discussion to the State Board on December 12. All alignments under consideration are west of Prescott. There was discussion only.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

3. Transportation Improvement Program Amendments

(pages 15-17)

Mr. Wessel Staff sought Executive Board adoption of amendments to the FY 14-18 TIP.

STP Proposed Changes by FMPO.

- LED Street light program
 - TIP Amendment: delete FY 14 for \$322,000
- Milton Road Study
 - TIP Amendment: Increase from \$18,000 to \$53,000
- Frontage Road 40 Pavement Preservation
 - TIP Amendment: Add \$150,000 to FY 14 for design
- New Project: Street light wireless communications program
 - TIP Amendment: Add \$137,000 to FY 14 for procuring the communication devices needed for approximately 50% of the arterial and collector

The Executive Board recommended STP Changes to the FY14-18 TIP:

- LED Street light program
 - TIP Amendment: reduce LED street light program by \$185,000 (\$35,000 to Milton Road and \$150,000 to f40, see below) and leave a remaining balance of \$137,000 in potential LED street light program.
- Milton Road Study
 - TIP Amendment: Increase from \$18,000 to \$53,000
- Frontage Road 40 Pavement Preservation
 - TIP Amendment: Add \$150,000 to FY 14 for design

Board Action: Mr. Woodson moved to approve the STP changes to the FY14-18 TIP. Mr Ryan seconded. All were in favor of the Executive Board recommended STP changes to the FY14-18 TIP.

Mr. Wessel asked the Board to consider eliminating the Access Management Policy (\$25,000) project as a separate project and combining it with the RTP at full or partial funding.

Board Action: Mr. Woodson moved to approve the addition of the Access Management Policy to the Regional Transportation Plan (RTP). Mr. Ryan seconded the motion. All were in favor of adding the Access Management Policy to the RTP update.

Mr. Wessel introduced proposed changes to the transit program:

- Transit Program Change
 - **FY 13**
 - **Increase local participation by \$300,000 to purchase an articulated bus which increases capacity without increasing labor costs.**

» **5309 Bus Livability (State of Good Repair) Local Cost increases from \$527,000 to \$760,000**

- Increase 2013-STP State Flex funding from x to \$16,548, \$76,633 to \$82,740 total project with respective changes in local and federal share to account for updated funding levels.

• **FY 14**

- Split automated Farebox project funding between 2014-5307 and 2013-5307 funds

Board action: Mr. Woodson moved to approve of the changes to the Transit program. Mr. Babbott seconded Transit changes. All were in favor.

Mr. Wessel presented changes to the HSIP program:

• **HSIP Program Change**

- Advance 2nd phase of sign replacement (\$300,000) from FY 17 to FY 16 and reduce the FY 16 loan to \$198,000. This creates a more metered installation process and reduces the risk for the loan amount.

Board action: Mr. Woodson moved to approve the HSIP program amendments. Mr. Babbott seconded the motion. Mr. Ryan asked if there was an opportunity to look at other safety priorities. Mr. Wessel replied that to the degree we have funding safety project will be looked at. The FMPO's RTP will be looking at priorities. All were in favor of the HSIP amendments to the FY14-18 TIP.

4. FY 2014 Unified Planning Work Program Amendments (page 18)

Mr. Wessel sought Executive Board adoption for amendment to the FY 14 UPWP to effect the following changes: Correct funding levels for FTA 5303 funds; change funding source for the Milton Road Study; add access management policy task under the Regional Transportation Plan effort.

Board action: Mr. Ryan moved to approve the amendments to the FY14 UPWP. Mr. Woodson seconded the motion. All were in favor of amending the proposed changes to the FY14 UPWP.

5. Transit Human Services Transportation Coordination Plan (pages 19-20)

Mr. Wessel introduced the annual update to the FMPO Coordinated Public Transit - Human Services Transportation Plan and sought approval by the Board. The plan and guidelines are available at:

[Draft 2013 FMPO Coordinated Public Transit – Human Services Transportation Plan](#)
[ADOT Coordinated Public Transit-Human Services Transportation Plan Guidelines](#)

Board action: Mr. Babbott moved to approve of the FMPO Coordinated Public Transit - Human Services Transportation Plan. Mr. Woodson seconded the motion. Mr. Ryan asked to be informed about changes to mobility management and changes to the transportation act. All were in favor of approving the FMPO Coordinated Public Transit - Human Services Transportation Plan.

6. FMPO Retreat Review (pages 21-22, 29-38)

Mr. Wessel gave an overview the Facilitator's report from the FMPO Fall Retreat and asked the Board to provide an initial organizational response. There was discussion only.

The quorum was lost at 9:03 a.m. Mr. Ryan left the meeting room. The quorum was restored at 9:06 a.m. when Mr. Ryan returned.

7. Operations & Maintenance Study Path Forward (pages 23-24)

Mr. Wessel presented alternative courses of action for implementation of the \$215,000 operations & maintenance study programmed for FY14 with FY 13 surface transportation program funds. The O & M study task has been deferred to permit long-range funding and election possibilities. There was discussion only.

8. FMPO Working Calendar (page 25)

Mr. Ryan requested that alternative days of the week and times be consider for the monthly FMPO Executive Board meeting. The agenda on the next meeting will include the work program, transportation improvement program process and legislative update. If possible, updates on I-11 and freight will be made. There was discussion only.

IV. CONCLUDING GENERAL BUSINESS

A. REPORTS

- 1) [Technical Advisory Committee](#)
- 2) [Staff Report](#)

(pages 26-28)

B. ANNOUNCEMENTS

TAC

January 2, 2013
Coconino County Human Resources Bldg

Executive Board

January 22, 2013
ADOT Conference Room
1801 S. Milton

ADJOURNMENT

Chair Merrick adjourned the meeting at 9:16 a.m.