



MINUTES - **Approved**

City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, January 8, 2014
City of Flagstaff, Council Chambers

CALL TO ORDER

Vice Chairman Dorsett called the meeting to order at 4:09 p.m.

COMMISSION MEMBERS:

PRESENT: Paul Turner; Stephen Dorsett, Vice Chairman; Steve Jackson; Paul Moore; Justin Ramsey

Absent: David Carpenter, Chairman; Tina Pfeiffer

CITY STAFF:

Mark Sawyers, Staff Liaison

Tiffany Antol, Planning Development Manager

Becky Cardiff, Recording Secretary

GENERAL BUSINESS

A. PUBLIC COMMENT

None.

B. APPROVAL OF MINUTES

- 1) Regular meeting of November 13, 2013.

This item was tabled due to commissioners not in attendance at tonight's meeting.

PUBLIC HEARING

1. Zoning Map Amendment for Jacqita Bailey

Address:	515 North San Francisco
Assessor's Parcel Number:	101-09-006b
Property Owner:	Jacqita Bailey
Applicant:	City of Flagstaff Heritage Preservation Commission
Application Number:	PREZ 2013-0003
City Staff:	Tiffany Antol
Action Sought:	Zoning Map Amendment

A Zoning Map amendment request from the City of Flagstaff Heritage Preservation Commission, on behalf of the property owner, Jacqita Bailey, for approximately 0.16 acres located at 515 N. San Francisco St to add Landmarks Overlay (LO) Zone to the existing zoning classifications of Single-Family Residential Neighborhood (RIN) Zone.

Ms. Antol gave a brief PowerPoint presentation of the project and then introduced Karl Eberhard, Heritage Preservation Officer; he then gave the background information on the property and a brief description of the Landmark Overlay designation.

Ms. Antol, Mr. Eberhard and Mr. Sawyers all answered questions from Commissioners.

Public Comment:

John McCullough, Owner of Motel DuBeau, complimented staff on their help with the Landmark Overlay requirements and process and discussed the reason he would like his property (Motel DuBeau) in this overlay district.

Motion: Motion to close the public hearing **Moved by:** Commissioner Moore **Seconded by:** Commissioner Ramsey Motion carried unanimously.

Motion: Motion to approve PREZ 2013-0003 **Moved by:** Commissioner Turner **Seconded by:** Commissioner Jackson Motion carried unanimously.

2. Zoning Map Amendment for Motel DuBeau

Address:	19 West Phoenix Ave
Assessor's Parcel Number:	100-41-014
Property Owner:	Hillside Enterprises, LLC
Applicant:	City of Flagstaff Heritage Preservation Commission
Application Number:	PREZ 2013-0004
City Staff:	Tiffany Antol
Action Sought:	Zoning Map Amendment

A Zoning Map amendment request from the City of Flagstaff Heritage Preservation Commission, on behalf of the property owner, Hillside Enterprises, LLC, for approximately 0.26 acres located at 19 W. Phoenix Avenue to add Landmarks Overlay (LO) Zone to the existing zoning classifications of Community Commercial (CC) and T5 Main Street Transect Zone.

Ms. Antol gave a brief PowerPoint presentation of the project and then introduced Karl Eberhard, Heritage Preservation Officer; he then gave the background information on the property.

John McCullough, owner of Motel DuBeau, answered questions from Commissioners

Ms. Antol, Mr. Eberhard and Mr. Sawyers all answered questions from Commissioners.

Motion: Motion to open the public hearing **Moved by:** Commissioner Ramsey **Seconded by:** Commissioner Moore Motion carried unanimously.

Public Comment: None

Motion: Motion to close the public hearing **Moved by:** Commissioner Moore **Seconded by:** Commissioner Turner Motion carried unanimously.

Motion: Motion to approve PREZ 2013-0004 **Moved by:** Commissioner Moore **Seconded by:** Commissioner Turner Motion carried unanimously

3. Zoning Map Amendment for City of Flagstaff

Address:	211 W Aspen Ave
Assessor's Parcel Number:	113-06-003
Property Owner:	City of Flagstaff
Applicant:	City of Flagstaff Heritage Preservation Commission
Application Number:	PREZ 2013-0005
City Staff:	Tiffany Antol
Action Sought:	Zoning Map Amendment

A Zoning Map amendment request from the City of Flagstaff Heritage Preservation Commission, on behalf of the property owner, City of Flagstaff, for approximately 400.16 acres located in Section 4, Township 21 North, Range 8 East to add Landmarks Overlay (LO) Zone to the existing zoning classifications of Rural Residential (RR) Zone.

Ms. Antol gave a brief PowerPoint presentation of the project and then introduced Karl Eberhard, Heritage Preservation Officer; he then gave the background information on the property.

Motion: Motion to open the public hearing **Moved by:** Commissioner Jackson **Seconded by:** Commissioner Turner Motion carried unanimously.

Public Comment:

Bill Bishop, resident, stated he would like to see the RR zoning district changed to open space on this property.

Motion: Motion to close the public hearing **Moved by:** Commissioner Turner **Seconded by:** Commissioner Jackson Motion carried unanimously.

Motion: Motion to approve PREZ 2013-0005 **Moved by:** Commissioner Jackson **Seconded by:** Commissioner Turner Motion carried unanimously

OTHER BUSINESS

A. ELECTION OF OFFICERS

B. APPOINTMENTS

These items were tabled due to commissioners not in attendance at tonight's meeting

MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers gave an update on future projects that the Commission will be seeing in the near future

ADJOURNMENT

The meeting was adjourned at 5:04 p.m.

