



MINUTES

City of Flagstaff

AIRPORT COMMISSION

3:00 P.M. – January 16, 2014

Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Keegan called the meeting to order at 3:11 p.m.

COMMISSION MEMBERS:

Jack Keegan, Chair, present
Matt Evans, Vice-Chair, present
Roger Brace, present
April Gavin, present
Paul Shankland, present
James Wallace, present
Mary Lou Hagan, present

CITY STAFF:

Barney Helmick, Airport Director
Paul Dingwell, Operations/ARFF Manager
Amanda Shankland, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL OF MINUTES
a. Regular Meeting of November 14, 2013

RECOMMENDED ACTION: Approve the minutes of November 14, 2013 as submitted.

MOTION:

Commissioner Evans moved to approve the minutes of November 14, 2013. Commissioner Brace seconded the motion; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)

Mr. Helmick reviewed the following for the Commission:

Commercial Enplanements: Total enplanements are down over last month. The Enplanements are down due to the Grand Canyon being closed. The CVB reported revenues on the rise and many people are staying local due to economic issues.

Total Operations: Overall operations have been consistent due to general aviation, and military use.

Fuel sales: Fuel sales are below last month's numbers. However, the numbers are higher than FY2012

III. DISCUSSION ITEMS

1. Military Appreciation Day 2014 & 2015 Blue Angels follow-up
(*Commissioner Keegan, Commissioner Shankland*)

Chair Keegan informed the Commission that *this year our Military Appreciation Day will be May 17, 2014. This is a great opportunity to honor our Military and open the Airport to the public. Commissioner Shankland reported that KFLG was not chosen for the Blue Angels 2015 visit. The option might be a better fit to schedule for 2016. The Commission will decide on the next open application process.*

2. Upcoming Construction Projects for FY 2014 (*Barney Helmick*)

Mr. Helmick informed the Commission on the 2014 construction projects happening at the Airport. There will be a new ILS Glide Slope installed; a FOD seal, Joint seal for the Taxiway and the Westplex taxiway re-pavement project. The time frame for the projects will begin April 1, 2014 and continue through the summer.

3. New Airport Re-Branding and Logo (*Barney Helmick*)

Mr. Helmick unveiled the new Airport Logo. The New logo will be implemented throughout the year. Airport signs, uniforms and vehicles will be re-branded this year.

IV. ACTION ITEMS

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

VI. NEXT MEETING DATE AND AGENDA ITEMS FOR NEXT MEETING

1. Next meeting date - February **20, 2014 at 3:00 pm**
2. Agenda Items
 - Military Appreciation Day
 - Civil Air Patrol
 - City of Flagstaff Airport property leases

VII. INFORMATION ITEMS

1. Chairperson

Chair Keegan gave accolades for the work that is being done here at the airport.

2. Commissioners

Commissioner Shankland thanked Mr. Helmick for “carrying the torch” through the year. Commissioner Brace congratulated Mr. Wiseman on being a great businessman, and being able to succeed in a difficult environment. Commissioner Evens welcomed our new Commissioner Mary Lou Hagen and thanked everyone for doing a tremendous job at the Airport.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 4:36 p.m. by unanimous consent.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 15, 2014 at 10:00 a.m. in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was posted on the City’s web site on January 15, 2014, and can be downloaded at Flagstaff.az.gov.

Amanda Shankland, Administrative Specialist