



MINUTES

City of Flagstaff

Beautification & Public Art Commission

4:00 p.m. – Wednesday, February 5, 2014

City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book at 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Aiken called the meeting to order at 4:03 pm

COMMISSION MEMBERS:

Bruce Aiken, Chair, [present](#)
Robert Chambers, [absent-excused](#)
Anne Doyle, Vice Chair, [present](#)
Vicky Foster, [present](#)
Emma Gardner, [present](#)
Jason Hasenbank, [present](#)
Jeff Knorr, [present](#)
Vacant
Vacant

CITY STAFF:

Karl Eberhard, Staff Liaison, [arrived at 5:01 pm](#)
Mark Di Lucido, [present](#)
Michelle Book, Recording Secretary, [present](#)

Others present: [Heidi Hansen](#), [Bret Carpenter](#), [Lizett Castruita](#), [Rom Coles](#), [Petra Johnson](#), [Kelly Slutz](#), [Andrew Zacarius](#), [Patrick Pfeifer](#), [Pieter Schafsma](#), [Miguel & Martin](#)

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

[None](#)

2. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

[Re-ordered agenda](#)

3. APPROVAL OF MINUTES

- a. November 6, 2013 Meeting

MOTION:

Commissioner Doyle made a motion to accept the minutes of the November 6, 2013 meeting. Commissioner Gardner seconded the motion; the motion passed unanimously.

OLD BUSINESS

(Continued, postponed, and tabled items)

1. Butler Avenue – North Edge

Address: 850 Butler Avenue
City Staff: Mark DiLucido, CD&R Project Administrator

REQUESTED ACTION: Discuss, provide comments and direction as appropriate.

Update: This project enhances the view-shed of the row at the North edge of Butler Avenue at the oil tank farm. It provides additional screening walls and landscaping and includes creative stone works and programmatic components.

RECOMMENDED ACTION: Discuss, provide comments and direction as appropriate.

Mr. Pieter Schaafsma gave a short presentation on the updates on his project design concept to the Commissioners and answered questions.

II. NEW BUSINESS

1. Discussion – Mercado de Suenos

Address: TBD – Fourth Street
City Staff: Karl Eberhard, HPO

REQUESTED ACTION: Introduction; possible BBB – Beautification Funding

The Sunnyside Community Marketplace and Micro-Entrepreneurship Center, also known as “Mercado de Suenos” will provide small-business mentoring, shared retail space, community leadership development, youth engagement, and Fourth Street beautification and revitalization. With involvement from over 20 different organizations and many individuals including community members, entrepreneurs, businesses, educators, students, business experts, and government officials, the project represents a diverse collaborative effort. With this wide range of partners, the team anticipates creating a point for Fourth Street beautification and vibrant economic and cultural revitalization, as they work to grow grassroots transformation on Fourth Street into a thriving business district.

REQUESTED ACTION: Hear discussion, provide direction as appropriate.

Mr. Patrick Pfeifer, Ms. Lizett Castruita, Mr. Rom Coles, and Mr. Bret Carpenter gave a short presentation on the group’s functions and vision for the Fourth Street area to the Commissioners and answered questions.

2. Budget Recommendation – Train Station Platform

Address: 1 E. Route 66
Assessor's Parcel Number: 100-44-003C
Property Owner: City of Flagstaff
Applicant: City of Flagstaff
City Staff: Karl Eberhard, HPO

REQUESTED ACTION: Recommendation to the City Council for funding in the amount of \$300,000.

This is a request to consider recommending BBB – Beautification funding for the refurbishment of the Train Station Platform. This proposed project would re-install the historic brick platform over a new base layer with a new under-drainage system. The amount exceeds the limits of the Historic Facades and Signs Grant program, though it is otherwise similar. The Heritage Preservation Commission recommends this funding. Note that this is a City of Flagstaff project, which under the HF&S Grant Program requires extraordinary circumstances. Other funding not being plentiful and the need being immediate, a less expensive solution may be selected.

RECOMMENDED ACTION: Recommend BBB – Beautification funding in the amount of \$300,000.

Motion:

Commissioner Knorr motioned to recommend using BBB funds to redo historic brick pavers. Commissioner Aiken seconded the motion; the motion passed unanimously.

III. CONCLUDING GENERAL BUSINESS REPORTS

1. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- Mr. Eberhard advised that an update on the progress on the maintenance work will be on the next agenda.
- Commissioner Aiken announced that the Viola awards coming up March 1st and asked if the Commissioners would consider sponsoring a table? Mr. Eberhard advised that he will coordinate the e-mail to the Commissioners.
- Commissioner Doyle stated that she will not be present for the March 5th meeting.

a. **Next regular meeting date: March 5, 2014**

ADJOURNMENT

The meeting adjourned at 5:24 p.m. by unanimous consent.