



# **A G E N D A**

## **City of Flagstaff**

### **Beautification and Public Art Commission**

#### **4:00 p.m. – Wednesday, March 5, 2014**

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City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-779-7632, ext. Number (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### **CALL TO ORDER**

COMMISSION MEMBERS:

- Bruce Aiken, Chair
- Anne Doyle, Vice-chair
- Robert Chambers
- Vicky Foster
- Emma Gardner
- Jason Hasenbank
- Jeff Knorr
- Vacant
- Vacant

CITY STAFF:

- Karl Eberhard, Staff Liaison
- Carrie Nelson, Recording Secretary

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **A. PUBLIC COMMENT**

*(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

##### **B. ANNOUNCEMENTS**

*(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

##### **C. APPROVAL of MINUTES.**

- 1) Regular Meeting of February 5, 2014

## **II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

None

## **III. NEW BUSINESS**

### **1. Discussion – City Parks Gifts and Donations Policy**

City Staff: Karl Eberhard, Staff Liaison

REQUESTED ACTION: Review policy, provide comments.

This is a request to consider a proposal for a City policy regarding gifts, memorials, and donations within City parks. As proposed, the Beautification and Public Art Commission has a role in the consideration of such requests. Draft policy attached.

RECOMMENDED ACTION: Review policy, provide comments as appropriate.

### **2. BBB Beautification Maintenance**

City Staff: Karl Eberhard, Staff Liaison  
Mark Di Lucido, CD&R Project Administrator

REQUESTED ACTION: Hear presentation, make recommendation to the City Council.

Per the direction of the City Council, staff prepared a Request for Proposals and received responses, for the maintenance of areas of the City that were landscaped under the BBB Beautification Program. In addition, the Parks Division (current provider) prepared cost figures for the identical work. The work performed by the Parks Division will cost approximately \$20,000 less than if performed by the successful bidder.

RECOMMENDED ACTION: Hear presentation, make recommendation to the City Council.

### **3. Discussion – Beautification Project – Fort Valley Wall**

City Staff: Mark Di Lucido, CD&R Project Administrator

REQUESTED ACTION: Discuss, provide comments.

This project was initiated by the Commission and involves addressing the concrete wall that sits along Fort Valley Road as you approach town from the north. The scope is not yet clearly defined.

RECOMMENDED ACTION: Discuss, provide comments.

## **IV. CONCLUDING GENERAL BUSINESS**

### **D. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

- 1) Next regular meeting date: April 2, 2014

## **ADJOURNMENT**

### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 27, 2014 at 1:15 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 27 day of February, 2014.

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Michelle Book, Administrative Specialist