



# MINUTES

## City of Flagstaff BICYCLE ADVISORY COMMITTEE

Thursday, April 4, 2013  
4:30 pm

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City Hall, Staff Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

### **CALL TO ORDER**

The meeting was called to order at 4:50 pm. On roll call, the following Committee members were present:

Ken Lane, Chair  
Richard Hall  
Jodi Norris  
Melanie Street

#### Members absent:

Dave Blanchard  
Katie Sheridan

One vacancy

#### The following City staff was present:

Martin Ince, Multi-Modal Planner  
Matt Kessler, Community Development Intern  
Kim Sharp, Long Range Planner  
Andrew Stocker, Community Development Intern

#### Public present:

None

## **I. PRELIMINARY GENERAL BUSINESS**

### **1. Announcements**

Ms. Norris said she likes the new FUTS trail along Turquoise.

Ms. Street asked if there were a card or brochure for the BAC that she could pass out to others to encourage them to come to the meetings.

**2. Public Comment**

There was no public comment.

**3. Approval Of Minutes**

Ms. Norris made, and Ms. Street seconded, a motion to approve the minutes of the regular meeting of March 7, 2013. The motion was approved unanimously (4-0).

**II. NEW BUSINESS**

**1. Flagstaff Regional Plan 2030 update**

Kim Sharp provided an update on the Flagstaff Regional Plan process. A draft of the plan has been released, and a public comment period will be open until May 31, 2013.

The BAC was reminded that they drafted the goals and policies for the bicycle section several years ago.

**2. Bikeways inventory and plan**

Andrew Stocker was introduced as an NAU planning student who is working as an intern in the Community Development Division. Mr. Stocker gave a short presentation on the project he is working on, which consists of:

- Identifying missing segments of bike lanes, and developing a plan for adding them
- Identifying non-compliant or problematic segments of existing bike lanes
- Determining where innovative facilities might be used to complete or enhance the network of bikeways.

Mr. Stocker said he would return to the May BAC meeting to make a follow-up presentation.

**3. Bicycle and pedestrian crash data**

Matt Kessler was introduced as an NAU planning student who is working as an intern in the Community Development Division. Mr. Kessler described a project to collect and analyze data for pedestrian and bicycle crashes.

The BAC had a number of questions and comments:

- For bike crashes that occurred at night, does the data indicate when the bicyclist was using a light.
- The report should clarify which crashes are included. In this case, only crashes with motor vehicles are included.
- There was some discussion about potential pitfalls in reporting helmet use.
- The Committee asked if Mr. Ince could send out examples of crash data reports from other communities.
- There was a question about whether crash data for electric or motorized bicycles was being collected.

### **III. OLD BUSINESS**

#### **1. Bicycle parking guidelines**

Mr. Ince provided an updated version of the City's Bicycle Parking Guidelines for the Committee's review.

Mr. Lane said that bikes were getting larger, and mentioned that handlebars are typically 28 inches wide, and that cargo bikes are becoming more popular.

The Committee discussed rack design and locking methods.

Mr. Ince asked whether bike theft was perceived to be a problem in Flagstaff. The consensus was that bike theft seemed to be a particular problem on the NAU campus, but not in the rest of town.

#### **2. FUTS project status**

Mr. Ince mentioned several on-going FUTS projects.

### **IV. CONCLUDING GENERAL BUSINESS**

#### **1. Reports**

There were no questions or discussion on the Reports.

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**2. Concluding Announcements**

There were no Concluding Announcements.

**V. ADJOURNMENT**

The meeting was adjourned at 6:00 pm.