



MINUTES

City of Flagstaff

Beautification and Public Art Commission

4:00 p.m. – Wednesday, March 5, 2014

City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-779-7632, ext. Number (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Aiken called the meeting to order at 4:04 p.m.

COMMISSION MEMBERS:

Bruce Aiken, Chair, *present*
Anne Doyle, Vice-chair, *present*
Robert Chambers, *present*
Vicky Foster, *present*
Emma Gardner, *present*
Jason Hasenbank, *present*
Jeff Knorr, present, *present*
Vacant (At-Large)
Vacant (Hospitality)

CITY STAFF:

Karl Eberhard, Staff Liaison, *present*
Carrie Nelson, Recording Secretary, *present*

Others Present: Mark DiLucido

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

C. APPROVAL of MINUTES.

- 1) Regular Meeting of February 5, 2014

MOTION:

Commissioner Foster made a motion to accept the minutes from the February 5, 2014 meeting. Commissioner Knorr seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Discussion – City Parks Gifts and Donations Policy

City Staff: Karl Eberhard, Staff Liaison

REQUESTED ACTION: Review policy, provide comments.

This is a request to consider a proposal for a City policy regarding gifts, memorials, and donations within City parks. As proposed, the Beautification and Public Art Commission has a role in the consideration of such requests. Draft policy attached.

RECOMMENDED ACTION: Review policy, provide comments as appropriate.

Mr. Eberhard brought the City Parks Gifts and Donations Policy proposal to the Commissioners regarding memorials and donations within City Parks. A draft policy was given to Commissioners. After some discussion comments from Commissioners included:

- Allow for individual actions by participating Commissions to avoid logistics of 23 person meeting and/or
- Commission appoints a few representatives from each commission to meet.

2. BBB Beautification Maintenance

City Staff: Karl Eberhard, Staff Liaison
Mark Di Lucido, CD&R Project Administrator

REQUESTED ACTION: Hear presentation, make recommendation to

Per the direction of the City Council, staff prepared a Request for Proposals and received responses, for the maintenance of areas of the City that were landscaped under the BBB Beautification Program. In addition, the Parks Division (current provider) prepared cost figures for the identical work. The work performed by the Parks Division will cost approximately \$20,000 less than if performed by the successful bidder.

RECOMMENDED ACTION: Hear presentation; make recommendation to the City Council.

Mr. Eberhard stated that he was going before council to discuss the BBB Beautification Maintenance and whether it should stay in-house or go out for contract to a private vendor. Mr. Mark DiLucido and Mr. Eberhard went over a spreadsheet of numbers with the Commission. After some discussion the Commissioners agreed to recommend that the City keep the City Services in-house in order to save money and maintain quality.

3. Discussion – Beautification Project – Fort Valley Wall

City Staff: Mark Di Lucido, CD&R Project Administrator

REQUESTED ACTION: Discuss, provide comments.

This project was initiated by the Commission and involves addressing the concrete wall that sits along Fort Valley Road as you approach town from the north. The scope is not yet clearly defined.

RECOMMENDED ACTION: Discuss, provide comments.

Mr. Eberhard stated that the Fort Valley Wall was discussed at the last retreat. The budget has been set at \$25,000 for trees, shrubs, plants, etc. and another \$25,000 for the artistic portion for wall. Some suggestions to the wall:

- Add budget to RFP
- Push for 3-Dimensional art work
- Keep investment minimal
- Fence on top
- Ivy on Wall
- Not too flashy as to prevent illegal parking, etc.
- Trees and basic landscape
- Funding from other sources

After some discussion it was agreed by Commissioners to table this item until the next month.

IV. CONCLUDING GENERAL BUSINESS

D. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Mr. Eberhard will attend the March 27, 2014 City Council Budget Retreat at which Boards & Commissions will be discussed. He will discuss the nine-member board, whether it should stay or be reduced to seven members for quorum control and consistency. Commissioners agreed.

4th Street Corridor Study was taken to the City Council, there was no decision on the study and will go back to the Council at a later date. However the City Council did approve the following: 6th street to Route 66, sidewalks, landscaping can start and the 6th/7th and Lockett/Cedar Street realignments can also be started on.

- 1) Next regular meeting date: April 2, 2014

Agenda items:

- Beautification Project-Fort Valley Wall

ADJOURNMENT

The meeting adjourned at 5:32 by unanimous consent.