



# APPROVED MINUTES

## City of Flagstaff Beautification & Public Art Commission 4:00 p.m. – Wednesday, April 2, 2014

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City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book at 928-779-7632, ext. Number (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### CALL TO ORDER

Chair Aiken called the meeting to order at 4:03 pm

#### COMMISSION MEMBERS:

Bruce Aiken, Chair, *present*  
Anne Doyle, Vice-chair, *present*  
Robert Chambers, *excused absent*  
Vicky Foster, *present*  
Emma Gardner, *excused absent*  
Jason Hasenbank, *present*  
Jeff Knorr, *present*  
Vacant (At-Large)  
Vacant (Hospitality)

#### CITY STAFF:

Karl Eberhard, Staff Liaison, *present*  
Michelle Book, Recording Secretary, *present*

Others Present: Mark Di Lucido, George Yoskovich, Jill Yoskovich, J. Heath, John Beamer, Tracy Budzynski, Bill McCullough

### **I. PRELIMINARY GENERAL BUSINESS**

#### **A. PUBLIC COMMENT**

*(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

None

**B. ANNOUNCEMENTS**

*(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

None

**C. APPROVAL of MINUTES.**

Regular Meeting of March 5, 2014

**MOTION:**

Commissioner Knorr made a motion to accept the minutes from the March 5, 2014 meeting. Commissioner Foster seconded the motion; the motion passed unanimously.

**II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

**1. Discussion: Flagstaff Area Regional Land Use and Transportation Plan Update**

City Staff:	Jennifer Mikelson, Associate Planner
REQUESTED ACTION:	Hear presentation, discuss, and provide direction as appropriate.

The Flagstaff Comprehensive Planning team continues to work with the community, including City Boards and Commissions, on an update of the City's general plan. In this update, Community Development Staff will present an overview of the final draft for review and comment by the Commission.

RECOMMENDED ACTION: Hear presentation, discuss, and provide direction as appropriate.

**DIRECTION:**

Sara Dechter, Comprehensive Planning Manager – gave an update and answered questions.

**2. Discussion: Beautification Project – East Flagstaff Gateway**

Address:	NE Corner of Route 66 and Fourth Street
Consultant:	Brad Bielenberg, OTAK, Inc.
City Staff:	Mark Di Lucido, CD&R Project Administrator
REQUESTED ACTION:	Hear presentation, discuss, and provide direction as appropriate.

Located on a City owned parcel (approx. 1/6 ac), this project purposes landscaping, signage, and public art emphasizing East Flagstaff's commercial district. The project will need to be coordinated with anticipated adjacent development; address temporary event banners; and brand the neighborhood. Extensive community participation conducted.

RECOMMENDED ACTION: Hear presentation, discuss, and provide direction as appropriate.

**DIRECTION:**

Mr. Brielenberg gave a presentation, answered questions and received direction from Commissioners and public. Mr. Eberhard and Mr. Di Lucido also answered questions and clarified aspects of the project design.

- Only need two signs (visible from eastbound and westbound traffic)
- 10' Pylon in onyx (white onyx on top 2' of pylon) in lieu of basalt without sign as north pylon
- Curved wall as reflected in Option II
- Pavement material and pattern as reflected in Option I
- Mix of evergreens, aspen and maple trees in informal pattern reflected in Option II (check with Parks staff regarding micro climates in Flagstaff and how they would affect the trees in this area)
- Dark sky lighting on the wall reflecting down towards pavement
- Art be on loan to the City and then be changed after a period of time
- High geo boulders as reflected in Option I

**3. Discussion: Beautification Project – Fort Valley Wall**

City Staff:	Mark Di Lucido, CD&R Project Administrator
REQUESTED ACTION:	Hear presentation, discuss, and provide direction as appropriate.

This project involves addressing the concrete wall and vacant land that sits along Fort Valley Road as you approach town from the north (west of Basha's Shopping Center). The work may include public art and/or landscaping. Continued discussion of project scope and direction.

RECOMMENDED ACTION: Discuss and provide direction as appropriate.

**DIRECTION:**

Mr. Di Lucido gave presentation, answered questions and received direction:

- Solid wall color with possible fence decoration
- Long term vegetation that is resistant to salt.
- Split rail fence or boulders along road
- Temporary irrigation system

Mr. Di Lucido advised that he would give a presentation to the property owners, Flagstaff Medical Center, within the next few weeks.

#### **4. BBB – Beautification Five-year Plan**

City Staff: Karl Eberhard, Staff Liaison  
REQUESTED ACTION: Hear presentation, discuss, and recommend revised budget to the City Council.

Each year the Commission makes recommendations to the City Council concerning the budgetary allocation of the Beautification portion of the Lodging, Restaurant, and Lounge (BBB) Tax. Having reviewed the Commission's initial recommendations (developed at the Commission retreat), the Budget Team has proposed certain changes in consideration of the City's overall budget and preliminary direction from the City Council. This item is the Commission's review of, and action on, the final proposed budget for next fiscal year.

RECOMMENDED ACTION: Hear presentation, discuss, and recommend revised budget to the City Council.

#### **MOTION:**

Commissioner Doyle motioned recommended budget for the Beautification Five-year Plan to the City Council. Commissioner Knorr seconded the motion; the motion passed unanimously.

#### **5. BBB – Arts & Sciences Five-year Plan**

City Staff: Karl Eberhard, Staff Liaison  
REQUESTED ACTION: Hear presentation, discuss, and recommend revised budget to the City Council.

Each year the Commission makes recommendations to the City Council concerning the budgetary allocation of the Arts & Sciences portion of the Lodging, Restaurant, and Lounge (BBB) Tax. Having reviewed the Commission's initial recommendations (developed at the Commission retreat), the Budget Team has proposed certain changes in consideration of the City's overall budget and preliminary direction from the City Council. This item is the Commission's review of, and action on, the final proposed budget for next fiscal year.

RECOMMENDED ACTION: Hear presentation, discuss, and recommend revised budget to the City Council.

#### **MOTION:**

Commissioner Foster motioned recommended budget for the Arts & Sciences Five-year Plan to the City Council. Commissioner Knorr seconded the motion; the motion passed unanimously.

### **III. NEW BUSINESS**

None

### **IV. CONCLUDING GENERAL BUSINESS**

#### **D. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

- Mr. Eberhard had a discussion with the City Council on March 27<sup>th</sup> regarding boards and commissions. Chair Aiken was also present at the meeting. Mr. Eberhard received and responded to questions presented by City Council.
- Mr. Eberhard will be returning to Council on April 15<sup>th</sup> to reiterate the direction that was previously given regarding 4<sup>th</sup> Street Master Plan and ask if there is any additional direction that the Council would like to offer. Mr. Eberhard asked for Chair Aiken to attend the meeting.
- Mr. Eberhard asked the Commissioners to please drop by the Stem City Community celebration 5:30 p.m. to 7:30 p.m. at the NAU SkyDome.
  - a. Next regular meeting date: May 7, 2014

### **ADJOURNMENT**

The meeting adjourned at 6:01 p.m. by unanimous consent.