



## Minutes

City of Flagstaff

### AIRPORT COMMISSION

3:00 P.M. – June 19, 2014

---

**Flagstaff Airport Terminal Conference Room, 6200 S. Pulliam Drive**



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### I. CALL TO ORDER

##### COMMISSION MEMBERS:

Jack Keegan, Chair - present  
Matt Evans, Vice-Chair - present  
Roger Brace - present  
April Gavin - excused  
Paul Shankland - present  
James Wallace - present  
Mary Lou Hagan - present

##### CITY STAFF:

Barney Helmick, Airport Director  
Paul Dingwell, Operations/ARFF Manager  
Amanda Shankland, Administrative Specialist

#### I. PRELIMINARY GENERAL BUSINESS

##### 1. PUBLIC COMMENT

##### PUBLIC PARTICIPATION/INPUT

*(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)*

2. ANNOUNCEMENTS  
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)
3. APPROVAL OF MINUTES
  - a. Regular Meeting of April 24, 2014

**RECOMMENDED ACTION:** Approve the minutes of April 24, 2014 as submitted.

**MOTION:**

Commissioner Hagan moved to approve the minutes of April 24, 2014. Commissioner Wallace seconded the motion; the motion passed unanimously.

**II. STAFF REPORTS**

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)  
Mr. Helmick reviewed the following for the Commission:

**Commercial Enplanements:** Commercial Enplanements: Total enplanements for April and May were dramatically up; we are experiencing an increase of almost 1,000 passengers per month.

**Total Operations:** Operations were up and exceeded 2013 numbers, and have continued to improve over the past few months.

**Fuel sales:** Fuel sales are far above last year's numbers. Operation Angel Thunder, a joint task force through the Air Force added 50,000.00 gallons of fuel. Making this another record month!

**III. DISCUSSION ITEMS**

1. West-Plex Construction Update (*Barney Helmick*)

Mr. Helmick spoke about the phases of construction, timeline and the improvements to the Airport.

2. City of Flagstaff Sustainability Master Plan/Airport (*Barney Helmick*)

Mr. Helmick advised the Commission of the upcoming project to create a new Sustainability Master Plan for the Airport.

3. Airport/ CD&R Mural Design Update (*Mark Di Lucido*)

Mr. Di Lucido updated the Airport Commission of the changes and asked for suggestions about Art design for the terminal. Mr. Di Lucido will be able to take this input to the next Tourism and BPAC commission meeting to collectively improve the Mural space at the Airport.

**IV. ACTION ITEMS**

None

**V. FIXED BASE OPERATOR REPORT**

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)  
Jennifer Stead spoke about the fuel flows and the projections for the summer months to be high fuel numbers.

2. Angel Thunder 2014 Update  
Operation Angel Thunder brought multiple aircraft, flights, training and increased revenue for the City.

**VII. INFORMATION ITEMS**

1. Commissioners  
The Commission collectively thanked Paul Dingwell for all his hard work through the FAA inspection, and his dedication to the Airport.

**VIII. ADJOURNMENT OF REGULAR MEETING**

The meeting adjourned at 4:21 p.m. by unanimous consent.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on June 17, 2014 at 10:00 a.m. in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was posted on the City web site on June 17, 2014 and can be downloaded at [Flagstaff.az.gov](http://Flagstaff.az.gov).

\_\_\_\_\_  
Administrative Specialist