



APPROVED MINUTES

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, June 18, 2014

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Commissioner Scandura called the meeting to order at 4:03 pm.

COMMISSION MEMBERS:

Tom Paradis, Chair, *Excused Absent*
Phil Scandura, Vice Chair, *Present*
Lynne Corbin, *Present*
Laurel Dunn, *Present*
David Zimmerman, *Present*
Vacant (Historic Property Owner)
Vacant (At-Large)

CITY STAFF:

Karl Eberhard, Staff Liaison, *Excused Absent*
Michelle Book, Recording Secretary, *Present*

OTHERS PRESENT:

Mark Di Lucido, Duffy Westheimer, Dan Berman

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

None

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

Mr. Di Lucido requested to move New Business item 2, Historic Facades and Signs Grant – Sierra Vista Motel up on the agenda to be discussed first.

3. APPROVAL of MINUTES.

Regular Meeting of April 16, 2014

MOTION:

Commissioner Dunn moved to approve the April 16, 2014 regular meeting minutes. Commissioner Zimmerman seconded the motion; the motion passed unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Historic Facades and Signs Grant – Weatherford Hotel

Address:	23 N. Leroux Street
Assessor's Parcel Number:	100-20-026
Property Owner:	Henry Taylor
Applicant:	JWA Architects, Inc.
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approval – \$9,979 in HF&S Grant funding.

This is a request to fund the replacement of 17 windows, matching other windows already replaced in the building. The proposed windows are energy efficient but appropriate for the historic structure. HF&S Grants cover 50% of costs and the Applicant has provided an estimate for the work in the amount of 19,958. The property is a contributing structure of the Railroad Addition National Register Historic District. At this time, it is anticipated that the Historic Preservation Officer will approve the work (Certificate of No Effect) under a separate application.

RECOMMENDED ACTION: Approve \$9,979 in HF&S Grant funding with a condition that the funds not collected in one year are forfeit.

MOTION:

Commissioner Zimmerman motioned to approve \$9,979 in HF&S Grant funding with a condition that the funds not collected in one year are forfeit. Commissioner Dunn seconded the motion; the motion passed unanimously.

2. Historic Facades and Signs Grant – Sierra Vista Motel

Address:	9 E. Phoenix Avenue
Assessor's Parcel Number:	100-41-006
Property Owner:	Dan Berman
Applicant:	Dan Berman
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approval – \$2,900 in HF&S Grant funding.

This is a request to fund the refurbishment of the historic sign including re-painting and re-creating a missing painted image element, but excluding neon repair. HF&S Grants cover 50% of costs and the Applicant has provided an estimate for the work in the amount of \$5,800. The property is a contributing structure of the Flagstaff Southside National Register Historic District. At this time, it is anticipated that the Historic Preservation Officer will approve the work (Certificate of No Effect) under a separate application.

RECOMMENDED ACTION: Approve \$2,900 in HF&S Grant funding with a condition that the funds not collected in one year are forfeit.

MOTION:

Commissioner Zimmerman motioned to approve \$2,900 in HF&S Grant funding with a condition that the funds not collected in one year are forfeit. Commissioner Dunn seconded the motion; the motion passed unanimously.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

Presented by Mr. Di Lucido

- i. *2602 N 1st Street. Owner wants to tear down the property because the property previously burned in the early 1980's. The owner's father had the property moved to the Sunnyside neighborhood location in the 1950's. The property has a loss of integrity due to fire.*
- ii. *22 N. Leroux St – repainting façade to color approved for historic district.*
- iii. *22 N. Leroux St (sign app). Mr. Eberhard approved the sign on consent with the conditions that the applicants complete an HPC application and pay HPC fees.*
- iv. *601 W. Cherry Ave – new metal roof, no changes to roof lines, not a contributor to the district, and it's a private residence.*
- v. *103 N. Leroux (Durado's restaurant) – repainting façade.*
- vi. *12 W. Aspen – façade modifications.*

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- *Commissioner Zimmerman gave an update on the inventory of historic signs project that was on the April 16, 2014 meeting agenda.*

- a. Next Regularly Scheduled Meeting: July 16, 2014
- b. Future Agenda Items
 - *Commissioner Scandura would like an update on Grandma's house.*

ADJOURNMENT

The meeting was adjourned at 5:20 p.m. by unanimous consent.