



## Minutes- **Approved**

City of Flagstaff

### PLANNING & ZONING COMMISSION

4:00 PM– Wednesday, August 13, 2014

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City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

**CALL TO ORDER** Chairman Dorsett called the meeting to order at 4:04 p.m.

COMMISSION MEMBERS: Stephen Dorsett, Chairman Paul W. Turner  
Present: Justin Ramsey, Vice Chairman Steve Jackson  
Paul Moore David Carpenter

Absent: Tina Pfeiffer

CITY STAFF: Neil Gullickson, Planning Development Manager  
Mark Sawyers, Planning Director  
Becky Cardiff, Recording Secretary

#### **I. GENERAL BUSINESS**

##### **A. PUBLIC COMMENT**

*(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

**None**

##### **B. APPROVAL OF MINUTES**

1) Regular meeting of June 25, 2014.

**Motion** to approve the minutes of the regular meeting of June 25, 2014, **Moved** by Commissioner Carpenter; **seconded** by Commissioner Turner. Motion carried unanimously.

## II. OTHER BUSINESS

### A. GUARDIAN AMBULANCE FACILITY

Address: 1901 N GEMINI  
Assessor's Parcel Number: 101-46-008  
Property Owner: MMV Devco LLC  
Applicant: Flagstaff Medical Center  
Application Number: **PC CUP 13-002**  
City Staff: Neal Gullickson  
Action Sought: Conditional Use Permit-Time Extension of 180 days

A Conditional Use Permit extension request from Flagstaff Medical Center to allow Guardian Ambulance Facility (emergency services), and associated communication tower, off of Gemini Road on McMillan Mesa. The facility will include a new two story building with six ambulance bays and crew facilities at 1901 North Gemini Drive. The Ambulance facility is the first of a two phase project. The second phase is not part of this CUP and includes a 50,000 square foot two story office building. The site is located in the Research and Development (R&D) zoning district.

Mr. Gullickson gave a brief overview of the project and answered questions from Commissioners.

Michael Morefeld, Architect, answered questions from Commissioners.

**Motion** to approve the extension for PCUP 13-002 **Moved** by Commissioner Carpenter ; **seconded** by Commissioner Ramsey. **Motion** carried unanimously

## III. WORKSESSION

**Discussion regarding proposed amendments to Division 10-50.100 (Sign Standards) and other related Chapters of the Zoning Code, including but not limited to Chapter 10-20 (Administration, Procedures and Enforcement), Chapter 10-80 (Definitions), and Chapter 10-90 (Maps).**

Mr. Eastman gave a PowerPoint presentation reviewing the proposed amendments to the Sign Standards. Discussion was held on the topic and Mr. Eastman answered questions from Commissioners.

Paul Wolf, resident, asked questions of the Commission on temporary signs. Mr. Eastman was present to answer his questions.

Nat White, resident, gave his view on the proposed sign amendments.

Chelsea, resident, wanted clarification on historic signs.

## IV. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed future meeting items.

**ADJOURNMENT at 5:45 P.M.**