



Minutes

City of Flagstaff

AIRPORT COMMISSION

3:00 P.M. – September 11, 2014

Flagstaff Airport Terminal Conference Room, 6200 S. Pulliam Drive



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

I. CALL TO ORDER

COMMISSION MEMBERS:

Jack Keegan, Chair - present
Matt Evans, Vice-Chair - present
Roger Brace - excused
Beth Applebee - excused
Paul Shankland - present
Jeff Wheless - excused
Mary Lou Hagan - present

CITY STAFF:

Barney Helmick, Airport Director
Paul Dingwell, Operations/ARFF Manager
Amanda Shankland, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL OF MINUTES
 - a. Regular Meeting of June 19, 2014

RECOMMENDED ACTION: Approve the minutes of June 19, 2014 as submitted.

MOTION:

Commissioner Shankland moved to approve the minutes of June 19, 2014. Commissioner Hagan seconded the motion; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)
Mr. Helmick reviewed the following for the Commission:

Commercial Enplanements: Commercial Enplanements: Total enplanements for August were dramatically up; we are experiencing an increase of almost 1,000 passengers per month.

Total Operations: Operations were up and exceeded 2013 numbers, and have continued to improve over the past few months.

Fuel sales: Fuel sales are 4000 gallons above last year's numbers.

III. DISCUSSION ITEMS

1. Road Repair and Street Safety Initiative (*Kevin Burke*)

Mr. Burke shared with the Commission about a new opportunity (Prop 406) that will improve the streets and help with current issues.

2. Airline Update (*Barney Helmick*)

Mr. Helmick will be traveling to World Routes Chicago next week to discuss possible new routes throughout the industry.

3. 2014 Airport Construction Update (*Barney Helmick*)

The construction projects are completed! With the help and hard work of ADOT, City of Flagstaff and the FAA we have completely changed the look of our taxiways and the west-plex.

IV. ACTION ITEMS

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

No report given.

VI. NEXT MEETING DATE AND AGENDA ITEMS FOR NEXT MEETING

1. Next meeting date – October 10, 2014 at 3:00 pm

VII. INFORMATION ITEMS

1. Commissioners

The Commission collectively spoke on the experience of September 11, 2001 including the “place they were” and how the impacts still remind us of our country’s loss.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 4:12 p.m. by unanimous consent.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on September 9, 2014 at 10:00 a.m. in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was posted on the City web site on September 11, 2014, and can be downloaded at Flagstaff.az.gov.

Amanda Shekhard, Administrative Specialist