



FLAGSTAFF METROPOLITAN
PLANNING ORGANIZATION
CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT
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Approved Minutes
Executive Board
8:30 a.m. to 10:00 a.m., Wednesday, September 24, 2014

ADOT, Conference Room
1801 S. Milton, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Vice-Chair Evans called the meeting to order at 8:32 a.m.

EXECUTIVE BOARD MEMBERS

Mike Kies, ADOT (for Audra Merrick)
Matt Ryan, Coconino County Board of Supervisors
Jeff Oravits, Flagstaff City Council (telephonic)
Art Babbott, Coconino County Board of Supervisors (telephonic)
Coral Evans, Flagstaff City Council

FMPO STAFF

David Wessel, FMPO Manager
Sydney Francis, Administrative Specialist

OTHER ATTENDEES

Julian Avila, ADOT Public Affairs Manager

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

No public comment.

B. ANNOUNCEMENTS

Mr. Wessel announced that the agenda items requiring Executive Board action would be addressed first.

C. APPROVAL of MINUTES.

Meeting June 24, 2014

No discussion.

The items in this summary reflect the order in which they were discussed by the Executive Board.

II. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FY 14-18 Transportation Improvement Program Amendments – Adoption

FMPO Staff:

David Wessel, Manager

Mr. Wessel presented three sets of amendments each with its own staff report: Table 3 – Surface Transportation Program; Table 6 – Highway Safety Improvement Program; and Table 5 – Transit Projects. The table 3 amendments are adjustments related to end-of-year FY 14 charges to different funding sources and resulting in re-programming of \$95,000 found on page 21 of the agenda packet. Table 5 transit amendments are related to accurate and increased levels of funding. The table 6 amendments are related to balancing funds across existing projects.

STP Recommended action: 1) Shift local funds in the amounts of \$4,000 and \$3,000 respectively to cover city indirect costs for the Milton Road Operational Analysis and Regional Freight Study. 2) Create a new FY 15 STP project for RTP Outreach with a total project cost of \$50,000– already in the work program at \$41,000 – and fund it with \$7,000 in STP funds and the remainder spending down the balance of the carry forward in local funds and SPR funds. After accounting for the indirect cost, the project is not greatly increased. 3) Obligate the balance of the \$95,000 in STP to the Pine Knoll FUTS project. This project is approximately \$117,000 underfunded. The remaining balance may come from local Transportation Safety Tax funds. The city will charge an approved indirect cost allocation plan cost to each project. Failing to shift funds in the TIP and work program will result in the projects in already contracted projects having to reduce scope.

Board Action: Matt Ryan motioned to approve the amendments to the STP program in the FY15-19 TIP. Mr. Babbott seconded the motion, which passed unanimously.

HSIP recommended action: De-obligate \$90,000 from f61103 transverse pavement markings and reduce the overall cost of that project. Increase the FY13 loan to ADOT by \$47,000 and re-program and/or obligate the funds to the following projects:

- o F61105 Beulah Bike Lanes Construction -\$47,381
- o F61201 City of Flagstaff Sign Replacement -\$36,891
- o F61401 Switzer-Turquoise Intersection - Design -\$52,000

Board Action: Mr. Kies moved to approve the above described changes to HSIP. Mr. Ryan seconded the motion, which was passed unanimously.

Transit Program recommended action: The transit program received a higher award than was previously estimated. Mr. Wessel recommends shifting funds between FY14 and FY15 to make the best use of the funds according to Table 5 on page 28 of the agenda packet.

Board action: Mr. Ryan moved to amend the Transit Table in the FY14-18 TIP. Mr. Babbott seconded the motion, which was passed unanimously.

2. FY 15 Unified Planning Work Program Amendment – Recommendation

FMPO Staff:

David Wessel, Manager

Mr. Wessel presented a set of amendments to the FY15 UPWP. The amendments are related to end-of-year 2014 charges to different fund sources, year-end project fund balances, and the need to address indirect cost charges more completely. Only the traffic count and regional transportation plan budgets are increased significantly. Other minor increases are related to the indirect charges.

Board Action: Mr. Ryan moved to approve the changes to the FY15 UPWP as outlined in the staff report. Mr. Kies seconded the motion, which passed unanimously.

3. Public Participation Plan Update

FMPO Staff:

David Wessel, Manager

Mr. Wessel introduced a proposed amendment to the FMPO Public Participation Plan that addresses FTA required coordination between the FMPO TIP process and the NAIPTA program of projects process (POP). The amendment also updated contact information.

Board Action: Mr. Kies moved to approve all tracked changes in the FMPO's Public Participation Plan. Mr. Ryan seconded the motion, which was passed unanimously.

[Art Babbott left the meeting at 8:57 am]

[Jeff Oravits joined the meeting telephonically at 8:58 am]

4. ADOT Priority Projects for FMPO Region and Advocacy Strategies

FMPO Staff:

David Wessel, Manager

Mr. Wessel has had preliminary discussions with the TAC in identifying priority ADOT projects in the region for which the partnerships or advocacy might be pursued. There are still opportunities for nominating projects for the process. Potential projects could be multiple opportunities along the I-40 including the Fourth Street bridge, as well as the Lone Tree, Woody Mountain, and Bellemont traffic interchanges; I-17, including improvements at the airport/JW Powell; US 180 improvements, including shoulder and intersection improvements; West Route 66, including edge improvements, turn lane improvements and pedestrian/bicycle crossings; multiple Milton projects, including signal relocation/technology upgrades, safety improvements, transit improvements, and major intersection improvements; East Route 66, such as pedestrian and bicycle crossings and transit improvements; and turn lanes and pedestrian/bicycle crossing on US89. Vice Chair Evans suggested that additional signals along old Route 66 and Milton Avenue improvements be made a priority because of the anticipated growth in off-site student housing for Northern Arizona University. She also suggested that additional signals be considered for East Route 66. Mr. Wessel said factors for prioritizing will be project readiness, impact on the region, partnership opportunities and ADOT priorities. There was discussion only.

5. Regional Transportation Plan Technical Update

FMPO Staff:

David Wessel, Manager

Mr. Wessel updated the Board on the Regional Transportation Plan Update, particularly on performance measures for specific projects and regional plan goals and how it supports various scenarios. Projects are prioritized within a 2040 land use and projected growth areas based on their demand probability, then score them for effectiveness by mode (auto, pedestrian, bicycle, transit). Then funding for each mode is analyzed, transportation investment choices are identified and ultimately make recommended investment choices. Mr. Wessel also reviewed a chart of issue assessments, which identifies issues involving the public, the performance measure category and applicable performance measures. After the election in 2014, there will be a public outreach to identify issues and assign weight to these issues, probably after the start of the new year. Mr. Wessel asked for the Executive Board's input, particularly for observations or experiences they might have in peer communities identified in the staff report, such as Reno, NV; Bellingham, WA; and Burlington, VT. There was discussion only.

III. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Legislative and Regulatory Update and Review

FMPO Staff:

David Wessel, FMPO Manager

Mr. Ryan requested a letter to be drafted by staff to address the importance of Federal funds. Mr. Wessel agreed and offered to present the letter to the AMPO Board in October and to return it to the Executive Board. There was discussion only.

2. FMPO Retreat Review/Vision and Mission work

FMPO Staff: David Wessel, Manager
No discussion.

IV. NEW BUSINESS (Continued, postponed, and tabled items.)

6. Rural Transportation Summit

FMPO Staff: David Wessel, Manager
No discussion.

7. FMPO Working Calendar

FMPO Staff: David Wessel, FMPO Manager
No discussion.

V. CONCLUDING GENERAL BUSINESS

A. REPORTS

- 1) Technical Advisory Committee
 - 2) Staff Report
- No discussion.

B. ANNOUNCEMENTS

TAC	October 2, 2014
Executive Board	Coconino County Human Resources Bldg
	Fall Retreat--TBD

ADJOURNMENT

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

Vice Chair Evans adjourned the meeting at 9:43 a.m.