



Minutes

City of Flagstaff

AIRPORT COMMISSION

3:00 P.M. – November 13, 2014

Flagstaff Airport Terminal Conference Room, 6200 S. Pulliam Drive



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

I. CALL TO ORDER

COMMISSION MEMBERS:

Jack Keegan, Chair - present
Matt Evans, Vice-Chair - excused
Roger Brace - present
Beth Applebee - excused
Paul Shankland - present
Jeff Wheless - present
Mary Lou Hagan - excused

CITY STAFF:

Stacey Button, Economic Vitality Director
Barney Helmick, Airport Director
Paul Dingwell, Operations/ARFF Manager
Amanda Shankland, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL OF MINUTES
 - a. Regular Meeting of September 11, 2014

RECOMMENDED ACTION: Approve the minutes of September 11, 2014 as submitted.

MOTION:

Commissioner Brace moved to approve the minutes of September 11, 2014. Commissioner seconded Shankland the motion; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)
Mr. Helmick reviewed the following for the Commission:

Commercial Enplanements: Commercial Enplanements: Total enplanements for October were dramatically up; we are experiencing an increase of almost 1,000 passengers per month.

Total Operations: Operations were up and exceeded 2013 numbers, and have continued to improve over the past few months.

Fuel sales: Fuel sales were not available.

III. DISCUSSION ITEMS

1. New Commissioner Introductions (*Jack Keegan*)

Commissioner Wheless spoke about his background, interests and was welcomed as a new commissioner.

2. Airport Mural Project (*Mark Di Lucido*)

Mr. De Lucido shared samples and ideas for proper mounting and addressed safety concerns. He also shared the project concept and showed a PowerPoint for the artistic aspects. The timeline was shared and is projected to be completed by May, 2015.

3. Future Projects (*Barney Helmick*)

Mr. Helmick spoke about the need to replace an ARFF vehicle, new Helicopter parking and The Master Plan that is in the works for the Airport.

4. FAA Reauthorization (*Barney Helmick*)

Mr. Helmick advised the Commission that the FAA funding is based on a four year calendar, over the past two years several 90 day extensions have implemented. We are hopeful that the FAA will be fully reauthorized for the years ahead.

5. Winter Weather Forecast (*Barney Helmick*)

Mr. Helmick ran comparisons with several different weather sources. The projection is above normal moisture with varying temperatures.

6. 99's Compass Rose (*Amanda Shankland*)

Mrs. Shankland shared about the legacy of the International Organization of Woman Pilots, also known as the 99's. She relayed the purpose and use of the Compass rose. Several pilot groups and the local community was involved and participated in this addition to FLG.

IV. ACTION ITEMS

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

No report given.

VI. NEXT MEETING DATE AND AGENDA ITEMS FOR NEXT MEETING

1. Next meeting date – January 8, 2015 at 3:00 pm

VII. INFORMATION ITEMS

1. Chairperson

Chairperson Keegan informed the commission about a Flying Safety Seminar at Wiseman Aviation

2. Commissioners

Commissioner Brace asked to be included in future emails about "Art" in the terminal.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 4:13 p.m. by unanimous consent.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on November 11, 2014 at 10:00 a.m. in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was posted on the C webi site on tNovember 11, 2014, and can be downloaded at Flagstaff.az.gov.

Amanda Shankland, Administrative Specialist