



Minutes

City of Flagstaff

AIRPORT COMMISSION

12:00 P.M. – 1:30 P.M. February 12, 2015

Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Amanda Shankland at 928-556-1234, ext. 10 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

I. CALL TO ORDER

The meeting was called to order at 12:20 P.M.

COMMISSION MEMBERS:

Matt Evans - Excused
Roger Brace - Present
Paul Shankland - Present
Mary Lou Hagan - Present
Beth Applebee - Present
Jeff Wheless - Present
Stuart McDaniel - Present

CITY STAFF:

Barney Helmick, Airport Director
Paul Dingwell, Operations/ARFF Manager
Amanda Shankland, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)
3. APPROVAL OF MINUTES
 - a. Regular Meeting of November 13, 2014

RECOMMENDED ACTION: Approve the minutes of November 13, 2014 as submitted.

MOTION:

Commissioner Shankland moved to table the minutes of September 11, 2014. Due to the new Commissioners and requested additional time for review; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)
Mr. Helmick reviewed the following for the Commission:

Commercial Enplanements: Total enplanements for January continue the trend in numbers growing; we are experiencing an increase of almost 500 passengers per month.

Total Operations: Operations were slightly less than last year. However, operations exceeded last month numbers.

Fuel sales: Fuel sales are up from last month and last year, just slightly less than a 12% increase from last year.

III. DISCUSSION ITEMS

1. New Commissioner/Staff Introductions (*Barney Helmick*)

Mr. Helmick introduced new staff and Commissioners shared about themselves along with their interests on being part of the Airport Commission.

2. Commission Appointments (*Barney Helmick*)

MOTION:

Commissioner Hagan moved to appoint Commissioner Shankland as the current Chair. Commissioner Brace seconded Shankland the motion; the motion passed unanimously.

3. Sustainability Plan (*Barney Helmick*)

Mr. Helmick advised the Commission on the Sustainability Plan for the Airport. He spoke about the contracted advisors and the opportunities for the Commission and the Community to become involved.

4. State Aviation Fund (*Barney Helmick*)

Mr. Helmick explained that the State Aviation Fund needs to be closely watched and protected. The allocated funds that are being swept are needed for Runway maintenance and other high safety priorities.

5. Second Airline Update (*Barney Helmick*)

Mr. Helmick has several meetings scheduled this year, which will allow him the opportunity to speak face to face with the Airlines. He is hopeful that the market will take notice of the positive numbers KFLG Flagstaff Airport has been generating over the past year.

IV. ACTION ITEMS

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

Mr. Wiseman advised the Commission that the FBO 2014 fuel numbers were the third best in 16 years. The FBO also had a great response from the Super bowl. Several corporate jets and many general aviation aircraft added to the positive fuel numbers for the month. The FBO is continually gracious in giving to the community and will be participating in a Fly-in, coming August 22, 2015.

VII. INFORMATION ITEMS

1. Chairperson

Chairman Shankland wished to thank Past Chair Keegan for his service to the community and is hopeful that he can live up to Mr. Keegan's legacy.

2. Commissioners

Commissioner Brace is looking forward to the developing sustainability master plan and the Airport mural discussion for next month. Commissioner Wheless shared about the balloon launch on March 12, 2015. Over 300 students and members of the STEM community will be attending. Commissioner McDaniel informed the commission of a Lincoln Dinner that still has opportunities/space to meet with the Governor.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 1:35 P.M. by unanimous consent.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 13, 2015 at 10:00 a.m. in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was posted on the web site on February 13, 2015, and can be downloaded at Flagstaff.az.gov.

Amanda Shankland, Administrative Specialist