



Minutes

City of Flagstaff

AIRPORT COMMISSION

12:00 P.M. –1:00 P.M. April 9, 2015

Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive

I. CALL TO ORDER

Chair Shankland called the meeting to order at 12:02 p.m.

COMMISSION MEMBERS:

Matt Evans, *excused*
Roger Brace, *excused*
Paul Shankland, *present*
Mary Lou Hagan, *present*
Beth Applebee, *present*
Jeff Wheless, *present*
Stuart McDaniel, *present*

CITY STAFF:

Barney Helmick, Airport Director
Amanda Shankland, Administrative Specialist

Others Present: David McIntire and Jim Zemezouak.

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

None

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL OF MINUTES
 - a. Regular Meeting of March 12, 2015

RECOMMENDED ACTION: Approve the minutes of March 12, 2015 as submitted.

MOTION:

Commissioner Applebee motioned to approve the minutes of the March 12, 2015. Commissioner McDaniel seconded the motion; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)

Operations: March was on track for the year, this could be due to more students flying and military training.

Enplanements: March had over 10 cancellations; resulting in a decrease from last month.

Fuel Flowage: Mr. Helmick reported that Orville, Wiseman Aviation had not posted numbers for the month.

III. DISCUSSION ITEMS

1. Airport Business Park RFP (*David McIntire*)

Mr. McIntire informed the Commission about the possible planning of Lease/Selling of the Airport property. There is currently 61 acres included in the RFP for the Airport. The Commission will talk at the next meeting to prepare a directive for the Council.

2. Second Airline Update (*Barney Helmick/Amanda Shankland*)

Ms. Shankland shared on behalf of Mr. Helmick. In June Mr. Helmick, Heidi Hansen and Jerene Watson will be traveling to Seattle for the "Jump Start" Airline conference. They will be meeting with several air carriers to discuss the possibilities of additional air service to Flagstaff.

IV. ACTION ITEMS

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

No report. Mr. Wiseman was not in attendance.

VII. INFORMATION ITEMS

1. Chairperson

Chair Shankland thanked Mr. McIntire for his report.

2. Commissioners

Commissioner McDaniel asked for the City Staff to reach out to the athletics department at NAU to promote travel through FLG.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 1:10 p.m. with unanimous consent.