



# MINUTES

## City of Flagstaff Open Spaces Commission

Wednesday, April 29, 2015  
5:00 pm – 6:00 pm

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City Hall, Staff Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Open Spaces Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2175 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMISSION MEMBERS:

Rick Miller, Chair  
Bryan Burton  
Carrie Eberly  
Bruce Fox  
Jessica Gist  
Stephen Hirst

#### CITY STAFF:

Nicole Woodman, Sustainability Manager  
McKenzie Jones, Sustainability Specialist  
Elizabeth Emery, Open Space Aide  
Martin Ince, Multi-Modal Planner

### **I. GENERAL BUSINESS**

#### **1. Call to Order**

Chair Miller called the meeting to order at 5:04pm.

#### **2. Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

#### **3. Approval of Minutes**

Commissioner Hirst moved to approve the March 26, 2015 minutes, as amended.  
Commission member Eberly seconded the motion.

**4. Action Items**

**A. Determining Priority Areas for Open Space on McMillan Mesa**

Martin Ince, Multi-Modal Planner, used a Geographic Information Systems program to help the Commission establish a map outlining priority areas for preservation on McMillan Mesa. The Commission discussed each City-owned parcel on McMillan Mesa in regards to its value as open space for the greater Flagstaff community. Additionally, the Commission drafted a letter to City Council outlining priority areas for open space designation.

**5. Information Items To and From Commissioners and Staff**

**6. Agenda Items for Next Meeting – May 28, 2015**

**A. Open Space Management Update**

**7. Adjournment**

The meeting was adjourned at 5:59pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on\_\_\_\_  
\_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness  
Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chris Monteverde, Administrative Specialist