



Approved Minutes

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, April 15, 2015

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Zimmerman called the meeting to order at 4:00 pm.

COMMISSION MEMBERS:

David Zimmerman, Chair, *present*
Jonathan Day, Vice-Chair, *present*
Phil Scandura, *present*
Laurel Dunn, *present*
Josh Edwards, *present*
Jean Hockman, *excused*
Lynne Corbin, *present*

CITY STAFF:

Karl Eberhard, Staff Liaison, *excused*
Creag Znetko, Recording Secretary, *present*

Others in Attendance:

Bruce Phillips, Lynn Neal, and Josh Whiting

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

None

2. ANNOUNCEMENTS

- a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

Mr. Di Lucido announced from this day forward all HPC meetings will be held in the Council Chambers and will be streamed live with audio and video.

3. APPROVAL of MINUTES.

Regular Meeting of March 18, 2015

Commissioner Scandura motioned to approve the March 18, 2015, minutes with the following corrections: ... December 17, 2014 meeting minutes..., Commissioner Evans Edwards seconded..., Commissioner Lynne Corbin be added to Commission Members, Items 2 and 3: Vice-Chair Day is abstaining recusing..., ... unanimously with one abstaining recusing from...,... unanimously with one abstaining recusing from..., and to have clarification to Item 4 by adding the word "only" and having Item 4 put on the Consent Calendar. Vice-Chair Day seconded the motion; the motion was approved unanimously.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

1. Historic Resource Study

Address:	822 W Route 66
Assessor's Parcel Number:	103-02-020
Property Owner:	Williams & Associates
Applicant:	Lynn Neal, EnviroSystems
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Accept Historic Resource Study

This is a Letter Report that concludes that the structure does not meet the criteria for significance. As this contradicts previous National Park Service documentation, the Heritage Preservation Officer has referred the matter to the Commission. Letter report attached.

RECOMMENDED ACTION: Accept Historic Resource Study

Applicant presented on topic in regards to Mr. Eberhard's comments on the Historic Resource Study. Applicant explained the change to some verbiage from feedback given by Mr. Eberhard. Commission and applicant discussed findings and whether or not all avenues of resource have been exhausted to support the study. Commission suggested that applicant consider other documents that may contain more recent information to support current conclusions in the study.

Commission considered the title of the study to be misleading as far as it being called a phase 1 & 2. Commissioners expressed their respective opinions pertaining to what should be deemed a phase 1 and thought this study was a strong candidate for a phase 1. Commission discussed with applicant what they believe a phase 2 should contain and whether or not a phase 2 is necessary for this project.

Commissioner Scandura motioned to table the item until the next meeting due to more recent documentation discovered and the document title being 'Phase 1 and 2' does not

meet sufficient phase 2 requirements. Vice-Chair Day seconded the motion; the motion was approved unanimously.

III. NEW BUSINESS

NONE

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

None

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- Commissioner Scandura announced a thank you to the applicant for their patience regarding the discussion about the Historical Resource Study.
- Vice-Chair Day announced the Swaddee Thai restaurant exterior Maplpais stone work has been painted and is in violation of Historic Townsite Guidelines and will inform the Community Code Compliance Manager.
 - a. Next Regularly Scheduled Meeting: May 20, 2015
 - b. Future Agenda Items

Vice-Chair Day would like to have the requirements for future archeological site visits defined.

Vice-Chair Day would like to have “as built” requirements defined for future phase 2 reports/studies.

ADJOURNMENT

Chair Zimmerman adjourned the meeting at 5:14 pm by unanimous consent.