



Minutes
City of Flagstaff
AIRPORT COMMISSION
12:00 P.M. –1:30 P.M. July 9, 2015

Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive

I. CALL TO ORDER

Chair Shankland called the meeting to order at 12:15 P.M.

COMMISSION MEMBERS:

Paul Shankland, *present*
Matt Evans, *excused*
Roger Brace, *present*
Mary Lou Hagan, *present*
Beth Applebee, *excused*
Jeff Wheless, *present*
Stuart McDaniel, *present*

CITY STAFF:

Barney Helmick, Airport Director
Amanda Shankland, Administrative Specialist

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

None

2. ANNOUNCEMENTS
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

None

3. APPROVAL OF MINUTES
 - a. Regular Meeting of May 14, 2015

RECOMMENDED ACTION: Approve the minutes of May 14, 2015 as submitted.

MOTION:

Commissioner Hagan motioned to approve the minutes of the May 14, 2015. Commissioner Wheless seconded the motion; the motion passed unanimously.

II. STAFF REPORTS

Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)

Operations: June was slightly down for the year, this could be due to poor weather and high winds.

Enplanements: June had 20 less flights for the same time as last year, resulting in a decrease from last year at the same time. However the load factors are currently at 80% and this is a positive for enplanements.

Fuel Flowage: June fuel numbers were unavailable.

III. DISCUSSION ITEMS

1. Airport Business Park RFP

The Airport Commission discussed about the possible planning of Lease/Selling of the Airport and their direction for the Council from the Commission.

2. Thunder Over Flagstaff (*Barney Helmick*)

Mr. Helmick shared about the FAA event coming to the airport in August.

IV. ACTION ITEMS

None

MOTION:

None

V. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)

No report. Mr. Wiseman was not in attendance.

VII. INFORMATION ITEMS

1. Chairperson
2. Commissioners

The Chairperson/Commissioners welcomed the new ARFF Manager to the Airport they are looking forward to working with Mr. Skinner.

VIII. ADJOURNMENT OF REGULAR MEETING

The meeting adjourned at 1:26 P.M. with unanimous consent.