



MINUTES

City of Flagstaff Open Spaces Commission

Thursday, April 25, 2016
4:00 pm - 6:00 pm

Staff Conference Room, City Hall
211 W. Aspen Ave., Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Open Spaces Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2175 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Rick Miller, Chair (absent)
Bryan Burton
Carrie Eberly, Vice Chair
Jim Burton (absent)
Jessica Gist, Vice Chair
Steve Dorsett (absent)
Stephen Hirst

Elizabeth Emery, Open Space Specialist
Nicole Woodman, Sustainability
Manager
Charity Lee, Real Estate Manager
Martin Ince, Multi-Modal Planner
Libby Champagne, Sustainability Aide

CITY STAFF:

I. GENERAL BUSINESS

1. Call to Order

Vice Chair Gist called the meeting to order 4:03 pm.

2. Public Participation

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

3. Approval of March 28th, 2016 Meeting Minutes

Commissioner Hirst motioned to approve the March 28th, 2016 minutes. Commissioner Bryan Burton seconded the motion. The motion was approved by all.

4. Approval of April 14th, 2016 Meeting Minutes

Commissioner Eberly motioned to approve the April 14th, 2016 minutes. Commissioner Bryan Burton seconded the motion. The motion was approved by all.

5. Discussion Items

A. Information Sharing Between Open Spaces Commission and Open Space Program, Nicole Woodman

Sustainability Manager, Nicole Woodman, addressed the Commission to ensure they are receiving the proper amount of informational updates from the Open Space Program. Commissioners agreed that the current updates are adequate and that day to day activities of land management may not always need to be shared with the Commission. If misinformation is seen in the press, the Commission should be updated with correct information. Moving forward, Staff Liaison, Betsy Emery will provide the Commission with written updates on Open Space programming.

B. Joint Meeting with Coconino County Parks and Recreation Board, Betsy Emery

Ms. Emery informed the Commission of the historic joint meetings between Coconino County Parks and Recreation Board and the Open Spaces Commission. In previous years, the Open Spaces Commission and the Parks and Recreation Board held occasional joint meetings to update one another on their progress. The Commission decided it would like to initiate a joint meeting. The Commission requested the scheduling of a standing twice yearly joint meeting. The Commission will discuss the joint meeting agenda on a future Open Spaces agenda item.

C. Matrix Downtown Parcels, Betsy Emery

Staff Liaison Emery led the Commission in a discussion of City-owned parcels in Downtown Flagstaff.

100-09-021

This parcel will be tabled until Commissioner Gist photographs the parcel for the Commission.

100-09-015

This parcel will be tabled until Commissioner Gist photographs the parcel for the Commission.

100-43-001C

This parcel is being leased from the railroad and does not need to be run through the matrix.

100-44-006A

This parcel is being leased from the railroad and does not need to be run through the matrix.

100-44-005A

Commissioners unanimously voted that this parcel does not have open space value with the recommendation that Parks review it for future development of a small park or picnic area.

101-27-001B , 101-27-003B , 104-01-096B , 104-04-013C

These four parcels are thin strips of landscaping along the FUTS. While they do provide a buffer, recreation, and connectivity for the FUTS, they do not have open space value. Commissioner Bryan Burton motioned that the four parcels do not have open space value. The motion was seconded by Commissioner Hirst and approved by all.

103-06-017A , 103-06-003Z

These two parcels are currently owned by Natural Grocers and do not need to be run through the matrix.

103-13-010

The Commission unanimously voted that this parcels lacks open space value.

103-08-017

Commissioner Hirst motioned that this parcel has no open space value. The motion was seconded by Commissioner Eberly and approved by all.

103-17-009

The exact location of this parcel was not clear. The Commission decided to defer their decision until the location is confirmed.

103-17-008A

The Commission unanimously voted that this parcels lacks open space value.

1104-02-018

The Commission unanimously voted that this parcels lacks open space value.

14-02-001A

The Commission unanimously voted that this parcels lacks open space value but would like to note that a portion of the Rio de Flag runs through it.

104-02-037C

The Commission unanimously voted that this parcels lacks open space value but would like to note that a portion of the Rio de Flag runs through it.

104-02-088

The Commission unanimously voted that this parcels lacks open space value.

104-02-091

The Commission unanimously voted that this parcels lacks open space value but would like to note that a portion of the Rio de Flag runs through it.

104-02-093

The Commission unanimously voted that this parcels lacks open space value but would like to note that a portion of the Rio de Flag runs through it.

The Commission would like to revisit the Sinclair Wash parcel with the full matrix and consider recommending that the parcel be split into two smaller parcels.

D. Open Space Management Update, Betsy Emery

Ms. Emery informed the Commission that an intern has been hired to work on Observatory Mesa this summer. Ms. Emery officially invited all Commissioners to the Observatory Mesa Management Plan Stakeholder Group Meeting on Wednesday, May 4th from 5:00 pm to 6:00 pm at the Downtown Library. The Sustainability Section will be launching a partnership

with Willow Bend Environmental Education Center to provide educational tours at Picture Canyon. Commissioner Gist requested that Willow Bend Environmental Education Center provide the Commission with an update of their work at Francis Short Pond on a future agenda. The RTP grant is moving forward including signs and infrastructure development.

6. Information Items To and From Commissioners and Staff

Charity Lee, Real Estate Manager, updated the Commission that there has been no progress with the Schultz Y Property Acquisition. Ms. Lee informed the Commission that the final piece of Switzer Canyon trail is in the process of being closed on. The trail will be constructed next year. Commissioner Bryan Burton requested information about the gardens mentioned at the previous meeting. The garden property in question will be retained by the City. Sustainability Aide, Libby Champagne updated the Commission on the Drop-off Day event Saturday, April 30th.

7. Agenda Items for Next Meeting - May 23rd, 2016

- A. Travel Management Comments, Betsy Emery
- B. Commission Chair Discussion
- C. Determine Usable Portion of Venus and Cheshire Parcels, Martin Ince
- D. Francis Short Pond Update, David McKee/Moran Henn
- E. Observatory Mesa Management Plan Draft Review, Betsy Emery
- F. Open Space Management Update, Betsy Emery

8. Adjournment

Commissioner Bryan Burton motioned to adjourn the meeting at 5:24 pm. Commissioner Hirst seconded the motion. All voted in favor of adjourning the meeting.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this ____ day of _____, 2016.

Betsy Emery, Open Space Specialist