



**Minutes**  
**City of Flagstaff**  
**PLANNING & ZONING COMMISSION**  
**4:00 PM– Wednesday, May 11, 2016**

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**City Hall Council Chambers** 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

**CALL TO ORDER** – Chairman Carpenter called the meeting to order at 4:03 p.m.

COMMISSION MEMBERS: **Present:**

David Carpenter, Chairman	Ed Dunn
Paul W. Turner, Vice Chairman	David Zimmerman
Alaxandra Pucciarelli	
Stephen Dorsett	

**Absent:**

John Stigmon

CITY STAFF:

Mark Sawyers, Staff Liaison  
Sara Dechter, Comprehensive Planning Manager  
Becky Cardiff, Recording Secretary

## **I. GENERAL BUSINESS**

### **A. PUBLIC COMMENT**

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

Roger Eastman, City of Flagstaff Zoning Code Administrator, wanted to announce his retirement and thank the commission for their work over the years.

### **B. APPROVAL OF MINUTES**

1) Regular meeting of April 13, 2016.

**Motion** to approve the minutes of the regular meeting of April 13, 2016 as submitted. **Moved by** Commissioner Dorsett **Seconded by** Commissioner Turner. Motion carried unanimously

## **II. Worksession**

### **A. Citizen Review Session for Chapter 3 Minor Plan Amendment**

Staff is proposing an update to Chapter 3 of the Flagstaff Regional Plan 2030. The changes to the Chapter include: changes to major plan amendment categories, text describing minor plan amendments and specific plans, additional guidelines for interpreting the maps tied to plan amendment categories, and reorganization and cleanup of text to improve clarity. This Citizen Review Session is an opportunity to provide comments on the final draft before the first hearing on May 25th.

Ms. Dechter gave a PowerPoint presentation on the proposed amendment and discussion was held. Mr. Sawyers and Mr. Folke were present and answered questions from Commissioners.

Marilyn Weismann, resident, wanted some clarification on parts of the proposed amendment.

## **III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS**

Mr. Sawyers indicated he will provide an updated project list at the next meeting.

## **ADJOURNMENT**

Adjourned at 5:20 p.m.