



# FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

[www.flagstaffmpo.org](http://www.flagstaffmpo.org) ♦ [fmpo@flagstaffaz.gov](mailto:fmpo@flagstaffaz.gov)

## Action Summary FMPO Executive Board 8:30 a.m. to 10:00 a.m. Wednesday, May 18, 2016

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NAIPTA Vera Conference Room

3773 N. Kaspar Drive, Flagstaff, AZ 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Vice Chair Babbott called the meeting to order at 8.42 am.

### EXECUTIVE BOARD MEMBERS

Coral Evans, Chair, Flagstaff Vice-Mayor **Absent**

Art Babbott, Vice Chair, Coconino County Board of Supervisors **Present**

Jerry Nabours, Flagstaff Mayor **Present**

Audra Merrick, (designated alternate for State Board Member), ADOT **Absent**

Matt Ryan, Coconino County Board of Supervisors **Present**

Jeff Oravits, Flagstaff City Council **Absent**

Jeff Meilbeck, NAIPTA CEO & General Manager **Absent**

### FMPO STAFF

David Wessel, FMPO Manager **Present**

Dusty Rhoton, Administrative Specialist **Present**

### OTHERS

Dan Folke, **Present**

## **I. PRELIMINARY GENERAL BUSINESS**

### **A. PUBLIC COMMENT**

There was no public comment.

**B. ANNOUNCEMENTS**

Mr. Wessel re-ordered the agenda to move the FY 2015-2019 Transportation Improvement Program Amendment – Transit Program to immediately follow the FY 2017-2021 Transportation Improvement Program Adoption in order to appropriately address the action items in a timely fashion.

**C. APPROVAL of MINUTES.**

Executive Board Meeting of March 23, 2016

**(pages 4-8)**

**Motion:** Mr. Ryan made a motion to approve the minutes of March 23, 2016 as presented. Mr. Nabours seconded. Motion passed unanimously.

**II. EXECUTIVE SESSION**

**1. FMPO Manager Annual Personnel Review**

**(N/A)**

FMPO Staff:

David Wessel, FMPO Manager

**Motion:** Mr. Ryan made a motion to go into Executive Session. Mr. Nabours seconded the motion. Motion passed unanimously.

Mr. Folke, who completed the evaluation, joined the FMPO Executive Board members and went into Executive Session at 9:02 am.

Vice Chair Babbott resumed the meeting at 9:37 am.

**Motion:** Mr. Nabours made a motion to approve the evaluation as presented. Mr. Ryan seconded. Motion passed unanimously.

**III. OLD BUSINESS (Continued, postponed, and tabled items.)**

**None**

**1. FY2017 Unified Planning Work Program Adoption**

**(9-11)**

FMPO Staff:

David Wessel, Manager

Mr. Wessel announced that funding has stayed the same, the F.A.S.T. act increased planning funds by about \$6,000. Couple of additions, since earlier conversations is to work with NAIPTA on their 5-year transit plan as well as their information campaign for tax election.

**Motion:** Mr. Ryan made a motion to adopt the FY2017 Work Program. Mr. Nabours seconded. Motion passed unanimously.

**2. FY2017-2021 Transportation Improvement Program Adoption**

**(12-13)**

FMPO Staff:

David Wessel, Manager

Mr. Wessel indicated that the TIP has a lot of the existing projects in the works, as noted in the staff report, the out years of FY19, FY20, and FY21 with about \$460K each the direction is to work towards advancing those funds in preparation for the RTP. Mr. Babbott noted that under the key considerations the last bullet is to use TIP funds to pre-design RTP plan priorities.

**Motion:** Mr. Meilbeck moved to approve the TIP adoption as presented. Mr. Ryan seconded. Motion passed unanimously.

**3. Regional Transportation Plan Update – Status Report**

**(pages 14-16)**

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion Only

Staff will provide an overview of the draft document and updates on Steering Committee progress, public outreach to date, and technical evaluation.

**RECOMMENDED ACTION:**

**Discussion and Direction**

Mr. Wessel provided an overview of the draft document and updates on the RTP Steering Committee progress since they have narrowed their list of project bundles down to two. The I-40 focus and the balance. Discussion ensued.

**IV. NEW BUSINESS (Continued, postponed, and tabled items.)**

**2. FY 2015-2019 Transportation Improvement Program Amendment  
Transit Program (Email)  
1. FMPO Staff: David Wessel, Manager**

Mr. Wessel noted he was operating under the fiscal years FY15-FY19 TIP, NAIPTA has requested a TIP amendment – they submitted their TIP table based on estimates for funding to be received and then amendments are made to reflect actual receipt – NAIPTA is also shifting funding (shelter programs), to operating as other funds are available for shelter programs.

**Motion:** Mr. Ryan moved to approve the TIP amendment. Mr. Nabours seconded the motion. Motion passed unanimously.

**1. Legislative Update:**

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Direction

Staff will present the latest State Legislative Bill Matrix prepared by the Rural Transportation Advocacy Council.

**RECOMMENDED ACTION:**

**Discussion Only**

Tabled to next meeting.

**2. Working Calendar (no handout)**

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

**RECOMMENDED ACTION:**

**Discussion only**

**V. CONCLUDING GENERAL BUSINESS**

**A. REPORTS**

- 1) TAC Action Summary March 5, 2016
- 2) Staff Report

**(pages 17-18)**

**B. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

Items of interest from Executive Board members

TAC June 2, 2016 / Coconino County Human Resources Bldg

Management Committee June 10, 2016 / City Hall

Executive Board June 22, 2016 / City Hall

Mr. Babbott announced to have a quick strategy discussion on the State Transportation Board meeting slated for this Friday, May 20th, 2016.

**ADJOURNMENT** Vice Chair adjourned the meeting at 9:58 am.

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