



**Minutes-Approved**  
City of Flagstaff  
**PLANNING & ZONING COMMISSION**  
4:00 PM– Wednesday, May 25, 2016

**City Hall Council Chambers** 211 W. Aspen Ave.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

**CALL TO ORDER** – [Chairman Carpenter called the meeting to order at 4:03 p.m.](#)

**COMMISSION MEMBERS:** [Present:](#)

David Carpenter, Chairman Ed Dunn  
Paul W. Turner, Vice Chairman  
Alaxandra Pucciarelli  
Stephen Dorsett

[Absent:](#)

John Stigmon  
David Zimmerman

**CITY STAFF:** Mark Sawyers, Staff Liaison  
Sara Dechter, Comprehensive Planning Manager  
Becky Cardiff, Recording Secretary

**I. GENERAL BUSINESS**

**A. PUBLIC COMMENT**

*(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

[None](#)

**B. APPROVAL OF MINUTES**

1) [Regular meeting of May 11, 2016.](#)

[Motion](#) to approve the minutes of the regular meeting of May 11, 2016 as submitted. [Moved by Commissioner Turner](#) [Seconded by Commissioner Dorsett](#). Motion carried unanimously

## **II. PUBLIC HEARING**

### **A. MINOR PLAN AMENDMENTS TO CHAPTER 3 OF THE FLAGSTAFF REGIONAL PLAN 2030**

Recommendation to City Council to adopt the Chapter 3 Minor Plan Amendments  
Staff is proposing an update to Chapter 3 of the Flagstaff Regional Plan 2030. The changes to the Chapter include: changes to major plan amendment categories, text describing minor plan amendments and specific plans, additional guidelines for interpreting the maps tied to plan amendment categories, and reorganization and cleanup of text to improve clarity.

Ms. Dechter gave a PowerPoint presentation on the proposed amendment and discussion was held.

#### **Public Comment**

None

**Motion** to close the public comment **Moved by** Commissioner Turner **Seconded by** Commissioner Dorsett. Motion carried unanimously

**Motion** to recommend approval to City Council to adopt the Chapter 3 Minor Plan Amendments as submitted by Staff **Moved by** Commissioner Carpenter **Seconded by** Commissioner Dorsett. Motion carried unanimously

## **III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS**

### **A. Flagstaff REGIONAL PLAN 2030 ANNUAL REPORTS FOR 2015**

Jennifer Mickelson gave a PowerPoint presentation on the annual report

Mr. Sawyers gave an update on future meetings.

Mr. Turner gave an update on the annual Water Commission report.

## **ADJOURNMENT**

Adjourned at 4:45